

# COMPANIES HOUSE



# Annual Return

of company number 02922104

A

company name

THE BUSINESS CONTINUITY INSTITUTE LIMITED

company type

PRIVATE COMPANY LIMITED BY SHARES

THE REGISTRAR OF COMPANIES COMPANIES HOUSE CROWN WAY

CARDIFF CF4 3UZ



#### This form should be completed in black.

The information printed below is taken from Companies House records as at 27/03/96 If this information requires amendment use the spaces opposite.

### Date of this return (See note 1)

The information in this return should be made up to a date not later than

Day	Month	Year
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#### Date of next return (See note 2)

If you wish to make your next return to a date earlier than the anniversary of this return please show the date here. Companies House will then send a form at the appropriate time.

**Registered Office** (See note 3)
This is the address registered by Companies House.

THE CHAPEL
ROYAL VICTORIA PATRIOTIC BLDG
FITZHUGH GROVE
LONDON SW18 3SX

#### Principal business activities (See note 4)

Please enter trade classification(s).

If the code cannot be determined from the notes, give a brief description of principal activity.

If you are making the return up to an earlier date, show the date here. Please note that the form must be delivered to Companies House within 28 days of this earlier date.

Year

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	Day	Month	Year
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Month

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02922104  Register of members (See note 5)	If the information shown needs amendment, give details below and, for secretary and director particulars, the date of any change.
The register is kept at	
REGISTERED OFFICE	
•	
Register of debenture holders (See note 6)	
Any register of debenture holders (or duplicate) is kept at	
Company Secretary (See note 7)	
Particulars of a new secretary must be notified on form 288.	Day Month Year  Date of any change.
CUDICHODUED DODEDH	
CHRISTOPHER ROBERT WHITE	
15 ELAND ROAD.	
LONDON	
SW11 5JX	
	••••••
If this person has ceased to be secretary, please	Day Month Year
state when.	Date of resignation.
Directors (See note 7)	Day Month Year
Particulars of a new director <b>must</b> be notified on form 288.	Date of any change.
JANET STETSON	•••••
GRANT	
65 WHITELANDS HOUSE LONDON	
SW3 4QZ	
~	***************************************
Date of Birth:- 08/03/42	
Nat:USA	•••••
Occ:MANAGEMENT TRAINING	
If this person has ceased to be director, please	Day Month Year
state when.	Date of resignation.
Show any relevant current and previous directorships.	Ruter attaches tieting

Page 2

02922104	If the information shown needs amendment, give details below and the date of any change.
Directors - continued	Day Month Year
Particulars.	Date of any change.
	Date of any change.
	·
NO MORE DIRECTORS - ADDITIONAL SECRETARIES	· · · · · · · · · · · · · · · · · · ·
OR DIRECTORS MUST BE NOTIFIED ON FORM 288a.	
	•••••
	Day Month Year
If this person has ceased to be director, please	
state when.	Date of resignation.
Show any relevant current and previous directorships.	
onew any relevant burrent and previous uncotorsings.	· · · · · · · · · · · · · · · · · · ·
Particulars.	Day Month Year
Tallitoulate.	Date of any change.
	•••••
NO MORE DIRECTORS - ADDITIONAL SECRETARIES OR DIRECTORS MUST BE NOTIFIED ON FORM 288a.	•••••
OR DIRECTORS MUST BE NOTIFIED ON FORM 2008.	
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If this person has ceased to be director, please	Day Month Year
state when.	Date of resignation.
Show any relevant current and previous directorships.	
	Day Month Year
Particulars.	Date of any change.
	Date of any onlinge.
	***************************************
NO MORE DIRECTORS - ADDITIONAL SECRETARIES	
OR DIRECTORS MUST BE NOTIFIED ON FORM 288a.	• • • • • • • • • • • • • • • • • • • •
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to the manner has accord to to also to	Day Month Year
If this person has ceased to be director, please state when.	Date of resignation.
State Wilett.	
Show any relevant current and previous directorships.	
Page 3	***************************************

O2922104 Issued Share Capital (See note 8)  Enter details of all shares in issue at the date of this return.	Class (eg Ordinary/ Preference etc)  DRPINARY	Number of shares issued	Aggregate nominal value (ie Number of shares issued multiplied by nominal value per share)	
	Totals	2+	<u>‡4</u>	
List of past and present members (See note 9)				
(Use attached schedule where appropriate) A full list is required if one was not included with either of the last two returns.	There were no o	changes in the pe	Please mark the appropriate box.  riod not on on paper paper	
The last full members list was at 25/04/95	A list of change	es is enclosed		
	A full list of mo	embers is enclose	ed 🔽	
Elective resolutions (See note 10) (Private companies only)				
If an elective resolution is in force at the date of this return to dispense with annual general meetings, mark this box.  If an elective resolution is in force at the date of this return to dispense with laying accounts in general meetings, mark this box.				
Certificate  I certify that the information given in this return is true to the best of my knowledge and belief.  I enclose the fee of £18.	Signed Date 8/5	mer 5 196	Secretary/Director * *(delete as appropriate)	
Cheques should be made payable to Companies House.	This return includes \( \bigcup \) \( \text{O} \) continuation sheets.  (enter number)  Please ensure that you have completed all sections on this page.			
To whom should Companies House direct any enquiries about the information shown in this return?>	2THE FITZH	EN KELL CHAPEL I Vall G N Postcode	LY KUPB POVE SOIR 35X	
	Telephone	1-871-2546	Ext	

# LIST GF PAST AND PRESENT MEMBERS

SCHEDULE TO FORM 363

		Acc	ount of Shares	S
Company Number: 02922104		Particulars of	shares trans-	
LO-mar and Name	Number of		the date of the	,
Company Name:	shares or		r, in the case	
THE BUSINESS CONTINUITY INSTITUTE	amount of	incorporation	eturn, since the	
LIMITED	stock held	company, by	or the	,
	by existing members at	(a) persons	who are still	
	date of this			
	return.	(b) persons	who have	•
		ceased t	o be members.	
	Number		D-4	
	currently	Number	Date of	
Name and address	i *	Transferred	Registration	Remarks
	held	Transferred	of Transfer	
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JANET STETSON GRANT		l		
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OLD LINDON HOUSE HIGHST.				
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ANDREW NASH HILES				
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37 FIELD CONS., STEVENTON, OXON OXI3 6TE				
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UATERLOW SECRETARIES LTD., ADDRESS	<del>.</del>	<del> </del>	11 1 = =	
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LIST OF PAST AND PRESENT MEMBERS (continued)

SCHEDULE TO FORM 363

Company Namban 00000104	Account of Shares			es
Company Number: 02922104	l		f shares trans-	•
Company Name:	Number of shares or		the date of the or, in the case	
THE BUSINESS CONTINUITY INSTITUTE	amount of	of the first r	eturn,since the	
LIMITED	stock held		of the	
EIMIIED	by existing members at		who are still	
	date of this	member:	s, and	1
	return.	(b) persons	who have to be members.	
	4	Geased	lo de members.	
	Number	Number	Date of	
Name and address	currently		Registration	Remarks
	held	Transferred	of Transfer	
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# DIRECTORSHIPS OF JANET STETSON GRANT

Thorndike Holdings Limited
Monadnock International Limited
The Microcomputer Unit Limited
Sigma Training Limited
Eland Computers Limited
Thorndike Management Development Limited
Circuit UK Limited
Survive! Limited
Knowledge Resources Limited
The Business Continuity Institute Limited