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## FORMALDEAL PROPERTY MANAGEMENT LIMITED

Company number: 2918379

FINANCIAL STATEMENTS

FOR THE YEAR ENDED

31ST DECEMBER 1998



ARTHUR GODDARD & CO.
Chartered Accountants
2 St. John's Place
St. John's Square
London EC1M 4NP

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## **DIRECTORS**:

J.S. Slaughter Mrs S.K. Shelton-Agar (resigned 17.7.98) Z. Okhai J.F. Byng N.W. Andrews (appointed 12.10.98)

## SECRETARY AND REGISTERED OFFICE:

KINLEIGH LIMITED KFH House Norstead Place London SW15 3SA

## **AUDITORS**:

ARTHUR GODDARD & CO Chartered Accountants 2 St John's Place St John's Square London EC1M 4NP

## **COMPANY BANKERS**:

LLOYDS BANK PLC Butler Place Branch P O Box 132 Caxton Street London SW1H OPR

#### REPORT OF THE DIRECTORS

#### FOR THE YEAR ENDED 31ST DECEMBER 1998

The directors submit herewith their report and accounts of the company for the year ended 31st December 1998.

#### Results

The net surplus after taxation for the year was £19,300 which has been transferred to the maintenance reserve. Due to the nature of the company's activities no dividends are payable.

## Review of the company's activities and future developments

The principal activity of the company is the ownership of the freehold property and collection of ground rent and service charges from the leaseholders and in the opinion of the directors this is unlikely to change in the future.

### Market value

In the opinion of the directors the value of the freehold property has not materially changed since its purchase.

### Directors and their interests

The directors throughout the year were as shown on the previous page.

Each director held one share in the company throughout their period of office. In accordance with the company's Articles of Association, Z. Okhai will retire at the Annual General Meeting, but is eligible for re-election without nomination.

REPORT OF THE DIRECTORS (Continued)

## FOR THE YEAR ENDED 31ST DECEMBER 1998

## Directors' responsibilities

Company law requires the directors to prepare financial statements for each financial year which give a true and fair view. In preparing those financial statements, the directors are required to:-

- 1. Select suitable accounting policies and then apply them on a consistent basis making judgements and estimates that are prudent and reasonable.
- 2. Prepare the financial statements on the going concern basis unless it is not appropriate to presume that the company will continue in business.

The directors are responsible for keeping proper accounting records, for safeguarding the assets of the company and for taking reasonable steps for the prevention and detection of fraud and other irregularities.

#### Year 2000

The Company is aware of the year 2000 compliance issues in relation to its own affairs. The managing agents, whose responsibilities include the processing of the Company's transactions on their computers, are taking such steps as are necessary in relation to this matter to ensure that they can continue to provide compliant processing procedures to the millennium and beyond.

## **Auditors**

Date: 15th September 1999

At the forthcoming Annual General Meeting it will be proposed that the company's auditors, Messrs. Arthur Goddard & Co., be re-appointed as the company's auditors to undertake an audit for the ensuing year.

BY ORDER OF THE BOARD

KINLEIGH LIMITED

Secretary

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## AUDITORS' REPORT TO THE SHAREHOLDERS OF

#### FORMALDEAL PROPERTY MANAGEMENT LIMITED

We have audited the financial statements on pages 5 to 10 which have been prepared under the historical cost convention and the accounting policies set out on page 8.

### Respective responsibilities of directors and auditors

As described in the directors' report, the company's directors are responsible for the preparation of financial statements. It is our responsibility to form an independent opinion, based on our audit on those statements and to report our opinion to you.

## Basis of opinion

We conducted our audit in accordance with Auditing Standards issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the directors in the preparation of the financial statements and of whether the accounting policies are appropriate to the company's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

## **Opinion**

In our opinion the financial statements give a true and fair view of the state of the company's affairs as at 31st December 1998 and of its result for the period then ended and have been properly prepared in accordance with the provisions of the Companies Act 1985.

2 St. John's Place, St. John's Square, London, EC1M 4NP.

Date: 874 October 1999

AKTITOK GODDAKD & CC

Chartered Accountants

Registered Auditor

## INCOME AND EXPENDITURE ACCOUNT

## FOR THE YEAR ENDED 31ST DECEMBER 1998

	NOTE	1998 £	1997 £
Turnover	2	28,449	9,264
Costs of maintenance and services		<u>6,414</u>	<u>6,210</u>
		22,035	3,054
Less: Administrative expenses Operating surplus/(deficit)	3	<u>2,942</u> 19,093	2,756 298
Interest receivable and similar income	4	<u>262</u>	_317
Surplus on ordinary activities before taxation		19,355	615
Taxation	5	55	52
Surplus on ordinary activities after taxation		19,300	563
Transfer to reserves		19,300	_563
Surplus for the year		£ NIL	£ NIL

## **NOTE**

The above costs do not include £843 (1997:£30,018) of specific maintenance expenditure which has been deducted directly from the maintenance reserve (note 11).

## **CONTINUING OPERATIONS**

None of the company's activities were acquired or discontinued during the above two financial periods.

# STATEMENT OF TOTAL RECOGNISED GAINS AND LOSSES

# FOR THE YEAR ENDED 31ST DECEMBER 1998

	<u>1998</u>	<u> 1997</u>
Surplus on ordinary activities after taxation	19,300	563
Specific maintenance expenditure deducted directly from reserves	_(843)	(30,018)
Total recognised gains and losses relating to the year	£ 18,457	£ (29,455)

## **BALANCE SHEET**

AS AT 3	IST D	ECEM	BER	1998
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AS AT 31ST DECEMBER 1998			
TANGIBLE FIXED ASSETS	NOTE	1998 £	<u>1997</u> £
Freehold Property	6	13,144	13,144
CURRENT ASSETS  Debtors Cash at bank and in hand	7	5,684 19,386	7,586 
<u>CREDITORS</u> : amounts falling due within one year	8	25,070 ( <u>16,380</u> )	7,586 (17,353)
Net current assets		8,690	(9,767)
NET ASSETS		£21,834	£ 3,377
CAPITAL AND RESERVES			
Called up share capital Share premium Maintenance reserve	9 10 11	12 1,999 <u>19,823</u>	12 1,999 <u>1,366</u>
EQUITY SHAREHOLDERS' FUNDS	12	£21,834	£ 3,377

Approved by the board on 15th September 1999

J.S. SLAUGHTER

) Directors

J.F. BYNG \_\_\_

### NOTES TO THE ACCOUNTS

#### FOR THE YEAR ENDED 31ST DECEMBER 1998

## 1. Accounting Policies

- (a) The accounts are prepared under the historical cost convention.
- (b) No depreciation is provided on the freehold property as there is adequate expenditure each year to maintain the property and ensure that there is no diminution in value. Although this is a departure from company law, in the opinion of the directors, it is necessary in order to present a true and fair view. The effect of this departure is considered to be not material, as the property is held on a long lease.
- (c) Expenditure for cyclical maintenance is shown as a deduction from the maintenance reserve, set out in the notes to the accounts. This expenditure is not included in the Income and Expenditure Account. The annual transfer to maintenance reserve is shown in the Income and Expenditure Account and under the reserves note.

#### 2. Turnover

Turnover represents service charges receivable from lessees.

## 3. Operating surplus/(deficit)

	Operating surplus/(deficit) is stated after charging:-	<u>1998</u>	<u>1997</u>
	Auditors' remuneration (including VAT)	£ 623	£ 576
4.	Interest receivable and similar income	<u>1998</u>	1997
	Bank deposit income Ground rent receivable	262 £262	242 

### 5. Taxation

Corporation tax has been provided at the rate of 21% (1997: 21.75%) on deposit interest received:-

£	55	£	52

#### 6. Tangible assets

The freehold land and buildings at 4,7 and 8 Peterborough Villas, London SW6 were acquired in the period ended 30th April 1995 for £13,144 and are subject to twelve leases of ninety nine years each. In the opinion of the directors the value of the freehold property is no less than that shown in the Balance Sheet.

There were capital commitments contracted for at the balance sheet date amounting to £18,554 for the external repair and re-decoration of the front elevation (1997: £NIL).

# NOTES TO THE ACCOUNTS (Continued)

## FOR THE YEAR ENDED 31ST DECEMBER 1998

7. <u>Debtors</u>	<u>1998</u>	<u>1997</u>
Service charges in arrears	<u>£</u> 579	<u>£</u> 782
Other debtors	1,615	-
Kinleigh Limited - client account	2,945	5,546
Prepayments and accrued income	<u> 545</u>	1,258
	£ 5,684	£ 7,586
8. Creditors: amounts falling due within one year	1998 £	1997 £
Service charges in advance	244	366
Shareholders' loans	12,907	12,907
Other creditors	2,425	3,375
Corporation tax	55	52
Accruals	<u>749</u>	<u>653</u>
	£16,380	£17,353
	====	

# 9. Share capital

	<u>Authorised</u>		ised Allotted, issued and fully r	
	<u>1998</u>	<u>1997</u>	<u> 1998</u>	1997
Ordinary shares of £1 each	100	100	12	12

# 10. Share premium account

This represents the premium on one share issued during the year ended 31st December 1997.

11.	Maintenance reserve	£
	Balance at 1st January 1998	1,366
	Transfer from Profit and Loss Account	19,300
	Specific maintenance expenditure	<u>(843</u> )
	Balance at 31st December 1998	£ 19,823
	Attributable:-	
	to equity shareholders	£ 19,823

## NOTES TO THE ACCOUNTS (Continued)

## FOR THE YEAR ENDED 31ST DECEMBER 1998

12.	Reconciliation of shareholders' funds	£
	Surplus for the financial year	_
	Transfer to maintenance reserve	19,300
	Issue of share capital	-
	Share premium received	-
	Maintenance reserve expenditure	(843)
	Net increase in shareholders' funds	18,457
	Opening shareholders' funds	3,377
	Closing shareholders' funds	£21,834

# 13. Related party transactions

- a) Included in these accounts is £4,000 of service charges and £7,854 of major works demanded for the year in respect of lessees who were directors at any time during the year.
- b) At the balance sheet date, the amounts outstanding were:

Service charges in arrears	£479
Service charges in advance	£244
Major works charges in arrears	£1.615