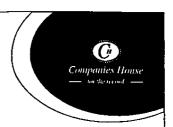
In accordance with Section 276 of the Companies Act 2006

# AP04

### Appointment of corporate secretary



You can use the WebFiling service to file this form online Please go to www.companieshouse.gov.uk

✓ What this form is for
You may use this form to appoint a
corporate body or firm as secretary

What this form is NOT You cannot use this form are appointing an indivisecretary To do this, ple APO3 'Appointment of se



\*A3UA8NP1\*\*\*\*\* A25 25/09/2010 COMPANIES HOUSE

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1	Company details	
Company number	2909258	→ Filling in this form Please complete in typescript or in bold black capitals. All fields are mandatory unless specified or indicated by *
Company name in full	CLAIMS & RECOVERY SERVICES LAD	
2	Date of corporate secretary's appointment	
Date of appointment	do   d 8	
3	Corporate secretary's details •	
Corporate body/firm name	Willis Corporate Secretarial Services Limited	• Registered or principal address This address will appear on the public record This address must be
Building name/number	51	a physical location for the delivery of documents. It cannot be a PO box
Street	Lime Street	number (unless contained within a full address), a DX number or LP (Legal post in Scotland) number
Post town	London	
County/Region	London	
Postcode	E C 3 M 7 D Q	
Country	England	-
	Is the corporate secretary registered within the European Economic Area (EEA)?  → Yes Complete Section 4  → No Complete Section 5	
4	EEA companies ©	
	Please give details of the register where the company file is kept (including the relevant state) and the registration number in that register	● EEA  A full list of countries of the EEA car be found in our guidance
Where the company/ firm is registered <sup>⑤</sup>	England	www.companieshouse gov uk  This is the register mentioned in Article 3 of the First Company Law
Registration number	2923054	Directive (68/151/EEC)

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#### Appointment of corporate secretary

5	Non-EEA companies	-	
	Please give details of the legal form of the corporate body or firm and the law by which it is governed. If applicable, please also give details of the register in which it is entered (including the state) and its registration number in that register.	Non - EEA    Where you have provided details of    the register (including state) where    the company or firm is registered,    you must also provide its number in	
Legal form of the corporate body or firm		that register	
Governing law			
If applicable, where the company/firm is registered •			
Registration number			
6	Signature	·	
	I consent to act as secretary of the above named company	② Societas Europaea	
New secretary's signature	Signature X	If the form is being filed on behalf of a Societas Europaea (SE) please delete 'director' and insert details of which organ of the SE the person signing has membership  Person authorised Under either section 270 or 274 of the Companies Act 2006	
Authonsing signature	Signature X		
	This form may be signed and authorised by Director ②, Secretary, Person authorised ③, Administrator, Administrative receiver, Receiver, Receiver manager, Charity commission receiver and manager, CIC manager, Judicial factor		

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#### Appointment of corporate secretary

Presenter information	Important information	
You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be	Please note that all information on this form will appear on the public record.	
visible to searchers of the public record	<b>₩</b> Where to send	
Company Secretary  Company Name  CLAIMS WE CONERY SERVICES W	You may return this form to any Companies Hous address, however for expediency we advise you t return it to the appropriate address below	
Address 51 Lime Street	For companies registered in England and Wales The Registrar of Companies, Companies House, Crown Way, Cardiff, Wales, CF14 3UZ DX 33050 Cardiff	
Post town London  County/Region London  Postcode E C 3 M 7 D Q  County England	For companies registered in Scotland: The Registrar of Companies, Companies House, Fourth floor, Edinburgh Quay 2, 139 Fountainbridge, Edinburgh, Scotland, EH3 9FF DX ED235 Edinburgh 1 or LP - 4 Edinburgh 2 (Legal Post)	
DX  Telephone 0203 124 7039  ✓ Checklist	For companies registered in Northern Ireland The Registrar of Companies, Companies House, Second Floor, The Linenhall, 32-38 Linenhall Street, Belfast, Northern Ireland, BT2 8BG DX 481 N R Belfast 1	
We may return forms completed incorrectly or with information missing	<i>i</i> Further information	
Please make sure you have remembered the following  The company name and number match the information held on the public Register  You have completed the date of appointment  You have entered the new corporate secretary's address  The address must be a physical location. It cannot be a PO Box number (unless part of a full address), DX or LP (Legal Post in Scotland) number.  You have completed either section 4 or section 5.  An officer of the new corporate secretary has signed the form.  You have provided an authorising signature.	For further information, please see the guidance notes on the website at www.companieshouse.gov.uk or email enquiries@companieshouse.gov.uk  This form is available in an alternative format. Please visit the forms page on the website at www.companieshouse.gov.uk	