In accordance with Section 276 of the Companies Act 2006

# **CH03**

# Change of secretary's details

This form is part of the PROOF scheme. If your company is registered for PROOF, paper versions of this form will be rejected and sent back to the registered office address. Avoid unnecessary rejection and file online. You can view your company's PROOF status on the WebFiling Menu Screen.



You can use the WebFiling service to file this form online Please go to www.companieshouse.gov.uk

What this form is for
You may use this form to change
the details of an individual who is a
secretary

What this form is NOT
You cannot use this form
changing the details of a
secretary To do this, plea
form CHO4 'Change of ci
secretary's details'



09/03/2011 COMPANIES HOUSE

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1	Company details	<del></del>					
Company number  Company name in full	NEW WORLD HADINGS LIMITED	→ Filling in this form  Please complete in typescript or in bold black capitals.  All fields are mandatory unless specified or indicated by *					
2	Secretary's current details on the Register •						
Title*	me.	Current details This information is used to identify					
Full forename(s)	John your details on the public re						
Surname	McCOOEY.	_					
3	Date of change of details						
Date of change of	0 9 0 2 2011						
details	Please complete the appropriate sections to indicate which of your details have changed						
4	Change of name details						
	Please enter your new name	_					
Title*							
Full forename(s)		_					
Surname							
5	Change of service address ®						
Building name/number		Service address This is the address that will appear					
Street	STONEY GAVE	on the public record This does not have to be your usual residential address					
Post town	PRESCOT.	Please state 'The Company's Registered Office' if your service					
County/Region	MERSEYSIDE	address is recorded in the company's register of secretaries as the					
Postcode	(35 2 x w	company's registered office					
Country	UNITED KINKIDIM	If you provide your residential address here it will appear on the public record					

# CH03 Change of secretary's details

6	Signature			
	I am signing this form on behalf of the company	• Societas Europaea If the form is being filed on behalf		
Signature	X Danuteuw X	of a Societas Europaea (SE) please delete 'director' and insert details of which organ of the SE the person signing has membership		
	This form may be signed by Director •, Secretary, Person authorised •, Administrator, Administrative receiver, Receiver, Receiver manager, Charity commission receiver and manager, CIC manager, Judicial factor	Person authorised Under either section 270 or 274 of the Companies Act 2006		

## CH03

Change of secretary's details

## **Presenter information** You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form The contact information you give will be visible to searchers of the public record Contact name

Address  Post town  County/Region  Postcode  Country  DX  Telephone							
Post town  County/Region  Postcode  Country  DX	Company name						
Post town  County/Region  Postcode  Country  DX							
Country/Region  Postcode  Country  DX	Address					 	
Country/Region  Postcode  Country  DX					 		
Country/Region  Postcode  Country  DX						 	
Country/Region  Postcode  Country  DX							
Postcode Country DX	Post town						
Country	County/Region						
DX	Postcode						
DX		1	ı	1	 	 ı	1
	Country						
Telephone	DX						
	Telephone						

### Checklist

We may return forms completed incorrectly or with information missing.

# Please make sure you have remembered the

- ☐ The company name and number match the information held on the public Register
- ☐ You have entered in section 3 the date of change of details
- You have entered the relevant change of details ☐ A new address must be a physical location It. cannot be a PO Box number (unless part of a full address), DX or LP (Legal Post in Scotland) number
- You have signed the form

## Important information

Please note that all information on this form will appear on the public record.

### Where to send

You may return this form to any Companies House address, however for expediency we advise you to return it to the appropriate address below

For companies registered in England and Wales:

The Registrar of Companies, Companies House, Crown Way, Cardiff, Wales, CF14 3UZ DX 33050 Cardiff.

For companies registered in Scotland.

The Registrar of Companies, Companies House, Fourth floor, Edinburgh Quay 2, 139 Fountainbridge, Edinburgh, Scotland, EH3 9FF DX ED235 Edinburgh 1 or LP - 4 Edinburgh 2 (Legal Post)

For companies registered in Northern Ireland

The Registrar of Companies, Companies House, Second Floor, The Linenhall, 32-38 Linenhall Street, Belfast, Northern Ireland, BT2 8BG DX 481 N R Belfast 1

## Further information

For further information, please see the guidance notes on the website at www companieshouse gov uk or email enquiries@companieshouse gov uk

This form is available in an alternative format. Please visit the forms page on the website at www.companieshouse.gov.uk