REGISTERED NUMBER: 02898417 (England and Wales)

Abbreviated Accounts for the Year Ended 28 February 2012

for

**Conamar Building Services Limited** 

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## Company Information for the Year Ended 28 February 2012

**DIRECTORS:** 

N Dower

C J Dower

SECRETARY.

C J Dower

**REGISTERED OFFICE:** 

29-31 Orchard Road

Stevenage Hertfordshire SG1 3HE

**REGISTERED NUMBER:** 

02898417 (England and Wales)

**AUDITORS:** 

George Hay Partnership LLP Chartered Accountants

and Statutory Auditor

Unit 1B Focus 4

Fourth Avenue Letchworth Hertfordshire SG6 2TU

## Report of the Directors for the Year Ended 28 February 2012

The directors present their report with the accounts of the company for the year ended 28 February 2012

#### PRINCIPAL ACTIVITY

The principal activity of the company in the year under review was that of building contractors

#### **REVIEW OF BUSINESS**

The economy across Europe is still in turmoil and I find this review of the business starts as the last three years have, in so far as we have seen another difficult period. This is reflected by the decrease in our turnover of 10.9% over the year. However despite this our net profit for the financial year increased significantly by 22% over the period to 258k (2011.211k). This was driven by a successful concerted effort to decrease our cost of sales over the period, resulting in an improved gross margin of 8.6% (2011.6.4%).

Nonetheless notwithstanding the increase in net margin to 1.8% (2011.1.3%), total overheads have risen substantially by 19%. This is a consequence of the differing circumstances and market conditions over the year. An increase in the nationwide projects has led to a corresponding rise in motor, travel and accommodation expenditure, as we have had to branch further out to obtain new contracts in these quieter times.

This is coupled with a new company vehicle policy whereby instead of buying our fleet vehicles we now lease them. This encountered upfront costs and hence a higher figure on car expenditure compared to the previous year, but will enable a cost benefit in future periods.

Other factors are external influences such as increases on fuel prices and statutory staff training Consequently a key KPI for the business year ended February 2013 is to work on decreasing the overhead expenditure figures to continue to drive a reduction in our operating margin

The company's balance sheet remains strong with an increase in net assets of 21% to £1,103,807 (2011 £905,532) This is partly a consequence of the strong cash position as result of the successful restructuring of debt undertaken over the period and continuing positive cash flows, even with the continuing economic uncertainty

We are aware of the major external business risks facing the construction sector with decreased workloads across the industry. Hence, we have continued to notice a far more aggressive tendering process among our competitors and within this market we have still been able to price as competitively. We have been working on a win ratio of circa 60%

The business has continued to do well, once again because the business has worked across many sectors and carried out various types of works in these sectors. It is this diversification that is helping the company to reduce its exposure to the current large level of market risk in our sector.

#### **DIVIDENDS**

No dividends will be distributed for the year ended 28 February 2012

#### **DIRECTORS**

The directors shown below have held office during the whole of the period from 1 March 2011 to the date of this report

N Dower C J Dower

## Report of the Directors for the Year Ended 28 February 2012

#### STATEMENT OF DIRECTORS' RESPONSIBILITIES

The directors are responsible for preparing the Report of the Directors and the financial statements in accordance with applicable law and regulations

Company law requires the directors to prepare financial statements for each financial year. Under that law the directors have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). Under company law the directors must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the company and of the profit or loss of the company for that period. In preparing these financial statements, the directors are required to

- select suitable accounting policies and then apply them consistently,
- make judgements and accounting estimates that are reasonable and prudent.
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business

The directors are responsible for keeping adequate accounting records that are sufficient to show and explain the company's transactions and disclose with reasonable accuracy at any time the financial position of the company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

#### STATEMENT AS TO DISCLOSURE OF INFORMATION TO AUDITORS

So far as the directors are aware, there is no relevant audit information (as defined by Section 418 of the Companies Act 2006) of which the company's auditors are unaware, and each director has taken all the steps that he ought to have taken as a director in order to make himself aware of any relevant audit information and to establish that the company's auditors are aware of that information

#### **AUDITORS**

The auditors, George Hay Partnership LLP, will be proposed for re-appointment at the forthcoming Annual General Meeting

ON BEHALF OF THE BOARD:

N Dower - Director

Date 08/06/2012

#### Report of the Independent Auditors to Conamar Building Services Limited Under Section 449 of the Companies Act 2006

We have examined the abbreviated accounts set out on pages five to sixteen, together with the full financial statements of Conamar Building Services Limited for the year ended 28 February 2012 prepared under Section 396 of the Companies Act 2006

This report is made solely to the company, in accordance with Section 449 of the Companies Act 2006. Our work has been undertaken so that we might state to the company those matters we are required to state to it in a special auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company, for our work, for this report, or for the opinions we have formed

#### Respective responsibilities of directors and auditors

The directors are responsible for preparing the abbreviated accounts in accordance with Section 445 of the Companies Act 2006. It is our responsibility to form an independent opinion as to whether the company is entitled to deliver abbreviated accounts to the Registrar of Companies and whether the abbreviated accounts have been properly prepared in accordance with the Regulations made under that Section and to report our opinion to you

#### Basis of opinion

We conducted our work in accordance with Bulletin 2008/4 issued by the Auditing Practices Board. In accordance with that Bulletin we have carried out the procedures we consider necessary to confirm, by reference to the financial statements, that the company is entitled to deliver abbreviated accounts and that the abbreviated accounts to be delivered are properly prepared.

#### **Opinion**

In our opinion the company is entitled to deliver abbreviated accounts prepared in accordance with Section 445(3) of the Companies Act 2006, and the abbreviated accounts have been properly prepared in accordance with the Regulations made under that Section

R C Dilley (Senior Statutory Auditor)
for and on behalf of George Hay Partnership LLP
Chartered Accountants
and Statutory Auditor
Unit 1B
Focus 4
Fourth Avenue
Letchworth
Hertfordshire
SG6 2TU

Date 11-05-2012

# Abbreviated Profit and Loss Account for the Year Ended 28 February 2012

		28 2 12	28 2 11 as restated
	Notes	£	£
TURNOVER		14,565,565	16,350,805
Cost of sales		(13,308,941)	(15,298,946)
		1,256,624	1,051,859
Administrative expenses		995,477	837,289
OPERATING PROFIT	3	261,147	214,570
Interest payable and similar charges	4	3,617	3,703
PROFIT ON ORDINARY ACTIVITIES BEFORE TAXATION		257,530	210,867
Tax on profit on ordinary activities	5	59,412	58,910
PROFIT FOR THE FINANCIAL YEAR		198,118	151,957

#### **CONTINUING OPERATIONS**

None of the company's activities were acquired or discontinued during the current year or previous year

#### **TOTAL RECOGNISED GAINS AND LOSSES**

The company has no recognised gains or losses other than the profits for the current year or previous year

## Abbreviated Balance Sheet 28 February 2012

	28 2 12				28 2 12		11 ated
	Notes	£	£	£	£		
FIXED ASSETS Tangible assets	7		21,721		40,048		
CURRENT ASSETS Debtors Cash at bank	8	4,456,599 1,055,076		3,957,263			
ODEDITORS		5,511,675		3,957,263			
CREDITORS Amounts falling due within one year	9	3,923,569		3,073,262			
NET CURRENT ASSETS			1,588,106		884,001		
TOTAL ASSETS LESS CURRENT LIABILITIES			1,609,827		924,049		
CREDITORS Amounts falling due after more than one year	10		506,177		18,517		
NET ASSETS			1,103,650		905,532		
CAPITAL AND RESERVES							
Called up share capital	14		100		100		
Profit and loss account	15		1,103,550		905,432		
SHAREHOLDERS' FUNDS	19		1,103,650		905,532		

The abbreviated accounts have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to medium-sized companies

The financial statements were approved by the Board of Directors on signed on its behalf by

08/06/2012

and were

C J Dower - Director

# Cash Flow Statement for the Year Ended 28 February 2012

		28 2	12	28 2 1 as resta	
	Notes	£	£	£	£
Net cash inflow/(outflow) from operating activities	1		1,320,599		(728,046)
Returns on investments and servicing of finance	2		(3,617)		(3,703)
Taxation			-		(46,948)
Capital expenditure	2		26,179		(19,480)
			1,343,161		(798,177)
Financing	2		133,268		415,344
increase/(decrease) in cash in the period			1,476,429		(382,833)
Reconciliation of net cash flow to movement in net debt	3				
Increase/(decrease) in cash in the period Cash inflow from increase in debt and lease		1,476,429		(382,833)	
financing		(542,266)		(6,347)	
Change in net debt resulting from cash flows			934,163		(389,180)
Movement in net debt in the perion	od		934,163 (455,186)		(389,180) (66,006)
Net funds/(debt) at 28 February			478,977		(455,186)

## Notes to the Cash Flow Statement for the Year Ended 28 February 2012

# 1 RECONCILIATION OF OPERATING PROFIT TO NET CASH INFLOW/(OUTFLOW) FROM OPERATING ACTIVITIES

	28 2 12	28 2 11 as restated
	£	£
Operating profit	261,147	214,570
Depreciation charges	20,923	25,977
Profit on disposal of fixed assets	(28,774)	
Increase in debtors	(499,336)	(820,658)
Increase/(decrease) in creditors	1,566,639	(147,935)
Net cash inflow/(outflow) from operating activities	1,320,599	(728,046)

### 2 ANALYSIS OF CASH FLOWS FOR HEADINGS NETTED IN THE CASH FLOW STATEMENT

	28 2 12	28 2 11 as restated
	£	£
Returns on investments and servicing of finance Interest element of hire purchase payments	(3,617)	(3,703)
Net cash outflow for returns on investments and servicing of finance	(3,617)	(3,703)
Capital expenditure Purchase of tangible fixed assets Sale of tangible fixed assets	(2,595) 28,774	(19,480)
Net cash inflow/(outflow) for capital expenditure	26,179	(19,480)
Financing New loans in year	560,000	
Capital repayments in year	(17,734)	6,347
Amount withdrawn by directors	(408,998)	408,997
Net cash inflow from financing	133,268	415,344

# Notes to the Cash Flow Statement for the Year Ended 28 February 2012

### 3 ANALYSIS OF CHANGES IN NET DEBT

	At 1 3 11 £	Cash flow £	At 28 2 12 £
Net cash Cash at bank and in hand Bank overdraft	(421,353)	1,055,076 421,353	1,055,076 -
	(421,353)	1,476,429	1,055,076
Debt Hire purchase Debts falling due within one year	(33,833)	17,734 (60,000)	(16,099) (60,000)
Debts falling due after one year	(22 822)	(500,000)	(500,000)
	(33,833)	(542,266)	(576,099)
Total	(455,186) ====================================	934,163	478,977

## Notes to the Abbreviated Accounts for the Year Ended 28 February 2012

#### 1 ACCOUNTING POLICIES

#### **Accounting convention**

The financial statements have been prepared under the historical cost convention

#### Turnover

Turnover represents net invoiced sales of construction services, excluding value added tax, except in respect of long term contracts where turnover is recognised when the company obtains the right to consideration

#### Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life or, if held under a finance lease, over the lease term, whichever is the shorter

Plant and machinery - 15% on cost Fixtures and fittings - 15% on cost Motor vehicles - 25% on cost

#### Deferred tax

Deferred tax is recognised in respect of all timing differences that have originated but not reversed at the balance sheet date

#### Hire purchase and leasing commitments

Assets obtained under hire purchase contracts or finance leases are capitalised in the balance sheet. Those held under hire purchase contracts are depreciated over their estimated useful lives. Those held under finance leases are depreciated over their estimated useful lives or the lease term, whichever is the shorter.

The interest element of these obligations is charged to the profit and loss account over the relevant period. The capital element of the future payments is treated as a liability.

#### Pension costs and other post-retirement benefits

The company operates a defined contribution pension scheme. Contributions payable to the company's pension scheme are charged to the profit and loss account in the period to which they relate

#### 2 STAFF COSTS

TAIT GOOTG	28 2 12	28 2 11 as restated
Wages and salaries Social security costs Other pension costs	£ 709,003 81,851 2,500	£ 813,266 139,495 2,000
	793,354	954,761
The average monthly number of employees during the year was as follows	28 2 12	28 2 11 as restated
Site workers Office staff	19 17	19 18
	36	<u>37</u>

# Notes to the Abbreviated Accounts - continued for the Year Ended 28 February 2012

### **3 OPERATING PROFIT**

The operating profit is stated after charging/(crediting)

	Depreciation - owned assets Depreciation - assets on hire purchase contracts Profit on disposal of fixed assets Auditors remuneration	£ 12,395 8,527 (28,774) 14,875	28 2 11 as restated £ 11,128 14,849
	Directors' remuneration	27,250	27,000
4	INTEREST PAYABLE AND SIMILAR CHARGES	28 2 12	28 2 11 as
	Hire purchase	£ 3,617	restated £ 3,703
5	TAXATION		
	Analysis of the tax charge The tax charge on the profit on ordinary activities for the year was as follows	28 2 12	28 2 11 as
		£	restated £
	Current tax UK corporation tax	59,412	58,910
	Tax on profit on ordinary activities	59,412	58,910

## Notes to the Abbreviated Accounts - continued for the Year Ended 28 February 2012

#### 5 TAXATION - continued

#### Factors affecting the tax charge

The tax assessed for the year is lower than the standard rate of corporation tax in the UK. The difference is explained below

Profit on ordinary activities before tax	28 2 12 £ 257,530	28 2 11 as restated £ 210,867
Profit on ordinary activities	<del></del>	
multiplied by the standard rate of corporation tax in the UK of 26% (2011 - 28%)	66.059	50.043
III tile OK 01 20% (2011 - 26%)	66,958	59,043
Effects of	(4 566)	(622)
Accelerated capital allowances Small companies rate relief	(4,566) (3,921)	(622) (4,956)
Items not deductible	534	2,283
Previously under-provided	407	3,162
	<del></del>	
Current tax charge	59,412	<u>58,910</u>

#### 6 PRIOR YEAR ADJUSTMENT

In 2012 the directors reviewed the allocation of the wages and salaries. It was considered that some costs previously shown in overheads were direct costs and have been reallocated accordingly. The affect on the previous year has been to reallocate £450,993 into direct costs from overheads.

### 7 TANGIBLE FIXED ASSETS

		Fixtures		
	Plant and machinery £	and fittings £	Motor vehicles £	Totals £
COST				
At 1 March 2011 Additions	950 	7,937 2,595	145,072 - 	153,959 2,595
At 28 February 2012	950	10,532	145,072	156,554
DEPRECIATION				
At 1 March 2011	844	6,077	106,990	113,911
Charge for year	106	1,420	19,396	20,922
At 28 February 2012	950	7,497	126,386	134,833
NET BOOK VALUE				
At 28 February 2012		3,035	18,686 	21,721
At 28 February 2011	106	1,860	38,082	40,048

# Notes to the Abbreviated Accounts - continued for the Year Ended 28 February 2012

### 7 TANGIBLE FIXED ASSETS - continued

	Fixed assets, included in the above, which are held under hire purchas	se contracts are a	s follows Motor vehicles £
	COST At 1 March 2011 and 28 February 2012		59,393
	DEPRECIATION At 1 March 2011 Charge for year		49,763 8,527
	At 28 February 2012		58,290
	NET BOOK VALUE At 28 February 2012		1,103
	At 28 February 2011		9,630
8	DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR		
		28 2 12	28 2 11 as
		£	restated £
	Trade debtors Amounts due under contracts	1,993,795	937,585
	not yet invoiced Sundry Debtors and Prepayments VAT	1,556,642 906,162 -	1,616,708 1,320,863 82,107
		4,456,599	3,957,263
9	CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR		
		28 2 12	28 2 11 as
		£	restated £
	Bank loans and overdrafts (see note 11)	60,000	421,353
	Hire purchase contracts (see note 12)	9,922	15,316
	Trade creditors Tax	2,872,513 115,160	1,707,430 55,748
	Social security and other taxes	61,281	82,575
	VAT	130,648	-
	Directors' current accounts	071015	408,997
	Sundry creditors and accruals	674,045	381,843
		3,923,569 	3,073,262

# Notes to the Abbreviated Accounts - continued for the Year Ended 28 February 2012

10	CREDITORS: AMOUNTS FALLING DUE AFTER MORE THAN ONE YEAR		
		28 2 12	28 2 11 as
	Bank loans (see note 11)	£ 500,000	restated £
	Hire purchase contracts (see note 12)	6,177	18,517
		506,177	18,517
11	LOANS		
	An analysis of the maturity of loans is given below		
		28 2 12	28 2 11 as
	Amounts falling due within one year or on demand Bank overdrafts Bank loans	£	restated £
		60,000	421,353
		60,000	421,353
	Amounts falling due between one and two years Bank loans - 1-2 years	60,000	
	Amounts falling due between two and five years Bank loans - 2-5 years	180,000	
	Amounts falling due in more than five years		
	Repayable by instalments Bank loans more 5 yr by instal lments	260,000	~
12	OBLIGATIONS UNDER HIRE PURCHASE CONTRACTS	28 2 12	28 2 11 as
	Net obligations repayable Within one year Between one and five years	£	restated £
		9,922 6,177	15,316 18,517
		16,099	33,833

## Notes to the Abbreviated Accounts - continued for the Year Ended 28 February 2012

#### 13 SECURED DEBTS

The following secured debts are included within creditors

	28 2 12	28 2 11 as restated
Bank overdraft	£	£ 421,353
Bank loans	560,000	
	560,000	421,353

The bank loan is secured by personal guarantees and a cross guarantee and debenture between Conamar Building Services Limited, Conamar Limited and Nobleland Limited, Company's under common control

#### 14 CALLED UP SHARE CAPITAL

	Allotted, issued and fully paid Number Class		Nominal value	28 2 12	28 2 11 as restated
	100	Ordinary	£1	£ 100	£ 100
15	RESERVES				
	At 1 March 20 Profit for the y				905,432 198,118
	At 28 Februar	y 2012			1,103,550

#### 16 PENSION COMMITMENTS

The company operates a defined contribution pension scheme. The assets of the scheme are held separately from those of the company in an independently administered fund. The pension cost charge represents contributions payable to the fund and amounted to £2,500 (2011 - £2,000).

## Notes to the Abbreviated Accounts - continued for the Year Ended 28 February 2012

#### 17 RELATED PARTY DISCLOSURES

During the year the company had transactions with the following companies, related due to directorships, shareholdings or common control either directly or through close family

Conamar Limited, purchases from Conamar totalling £960,031 (2011 - £881,060), sales to Conamar £1,062,304 (2011 - £NIL), balance due from them at the balance sheet date £615,411 (2011 - £923,832)

M C Joinery, purchases from M C Joinery totalling £209,500 (2011 - £119,237), sales to M C Joinery £257,082 (2011 - £2,025) balance due from them at the balance sheet date £45,226 (2011 - £72,483)

M J Electrical Services Limited, purchases made from M J Electrical totalling £nil (2011 - £747,437), sales of £250,000 (2011 - £Nil) balance due to them at the balance sheet date £90,412 (2011 - Balance due from them £416,941)

All of these transactions were undertaken at arms length under normal commercial terms

At the balance sheet date the company owed a total of £Nil (2011 - £408,997) to a director, C Dower

There is a personal guarantee of £900,000 that has been given in favour of the Company's bankers by the directors, C Dower and N Dower

#### 18 ULTIMATE CONTROLLING PARTY

The company is under the control of a director, C J Dower, by virtue of his beneficial holding of 80% of the issued share capital

#### 19 RECONCILIATION OF MOVEMENTS IN SHAREHOLDERS' FUNDS

	28 2 12	28 2 11 as restated
	£	£
Profit for the financial year	198,118	151,957
Net addition to shareholders' funds	198,118	151,957
Opening shareholders' funds	905,532	753,575
Closing shareholders' funds	1,103,650	905,532