# INTERNATIONAL ROAD SAFETY TRAINING LIMITED DIRECTOR'S REPORT AND ACCOUNTS FOR THE YEAR ENDED 31ST DECEMBER 2000

ACRICATED A

A48
COMPANIES HOUSE

0629 26/09/01

# **COMPANY INFORMATION**

**Director** Anna Henderson

Secretary Mrs G A Thomson

Company Number 2896233

Reporting Accountants Rayner Essex

Faulkner House Victoria Street St Albans AL1 3SE

# CONTENTS

	Page
Director's Report	1 to 2
Profit and Loss Account	3
Balance Sheet	4 to 5
Notes to the Accounts	6 to 8
The following pages do not form part of the statutory accounts:	
Management Profit and Loss Account	9
Accountants' Report	10

#### **DIRECTOR'S REPORT**

#### FOR THE YEAR ENDED 31ST DECEMBER 2000

The director presents her report together with the accounts for the year ended 31st December 2000.

#### **Principal Activities**

The company's principal activity continued to be that of running road safety training courses.

Both the level of business and the year end financial position were satisfactory and the director expects that the present level of activity will continue for the foreseeable future.

#### Dividends

The director recommends interim dividends amounting to £14,800 (1999 £14,800). No final dividend is recommended.

#### The Year 2000 Issue

The director has considered the risks and uncertainties associated with the year 2000 issue and has made an assessment of the likely impact on the company's computerised functions. Plans are in hand to assess the year 2000 compliance of the company's accounting system and all other computerised functions which are necessary for the successful continuation of the business and all necessary upgrades will be made as a result of this assessment. The costs of such an exercise are not currently quantifiable, but the director anticipates that they are unlikely to have a significant effect on the company's future trading results.

#### Director

The director who served during the year and her beneficial interest in the company's issued share capital was:

ary shares	Orum
1st	31st
January	December
2000	2000
100	100

Anna Henderson

#### **Director's Responsibilities**

Company law requires the director to prepare accounts for each financial year which give a true and fair view of the state of the company's affairs and of the profit or loss for that year. In preparing these accounts the director is required to:

Select suitable accounting policies and then apply them consistently;

Make judgements and estimates that are reasonable and prudent;

Prepare the accounts on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The director is responsible for keeping proper accounting records which disclose, with reasonable accuracy at any time, the financial position of the company and enable her to ensure that the accounts comply with the Companies Act 1985. She is also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

#### **DIRECTOR'S REPORT**

# FOR THE YEAR ENDED 31ST DECEMBER 2000

#### Small company exemptions

The report of the Director has been prepared in accordance with the special provisions of Part VII of the Companies Act 1985 and was approved on 14.08.01 and signed.

Mrs G A Thomson

Secretary

# PROFIT AND LOSS ACCOUNT

# FOR THE YEAR ENDED 31ST DECEMBER 2000

		_	
	Notes	2000	1999
m.		£	£
Turnover	2	215,949	205,718
Cost of Sales	_	(116,416)	(120,457)
Gross Profit		99,533	85,261
Administrative Expenses		(65,568)	(43,772)
Operating Profit	3	33,965	41,489
Interest Receivable	_	198	89
Profit on Ordinary Activities before Taxation		34,163	41,578
Tax on profit on ordinary activities	5	(6,598)	(8,503)
Profit for the Financial Year		27,565	33,075
Dividends	6	(14,800)	(14,800)
Retained Profit for the Year		12,765	18,275
Retained Profit Brought Forward	_	75,226	56,951
Retained Profit Carried Forward	:	87,991	75,226

#### **CONTINUING ACTIVITIES**

All amounts relate to continuing activities.

#### RECOGNISED GAINS AND LOSSES

There were no recognised gains or losses for 2000 or 1999 other than those included in the profit and loss account.

#### **BALANCE SHEET**

#### **AS AT 31ST DECEMBER 2000**

	Notes		2000		1000
	Notes	£	2000 £	£	1999 £
Fixed Assets		•	•	<b>~</b>	<b>4</b> €
Tangible assets	7		7,453		8,934
Current Assets					
Debtors	8	88,215		37,083	
Cash at bank and in hand	_	28,799	_	47,020	
		117,014		84,103	
Creditors: Amounts Falling Due Within One Year	9 _	(36,376)	_	(17,711)	
Net Current Assets			80,638	_	66,392
Total Assets Less Current Liabilities			88,091	_	75,326
			<del></del>	=	
Capital and Reserves					
Share capital	10		100		100
Profit and loss account			87,991	_	75,226
Shareholders' Funds	11		88,091	=	75,326

The director is of the opinion that the company is entitled to exemption from audit conferred by Subsection 1 of Section 249A of the Companies Act 1985 for the year ended 31st December 2000.

The director confirms that no member or members have requested an audit pursuant to Subsection 2 of Section 249B of the Companies Act 1985.

The director confirms that she is responsible for:

ensuring that the company keeps accounting records which comply with Section 221 of the Companies Act 1985,

and preparing accounts which give a true and fair view of the state of the affairs of the company as at the end of the financial year and of its results for the financial year in accordance with the requirements of Section 226 of the Companies Act 1985, and which otherwise comply with the requirements of this Act relating to accounts, so far as applicable to the company.

# **BALANCE SHEET**

#### AS AT 31ST DECEMBER 2000

The accounts have been prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies.

These accounts were approved by the board on 14 August 2001 and signed on its behalf.

Alun A. Journament Henderson

Director

#### NOTES TO THE ACCOUNTS

#### FOR THE YEAR ENDED 31ST DECEMBER 2000

#### 1 Accounting Policies

#### **Basis of Accounting**

The Accounts have been prepared under the historical cost convention.

The company has taken advantage of the exemptions in Financial Reporting Standard No. 1 from the requirement to produce a cash flow statement on the grounds that it is a small company.

#### Turnover

Turnover is the total amount receivable by the company for goods supplied and services provided, excluding VAT and trade discounts.

#### Depreciation

Depreciation is calculated to write down the cost or valuation less estimated residual value of all tangible fixed assets other than freehold land by reducing balance method over their expected useful lives. The rates and periods generally applicable are:

Office equipment	25%
Motor vehicles	25%
General equipment	25%

#### **Deferred Taxation**

Deferred tax is provided for under the liability method using the tax rates estimated to arise when the timing differences reverse and is accounted for to the extent that it is probable that a liability or asset will crystallise. Unprovided deferred tax is disclosed as a contingent liability.

Debit balances arising in respect of advance corporation tax on dividends payable or proposed are carried forward to the extent that they are expected to be recoverable.

#### 2 Turnover

Non UK turnover was 49% (1999: 38%) of total turnover.

#### 3 Operating Profit

	The operating profit is arrived at after charging or crediting:	2000 £	1999 £
	Depreciation of owned assets	2,483	2,977
4	Director	2000	1999
	Director's remuneration	£ 24,000	£ 22,782

# NOTES TO THE ACCOUNTS

# FOR THE YEAR ENDED 31ST DECEMBER 2000

5	Taxation			2000	1999
				2000 £	£
	Based on the profit for the year				
	UK corporation tax at 10% & 22.5% (1999 20% & 21%) Prior periods			6,584	8,503
	UK corporation tax			14	-
				6,598	8,503
					<del></del>
6	Dividends			2000 £	1999 £
	Ordinary dividends - paid		=	14,800	14,800
7	Tangible Fixed Assets				
		Office	Motor	General	Total
	Cost	Equipment £	v enicies £	Equipment £	£
	At 1st January 2000	3,308	11,095	833	15,236
	Additions	807		195	1,002
	At 31st December 2000	4,115	11,095	1,028	16,238
	Depreciation				
	At 1st January 2000	2,280	3,814	208	6,302
	Charge for the year	458	1,820	205	2,483
	At 31st December 2000	2,738	5,634	413	8,785
	Net Book Value				•
	At 31st December 2000	1,377	5,461	615	7,453
	At 31st December 1999	1,028	7,281	625	8,934
8	Debtors			2000	1999
	T. 1.11.			£	£
	Trade debtors Advance corporation tax			87,608	36,250 300
	Prepayments and accrued income			607	533
				88,215	37,083

## NOTES TO THE ACCOUNTS

## FOR THE YEAR ENDED 31ST DECEMBER 2000

9	Creditors: Amounts Falling Due Within One Year	2000	1999
	To be and Heart	£	£
	Trade creditors	24,501	3,621
	Corporation tax	6,584	8,503
	Other taxes and social security	4,947	2,608
	Other creditors	339	-
	Director's current account	5	2,648
	Accruals and deferred income	<u> </u>	331
		36,376	17,711
10	Share Capital	2000	1999
		£	£
	Authorised		
	100 Ordinary shares of £1.00 each	100	100
	Allotted	<del></del>	
	100 Allotted, called up and fully paid ordinary shares of £1.00 each		100
11	Reconciliation of Shareholders' Funds	2000	1999
		£	£
	Profit for the financial year	27,565	33,075
	Dividends	(14,800)	(14,800)
	The standard of the standard o		
	Increase in the shareholders' funds	12,765	18,275
	Opening shareholders' funds	75,326	57,051
	Closing shareholders' funds	88,091	75,326

#### 12 Ultimate control

The company was ultimately controlled throughout the year by Ms A M Henderson, the director and sole shareholder.