# WINCANTON PRINT COMPANY LIMITED ABBREVIATED FINANCIAL STATEMENTS 31 MAY 2003

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## **BURTON SWEET**

Chartered Accountants & Registered Auditors
Cooper House
Lower Charlton Estate
Shepton Mallet
Somerset
BA4 5QE

# ABBREVIATED ACCOUNTS

# YEAR ENDED 31 MAY 2003

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## OFFICERS AND PROFESSIONAL ADVISERS

The director

S W Taylor

Company secretary

Mrs T M Graham

Registered office

Wincanton Print Company Limited

Unit 26 Wessex Way Wincanton Business Park

Wincanton BA9 9RR

**Auditors** 

**Burton Sweet** 

Chartered Accountants & Registered Auditors

Cooper House

Lower Charlton Estate

Shepton Mallet Somerset BA4 5QE

**Bankers** 

National Westminster Bank plc

5 South Street Wincanton Somerset BA9 9DJ

## THE DIRECTOR'S REPORT

## YEAR ENDED 31 MAY 2003

The director has pleasure in presenting his report and the financial statements of the company for the year ended 31 May 2003.

#### PRINCIPAL ACTIVITIES AND BUSINESS REVIEW

The principal activity of the company during the year was commercial printing.

The company's investment in the latest printing technology in previous years is now paying off and has enabled the company to compete in an increasingly competitive and demanding marketplace.

#### RESULTS AND DIVIDENDS

The trading results for the year, and the company's financial position at the end of the year are shown in the attached financial statements.

The director has recommended the following dividends:

	2003	2002
	£	£
Dividends paid on ordinary shares	131,000	68,708
<del>-</del>		

#### THE DIRECTOR AND HIS INTERESTS IN SHARES OF THE COMPANY

The director who served the company during the year together with his beneficial interests in the shares of the company was as follows:

	Ordinary Shares of £1 each	
	At	At
	31 May 2003	1 June 2002
S W Taylor	100	100

#### THE EURO

The director does not expect the company to be affected in the foreseeable future by the introduction of the euro and therefore no action has been taken on this to date.

#### **DIRECTOR'S RESPONSIBILITIES**

Company law requires the director to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the company at the end of the year and of the profit or loss for the year then ended. In preparing those financial statements, the director is required to:

select suitable accounting policies, as described on pages 10 to 11, and then apply them consistently;

make judgements and estimates that are reasonable and prudent; and

prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

## THE DIRECTOR'S REPORT (continued)

#### YEAR ENDED 31 MAY 2003

The director is responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable him to ensure that the financial statements comply with the Companies Act 1985. The director is also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

#### **DONATIONS**

During the year the company made the following contributions:

	2003	2002
	£	£
Charitable	1,024	200
Other	3,881	2,218
	<del></del>	

#### **AUDITORS**

A resolution to re-appoint Burton Sweet as auditors for the ensuing year will be proposed at the annual general meeting in accordance with section 385 of the Companies Act 1985.

Registered office: Wincanton Print Company Limited Unit 26 Wessex Way Wincanton Business Park Wincanton BA9 9RR

Signed by

Director S.W.Taylor

Daylor

Approved by the director on 2 December 2003

## INDEPENDENT AUDITORS' REPORT TO THE COMPANY

## **PURSUANT TO SECTION 247B OF THE COMPANIES ACT 1985**

We have examined the abbreviated accounts on pages 5 to 17, together with the financial statements of the company for the year ended 31 May 2003 prepared under Section 226 of the Companies Act 1985.

This report is made solely to the company, in accordance with Section 247B of the Companies Act 1985. Our audit work has been undertaken so that we might state to the company's shareholder those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and the company's shareholder as a body, for our audit work, for this report, or for the opinions we have formed.

#### RESPECTIVE RESPONSIBILITIES OF THE DIRECTOR AND THE AUDITORS

The director is responsible for preparing the abbreviated accounts in accordance with section 246A of the Companies Act 1985. It is our responsibility to form an independent opinion as to whether the company is entitled to deliver abbreviated accounts prepared in accordance with section 246A(3) of the Act to the Registrar of Companies and whether the accounts to be delivered are properly prepared in accordance with those provisions and report our opinion to you.

#### BASIS OF OPINION

We have carried out the procedures we consider necessary to confirm, by reference to the financial statements, that the company is entitled to deliver abbreviated accounts and that the abbreviated accounts to be delivered are properly prepared. The scope of our work for the purpose of this report did not include examining or dealing with events after the date of our report on the financial statements.

#### **OPINION**

In our opinion the company is entitled to deliver abbreviated accounts prepared in accordance with section 246A(3) of the Act, and the abbreviated accounts on pages 5 to 17 are properly prepared in accordance with those provisions.

BURTON SWEET Chartered Accountants & Registered Auditors

Cooper House Lower Charlton Estate Shepton Mallet Somerset BA4 5QE

2 December 2003

# ABBREVIATED PROFIT AND LOSS ACCOUNT

## YEAR ENDED 31 MAY 2003

	Note	2003 £	2002 £
GROSS PROFIT		1,934,092	1,197,209
Distribution Costs Administrative expenses		153,921 1,148,258	135,744 962,787
OPERATING PROFIT	2	631,913	98,678
Interest receivable Interest payable and similar charges	5	795 (271,167)	1,583 (231,789)
PROFIT/(LOSS) ON ORDINARY ACTIVITIES BEFORE TAXATION		361,541	(131,528)
Tax on profit/(loss) on ordinary activities	6	72,002	(22,390)
PROFIT/(LOSS) ON ORDINARY ACTIVITIES AFTER TAXATION	3	289,539	(109,138)
Dividends	7	131,000	68,708
RETAINED PROFIT/(LOSS) FOR THE FINAN YEAR	ICIAL	158,539	(177,846)
Balance brought forward		214,859	392,705
Balance carried forward		373,398	214,859

All of the activities of the company are classed as continuing.

The company has no recognised gains or losses other than the results for the year as set out above.

## ABBREVIATED BALANCE SHEET

## 31 MAY 2003

		2003	3	2003	2
	Note	£	£	£	£
FIXED ASSETS					
Tangible assets	8		2,360,731		2,670,304
CURRENT ASSETS	•	146 619		02.411	
Stocks Debtors	9 10	146,618 1,518,120		92,411 1,458,595	
Cash at bank and in hand	10	43,419		100,052	
and the state of t		1,708,157		1,651,058	
CREDITORS: Amounts falling due within one year	11	1,915,954		2,096,967	
NET CURRENT LIABILITIES			(207,797)		(445,909)
TOTAL ASSETS LESS CURRENT	r LIABI	ILITIES	2,152,934		2,224,395
CREDITORS: Amounts falling due					
after more than one year	12		1,619,417		1,921,419
			533,517		302,976
PROVISIONS FOR LIABILITIES	AND C	CHARGES			
Deferred taxation	14		160,019		88,017
			373,498		214,959
CAPITAL AND RESERVES					
Called-up equity share capital	16		100		100
Profit and loss account			373,398		214,859
SHAREHOLDER'S FUNDS	17		373,498		214,959
			<del>-</del>		

These abbreviated financial statements have been prepared in accordance with the special provisions for medium-sized companies under Part VII of the Companies Act 1985.

These abbreviated accounts were approved and signed by the director on 2 December 2003.

S W TAYLOR

## **CASH FLOW STATEMENT**

## YEAR ENDED 31 MAY 2003

	2003 £	£	2002 £	£
NET CASH INFLOW FROM OPERATING ACTIVITIES		765,106		798,794
RETURNS ON INVESTMENTS AND SERVICING OF FINANCE Interest received Interest paid Interest element of hire purchase	795 (40,016) (231,151)		1,583 (38,482) (193,307)	
NET CASH OUTFLOW FROM RETURNS ON INVESTMENTS AND SERVICING OF FINANCE		(270,372)	·	(230,206)
TAXATION		(13,205)		(320)
CAPITAL EXPENDITURE Payments to acquire tangible fixed assets Receipts from sale of fixed assets	(76,174) 7,902		(15,520) 650,744	
NET CASH (OUTFLOW)/INFLOW FROM CAPITAL EXPENDITURE		(68,272)		635,224
EQUITY DIVIDENDS PAID		(131,000)		(68,708)
CASH INFLOW BEFORE FINANCING		282,257		1,134,784
FINANCING Capital element of hire purchase	(292,913)		(1,085,390)	
NET CASH OUTFLOW FROM FINANCING		(292,913)		(1,085,390)
(DECREASE)/INCREASE IN CASH		(10,656)		49,394

## CASH FLOW STATEMENT (continued)

## YEAR ENDED 31 MAY 2003

# RECONCILIATION OF OPERATING PROFIT TO NET CASH INFLOW FROM OPERATING ACTIVITIES

	2003	2002
	£	£
Operating profit	631,913	98,678
Depreciation	443,591	385,024
(Profit)/Loss on disposal of fixed assets	(1,963)	40,576
(Increase)/decrease in stocks	(54,207)	4,901
Increase in debtors	(46,320)	(240,108)
(Decrease)/increase in creditors	(207,908)	509,723
Not each inflaw from appearing activities	765 106	709 704
Net cash inflow from operating activities	765,106	798,794

## RECONCILIATION OF NET CASH FLOW TO MOVEMENT IN NET DEBT

	2003	3	200	2
(Decrease)/increase in cash in the period	£ (10,656)	£	£ 49,394	£
Cash outflow in respect of hire purchase	292,913		1,085,390	
Change in net debt resulting from cash flows New finance leases		282,257 (63,783)		1,134,784 (2,140,496)
Movement in net debt in the period		218,474		(1,005,712)
Net debt at 1 June 2002		(2,136,717)		(1,131,005)
Net debt at 31 May 2003		(1,918,243)		(2,136,717)

## CASH FLOW STATEMENT (continued)

## YEAR ENDED 31 MAY 2003

## ANALYSIS OF CHANGES IN NET DEBT

	At 1 Jun 2002	Cash flows	Other changes 3	At 1 May 2003
AV	£	£	£	£
Net cash: Cash in hand and at bank	100,052	(56,633)	_	43,419
Overdrafts	(45,977)	45,977		_
	54,075	(10,656)		43,419
Debt:				_ <del></del>
Hire purchase agreements	(2,190,792)	292,913	(63,783)	(1,961,662)
Net debt	(2,136,717)	282,257	(63,783)	(1,918,243)

## NOTES TO THE ABBREVIATED ACCOUNTS

#### YEAR ENDED 31 MAY 2003

#### 1. ACCOUNTING POLICIES

#### Basis of accounting

The financial statements have been prepared under the historical cost convention.

#### Turnover

The turnover shown in the profit and loss account represents amounts invoiced during the year, exclusive of Value Added Tax.

#### Fixed assets

All fixed assets are initially recorded at cost.

#### Depreciation

Depreciation is calculated so as to write off the cost of an asset, less its estimated residual value, over the useful economic life of that asset as follows:

Tenant's Improvements	10% Straight Line
General Plant and Machinery	25% Straight Line
Printing Presses (Plant & Machinery)	10% Straight Line
Fixtures and Office Equipment	25% Straight Line
Motor Vehicles	25% Straight Line

#### Stocks

Stocks are valued at the lower of cost and net realisable value, after making due allowance for obsolete and slow moving items.

#### Work in progress

Work in progrss is valued on the basis of direct costs plus attributable overheads based on normal level of activity. Provision is made for any foreseeable losses where appropriate. No element of profit is included in the valuation of work in progrss.

#### Hire purchase agreements

Assets held under hire purchase agreements are capitalised and disclosed under tangible fixed assets at their fair value. The capital element of the future payments is treated as a liability and the interest is charged to the profit and loss account on a straight line basis.

#### Finance lease agreements

Where the company enters into a lease which entails taking substantially all the risks and rewards of ownership of an asset, the lease is treated as a finance lease. The asset is recorded in the balance sheet as a tangible fixed asset and is depreciated in accordance with the above depreciation policies. Future instalments under such leases, net of finance charges, are included with creditors. Rentals payable are apportioned between the finance element, which is charged to the profit and loss account on a straight line basis, and the capital element which reduces the outstanding obligation for future instalments.

## NOTES TO THE ABBREVIATED ACCOUNTS

#### YEAR ENDED 31 MAY 2003

## 1. ACCOUNTING POLICIES (continued)

## Operating lease agreements

Rentals applicable to operating leases where substantially all of the benefits and risks of ownership remain with the lessor are charged against profits on a straight line basis over the period of the lease.

#### Pension costs

The company operates a defined contribution pension scheme for employees. The assets of the scheme are held separately from those of the company. The annual contributions payable are charged to the profit and loss account.

#### **Deferred** taxation

Deferred tax is recognised in respect of all timing differences that have originated but not reversed at the balance sheet date where transactions or events have occurred at that date that will result in an obligation to pay more, or a right to pay less or to receive more tax, with the following exceptions:

Provision is made for tax on gains arising from the revaluation (and similar fair value adjustments) of fixed assets, and gains on disposal of fixed assets that have been rolled over into replacement assets, only to the extent that, at the balance sheet date, there is a binding agreement to dispose of the assets concerned. However, no provision is made where, on the basis of all available evidence at the balance sheet date, it is more likely than not that the taxable gain will be rolled over into replacement assets and charged to tax only where the replacement assets are sold;

Deferred tax assets are recognised only to the extent that the directors consider that it is more likely than not that there will be suitable taxable profits from which the future reversal of the underlying timing differences can be deducted.

Deferred tax is measured on an undiscounted basis at the tax rates that are expected to apply in the periods in which timing differences reverse, based on tax rates and laws enacted or substantively enacted at the balance sheet date.

## NOTES TO THE ABBREVIATED ACCOUNTS

## YEAR ENDED 31 MAY 2003

operating process to some a second control of the c	2003	2002
	£	£
Director's emoluments	39,852	53,824
Depreciation of owned fixed assets	133,517	171,348
Depreciation of assets held under hire purchase		
agreements	310,074	213,676
Loss on disposal of fixed assets	<del></del>	40,576
Profit on disposal of fixed assets	(1,963)	
Auditors' remuneration		
- as auditors	1,800	1,700
- for other services	8,019	8,592
Operating lease costs:		
Plant and equipment	1,302	1,338
Vehicles	4,743	4,564

## 3. PARTICULARS OF EMPLOYEES

The average number of staff employed by the company during the financial year amounted to:

	2003	2002
	No	No
Number of production staff	27	25
Number of sales staff	2	2
Number of administrative staff	7	6
		<del>-</del> -
	36	33
The aggregate payroll costs of the above were:		
	2003	2002
	£	£
Wages and salaries	909,061	797,083
Social security costs	91,595	81,382
Other pension costs	8,087	4,800
Other pension costs	7,313	3,672
	1,016,056	886,937

## NOTES TO THE ABBREVIATED ACCOUNTS

## YEAR ENDED 31 MAY 2003

4	DIREC	TORIS	EMOL	UMENTS

The director's aggregate emoluments in respect of qualifying services were:

	2003	2002
	£	£
Emoluments receivable	39,852	53,824
Value of company pension contributions to	money	
purchase schemes	7,313	3,672
	47,165	57,496

The number of directors who are accruing benefits under company pension schemes was as follows:

	2003	2002
	No	No
Money purchase schemes	- 1	1
	<del></del>	

## INTEREST PAYABLE AND SIMILAR CHARGES

	2003	2002
	£	£
Interest payable on bank borrowing	470	1,487
Finance charges	231,151	193,307
Other similar charges payable	39,546	36,995
	271,167	231,789

## TAX ON PROFIT/(LOSS) ON ORDINARY ACTIVITIES

Corporation tax	_	. ~
Over/under provision in prior year	_	(13,822)
Total current tax	<del>-</del>	(13,822)
Deferred tax:		

2003

£

2002

£

Current tax:

Increase/(decrease) in deferred tax provision	72,002	(8,568)
Tax on profit/(loss) on ordinary activities	72,002	(22,390)

#### 7. **DIVIDENDS**

The following dividends have been paid in respect of the year:

	2003	2002
Dividend soid on entire services	£	£
Dividend paid on ordinary shares	131,000	68,708

## NOTES TO THE ABBREVIATED ACCOUNTS

## YEAR ENDED 31 MAY 2003

## 8. TANGIBLE FIXED ASSETS

	Short Leasehold Additions	Plant & Machinery	Fixtures & Fittings	Motor Vehicles	Equipment	Total £
COST	a.	a.	*	<i>a</i> .	~	~
At 1 Jun 2002	266,473	3,008,432	16,307	110,781	28,703	3,430,696
Additions	12,015	53,846	4,714	66,550	2,832	139,957
Disposals	, <u>-</u>	(2,810)	· <del>-</del>	(53,646)	(5,467)	(61,923)
At 31 May 2003	278,488	3,059,468	21,021	123,685	26,068	3,508,730
DEPRECIATION						
At 1 Jun 2002 Charge for the	70,250	588,641	14,124	64,428	22,949	760,392
year	24,927	388,607	2,847	22,397	4,813	443,591
On disposals		(2,809)	,	(47,708)	,	(55,984)
At 31 May 2003	95,177	974,439	16,971	39,117	22,295	1,147,999
NET BOOK VAL	UE					
At 31 May 2003	183,311	2,085,029	4,050	84,568	3,773	2,360,731
At 31 May 2002	196,223	2,419,791	2,183	46,353	5,754	2,670,304

## Hire purchase agreements

Included within the net book value of £2,360,731 is £1,878,269 (2002 - £2,136,572) relating to assets held under hire purchase agreements, and £65,090 (2002 - £18,725) relating to assets held under finance lease agreements. The depreciation charged in the year in respect of assets held under hire purchase agreements amounted to £299,280 (2002 - £211,001), and £10,794 (2002 - £2,675) in respect of assets held under finance lease agreements.

## Capital commitments

Contracted but not unsaided for in the formula!	2003 £	2002 £
statements	44,235	22,510
STOCKS		
	2003	2002
	£	£
Raw materials	110,772	49,060
Work in progrss	35,846	43,351
	146,618	92,411
	STOCKS  Raw materials	Contracted but not provided for in the financial statements  44,235  STOCKS  2003 £ Raw materials 110,772 Work in progres 35,846

## NOTES TO THE ABBREVIATED ACCOUNTS

## YEAR ENDED 31 MAY 2003

10.	DEBTORS		
		2003	2002
		£	£
	Trade debtors	1,390,727	1,184,792
	Corporation tax repayable	13,205	_
	Other debtors	76,529	86,168
	Directors current accounts	, <u> </u>	46,727
	Prepayments and accrued income	37,659	140,908
		1,518,120	1,458,595
11.	CREDITORS: Amounts falling due within	one year	
		2003	2002
		£	£
	Bank loans and overdrafts	_	45,977
	Trade creditors	816,014	1,182,112
	Other creditors including taxation and social	security:	
	PAYE and social security	26,677	21,519
	Hire purchase agreements	342,245	269,373
	Factoring account	714,261	506,367
	Other creditors	553	1,136
	Directors current accounts	363	
		1,900,113	2,026,484
	Accruals and deferred income	15,841	70,483
		1,915,954	2,096,967
		1,713,734	2,000,007
	The following liabilities disclosed under crecompany:	editors falling due within one year	ar are secured by the
	•	2003	2002
		£	£
	Bank loans and overdrafts	_	45,977
	Factoring	714,261	506,367
		714,261	552,344
		, , , , , , , , , , , , , , , , , , , ,	<del></del>

National Westminster Bank plc hold a debenture entitling them to a fixed and floating charge over the company's assets.

The company's factors, hold a waiver letter from the bank covering the book debts and the personal indemnity of S W Taylor.

Royal Bank of Scotland Commercial Services Limited also hold the personal indemnity of S W Taylor.

## NOTES TO THE ABBREVIATED ACCOUNTS

## YEAR ENDED 31 MAY 2003

12.	CREDITORS:	Amounts	falling	due after	more than one year	
-----	------------	---------	---------	-----------	--------------------	--

	2003 £	2002 £	
Other creditors: Hire purchase agreements	1,619,417	1,921,419	

## 13. COMMITMENTS UNDER HIRE PURCHASE AGREEMENTS

Future commitments under hire purchase agreements are as follows:

	2003	2002
	£	£
Amounts payable within 1 year	342,246	269,373
Amounts payable between 2 to 5 years	1,619,416	1,921,419
	1,961,662	2,190,792

## 14. DEFERRED TAXATION

	2003 £
The movement in the deferred taxation provision during t	he year was:
Provision brought forward	88,017
Profit and loss account movement arising during the	
year	72,002
Provision carried forward	160,019

The provision for deferred taxation consists of the tax effect of timing differences in respect of:

	2003	2002
	£	£
Excess of taxation allowances over		
depreciation on fixed assets	181,996	197,791
Tax losses available	(21,977)	(109,774)
	160,019	88,017

## 15. COMMITMENTS UNDER OPERATING LEASES

At 31 May 2003 the company had annual commitments under non-cancellable operating leases as set out below.

	Assets Other Than Land & Buildings		
	2003	2002	
	£	£	
Operating leases which expire:			
Within 2 to 5 years	4,281	4,281	
•			

# NOTES TO THE ABBREVIATED ACCOUNTS

# YEAR ENDED 31 MAY 2003

16.	SHARE CAPITAL				
	Authorised share capital:		2003		2002
	100,000 Ordinary shares of £1 each		£ 100,000		£ 100,000
	Allotted, called up and fully paid:				
17.	Ordinary shares of £1 each  RECONCILIATION OF MOVEMENT	2003 No 100 —	£ 100 ——————————————————————————————————	2002 No 100	£ 100
17.	RECONCILIATION OF MOVEMENT	S IN SHAKE		SUNS	
	Profit/(Loss) for the financial year Dividends		2003 £ 289,539 (131,000)		2002 £ (109,138) (68,708)
			158,539		(177,846)
	Opening shareholder's equity funds		214,959		392,805
	Closing shareholder's equity funds		373,498		214,959