Registered number: 02864963 England and Wales

### **Source Software Limited**

Abbreviated Report and Accounts
31 December 2008

John Price & Co Limited 18 Archer Road Penarth Vale of Glamorgan CF64 3HW THURSDAY



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## Source Software Limited Directors' Report for the year ended 31 December 2008

The directors present their annual report on the affairs of the company, together with abbreviated accounts, for the year ended 31 December 2008.

#### Principal activities

The company's principal activity continued to be that of a general insurance intermediary

#### Review of business developments

The company's core business remains the provision of general insurance products through intermediary brokers. Growth on general insurance was 9% with income of £7.4m compared with £6.9m in the previous 12 months.

The directors are pleased with the development of the company during the period and the financial results and retained profit as at the year end. The directors believe that the company's product portfolio is an excellent match to the current needs of the market and that consequently Source is well positioned to grow its customer base in spite of less favourable economic conditions.

#### **Dividends**

The company paid dividends of £855,784 (2007:£926,963) during the year

#### **Directors**

The directors in office in the year were as follows:

A A Masters G L Davidson M T Guest A McLauchlan

There have been no changes in directorship between the end of the year and the dates of this report.

#### Financial instruments

The company's principal financial instruments comprise bank balances, trade creditors and trade debtors. The main purpose of these instruments is to finance the company's operations. In respect of bank balances, the insurers' monies and company monies are kept separately. Trade debtors are managed in respect of credit and cash flow risk by policies concerning the credit offered to customers and the regular monitoring of amounts outstanding. Trade creditors' liduidity risk is managed by ensuring sufficient funds are available to meet amounts due.

#### Reappointment of auditors

Pursuant to s386 Companies Act 1985, an elective resolution was passed dispensing with the requirement to appoint auditors annually. Therefore, John Price & Co Limited are deemed to continue as auditors.

## Source Software Limited Directors' Report - continued for the year ended 31 December 2008

### Statement of directors' responsibilities

The directors are responsible for preparing the Annual Report and the financial statements in accordance with applicable law and United Kingdom Generally Accepted Accounting Practice.

Company law requires the directors to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the company and of the profit or loss of the company for that period. In preparing these financial statements, the directors are required to:

- select suitable accounting policies and then apply them consistently;
- · make judgments and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the company and enable them to ensure that the financial statements comply with the Companies Act 1985. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In determining how amounts are presented within items in the profit and loss account and balance sheet, the directors must have regard to the substance of the reported transaction or arrangement, in accordance with generally accepted accounting principles or practice.

#### Statement of disclosure of information to auditors

So far as each of the directors at the time the report is approved are aware:

- · there is no relevant audit information of which the company's auditors are unaware, and
- the directors have taken all the steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the company's auditors are aware of that information.

Signed on behalf of the beard of directors

A A Masters
Director

Approved by the board: 25 September 2009

## Source Software Limited Independent Auditors' report for the year ended 31 December 2008

## Independent auditors' report limited under section 247B of the Companies Act 1985 for Source Software Limited

We have examined the abbreviated accounts set out on pages 5 to 13, together with the financial statements of Source Software Limited for the year ended 31 December 2008 prepared under section 226 of the Companies Act 1985.

This report is made solely to the company, in accordance with section 247B of the Companies Act 1985. Our work has been undertaken so that we might state to the company those matters we are required to state to it in a special auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company, for our work, for this report, or for the opinions we have formed.

#### Respective responsibilities of directors and auditors

The directors are responsible for preparing the abbreviated accounts in accordance with section 246A of the Companies Act 1985. It is our responsibility to form an independent opinion as to whether the company is entitled to deliver abbreviated accounts prepared in accordance with section 246A(3) of the Act to the Registrar of Companies and whether the abbreviated accounts have been properly prepared in accordance with that provision and to report our opinion to you.

#### Basis of opinion

We conducted our work in accordance with Bulletin 2006/3 "The special auditor's report on abbreviated accounts in the United Kingdom" issued by the Auditing Practices Board. In accordance with that Bulletin we have carried out the procedures we consider necessary to confirm, by reference to the financial statements, that the company is entitled to deliver abbreviated accounts and that the abbreviated accounts to be delivered are properly prepared.

#### Opinion

In our opinion the company is entitled to deliver abbreviated accounts prepared in accordance with section 246A(3) of the Companies Act 1985, and the abbreviated accounts have been properly prepared in accordance with the Regulations made under that section.

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John Price & Co Limited Registered Auditors

John Price & Co Limited 18 Archer Road Penarth Vale of Glamorgan CF64 3HW

Date: 25 September 2009

## Source Software Limited Profit and Loss Account for the year ended 31 December 2008

	Notes	2008 £	2007 £
Gross profit		3,637,668	3,587,732
Administrative expenses		(2,425,868)	(2,457,337)
Operating profit	4	1,211,800	1,130,395
Other interest receivable and similar income	5	92,876	32,891
Profit on ordinary activities before interest		1,304,676	1,163,286
Interest payable and similar charges	6	-	(6,676)
Profit on ordinary activities before taxation		1,304,676	1,156,610
Tax on profit or loss on ordinary activities	7	(368,421)	(342,012)
Profit for the financial year		936,255	814,598

None of the Company's activities were acquired or discontinued during the above financial year. There are no recognised gains and losses in the financial period other than the profit for the period. There are no material differences between the results disclosed in the profit and loss account and the results on an unmodified historical cost basis.

## Source Software Limited Balance Sheet as at 31 December 2008

	Notes	2008 £	2007 £
Fixed assets		~	~
Tangible assets	8	135,078	147,427
Current assets			
Debtors	9	896,525	652,450
Cash at bank and in hand		2,306,218	1,923,408
		3,202,743	2,575,858
Creditors: amounts falling due within one year	10	(2,504,127)	(1,971,562)
Net current assets		698,616	604,296
Total assets less current liabilities		833,694	751,723
Provisions for liabilities	11	(5,800)	(4,300)
Net assets		827,894	747,423
Capital and reserves			
Called up share capital	12	2,000	2,000
Profit and loss account	13	825,894	745,423
Shareholders' funds	14	827,894	747,423

These accounts have been prepared in accordance with the special provisions relating to medium-sized companies within Part VII of the Companies Act 1985.

Signed on behalf of the board of directors

G L Davidson Director

Approved by the board: 25 September 2009

# Source Software Limited Cash Flow Statement for the year ended 31 December 2008

	Notes	2008 £	2007 £
Net cash inflow from operating activities	18	1,536,901	1,913,597
Returns on investments and servicing of finance	19	92,876	26,215
Taxation		(338,847)	(343,490)
Capital expenditure and financial investments	20	(52,336)	(87,873)
Equity dividends paid		(855,784)	(926,963)
Cash inflow before use of liquid resources and financing		382,810	581,486
Financing	21	-	(2,121)
Increase in cash in year		382,810	579,365

#### 1 Accounting policies

The principal accounting policies are summarised below. They have all been applied consistently throughout the year and the preceding year.

#### Basis of accounting

The financial statements have been prepared under the historical cost convention and in accordance with applicable United Kingdom accounting standards.

#### Turnover

Turnover represents brokerage income for which the company takes credit when the relevant transactions have been recorded in the books of account or when due,if deferred, and when the transactions have been confirmed in a period approximating to one month subsequent to the year end.

#### Tangible fixed assets

Tangible fixed assets are stated at cost or valuation, net of depreciation and any provision for impairment. Depreciation is provided on all tangible fixed assets, other than investment properties and freehold land, at rates calculated to write off the cost or valuation, less estimated residual value, of each asset over its expected useful life, as follows:

Plant and machinery

3-5 years

#### **Taxation**

Current tax is provided at amounts expected to be paid (or recovered) using the tax rates and laws that have been enacted or substantively enacted by the balance sheet date.

Deferred taxation is accounted for at expected tax rates on all differences arising from the inclusion of items of income and expenditure in taxation computations in periods different from those in which they are included in the financial statements. A deferred tax asset is only recognised when it is more likely than not that the asset will be recoverable in the foreseeable future out of suitable taxable profits from which the underlying timing differences can be deducted.

#### Leases

Rentals under operating leases are charged on a straight-line basis over the lease term, even if the payments are not made on such a basis.

#### Insurance balances

The company acts as an insurance intermediary and in general is not liable for premiums due to underwriters or for claims payable to clients. Notwithstanding this legal relationship with clients and underwriters, the company follows generally accepted accounting practice by showing debtors, cash and creditors relating to insurance business as assets and liabilities of the company itself.

#### 2 Staff costs

The average monthly number of employees (including executive directors) was:

	2008 Number	2007 Number
	60	61
	60	61
		Number 60

	The aggregate of staff remuneration comprised:	2008 £	2007 £
	Wages and salaries Social security costs	1,585,004 156,709	1,604,609 163,284
		1,741,713	1,767,893
3	Directors' emoluments	2008 £	2007 £
	Emoluments	373,424	446,864
	Highest paid director:	2008 £	2007 £
	Emoluments Company contributions to money purchase pension schemes	111,015	157,234 
		111,015	157,234
	Accrued benefits in defined benefit pension schemes	-	-
4	Operating profit	2008 £	2007 £
	Operating profit is after charging:		
	Depreciation and amounts written off tangible fixed assets Owned fixed assets Operating lease rentals	64,685	56,841
	Other	84,551	78,483
	Auditor's remuneration Audit work	5,288	5,288
5	Interest receivable and similar income:	2008 £	2007 £
	Deposit account interest	92,876	32,891
		92,876	32,891
6	Interest payable and similar charges:	2008 £	2007 £
	Other charges	-	6,676
		-	6,676
7	Tax on profit on ordinary activities		
	The taxation charge is based on the taxable profit for the year at	•	
		2008 £	2007 £
	Current tax:	-	-
	UK corporation tax	369,200	340,500
	Adjustment in respect of prior period tax	(2,279) 366,921	(188)
	Deferred tax: origination and reversal of timing differences	300,921	340,312
	Current year deferred tax	1,500	1,700
	Tax on profit on ordinary activities	368,421	342,012

Factors affecting the tax charge for the year

	r actors anecung the tax	Charge for the	year		2008 £	2007 £
	Profit on ordinary activiti	ies before taxa	tion		1,304,676	1,156,610
	Tax on ordinary activitie Effects of:	s at UK standa	ard rate of 28.5	5% (2007: 30%	%) 371,833	346,983
	Expenses not deduc Effective rate of Corp Depreciation in exce Prior period adjustme	poration Tax ss of capital all			2,138 (3,653) (1,118) (2,279)	3,000 (8,549) (934) (188)
	Current tax charge for y	ear		_	366,921	340,312
8	Tangible fixed assets	Plant and Machinery	Fixtures and Fittings	Motor Vehicles	Computers	Total
	Cost	£	£	£	£	£
	At 1 January 2008 Additions	73,875 20,336	76,851 8,696	10,000	159,428 23,304	320,154 52,336
	Disposals	-	<u> </u>	(10,000)		(10,000)
	At 31 December 2008	94,211	85,547	-	182,732	362,490
	Depreciation				-	
	At 1 January 2008 Charge for the year Disposals	32,164 15,762 -	36,323 16,612	10,000 - (10,000)	94,240 32,311 -	172,727 64,685 (10,000)
	At 31 December 2008	47,926	52,935	-	126,551	227,412
	Net book value	-				
	At 31 December 2008	46,285	32,612	•_	56,181	135,078
	At 31 December 2007	41,711	40,528		65,188	147,427
9	Debtors					
	Debtors: amounts falling	g due within on	е уеаг		2008 £	2007 £
	Trade debtors Other debtors Prepayments and accru	ed income		_	823,965 7,586 64,974	550,799 587 101,064
				-	896,525	652,450
	Debtors: amounts falling	g due after mor	re than one ye	ar -	2008 £	2007 £
				_	•	

10	Creditors: amounts falling due within one	year	2008 £	2007 £
	Trade creditors Taxation and social security Other creditors Accruals and deferred income		1,514,203 379,684 1,354 608,886 2,504,127	982,668 386,042 455 602,397 1,971,562
11	Provisions for liabilities			
			Deferred taxation £	Total £
	At 1/01/2008		4,300	4,300
	Charged to profit & loss		1,500	1,500
	At 31/12/2008		5,800	5,800
	Deferred taxation		2008 £	2007 £
	Accelerated capital allowances		5,800	4,300
			5,800	4,300
12	Share capital - equity shares	2008 No. Shares	2008 £	2007 £
	Authorised share capital:			
	Ordinary shares of £1 each	50,000	50,000	50,000
	Allotted, called up fully paid share capital:			
	Ordinary shares of £1 each	2,000	2,000	2,000
13	Reserves			
				Profit and Loss Account £
	Brought forward			745,423
	Profit for the financial year			936,255
	Dividends			(855,784)
				825,894

#### 14 Shareholders' funds

Shareholders funds of £827,894 (2007: £747,423) are attributable to equity shareholders.

Reconciliation of movements in shareholders' funds

	2008 £	2007 £
Profit attributable to shareholders	936,255	814,598
Dividends	(855,784)	(926,963)
	80,471	(112,365)
Net increase/(decrease) in shareholders' funds	80,471	(112,365)
Opening shareholders' funds	747,423	859,788
Closing shareholders' funds	827,894	747,423

#### 15 Operating leases

Commitments under operating leases for the next 12 months are:	Land & Property £	Other Leases £
Leases expiring within one year	-	-
Leases expiring between two and five years	57,000	-
Leases expiring after five years	•	=
	57,000	-

### 16 Dividends proposed

Dividends of £736,676 have been proposed and paid subsequent to 31 December 2008

#### 17 Post balance sheet events

Subsequent to the year end the company purchased office property for a consideration of £750,000.

#### 18 Reconciliation of operating profit to operating cash flows

	2008 £	2007 £
Operating profit	1,211,800	1,130,395
Depreciation charge for the period	64,685	56,842
Increase/(Decrease) in debtors	(244,075)	271,506
Increase in creditors	504, <u>49</u> 1	454,854
Net cash inflow from operating activities	1,536,901	1,913,597
19 Cash flow: Returns on investments and servicing of finance	2008 £	2007 £
Interest received	92,876	32,891
Interest paid	-	(6,676)
	92,876	26,215
20 Cash flow: Capital expenditure and financial investment	2008 £	2007 £
Purchase of property, plant and equipment	(52,336)	(87,873)
	(52,336)	(87,873)

Cash flow: Financing	2008 €	2007 €
Repayments of amounts borrowed	-	(2,121)
	•	(2,121)
	-	Repayments of amounts borrowed

#### 22 Cash flow: Reconciliation of net cash flow to movement in net debt

	At 01 Jan 08 £	Cash Flows £	Other Changes £	At 31 Dec 08 £
Cash in hand, at bank	1,923,408	382,810		2,306,218
		382,810		
Net funds	1,923,408	382,810		2,306,218

### 23 Related party transactions

The company is controlled by A A Masters.

During the year the company rented property from A A Masters. The amount charged in the financial statements during the year ended 31 December 2008 was £52,000 (2007: £57,000)