

PRESTIGE OFFICES SERVICES LIMITED

COMPANY INFORMATION

FOR THE YEAR ENDING 31st OCTOBER 2009

DIRECTOR/SECRETARY ROBERT J DAY

COMPANY NUMBER 02863529

**REGISTERED OFFICES
20 THE FAIRWAY
LONDON
W3 7PU**

Copy

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city of london

MONDAY



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RM 09/08/2010 123

COMPANIES HOUSE

27/07/2010

A33 190
COMPANIES HOUSE

2863529

PRESTIGE OFFICE SERVICES LIMITES
20 THE FAIRWAY. LONDON W3 7PU

BALANCE SHEET AS OF 31st OCTOBER 2009

	£
FIXED ASSETS	150 00
STOCK HELD AS OF 31/10/09	430 00
DEPTORS	00 00
CASH IN BANK AS OF 31/10/2009	438 00
<u>TOTAL</u>	<u>1108 00</u>
<u>CREDITORS</u>	<u>00 00</u>
<u>CAPITAL AND RESERVES</u>	
<u>SHARE CAPITAL</u>	2
<u>PROFIT AND LOSS ACCOUNTS 2008/9</u>	<u>£ - 3154 00</u>

For the year ending 2009 the company was entitled to exemption from audit under section 447 (2) of the companies act 2006

The members have not required the company to obtain an audit in accordance with section 476 of the companies act

The directors acknowledge their responsibility for

- i) ensuring the company keeps accounting records which comply with section 386, and
- ii) preparing accounts which gave a true and fair view of the state of the affairs of the Company as at the end of the financial year, and of its profit or loss for the financial year, in accordance with the requirements of section 393, and otherwise comply with the requirements of the Companies Act relating to accounts, so far as it is applicable to the company

The accounts were approved and signed on behalf of

ROBERT JOHN DAY
 DIRECTOR,




COMPANIES HOUSE

PRESTIGE OFFICE SERVICES LIMITED
20 THE FAIRWAY. LONDON. W3 7PU

TRADING AND PROFIT AND LOSS FOR THE YEAR ENDING 31.10.2009

	<u>2008</u>	<u>2009</u>
SALE AND WORK DONE	955	110 00
PURCHASES	1104	1506 00
EMPLOYERS PENSION CONTRIBE	2656	2656 00
USE OF OFFICE	50	50 00
POSTAGE	00	17 00
PRINTING	25	18 00
ACCOUNTANCY FEE'S	00	00
TRAVELLING EXPENCES	50	40 00
BANK CHARGES	24	17 00
GENERAL EXPENCES	25	20 00
FIXTURE AND FITTINGS	175	150 00
<u>SUB TOTAL</u>	<u>4109.00</u>	<u>4474.00</u>
LESS	- 955.00	- 110.00
NET LOSSES FOR THE YEAR	- 3154.00	- 3464.00

R J DAY

Director

Signed



PRESTIGE OFFICE SERVICES LIMITED

REPORT OF THE DIRECTOR

FOR THE YEAR ENDED 31ST OCTOBER 2009

The directors present their report and the accounts for the year ended 31st October 2008

PRINCIPAL ACTIVITY

The company buys and sells office equipment and consumables to trade and industrial concerns.

REVIEW OF BUSINESS

A summary of the results of the period's trading is given.

The directors are not satisfied with the results for the year but look forward to the future with confidence.

Adequate finance is available to take advantage of business opportunities and future development.

DIRECTORS

The directors at 31st October 2008 and their interests in the share capital of the company were as follows:

31st OCTOBER 2009

This report, has been prepared taking advantage of the exemptions conferred by Part II of Schedule 8 to the Companies Act 1985

Signed on behalf of
the board of directors

R J Day



PRESTIGE OFFICE SERVICES LIMITED

NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 31ST OCTOBER 2009

1. ACCOUNTING POLICIES

(a) Basis of preparation accounts

The accounts are prepared under the historical cost convention and include the results of the company's operations which are described in the Directors' Report and all of which are continuing.

The company has taken advantage of the exemption in Financial Reporting Standard No. 1 from the requirement to produce a cash flow statement on the grounds that it is a small company.

(b) Turnover

Turnover comprises the invoiced value of goods and services supplied by the company. The company is no longer registered for Value Added Tax.

(c) Tangible fixed assets and depreciation

Tangible fixed assets are stated at cost less depreciation.

Depreciation is provided at rates calculated to write off the cost or valuation of fixed assets, less their estimated residual value, over their expected useful lives on the following bases:

Office Equipment	- 25% reducing balance
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(d) Stocks and work in progress

Stocks and work in progress are valued at the lower of cost and net realisable value, after making due allowance for obsolete and slow moving items. Cost includes all direct expenditure and an appropriate proportion of fixed and variable overheads.

(e) Deferred taxation

Provision is made at for taxation deferred as a result of material timing differences between the incidence of income and expenditure for taxation and accounts purposes, using the liability method, only to the extent that in the opinion of the directors, there is a reasonable probability that a liability or asset will crystallise in the near future.



PRESTIGE OFFICE SERVICES LIMITED

NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 31st OCTOBER 2009

(f) Leasing and hire purchase

Assets obtained under hire purchase contracts and finance leases are capitalised as tangible fixed assets. Assets acquired by finance lease are depreciated over the shorter of the lease term and their useful lives. Assets acquired by hire purchase are depreciated over their useful lives. Finance leases are those where substantially all of the benefits and risks of ownership are assumed by the company. Obligations under such agreements are included in creditors net of the finance charge allocated to future periods. The finance element of the rental payment is charged to the profit and loss account so as to produce a constant periodic rate of charge on the net obligation outstanding in each period.

(g) Operating leases

Rentals applicable to operating leases where substantially all of the benefits and risks of ownership remain with the lessor are charged to profit and loss account as incurred.

2. TURNOVER

The turnover and profit before taxation is attributable to the one principle activity of the company.

3. OPERATING PROFIT

2009

£

The operating profit is stated after charging:

Depreciation

-

Director's emoluments

-

Pension costs

2 656

4. TAX ON PROFIT ON ORDINARY ACTIVITIES

The taxation charge for the year arises as follows:-

2009

£

Corporation tax payable at 25%

-

Charge / (credit) for the year

£-

