

**Prestige Office Services Ltd**

**20 The Fairway. London W3 7PU**

*Cape*

**Trading & Profit Loss Account for the year ended 31st October 2006**

	<u>2005</u>	<u>2006</u>
	£	£
Sale & Work Done	<u>2179</u>	<u>2185</u>
Purchases	371	431
Employees Pension Contributions	1534	1592
Use of Office	52	50
Postage & Telephone	395	303
Printing & Stationary	22	25
Accountancy Fees	440	440
Travelling Expences	374	550
Bank Charges	24	49
General Expences	15	20
Depreciation of Vehicle (now sold)	300	250
Fixtures & Fittings	300	245
Totals	<u>3827</u>	<u>3955</u>
Net losses for the Year	<u>-1648</u>	<u>-2130</u>



**Prestige Office Services**

**20 The Fairway. London. W3 7PU**

**Balance Sheet as at 31<sup>st</sup> October 2006**

<b><u>Fixed Assets</u></b>	2005 £	2006 £
Fixture and Fittings	700	500
Motor Vehicle	<u>700</u>	<u>400</u>
	<u>1400</u>	<u>900</u>
<b><u>Current Assets</u></b>		
Balance at Bank	2370	1964
Debtors	<u>58</u>	<u>40</u>
	<u>2428</u>	<u>2004</u>
<b><u>Current Liabilities</u></b>		
Sundry Creditors	667	550
Directors Current Account	<u>6293</u>	<u>6504</u>
	6960	7054
<b><u>Capital Account</u></b>		
Ordinary Shares of 1£ each Authorised	1000	1000
Issued and fully paid	2	2
Retained Losses	-1648	-2130
Retained Losses	-1646	-2128

1 For the year ended 31 10 06 the company was entitled to the exemption under sub-section (1) of the 249A of the Companies Act 1985 (according to the turnover and balance sheet totals of the company )

2 That no member of the company has requested an audit under section 249B (2) of the Companies Act 1985


3 The director acknowledges his responsibility for

a)Ensuring the company keeps accounting records that comply with section 222 and.

b)Preparing accounts that give a true and fair view of the state of the company as at the end of its financial year, and of its loss for the financial year, which otherwise comply with the requirements of the Companies Act relating to accounts so far as applicable to the company

4 That the director in preparing the accounts has relied upon the exemptions for the individual accounts provided by Section 246 by special provision in part VII of the Companies Act 1985 relating to small companies

Signed

  
( R. J. Day. Esq)

Date. 31-10-06

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To <rtd.day@tiscali.co.uk>

Cc

Sent [16/01/2007 13:49] 16/01/2007 13:49

Subject: Successful Receipt of Online Submission for Reference 5193398805

Thank you for sending the Self Assessment submission online

The submission for reference 5193398805 was successfully received on 16-01-2007 and is being processed

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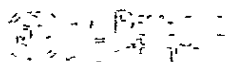
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## Self Assessment

R J JOHN DAY's Tax Return 2005/2006 £

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## Submission successful

Your Tax Return has been **submitted and received** by HM Revenue & Customs

HM Revenue & Customs has generated a receipt as **proof of your submission**. It is important to store this receipt, once you have viewed it.



What is a Submission Receipt?

Using the menu on the left you can

- View your **Tax Calculation**, or
- **View/Print/Store** your Tax Return on your local drive, or
- use **Make Payment** to pay any outstanding tax you owe

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## Other adjustments

Select box  
if applicable

I am liable to make Student Loan Repayments for 2005/2006 on an Income Contingent Student Loan and have received notification that repayment commenced before 6 April 2006

 17 0 ☐

I am claiming relief now for 2006/2007 trading, or certain capital, losses

 23 3 ☐

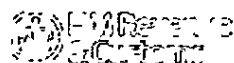
I am claiming to have post-cessation or other business receipts taxed as Income of an earlier year

 23 4 ☐

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## Refunds/Payments made

Please enter the amount of any 2005/2006 tax refunded or set against other liabilities by your HM Revenue & Customs office or the Jobcentre Plus



20 1 £

Amount of refund

## Payments made/credits received

Please enter any payments you have made towards your 2005/2006 payments on account or any credit made by HM Revenue & Customs



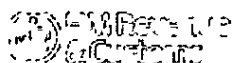
18 8A £



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#### Repayment claim

Where would you like to have your repayment sent?

Select this box if your repayment should be sent to **your bank or building society account**

19B 1 ☐

Select this box if your repayment should be sent to **your nominee's bank or building society account**

19B 2 ☐

HM Revenue & Customs prefers to make a repayment directly into a bank or building society account. You may, however, select box **19B 8** or **19B 9** if you would like a cheque to be sent to you or your nominee.

Select this box if you would like a **cheque to be sent to you**

19B 8 ☒

Select this box if you would like a **cheque to be sent to your nominee**

19B 9 ☐

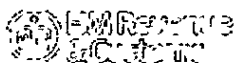
Select this box if your nominee is your agent

19B 10 ☐

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## Repayment option

Where would you like to have your repayment sent?

Select this box if you want to nominate a charity to receive all or part of your repayment  
*If you want the remainder of your repayment to be paid to you or your nominee you must also select 19B*

19A ☐

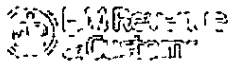
Select this box if you want your repayment to be paid to yourself or to your nominee

19B ☒

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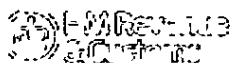
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Before making any entries on this page, please read the help by selecting the relevant link for each box

Tax due calculated by reference to earlier years **18 4 £**Reduction in tax due calculated by reference to earlier years **18 5 £**Any 2006/2007 tax you are reclaiming now **18 8 £** **Delete form**[Back](#) [Next](#)[©Crown Copyright](#) | [Privacy Statement](#) | [Terms & Conditions](#)


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## Tax due or overpaid

Based on the information you have provided your

- tax overpaid for 2005/2006 is **18 3** £ 1,880 23

- and your first payment on account for 2006/2007 is **18 7** 0 00
**If you want to make changes or additions to your Tax Return, you can use the Form Index**
**I want to claim to reduce my payments on account for 2006/2007.**
**18 6** ☐
**I want to claim a repayment if I have paid too much tax.**
**19 0** ☐

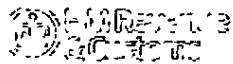
Please note that the figure of tax due does not take account of payments made during the year or include other liabilities

If you do not select this box, or the tax you have overpaid is less than £10, the amount you are owed will be used to reduce your next tax bill

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**Pension contributions**  
 page 3 of 3
**Contributions to other pension schemes and Free-Standing AVC schemes**

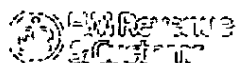
Amount of contributions to employer's schemes **not deducted** at source from pay **14 10 £** **00 00**

Gross amount of Free-Standing Additional Voluntary Contributions paid in 2005/2006 **14 11 £** **00 00**

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Pension contributions  
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Payments to personal pension (including stakeholder pension) contracts

Enter the **gross** contribution

<b>Gross</b> qualifying payments made in 2005/2006	14 6 £	1602 00
--	--------	---------

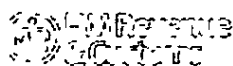
2005/2006 gross payments carried back to 2004/2005	14 7 £	1602 00
--	--------	---------

Relief claimed	14 9 £	1,602 00
----------------	--------	----------

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Pension contributions  
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Retirement annuity contracts (for policies taken out before 1 July 1988)

Qualifying payments made in 2005/2006	14 1 £	1602 00
---------------------------------------	--------	---------

2005/2006 payments used in an earlier year	14 2 £	1602 00
--	--------	---------

2005/2006 payments now to be carried back	14 3 £	
---	--------	--

Relief claimed	14.5 £	1,602 00
----------------	--------	----------

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## Other taxable income

Other taxable income

Amount after tax deducted

13 1 £ 13,074 82

I have more than one type &gt;

Tax deducted

13 2 £ 4,395 93

Amount before tax

13 3 £ 13,074 82

Losses brought forward

13.4 £

Earlier years' losses used in 2005/2006

13 5 £

2005/2006 losses carried forward

13.6 £

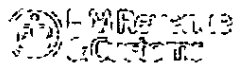
Select this box if you have claimed enhanced capital allowances for designated environmentally beneficial plant and machinery to arrive at the figure in 13 1

13 1A ☐

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SERVICES LTD

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## Class 4 National Insurance Contributions (NIC)

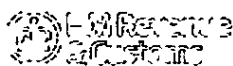
Before your Tax Return is submitted to the Inland Revenue a tax calculation is performed. This section lets you provide information to help us calculate your Class 4 National Insurance Contributions due.

Select this box if exception applies 3 94 ☒Select this box if deferment applies 3 95 ☐Adjustments to profit chargeable to  
Class 4 National Insurance  
Contributions 3 96 £

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## Self-employment (SA103) for: PRESTIGE OFFICE SERVICES LTD

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Adjustments  
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You can use the worksheet to help you calculate your amounts for boxes 3 85 - 3 89

## I have a loss &gt;

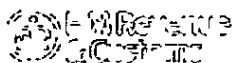
Loss offset against other income for 2005/2006 **3 85 £**Loss - relief to be calculated by reference to earlier years **3 86 £** 2,130 89Loss to carry forward (that is an allowable loss not claimed in any other way) **3 87 £**Losses brought forward from earlier years **3 88 £**Losses brought forward from earlier years used this year **3 89 £**Taxable profit after losses brought forward **3 90 £** 0 00Any other business income (for example, Business Start-up Allowance received in 2005/2006) **3 91 £**Total taxable profits from this business (This box must be completed unless you made an overall loss for the basis period) **3 92 £**Select this box if the figure in box 3 92 is provisional **3 93** ☐

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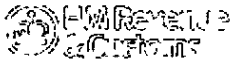
Adjustments  
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		DD	MM	YYYY
Beginning of basis period	3 74	01	11	05
				e.g. 2005
		DD	MM	YYYY
End of basis period	3 75	31	10	2006
Profit or loss of this account for tax purposes	3 76 £	-2,130 89		
Adjustment to arrive at profit or loss for this basis period	3 77 £			
Overlap profit brought forward	3.78 £			
Deduct overlap relief used this year	3 79 £			
Overlap profit carried forward	3 80 £			
Averaging for farmers and creators of literary or artistic works	3 81 £			
Adjustment on change of basis	3.82 £			
Net profit for 2005/2006	3.83 £	0 00		
Allowable loss for 2005/2006 If there is a loss in box 3 84 you should make an entry in one of boxes 3 85, 3 86 or 3 87	3.84 £	2,130 89		

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## Self-employment (SA103) for: PRESTIGE OFFICE SERVICES LTD

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**Income and expenses**  
**Annual turnover below £15,000**

Turnover (including goods etc taken for personal use)	3 24A £	1825 11
Box 3 24A plus any balancing charges entered in box 3 23	3 24 £	1,825 11
Expenses allowable for tax	3 25A £	3956 00
Box 3 25A plus any capital allowances entered in box 3 22	3 25 £	3,956 00
Net profit/(loss)	3 26 £	-2,130 89

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**Business details**  
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Select this box if the special arrangements for certain trades apply

3 9 ☐

Select this box if you entered details for all relevant accounting periods for this year on last year's Tax Return and boxes 3 14 to 3 73 and 3 99 to 3 115 will be blank

3 10 ☐

Select this box if your accounts do not cover the period from the last accounting date and explain why in the space below

3 11 ☐

You should only enter alpha, numeric and the following special characters '()\*,-./E@&amp; You cannot enter more than 300 characters (including spaces) here

The Enter (or Return) key located on your keyboard is not accepted

Select this box if your accounting date has changed (only if this is a permanent change and you want it to count for tax)

3 12 ☐

Select this box if this is the second or further change and explain in the space below why you have not used the same date as last year

3 13 ☐

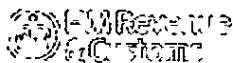
You should only enter alpha, numeric and the following special characters '()\*,-./E@&amp; You cannot enter more than 300 characters (including spaces) here

The Enter (or Return) key located on your keyboard is not accepted

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**Business details**  
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Notes

The boxes marked \* are required

Name of business\*

3 1 PRESTIGE OFFICE SERVICES L

Description of business\*

3 2 BUSINESS EQUIPMENT

Address of business\*

3 3 20 THE FAIRWAY

LONDON

Postcode

W3 7PU

Select this box if the details in box 3 1 or 3 3 have changed since your last Tax Return

3 6 ☐

Start of accounting period

3 4 DD MM YYYY  
01 11 2005

End of accounting period

3.5 DD MM YYYY  
31 10 2006

Date business started (If after 5 April 2003)

3 7 DD MM YYYY

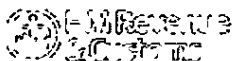
Date business ceased (If before 6 April 2006)

3 8 DD MM YYYY

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## Other Income

Select box  
if applicable

I received interest or alternative finance receipts from UK banks or building societies

☐

I received share dividends or distributions from UK companies

☐

I received a State Retirement Pension, Social Security benefit or a Statutory Payment

☐

I received a taxable UK pension (other than a State pension) or a retirement annuity

☐

I made gains on UK life insurance policies, life annuities or capital redemption policies, or received refunds of surplus funds from additional voluntary contributions

☐
*Please remember you cannot use the Online Tax Return if you had multiple chargeable event gains during the tax year*

I received other taxable income which does not come under any other section of the Tax Return

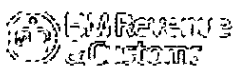
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## Reliefs

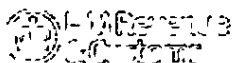
**I want to claim relief for pension contributions.**
☒
Select box  
if applicable
**I want to claim relief on gifts to charity**
☐
**I want to claim one or more of the following reliefs.**
☐

- Interest and alternative finance payments eligible for relief on qualifying loans and arrangements
- Maintenance or alimony payments
- Subscriptions for Venture Capital Trust shares
- Subscriptions under the Enterprise Investment Scheme
- Community Investment Tax relief
- Post-cessation expenses, pre-incorporation losses brought forward and losses on deeply discounted securities
- Trade annuities and patent royalties
- Payments to a trade union or friendly society for death benefits
- Payment to your employer's compulsory widow's, widower's or orphan's benefit scheme
- Relief claimed on a qualifying distribution on the redemption of bonus shares or securities

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**Income and deductions**

I want to claim capital allowances or I have balancing charges



My annual turnover is below £15,000



I am a subcontractor in the construction industry and deductions were made by contractors (CIS25)



Tax was deducted from my trading income

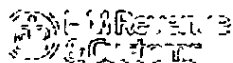
Select box  
if applicable

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## Allowances

I want to claim the following allowances.

Blind person's allowance

Select box  
if applicable☐

Married couple's allowance

☐

You can only claim if you or your spouse/civil partner were born before 6 April 1935

Transfer surplus allowance to or from my spouse or civil partner

☐

The basic personal allowance is given automatically. However, you may be entitled to a higher age-related allowance if you were born before 6 April 1941.

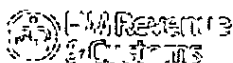
Please note that you must claim for allowance(s) even if relief is already included in your tax code.



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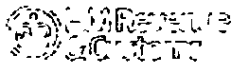
Please use the space below to enter any additional information you feel is needed to support your entries on your Self-employment form

You should only enter alpha, numeric and the following special characters '()\*. /£@& You cannot enter more than 1100 characters (including spaces) here

The Enter (or Return) key located on your keyboard is not accepted

**3 116** This being my first time at doing this I have tried to complete these pages correctly as that are different to the balance sheets that my previous accountant used to do, however, I have already completed a balance sheet on paper, as well as the yearly accounts, please contact me if you require any information regarding these accounts

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**Submit Tax Return** **Back** **Submit** 

Once you have submitted your Tax Return you will be unable to make changes online. If you need to make changes to the Tax Return after the submission, please write to your HM Revenue & Customs Office.

To submit your Tax Return, please enter your User ID and Password which will verify your identity during submission.

**User ID** UB8JYW2CN81T**Password** **Back** **Submit** 

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Please note that the Online Tax Return is 95% complete. You will only see 100% once your Tax Return has been successfully submitted.

You have chosen to submit your Tax Return and have completed the following form(s)

**Main Form (SA100)****Self-Employment (SA103) PRESTIGE OFFICE SERVICES LTD**

Before your Tax Return can be submitted to HM Revenue & Customs, you must read and indicate agreement to the following statement by selecting the box below

24 1

The information I have given in this Tax Return is correct and complete to the best of my knowledge and belief. I understand that if false information is given or any income or chargeable gains are concealed, financial penalties may be charged and/or prosecution may follow.

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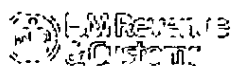
The Self-employment form(s) you have completed are listed below

PRESTIGE OFFICE SERVICES LTD 01/11/2005 - 31/10/2006

[Edit](#)[Delete](#)**Select this box if you had another self-employment during the tax year.**

(You can use the Online Tax Return for a maximum of 5 self-employments )

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## Other information

		Select box if applicable
My Tax Return contains amounts that are provisional because I do not yet have final figures		23 2 <input checked="" type="checkbox"/>
I am a party to one or more disclosable tax avoidance schemes		23 5A <input type="checkbox"/>
I wish to claim Business Premises Renovation Allowance		23 7A <input type="checkbox"/>
I wish to enter additional information to support entries made on my Tax Return		23 9A <input type="checkbox"/>
I wish to send an attachment with my Tax Return		23 9B <input type="checkbox"/>

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