### **COMPANY REGISTRATION NUMBER 2856497**

# **EDWARD KNEEN SONS & CO LIMITED**

# **ABBREVIATED FINANCIAL STATEMENTS**

**31 DECEMBER 1999** 

Spenser, Wilson & Chartered Accountar



# **ABBREVIATED FINANCIAL STATEMENTS**

# YEAR ENDED 31 DECEMBER 1999

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### **AUDITORS' REPORT TO THE COMPANY**

### PURSUANT TO SECTION 247B OF THE COMPANIES ACT 1985

We have examined the abbreviated accounts on pages 3 to 5, together with the financial statements of the company for the year ended 31 December 1999 prepared under Section 226 of the Companies Act 1985.

### RESPECTIVE RESPONSIBILITIES OF THE DIRECTORS AND THE AUDITORS

The directors are responsible for preparing the abbreviated accounts in accordance with section 246 of the Companies Act 1985. It is our responsibility to form an independent opinion as to whether the company is entitled to deliver abbreviated accounts prepared in accordance with sections 246(5) and (6) of the Act to the registrar of companies and whether the accounts to be delivered are properly prepared in accordance with those provisions and report our opinion to you.

#### BASIS OF OPINION

We have carried out the procedures we consider necessary to confirm, by reference to the financial statements, that the company is entitled to deliver abbreviated accounts and that the abbreviated accounts to be delivered are properly prepared. The scope of our work for the purpose of this report did not include examining or dealing with events after the date of our report on the financial statements.

### **OPINION**

In our opinion the company is entitled to deliver abbreviated accounts prepared in accordance with sections 246(5) and (6) of the Act, and the abbreviated accounts on pages 3 to 5 are properly prepared in accordance with those provisions.

### OTHER INFORMATION

On 13 April 2000 we reported, as auditors of the company, to the shareholders on the financial statements prepared under Section 226 of the Companies Act 1985 for the year ended 31 December 1999, and the full text of our audit report is reproduced below:

"We have audited the financial statements on pages 5 to 11 which have been prepared in accordance with the Financial Reporting Standard for Smaller Entities (effective March 1999), under the historical cost convention and the accounting policies set out under the historical cost convention and the accounting policies set out on page 7.

### RESPECTIVE RESPONSIBILITIES OF THE DIRECTORS AND THE AUDITORS

As described on page 2, the company's directors are responsible for the preparation of the financial statements. It is our responsibility to form an independent opinion, based on our audit, on those statements and to report our opinion to you.

# **AUDITORS' REPORT TO THE COMPANY (CONTINUED)**

### **PURSUANT TO SECTION 247B OF THE COMPANIES ACT 1985**

### FULL TEXT OF AUDIT REPORT (CONTINUED)

#### BASIS OF OPINION

We conducted our audit in accordance with Auditing Standards issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the directors in the preparation of the financial statements, and of whether the accounting policies are appropriate to the company's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

### **OPINION**

In our opinion the financial statements give a true and fair view of the company's state of affairs as at 31 December 1999 and of its profit for the year then ended, and have been properly prepared in accordance with the provisions of the Companies Act 1985 applicable to small companies."

Carlton Villa 15/17 Carlton Street Halifax West Yorkshire HX1 2AL

13 April 2000

SPENSER, WILSON & CO.

Chartered Accountants & Registered Auditors

# **ABBREVIATED BALANCE SHEET**

### **31 DECEMBER 1999**

	Note	1999		1998	
		£	£	£	£
FIXED ASSETS	2				
Tangible assets			105,072		126,034
CURRENT ASSETS					
Stocks		60,480		17,105	
Debtors		278,150		379,575	
Cash at bank and in hand		131,591		45,762	
		470,221		442,442	
CREDITORS: Amounts falling		•			
due within one year		(204,880)		(250,869)	
NET CURRENT ASSETS			265,341		191,573
TOTAL ASSETS LESS CURRENT	Γ LIABILI	TIES	370,413		317,607
PROVISIONS FOR LIABILITIES	AND CH	ARGES	(12,455)		(13,148)
			357,958		304,459
CAPITAL AND RESERVES			_		_
Called-up equity share capital	3		100,000		100,000
Share premium account	•		12,000		12,000
Profit and loss account			245,958		192,459
SHAREHOLDERS' FUNDS			357,958		304,459

These accounts have been prepared in accordance with the special provisions for small companies under Part VII of the Companies Act 1985 and with the Financial Reporting Standard for Smaller Entities (effective March 1999).

These financial statements were approved by the directors on the 13 April 2000 and are signed on their behalf by:

C KNEEN

The notes on pages 4 to 5 form part of these financial statements.

# NOTES TO THE ABBREVIATED FINANCIAL STATEMENTS

## YEAR ENDED 31 DECEMBER 1999

### 1. ACCOUNTING POLICIES

### **Basis of accounting**

The financial statements have been prepared under the historical cost convention, and in accordance with the Financial Reporting Standard for Smaller Entities (effective March 1999).

#### **Turnover**

The turnover shown in the profit and loss account represents amounts invoiced during the year, exclusive of Value Added Tax.

### Depreciation

Depreciation is calculated so as to write off the cost of an asset, less its estimated residual value, over the useful economic life of that asset as follows:

Plant and machinery

10% on cost

Motor vehicles

25% on reducing value

#### Stocks

Stocks are valued at the lower of cost and net realisable value, after making due allowance for obsolete and slow moving items.

### Hire purchase agreements

Assets held under hire purchase agreements are capitalised and disclosed under tangible fixed assets at their fair value. The capital element of the future payments is treated as a liability and the interest is charged to the profit and loss account on a straight line basis.

#### **Pension costs**

The company operates a defined contribution pension scheme for employees. The assets of the scheme are held separately from those of the company. The annual contributions payable are charged to the profit and loss account.

#### **Deferred taxation**

Provision is made, under the liability method, to take account of timing differences between the treatment of certain items for accounts purposes and their treatment for tax purposes. Tax deferred or accelerated is accounted for in respect of all material timing differences to the extent that it is considered that a net liability may arise.

# NOTES TO THE ABBREVIATED FINANCIAL STATEMENTS

# YEAR ENDED 31 DECEMBER 1999

# 2. FIXED ASSETS

3.

	Tangible
	Fixed
	Assets
	£
COST	
At 1 January 1999	208,050
Additions	13,966
Disposals	(26,536)
At 31 December 1999	195,480
DEPRECIATION	
At 1 January 1999	82,016
Charge for year	20,313
On disposals	( <u>11,921</u> )
At 31 December 1999	90,408
NET BOOK VALUE	
At 31 December 1999	105,072
At 31 December 1998	126,034
SHARE CAPITAL	
Authorised share capital:	
1999	1998
£	£
100,000 Ordinary shares of £1 each 100,000	100,000
Allotted, called up and fully paid:	
1999	1998
£	£
Ordinary share capital 100,000	100,000