

Liquidator's Progress Report

S.192

Pursuant to Sections 92A and 104A and 192
of the Insolvency Act 1986

To the Registrar of Companies

Company Number

02847145

Name of Company

Jademark Limited

I / We

Paul Anthony Higley, 7th Floor Dashwood House, 69 Old Broad Street, London, EC2M 1QS

Engin Faik, Suite 3, 87A Old Church Road, London, E4 6ST

the liquidator(s) of the company attach a copy of my/our Progress Report
under section 192 of the Insolvency Act 1986

The Progress Report covers the period from 19/04/2014 to 18/04/2015

Signed



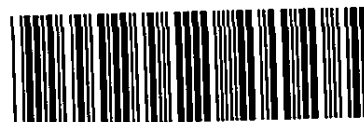
Date

23/4/2015

Price Bailey Insolvency and Recovery LLP
7th Floor Dashwood House
69 Old Broad Street
London
EC2M 1QS

Ref J1055/PAH/VH

SATURDAY



A22 27/06/2015 #54
COMPANIES HOUSE

Jademark Limited
(In Liquidation)
Joint Liquidators' Abstract of Receipts & Payments

Statement of Affairs	From 19/04/2014 To 18/04/2015	From 30/03/2011 To 18/04/2015
BALANCE FROM ADMINISTRATION		
Transfer From Administration	NIL	498 63
	NIL	498 63
COSTS OF REALISATION		
Agents/Valuers Fees	NIL	NIL
	NIL	NIL
 Aldermore - Cancelled chq from Adm	NIL	NIL
	NIL	NIL
ASSET REALISATIONS		
Surplus from sale of Boundary Road	NIL	30,797 15
VAT Refund	22,386 82	232,279 04
Transfer from Solicitor's client ac	NIL	33 82
ISA Interest Rec'd Gross	NIL	(157 00)
Bank Interest Gross	3 79	43 38
Funds from Habib Bank	122,048 12	977,746 76
Rent re Stockton Service Station	NIL	1,000 00
Insurance Claim	NIL	12,500 00
	144,438 73	1,254,243 15
COST OF REALISATIONS		
Agents/Valuers Fees (1)	23,904 10	66,414 09
Agents/Valuers Fees (2)	NIL	NIL
Professional Fees	3,625 80	6,625 80
	(27,529 90)	(73,039 89)
COST OF ADMINISTRATION		
Corporation Tax	NIL	3 80
Electricity & Rates	916 82	34,677 03
Insurance	5,877 41	167,220 67
Liquidator's Fees	75,820 10	347,097 13
Liquidator's Expenses	NIL	1,510 73
Administrator's Remuneration	466 08	266,444 51
Legal Fees	NIL	57,273 16
Legal Disbursements	NIL	2,146 00
Finance Companies	NIL	70,620 97
Counsel's Fees	NIL	2,500 00
Telephone line rental	222 63	222 63
Water Rates	151 94	151 94
Insurance of Assets	NIL	3,345 00
Accountancy Fees	NIL	11,600 00
Repairs and Maintenance	9,839 71	41,006 39
	(93,294 69)	(1,005,819 96)
UNSECURED CREDITORS		
Trade & Expense Creditors	NIL	NIL
	NIL	NIL
	23,614 14	175,881.93

REPRESENTED BY

VAT Receivable
Bank 1 - Current IB

169,586.28
6,295.65

175,881.93



Paul Anthony Higley
Joint Liquidator

16 June 2015

TO ALL KNOWN CREDITORS

Dear Sirs

Jademark Limited - In Liquidation ("the Company")
Company Number - 02847145
Previous Registered office - 709 Crown House, North Circular Road, Park Royal,
London, NW10 7PN

I am pleased to enclose my annual report on the progress in the Liquidation pursuant to Section 104A of The Insolvency Act 1986.

The report relates to the period from 19 April 2014 to 18 April 2015.

Should you require any further information about the progress of the liquidation, please contact this office.

Yours faithfully



Engin Faik, LLB FABRP
Joint Liquidator

Enc.

Suite 2, 87A Old Church Road, London, E4 6ST
Tel 020 3417 7997 / 020 7859 4609 Fax 020 7900 6689
www.cornerstonerecovery.co.uk

Cornerstone Business Recovery is the trading name of

Cornerstone Business Turnaround and Recovery Limited a company registered in England and Wales (No 08730853)

Engin Faik is licensed and authorised to act as an insolvency practitioner in the UK by the Institute of Chartered Accountants in England and Wales (IP No 9635)

**IN THE MATTER OF
JADEMARK LIMITED - IN LIQUIDATION
("THE COMPANY")
COMPANY NO: 02847145**

**REPORT OF THE JOINT LIQUIDATORS
PURSUANT TO SECTION 105
OF THE INSOLVENCY ACT 1986**

Engin Faik (Joint Liquidator)

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E4 6ST**

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Website: www.cornerstonerecovery.co.uk**

Paul Higley (Joint Liquidator)

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7th Floor, Dashwood House
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Website: www.pricebailey.co.uk**

JADEMARK LIMITED - IN LIQUIDATION

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Appendix C	Cornerstone Business Recovery's Chargeout Rates & Disbursements Recovery Policy
Appendix D	Extracts of 4.49E and 4.131 of the Insolvency Rules 1986

JADEMARK LIMITED - IN LIQUIDATION**REPORT OF THE JOINT LIQUIDATORS****16 JUNE 2015**

1. INTRODUCTION

I advise that pursuant to Paragraph 83 of Schedule B1 of the Insolvency Act 1986 (as amended), the Company moved from Administration to Creditors' Voluntary Liquidation on 30 March 2011. In accordance with the Joint Administrators' proposals approved by creditors by correspondence on 9 December 2009, I, Engin Faik, of Cornerstone Business Turnaround and Recovery Limited ("CBR"), formerly of Chantrey Vellacott DFK LLP ("CV"), together with Shirley Angela Jackson of BN Jackson Norton, was appointed Joint Liquidator of the Company on 17 May 2011.

Please note that Mrs Jackson retired from BN Jackson Norton on 6 July 2011. BN Jackson Norton ceased trading on that date and the goodwill and assets were sold to Price Bailey. The new business operates as Price Bailey Insolvency and Recovery LLP ("PBIR") having initially traded as PB Jackson Norton LLP until 1 June 2012.

I advise that by Court Order dated 2 September 2011, Shirley Angela Jackson was replaced as Joint Liquidator of the Company by Guy Charles David Harrison of PBIR who was subsequently replaced by Paul Anthony Higley (also of PBIR) by Court Order dated 19 April 2012.

In accordance with Section 104A of The Insolvency Act 1986, I am pleased to present my report on the progress in the Liquidation. This report relates to the period from 19 April 2014 to date.

2. RECEIPTS AND PAYMENTS ACCOUNT

An abstract of the Joint Liquidators' Receipts and Payments for the period concerned is attached at Appendix A.

3. ASSET REALISATIONS

You may recall that the following assets of the Company remained to be dealt with in my last report. I have continued to attempt to dispose of these assets during the course of the reporting period and summarise the current position in relation to each asset.

- Stockton Service Station, Darlington
- The Old Spotted Dog Public House, London
- Leicester Colosseum, Leicester

3.1 Stockton Service Station, Darlington

We can confirm that the service station was sold by private treaty for £50,000, with completion taking place within the next few weeks.

3.2 The Old Spotted Dog Public House ("the Spotted Dog")

As you are aware, we were continuing to progress a planning application for the development of the Spotted Dog. This proved to be a very protracted process given the differing expectations of Newham Borough Council ("the Council") and English Heritage and the commercial viability of the scheme.

In addition to exploring the planning application, steps were undertaken to market the property for sale on the basis of both with and without planning consent. We are pleased to report that a market value offer has been received and accepted. Contracts were exchanged on 16 June 2015 with a completion date of 14 July 2015. We will provide creditors with a comprehensive account of the sale following completion.

3.3 Leicester Colosseum, Leicester ("LCL")

Creditors will recall from our previous progress report that Messrs Knight Frank and local agents, Andrew Granger & Co, were instructed to advise and assist on the options for maximising the realisable value of the property. Regrettably, following a national and local marketing campaign the interest generated was nominal and produced only derisory offers.

In the interim, CBR contacted prospective purchasers through their databases and, following protracted negotiations, this resulted in an offer in line with market value. We are in the final stages of agreeing terms and we expect a sale to complete within the next 6-8 weeks.

3.4 HAIB's contribution to expenses of the Liquidation

Joint Administrators'/Liquidators' costs and expenses

As can be seen from the attached receipts and payments account, in the preceding 12 months HAIB have paid the sum of £122,048.12 on account of the administrators'/liquidators' time costs and expenses.

Of this sum £53,423.28 was used to pay the Joint Liquidators' time costs. The balance was used to defray the various costs of the liquidation, as set out in the enclosed Receipts and Payments Account.

4. DIVIDEND PROSPECTS

4.1 Secured Creditors

As previously stated, the Company's principal secured creditor, HAIB, is owed in excess of £9m, excluding interest and the costs of realising the various security interests, all of which are recoverable under the terms of the relevant debenture. Based on current information, it appears likely that HAIB will suffer a shortfall in respect of their indebtedness

As mentioned above, Halifax Bank of Scotland's indebtedness has been paid in full from realisations arising from the sale of Charnwood Drive and Boundary Road.

The Company's other secured creditor is the Bank of Ireland in respect of a charging order granted to them over the Company's various property interests for a judgement debt in the sum of £1.5m. In view of the fact that HAIB, as prior ranking charge holders, are likely to suffer a shortfall on their security, there is little prospect of a surplus being available to Bank of Ireland.

4.2 Preferential Creditors

There are no preferential creditors.

4.3 Non-preferential Creditors

Based on current information, there is no prospect of a dividend to this class of creditor.

5. COSTS OF ADMINISTRATION/LIQUIDATION

5.1 Joint Administrators' remuneration and disbursements

As previously reported, the Joint Administrators' remuneration for the period of the administration totalled £266,444.51, with £466.08 being paid in the period. The unpaid element of the Joint Administrators' time costs has been written off.

5.2 Joint Liquidators' remuneration and disbursements

CBR Time Costs

I attach at Appendix B an analysis of CBR's time costs for the duration of the Liquidation from 30 March 2011 to date. As can be seen, the time spent on the case is 262.38 hours which equates to total time costs of £84,615, with an average hourly rate of £322.49. For the period 19 April 2014 to 18 April 2015, time spent on the case amounts to 177 hours which equates to a total charge out value of £55,926 respectively and an average hourly charge out rate of £315.65. These figures do not include VAT.

PBIR Time Costs

Also at Appendix B is an analysis of PBIR's time costs for the period of the duration of the Liquidation and the period between 19 April 2014 and 18 April 2015. I advise that total time spend by PBIR is 780.92 hours which amounts to total time costs of £126,726.49 with an average hourly rate of £162.28. In the period cover by this report, the time spent and the charge out value of that time is 106.90 hours and £18,015.60 respectively. This equates to an average hourly charge out rate of £168.53. These figures are net of VAT.

In accordance with the SIP 9 an explanation of my firm's and PBIR's charging and disbursement recovery policies are set out in Appendices B & C.

The work we have carried out as Joint Liquidators is derived from the responsibilities placed upon us by the underlying legal and regulatory framework for work of this nature. It has been performed by the Joint Liquidators and by the assignment managers and executives. Their work has been supported by secretarial staff and the cashiers. All personnel were charged directly to the assignment for all of the time relating to the case.

To date, neither CBR's nor PBIR's Category 2 disbursements have been paid in this case.

A Creditors' Guide to Joint Liquidators' Fees, which provides information for creditors in relation to the remuneration of the Joint Liquidators, can be accessed at R3's website at <http://www.r3.org.uk/index.cfm?page=1380>. Alternatively, I can provide you with a copy on written request to my office.

6. RIGHT TO REQUEST FURTHER INFORMATION

We would draw your attention to Rule 4.49E and Rule 4.131 of the Insolvency Rules 1986, the text of which is reproduced at Appendix 4. These Rules set out the circumstances under which creditors may request further information in relation to the Joint Liquidators' remuneration and expenses and their right to challenge the same.

7. INVESTIGATIONS

We have complied with the statutory duty in relation to the Directors' conduct report which has been submitted to the Department for Business, Innovation and Skills, in accordance with the Company Directors Disqualification Act 1986. The report is confidential and accordingly we cannot disclose its content to the creditors.

As previously requested, if creditors have any information they believe should be brought to our attention, please send such details in writing.

8. CONCLUSION

Once the remaining assets have been realised we will be in position to conclude the liquidation

Should you require any further information about the progress of the liquidation, please contact this office.



Engin Faik, LLB FABRP
Joint Liquidator

Jademark Limited
(In Liquidation)

Summary of Receipts & Payments as at 19 April 2015

	Realised From 30/03/11 To 18/04/2014 £	Realised From 19/04/14 To 18/04/2015 £	Cumulative Total as at 18/04/2015 £
RECEIPTS			
Transfer From Administration	498.63		498.63
Surplus from sale of Boundary Road	30,797.15		30,797.15
Pre-Administration VAT Refund	62,713 00		62,713 00
Administration VAT Refund	1,449.21	22,386.82	23,836 03
Transfer from Solicitor's client account	33 82		33 82
Bank Interest Gross	39.59	3 79	43 38
Funds from Habib Bank	855,698 64	122,048.12	977,746 76
Rent re Stockton Service Station	1,000 00		1,000 00
Insurance Claim	12,500 00		12,500 00
Total Receipts	964,730.04	144,438.73	1,109,168.77
PAYMENTS			
Repairs and Maintenance	31,166.68	9,839 71	41,006 39
Finance Companies	70,620 97		70,620.97
Telephone Line Rental for Alarm	286 99	222 63	509 62
Electricity & Rates	33,760 21	1,068 76	34,828 97
Insurance	164,688 26	5,877 41	170,565 67
Legal Fees	57,273.16		57,273 16
Legal Disbursements	2,146 00		2,146 00
Counsel's Fees	2,500.00		2,500 00
Corporation Tax	3.80		3 80
Agents/Valuers Fees	42,380 00	23,904 10	66,284 10
VAT	1,260 03	22,596 32	23,856.35
Professional Fees	3,000 00	3,625 80	6,625 80
Accountancy Fees	11,600 00		11,600.00
Administrator's Remuneration	265,978 43	466 08	266,444 51
Liquidator's Fees	271,277 40	75,820 10	347,097 50
Liquidator's Expenses	1,510 73		1,510 73
Total Payments	959,452.66	143,420.91	1,102,873.57
Net Receipts/(Payments)	5,277.38	1,017.82	6,295.20
MADE UP AS FOLLOWS			
Cash at Bank (Clients Premium Account)	5,277 38	1,017 82	6,295 20
	1,524,634.01	247,964.85	1,772,598.86

JADEMARK LIMITED
(In Creditors' Voluntary Liquidation)

Analysis of Time Costs for the period 30 March 2011 to 18 April 2015

Classification of Work	Insolvency Practitioners		Managers		Administrators		Assistants and Support Staff		Total Hours	Time Cost	Average Hourly Rate
	Hours	Cost (£)	Hours	Cost (£)	Hours	Cost (£)	Hours	Cost (£)		£	£
Administration and Planning	157.85	46,913.19	5.50	1,490.20	402.62	55,059.10	122.88	10,040.33	688.85	113,502.82	164.77
Creditors	1.70	512.00	0.00	0.00	15.80	2,320.00	2.30	230.00	19.80	3,062.00	154.65
Investigations	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Realisation of Assets	6.40	1,975.00	1.20	330.00	15.60	2,277.00	2.87	286.67	26.07	4,868.67	186.75
Trading	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Cashiering	0.60	186.00	0.00	0.00	23.30	3,496.00	13.90	477.00	37.80	4,159.00	110.03
Other Matters	0.00	0.00	0.00	0.00	8.40	1,134.00	0.00	0.00	8.40	1,134.00	135.00
Total	166.55	49,586.19	6.70	1,820.20	465.72	64,286.10	141.95	11,034.00	780.92	126,726.49	162.28
Average Hourly Rate, £	297.73		271.67		138.04		77.73				

**INFORMATION TO ASSIST CREDITORS IN MAKING AN INFORMED DECISION ON ANY
RESOLUTION SEEKING APPROVAL OF THE OFFICE HOLDERS REMUNERATION**

PRICE BAILEY INSOLVENCY AND RECOVERY LLP CHARGE OUT RATES

Our current charge-out rates which may be amended from time to time are as follows

POSITION	HOURLY CHARGE OUT RATE (£)
<u>Insolvency Practitioners</u>	
- Partner	360 - 450
- Non-Partner	320 - 400
<u>Managers</u>	
- Qualified Senior Manager	270 - 340
- Senior Manager	245 - 310
- Manager	215 - 270
<u>Administrators</u>	
- Senior Administrator	180 - 225
- Administrator	150 - 200
<u>Assistants & Support Staff</u>	
- Assistant	75 - 125
- Cashiering	25 - 80
- Secretarial	25 - 35

Our remuneration and disbursements policy and details of our historic charge out rates can be viewed at
www.pricebailey.co.uk/creditors

The Creditors' Guides to Fees can also be viewed at this web address. Hard copies can be made available upon request.

Should you require clarification on any of the above, do not hesitate to contact Price Bailey Insolvency and Recovery on 020 7065 2660

JADEMARK LIMITED
(In Creditors' Voluntary Liquidation)

Analysis of Time Costs for the period 19 April 2014 to 18 April 2015

Classification of Work	Insolvency Practitioners		Managers		Administrators		Assistants and Support Staff		Total Hours	Time Cost	Average Hourly Rate
	Hours	Cost (£)	Hours	Cost (£)	Hours	Cost (£)	Hours	Cost (£)		£	£
Administration and Planning	16 20	5,042.00	0 10	21 20	44 90	6,696 40	0 00	0 00	61 20	11,759 60	192.15
Creditors	0 20	62.00	0 00	0 00	0 30	45 00	0 00	0 00	0 50	107 00	214 00
Investigations	0 00	0 00	0 00	0 00	0 00	0 00	0 00	0 00	0 00	0 00	0 00
Realisation of Assets	5 50	1,705 00	0 00	0 00	1 90	285 00	0 00	0 00	7 40	1,990 00	268 92
Trading	0 00	0 00	0 00	0 00	0 00	0 00	0 00	0 00	0 00	0 00	0 00
Cashiering	0 60	186 00	0 00	0 00	23.30	3,496 00	13 90	477 00	37 80	4,159 00	110 03
Other Matters	0 00	0 00	0 00	0 00	0 00	0 00	0 00	0 00	0 00	0 00	0 00
Total	22 50	6,995 00	0 10	21 20	70 40	10,522 40	13 90	477 00	106 90	18,015 60	168 53
Average Hourly Rate, £		310 89		212.00		149 47		34.32			

**INFORMATION TO ASSIST CREDITORS IN MAKING AN INFORMED DECISION ON ANY
RESOLUTION SEEKING APPROVAL OF THE OFFICE HOLDERS REMUNERATION**

PRICE BAILEY INSOLVENCY AND RECOVERY LLP CHARGE OUT RATES

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POSITION	HOURLY CHARGE OUT RATE (£)
<u>Insolvency Practitioners</u>	
- Partner	360 - 450
- Non-Partner	320 - 400
<u>Managers</u>	
- Qualified Senior Manager	270 - 340
- Senior Manager	245 - 310
- Manager	215 - 270
<u>Administrators</u>	
- Senior Administrator	180 - 225
- Administrator	150 - 200
<u>Assistants & Support Staff</u>	
- Assistant	75 - 125
- Cashiering	25 - 80
- Secretarial	25 - 35

Our remuneration and disbursements policy and details of our historic charge out rates can be viewed at:
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Should you require clarification on any of the above, do not hesitate to contact Price Bailey Insolvency and Recovery on 020 7065 2660

Time Entry - Detailed SIP9 Time & Cost Summary

J001 - Jademark Limited
From 30/03/2011 To 19/04/2015
Project Code POST

Classification of Work Function	Partner	Manager	Other Senior Professionals	Assistants & Support Staff	Total Hours	Time Cost (£)	Average Hourly Rate (£)
702 General Case Administration	49.20	33.50	0.00	0.50	83.20	27,050.00	325.12
703 General Case Administration (Admin and planning)	0.25	8.80	0.00	0.00	9.05	2,639.50	291.68
Admin & Planning	49.45	42.30	0.00	0.50	92.25	29,689.50	321.84
600 Case Specific	0.30	2.50	0.00	0.00	2.80	830.00	296.43
601 Case Specific 1	0.00	4.00	0.00	0.00	4.00	1,160.00	290.00
Case Specific Matters	0.30	6.50	0.00	0.00	6.80	1,990.00	292.65
504 Statutory Reporting to Creditors	0.00	9.50	0.00	0.00	9.50	2,755.00	290.00
505 Report / Secured Creditor	22.13	0.00	0.00	0.00	22.13	7,745.50	350.00
505 Secured Creditor - Correspondence/Communication	2.20	1.60	0.00	0.00	3.80	1,234.00	324.74
Creditors	24.33	11.10	0.00	0.00	35.43	11,734.50	331.20
300 Ident / Securing & Insuring	3.10	0.00	0.00	0.00	3.10	1,085.00	350.00
302 Property	66.70	56.60	0.00	1.30	124.60	40,116.00	321.44
Realization of Assets	69.80	56.60	0.00	1.30	127.60	41,201.00	322.13
Total Hours	143.68	116.70	0.00	1.80	262.38	84,615.00	322.49
Total Fees Claimed						72,302.50	

Time Entry - Detailed SIP9 Time & Cost Summary

J001 - Jademark Limited
From 19/04/2014 To 18/04/2015
Project Code POST

Classification of Work Function	Partner	Manager	Other Senior Professionals	Assistants & Support Staff	Total Hours	Time Cost (£)	Average Hourly Rate (£)
702 General Case Administration	16.50	28.05	0.00	0.50	45.05	14,024.50	311.31
703 General Case Administration (Admin and planning)	0.00	8.80	0.00	0.00	8.80	2,552.00	290.00
Admin & Planning	16.50	36.85	0.00	0.50	53.85	16,576.50	307.83
600 Case Specific	0.00	1.80	0.00	0.00	1.80	522.00	290.00
Case Specific Matters	0.00	1.80	0.00	0.00	1.80	522.00	290.00
504 Statutory Reporting to Creditors	0.00	9.50	0.00	0.00	9.50	2,755.00	290.00
505 Report / Secured Creditor	3.93	0.00	0.00	0.00	3.93	1,375.50	350.00
506 Secured Creditor - Correspondence/Communication	2.20	1.60	0.00	0.00	3.80	1,234.00	324.74
Creditors	6.13	11.10	0.00	0.00	17.23	5,354.50	311.35
302 Property	54.90	48.10	0.00	1.30	104.30	33,463.00	320.83
Realisation of Assets	54.90	48.10	0.00	1.30	104.30	33,463.00	320.83
Total Hours	77.53	97.85	0.00	1.80	177.18	55,928.00	316.65
Total Fees Claimed						72,302.50	

APPENDIX C
JOINT LIQUIDATORS'
CHARGE OUT RATES AND DISBURSEMENT POLICIES

INFORMATION TO ASSIST CREDITORS IN MAKING AN INFORMED DECISION ON ANY RESOLUTION SEEKING APPROVAL OF THE OFFICE HOLDER'S REMUNERATION

BASISOFFICE-HOLDER'SREMUNERATION

Price Bailey Insolvency and Recovery LLP will usually seek to agree the basis of their remuneration at the first meeting of creditors (or committee). Our usual policy is to seek approval for our remuneration being fixed on a time-cost basis, however, it may be determined on other bases. The options are set out below

- 1) By reference to time spent by the Office Holder and his staff in dealing with the administration of the case Time is recorded at the applicable charge-out rates in 6 minute units with supporting narrative to explain the work undertaken. It is recorded under six main headings, as follows Administration and Planning, Cashiering, Investigations; Realisation of Assets; Trading and Creditors. Examples of the types of work undertaken within these categories are listed below

<u>StandardActivity</u>	<u>Examples ofwork</u>
Administration and Planning	Case planning Administrative set-up Appointment notification Maintenance of records Statutory reporting
Cashiering	Maintaining and managing the Office Holder's cashbook and bank account. Ensuring statutory lodgements and tax lodgement obligations are met.
Investigations	SIP 2 review CDDA reports Investigating antecedent transactions Interviewing Directors/Management/Debtors
Realisation of Assets	Identifying, securing, insuring assets Retention of title Debt collection Property, business and asset sales
Trading	Management of operations Accounting for trading On-going employee issues
Creditors	Communication with creditors Creditors' claims (including employees' and other preferential creditors')

- 2) By reference to a percentage of the value of the assets realised and/or distributed. Different percentages can be used for different assets or types of asset, and for distributions to different classes of creditors.
- 3) On a fixed fee basis Different set amounts can be used for different tasks

The new legislation allows different fee bases to be used for different tasks within the same appointment.

**INFORMATION FOR CREDITORS REGARDING THE OFFICE HOLDER'S DISBURSEMENTS CHARGES AND
TO ASSIST CREDITORS IN MAKING AN INFORMED DECISION ON ANY RESOLUTION SEEKING
APPROVAL OF THE OFFICE HOLDER'S CATEGORY 2 DISBURSEMENTS**

DISBURSEMENT CHARGES

It is the firm's policy to recharge all disbursements properly incurred to the relevant insolvency case where there is identifiable specific expenditure. Any costs which may involve an element of shared or allocated costs or are for services provided by the firm, are detailed in the firm's receipts and payments accounts as 'Category 2 Disbursements'. Please note that no charge is made relating to the recovery of the firm's overhead costs.

Our current disbursement charges, which may be amended from time to time, are as follows

Category 1 Disbursements. These are costs where there is specific expenditure directly referable both to the appointment in question and a payment to an independent third party. These disbursements include, but are not limited to, the following.

Postage	Per current postal charges
Travel	As per cost
Statutory Indemnity Bond	As per cost
Statutory Advertising	As per cost
Court Fees	As per cost
Search Fees	As per cost
IVA Registration Fee	As per cost

Category 2 Disbursements: These are costs that are directly referable to the appointment in question but not to a payment to an independent third party. They include shared or allocated costs that can be allocated to the appointment on a proper and reasonable basis

Photocopying	15p per copy
Car Mileage	40p per mile
Document Storage (Internal)	70p per box per month
Meeting Room Hire	£75 per meeting

AGENT'S COSTS

Charged at cost based upon the charge made by the Agent instructed. The term Agent includes

Solicitors/Legal Advisors
Accountants
Auctioneers/Valuers
Quantity Surveyors
Estate Agents
Other Specialist Advisors

**INFORMATION FOR CREDITORS REGARDING THE OFFICE HOLDER'S DISBURSEMENTS CHARGES AND
TO ASSIST CREDITORS IN MAKING AN INFORMED DECISION ON ANY RESOLUTION SEEKING
APPROVAL OF THE OFFICE HOLDER'S CATEGORY 2 DISBURSEMENTS**

DISBURSEMENT CHARGES

It is the firm's policy to recharge all disbursements properly incurred to the relevant insolvency case where there is identifiable specific expenditure. Any costs which may involve an element of shared or allocated costs or are for services provided by the firm, are detailed in the firm's receipts and payments accounts as 'Category 2 Disbursements'. Please note that no charge is made relating to the recovery of the firm's overhead costs.

Our current disbursement charges, which may be amended from time to time, are as follows:

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CHARGEOUT RATES AND DISBURSEMENT RECOVERY POLICY

Chargeout Rates

In accordance with the provisions of Statement of Insolvency Practice 9 ("SIP 9"), Cornerstone Business Recovery's ("CBR") chargeout rates applicable to this appointment, exclusive of VAT, are as follows:

	From 1 November 2013
	£ per hour
Directors / Office Holders	300 - 350
Senior Manager	300 - 315
Managers	280 - 295
Senior Executive	220 - 250
Executive	125 - 175
Secretaries and office admin support	80 - 110

Chargeout rates are normally reviewed annually on 1 July when rates are adjusted to reflect such matters as inflation, increases in direct wage costs, and changes to indirect costs such as Professional Indemnity Insurance. It is CBR's policy for the cashier's time spent on an assignment to be charged to the case. However, secretarial and office admin support time is charged only in respect of identifiable blocks of time devoted to the case where we consider it to be viable to do so. All time is recorded in 6 minute units.

Direct expenses ("Category 1 Disbursements")

Category 1 disbursements as defined by SIP 9, which can be specifically identified as relating to the administration of the case will be charged to the estate at cost, with no uplift. These include but are not limited to such items as case advertising, storage, online reporting facilities, bonding and other insurance premiums and properly reimbursed expenses incurred by personnel in connection with the case.

Indirect expenses ("Category 2 Disbursements")

It is our normal practice to also charge the following indirect disbursements ("Category 2 Disbursements as defined by SIP 9) to the case, where appropriate:

Circulars to creditors

Plain/headed paper including photocopying	12p per side
Envelopes	12p each
Postage	Actual cost

Room Hire

For the convenience of creditors and to save the cost of booking an outside hotel room, meetings of creditors are occasionally held internally at our offices. Where meetings of creditors are held in one of our internal meeting rooms, a charge of £100 plus VAT is levied to cover the cost of booking the room.

Travel

Mileage incurred as a result of any necessary travelling is charged to the estate at the H M Revenue & Customs approved rate, currently 40p per mile.

All of the above costs are subject to amendment by the firm at any time and if amended will be notified to creditors with the next circular sent to all creditors.

Company Searches & Electronic Verification of Identity

Included in expense and/or disbursements, Company Searches and electronic Verification of Identity include an element of shared costs. Such expenses are of an incidental nature but are generally incurred on each case. In line with the cost of the external provision of such services, a charge of £15 plus VAT is levied to cover the cost of these searches.

Cornerstone Business Recovery

Effective From 1 November 2013

Rule 4.49E - Creditors' and members' request for further information

(1) If—

- (a) within the period mentioned in paragraph (2) -
 - (i) a secured creditor, or
 - (ii) an unsecured creditor with the concurrence of at least 5% in value of the unsecured creditors (including the creditor in question), or
 - (iii) members of the company in a members' voluntary winding up with at least 5% of the total voting rights of all the members having the right to vote at general meetings of the company, or
- (b) with the permission of the court upon an application made within the period mentioned in paragraph (2) -
 - (i) any unsecured creditor, or
 - (ii) any member of the company in a members' voluntary winding up,

makes a request in writing to the liquidator for further information about remuneration or expenses set out in a progress report in accordance with Rule 4.49B(1)(e) or (f) (including by virtue of Rule 4.49C(5)) or in a draft report under Rule 4.49D, the liquidator must, within 14 days of receipt of the request, comply with paragraph (3) except to the extent that the request is in respect of matter in a draft report under Rule 4.49D or a progress report required by Rule 4.108 which (in either case) was previously included in a progress report not required by Rule 4.108

(2) The period referred to in paragraph (1)(a) and (b) is—

- (a) 7 business days of receipt (by the last of them in the case of an application by more than one member) of the progress report where it is required by Rule 4.108, and
- (b) 21 days of receipt (by the last of them in the case of an application by more than one member) of the report or draft report in any other case

(3) The liquidator complies with this paragraph by either—

- (a) providing all of the information asked for, or
- (b) so far as the liquidator considers that—
 - (i) the time or cost of preparation of the information would be excessive, or
 - (ii) disclosure of the information would be prejudicial to the conduct of the liquidation or might reasonably be expected to lead to violence against any person, or
 - (iii) the liquidator is subject to an obligation of confidentiality in respect of the information,
 giving reasons for not providing all of the information

(4) Any creditor, and any member of the company in a members' voluntary winding up, who need not be the same as the creditors or members who asked for the information, may apply to the court within 21 days of—

- (a) the giving by the liquidator of reasons for not providing all of the information asked for, or
 - (b) the expiry of the 14 days provided for in paragraph (1),
- and the court may make such order as it thinks just

(5) Without prejudice to the generality of paragraph (4), the order of the court under that paragraph may extend the period of 8 weeks or, as the case may be, 4 weeks provided for in Rule 4.131(1B) or 4.148C(2) by such further period as the court thinks just

(6) This Rule does not apply where the liquidator is the official receiver.

Rule 4.131 - Creditors' claim that remuneration is or other expenses are excessive

(1) Any secured creditor, or any unsecured creditor with either the concurrence of at least 10% in value of the creditors (including that creditor) or the permission of the court, may apply to the court for one or more of the orders in paragraph (4)

(1A) Application may be made on the grounds that –

- (a) the remuneration charged by the liquidator,
- (b) the basis fixed for the liquidator's remuneration under Rule 4 127, or
- (c) expenses incurred by the liquidator,

is or are, in all the circumstances, excessive or, in the case of an application under subparagraph (b), inappropriate

(1B) The application must, subject to any order of the court under Rule 4 49E(5), be made no later than 8 weeks (or, in a case falling within Rule 4 108, 4 weeks) after receipt by the applicant of the progress report, or the draft report under Rule 4 49D, which first reports the charging of the remuneration or the incurring of the expenses in question ("the relevant report") "

(2) The court may, if it thinks that no sufficient cause is shown for a reduction, dismiss the application, but it shall not do so unless the applicant has had an opportunity to attend the court for a hearing, of which he has been given at least 5 business days' notice but which is without notice to any other party. If the application is not dismissed under this paragraph, the court shall fix a venue for it to be heard, and give notice to the applicant accordingly

(3) The applicant shall, at least 14 days before the hearing, send to the liquidator a notice stating the venue and accompanied by a copy of the application, and of any evidence which the applicant intends to adduce in support of it

(4) If the court considers the application to be well-founded, it must make one or more of the following orders -

- (a) an order reducing the amount of remuneration which the liquidator was entitled to charge,
- (b) an order fixing the basis of remuneration at a reduced rate or amount,
- (c) an order changing the basis of remuneration,
- (d) an order that some or all of the remuneration or expenses in question be treated as not being expenses of the liquidation,
- (e) an order that the liquidator or the liquidator's personal representative pay to the company the amount of the excess of remuneration or expenses or such part of the excess as the court may specify,

and may make any other order that it thinks just, but an order under sub-paragraph (b) or (c) may be made only in respect of periods after the period covered by the relevant report "

(5) Unless the court orders otherwise, the costs of the application shall be paid by the applicant, and are not payable out of the assets