## **COMPANY NUMBER 2844941**

# FINANCIAL STATEMENTS FOR THE YEAR ENDED AUGUST 31st 1996



G R SKINNER FCA 124 Windsor Road Maidenhead Berkshire SL6 2DW

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## **COMPANY INFORMATION**

DIRECTORS: DAVID BARRY HOPCROFT

**DOUGLAS STUART MACNAUGHT** 

**EDWARD ALEXANDER MACNAGHTEN** 

(Appointed 01.09.95)

HEATHER MAY MACNAUGHT

(Appointed 02.04.96)

SECRETARY: DOUGLAS STUART MACNAUGHT

REGISTERED OFFICE: 124 Windsor Road

Maidenhead Berkshire SL6 2DW

REGISTERED NUMBER: 2844941

ACCOUNTANT: G R Skinner FCA

Chartered Accountant 124 Windsor Road

Maidenhead Berkshire SL6 2DW

#### **Directors Report**

The Directors submit their report, together with the Financial Statements and the Accountant's Report for the year ended August 31st 1996.

## **Trading Results**

The Loss, before taxation, amounted to £67 (1995 Profit £16). The Directors estimate the liability to current taxation at £. (1995 £nil).

The Directors do not recommend the payment of a dividend.

## Principal Activity

The principal activity of the company has been that of computer consultancy.

#### **Issued Share Capital**

The company issued one Ordinary share at par during the year.

#### Directors

The Directors and their beneficial interests in the issued share capital of the company throughout the period in question were as follows:-

	Ordinary £1 Shares		
	<u>31.08.95</u>	<u>31.08.96</u>	
David Barry Hopcroft	1	1	
Douglas Stuart Macnaught	1	1	
Edward Alexander Macnaghten		1	

#### **Taxation**

The company is a close company as defined by the Income and Corporation Taxes Act 1988.

124 Windsor Road Maidenhead Berks.

SL6 2DW

Dated: April 3 th . 1997

D S Macnaught Company Secretary

#### STATEMENT OF DIRECTORS' RESPONSIBILITIES

Company law requires the directors to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the company and of the profit or loss of the company for that period. In preparing those financial statements, the directors are required to:

Select suitable accounting policies and then apply them consistently.

Make judgements and estimates that are reasonable and prudent.

State whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements.

Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for keeping proper accounting records which disclose, with reasonable accuracy at any time, the financial position of the company and to enable them to ensure that the financial statements comply with the Companies Act 1985, as amended. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

## REPORT OF THE ACCOUNTANT TO THE MEMBERS OF

#### **INSTANT SOFTWARE LIMITED**

I have examined, without carrying out an audit, the financial statements on pages 4 to 6 which have been prepared under the historical cost convention and the accounting policies set out on page 7.

## Respective Responsibilities of Directors and Reporting Accountants

As described on page 2, the company's directors are responsible for the preparation of financial statements and they believe that the company is exempt from an audit. It is my responsibility to examine the accounts and, based on my examination, to report my opinion, as set out below to the shareholders.

## **Basis of Opinion**

I conducted my examination in accordance with the appropriate standards for reporting accountants issued by the Auditing practices Board. This examination consisted of comparing the accounts with the accounting records kept by the company, and making such limited enquiries of the officers of the company as I considered necessary for the purposes of this report.

The examination was not an audit conducted in accordance with Auditing Standards. Accordingly, I do not express an audit opinion on the accounts. Therefore my examination does not provide any assurance that the accounting records and the accounts are free from material mistatement.

#### **Opinion**

In my opinion:-

- (a) The accounts are in agreement with those accounting records kept by the company under Section 221 of the companies Act 1985.
- (b) Having regard only to, and on the basis of, the information contained in those accounting records, the accounts have been drawn up in a manner consistent with the provisions of the Companies Act 1985 specified in Section 249(6).
- (c) Having regard only to, and on the basis of, the information contained in those accounting records, the company satisfied the requirements of Section 249A(4) for the year and did not, at any time within the year, fall within Section 249B(1)

124 Windsor Road Maidenhead Berkshire SL6 2DW G R Skinner FCA Chartered Accountant and Registered Auditor

April. 3.0th.1997

## PROFIT AND LOSS ACCOUNT

## FOR THE YEAR ENDED AUGUST 31st 1996

	<u>Notes</u>	<u>1996</u>	1995
TURNOVER	1	13,334	278
Less Cost of Sales		500	178
GROSS PROFIT		12,834	100
Less Administrative Expenses		12,901	84
PROFIT/(LOSS) ON ORDINARY	2	(67)	16
ACTIVITIES BEFORE TAXATION			
Taxation on loss on ordinary activities		-	-
PROFIT/(LOSS) ON ORDINARY		(67)	16
ACTIVITIES AFTER TAXATION			
		(a.c.)	(a ==\)
RETAINED LOSS BROUGHT FORWARD	1	(161)	(177)
PERMANUEL LOGG CARRIED FORWARD		(222)	(3.63)
RETAINED LOSS CARRIED FORWARD		(228)	(161)

## BALANCE SHEET AS AT AUGUST 31st 1996

	Notes	<u>1996</u>		<u>1995</u>	
Fixed Assets	5		1,762		-
			ŕ		
Current Assets		1.406		50	
Cash in hand and Bank	2	1,486		76	
Debtors	3	28			
		1,514		76	
Current Lighilities					
Current Liabilities Creditors	4	2.501		225	
Creditors	4	3,501		235	
		2.501			
		3,501		235	
Net Current Assets/(Liabilities)			(1,987)		(159)
NET ASSETS/(LIABILITIES)			(225)		(159)
					====
Represented by:					
Share Capital	4		3		2
Profit and Loss Account	7		(228)		
Tront and Loss Account			(220)		(161)
			(225)		(159)
			(223)		(137)

## NOTES TO AND FORMING PART OF THE BALANCE SHEET

#### AUGUST 31st 1996

The Directors have taken advantage in the preparation of these financial statements of special exemptions applicable to small companies on the grounds that the company qualifies as a small company by virtue of Section 247 of the Companies Act 1985.

For the year ended August 31st 1996 the company was entitled to the exemption conferred by the Companies Act 1985, Section 249A subsection (2).

No notice has been deposited under subsection (2) of Section 249(B) in relation to the accounts for the financial period ended August 31st 1996.

The directors acknowledge their responsibility for:-

- (1) Ensuring that the company keeps accounting records which comply with Section 221 of the Companies Act 1985.
- (2) Preparing accounts which give a true and fair view of the state of affairs of the company as at August 31st 1996 and of its profit for the year then ended in accordance with the requirements of Section 226 and which otherwise comply with the requirements of this Act relating to accounts, so far as applicable to this company.

These financial statements were approved by the Board of Directors on April 9th 1997 and signed on their behalf by:-

D-B-Hopcroft

Director

D.S. MACNAUGHT

## NOTES TO THE FINANCIAL STATEMENTS TO AUGUST 31st 1996

## 1. ACCOUNTING POLICIES

## **Accounting Convention**

The financial statements have been prepared under the historical cost convention and are in accordance with applicable accounting standards.

## **Turnover**

Turnover represents the net invoiced value of goods sold and services rendered.

## Depreciation

Tangible assets are depreciated at rates designed to write off the assets over their estimated useful working lives as follows:-

	estimated useful working lives as follows:-			
	Equipment	25% on written down ba	lance	
2	OPERATING LOSS			
	The operating loss is stated after charging:-	<u>1996</u>	<u>1995</u>	
	Auditors remuneration	-	50	
	Depreciation	588	-	
		588	50	
		<del></del>	===	
3.	<u>DEBTORS</u>	<u>1996</u>	<u>1995</u>	
	Sundry Debtors	28		
		28	-	
		=====	<del></del>	
4.	<u>CREDITORS</u>	<u>1996</u>	<u>1995</u>	
	Accruals	120	50	
	Directors' Current Accounts	3,381	185	

3,501

235

## NOTES TO THE FINANCIAL STATEMENTS TO AUGUST 31st 1996

## 5. <u>FIXED ASSETS</u>

	COST		Equip	ment T	otal
	Balance b/f			-	-
	Additions			2,350	2,350
	Balance August	31st 1996		2,350	2,350
	DEPRECIATIO	<u>N</u>			
	Balance b/f			_	-
	Charge for year			588	588
				588	588
	NET BOOK VA	ALUE			
	As at August 31	st 1996		1,762	1,762
6.	SHARE CAPIT	ΓΑΙ		<u> 1996</u>	<u> 1995</u>
O,	Authorised:			1770	1555
	Number	Class	Nominal value		
	1000	Ordinary Shares	£1	1,000	1,000
				<del></del>	arrive within the same of the
	Issued and Full	y Paid:			
	Number	Class	Nominal value		
	32	Ordinary shares	£1	3	2
				<del></del>	

# TRADING AND PROFIT AND LOSS ACCOUNT

# FOR THE YEAR ENDED AUGUST 31st 1996

	<u>1996</u>		<u>1995</u>	
SALES		13,334		278
Less Cost of Sales		500		178
GROSS PROFIT		12,834		100
Less Administrative Expenses				
Bank Charges	84		34	
Audit & accountancy	120		50	
Legal Expenses	159		<b>fee</b>	
Sundry Expenses	81		<del></del>	
Subscriptions	699			
Travel	10,210			
Entertaining	75			
Stationery	132			
Telephone	633			
Exchange Loss	120			
Depreciation	588			
		12,901		84
Net Profit/(Loss) for the period		(67)		16