



Companies House

— for the record —

Company Name

INSTANT SOFTWARE LIMITED

# 363s Annual Return

000288 130

Company Type

Private Company Limited By Shares

Company Number

2844941

Information extracted from  
Companies House records on  
10th August 2006

- > Please check the details printed in blue on this statement.
- > If any details are wrong, strike them through and write the correct details in the "Amended details" column.
- > Please use black pen and write in capitals.

## Section 1: Company details



Ref: 2844941/03/10

### Current details

### Amended details

- > Registered Office Address  
*If any of the details are wrong, strike them through and fill in the correct details in the "Amended details" column.*

124 Windsor Road  
Bray  
Maidenhead  
Berks. SL6 2DW

Address

UK Postcode

- > Register of Members  
*If any of the details are wrong, strike them through and fill in the correct details in the "Amended details" column.*

Address where the Register is held  
  
At Registered Office

Address

UK Postcode

- > Register of Debenture Holders  
*If any of the details are wrong, strike them through and fill in the correct details in the "Amended details" column.*

Not Applicable

Address

UK Postcode

- > Principal Business Activities  
*If any of the details are wrong, strike them through and fill in the correct details in the "Amended details" column.*

SIC Code

Description

9305

Other service activities  
n.e.c.

SIC CODE

Description

- > Please enter additional principal activity code(s) in "Amended details" column. See notes for guidance for list of activity codes.

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## Section 2: Details of Officers of the Company

	Current details	Amended details
<b>&gt; Company Secretary</b> <i>If any of the details for this person are wrong, strike them through and fill in the correct details in the "Amended details" column.</i>     <i>Particulars of a new Company Secretary must be notified on form 288a.</i>	<b>Name</b> Jill Hilda HOPCROFT  <b>Address</b> 1093 Hidden Harbour Lane Kissimee Florida 34746 Usa	<b>Name</b>   <input type="checkbox"/> Tick this box if this address is a service address for the beneficiary of a Confidentiality Order granted under section 723B of the Companies Act 1985. <b>Address</b>    UK Postcode    _ _ _ _ _ Date of change    _ _ / _ _ / _ _ _ _ Date Jill Hilda HOPCROFT ceased to be secretary (if applicable) _ _ / _ _ / _ _ _ _
<b>&gt; Director</b> <i>If any of the details for this person are wrong, strike them through and fill in the correct details in the "Amended details" column.</i>     <i>Particulars of a new Director must be notified on form 288a.</i>	<b>Name</b> David Barry HOPCROFT  <b>Address</b> 1093 Hidden Harbour Lane Kissimee Florida Usa 34746  <b>Date of birth</b> 20/07/1953  <b>Nationality</b> British  <b>Occupation</b> Company Director	<b>Name</b>   <input type="checkbox"/> Tick this box if this address is a service address for the beneficiary of a Confidentiality Order granted under section 723B of the Companies Act 1985. <b>Address</b>    UK Postcode    _ _ _ _ _ Date of birth    _ _ / _ _ / _ _ _ _ Nationality    _ _ _ _ _ Occupation    _ _ _ _ _ Date of change    _ _ / _ _ / _ _ _ _ Date David Barry HOPCROFT ceased to be director (if applicable) _ _ / _ _ / _ _ _ _

### Amended details

*If any of the details for this person are wrong, strike them through and fill in the correct details in the "Amended details" column.*

*Particulars of a new Director  
must be notified on form  
283a.*

**Address**  
1093 Hidden Harbour Lane  
Kissimmee  
Florida 34746  
Usa

**Date of birth** 21/04/1962

**Nationality** British

**Occupation** Director

Name \_\_\_\_\_

☐ Tick this box if this address is a service address for the beneficiary of a Confidentiality Order granted under section 723B of the Companies Act 1985.

Address

UK Postcode    \_ \_ \_ \_ \_

Date of birth      \_ \_ / \_ \_ / \_ \_ \_ \_

Nationality \_\_\_\_\_

Occupation \_\_\_\_\_

Date of change    /    /   

Date Jill Hilda HOPCROFT ceased to be director (if applicable)

1 - 1 / 1 - 1 / 1 - 1 - 1

*If any of the details for this person are wrong, strike them through and fill in the correct details in the "Amended details" column.*

*Particulars of a new Director  
must be notified on form  
288a*

**Name**  
Douglas Stuart MACNAUGHT

**Address**  
129 Pine Lake View Drive  
Davenport  
33837 Florida  
Usa

**Date of birth** 12/08/1964

**Nationality** British

**Occupation**    **Company Director**

Name

☐ Tick this box if this address is a service address for the beneficiary of a Confidentiality Order granted under section 723B of the Companies Act 1985.

Address

UK Postcode    \_ \_ \_ \_ \_

Date of birth      \_ \_ / \_ \_ / \_ \_ \_ \_

Nationality \_\_\_\_\_

Occupation \_\_\_\_\_

Date of change    /    /   

Date Douglas Stuart MACNAUGHT  
ceased to be director (if applicable)

— — / — — / — — — —

## &gt; Director

If any of the details for this person are wrong, strike them through and fill in the correct details in the "Amended details" column.

Particulars of a new Director must be notified on form 299a.

## Current details

**Name**  
Heather May MACNAUGHT

**Address**  
129 Pine Tree View Drive  
Sunridge Woods  
Davenport Florida 33837  
Usa

**Date of birth** 08/05/1960

**Nationality** British

**Occupation** Manager

## Amended details

**Name**

☐

Tick this box if this address is a service address for the beneficiary of a

Confidentiality Order granted under section 723B of the Companies Act 1985.

**Address**

**UK Postcode** \_ \_ \_ \_ \_

**Date of birth** \_ \_ / \_ \_ / \_ \_ \_ \_

**Nationality** \_ \_ \_ \_ \_

**Occupation** \_ \_ \_ \_ \_

**Date of change** \_ \_ / \_ \_ / \_ \_ \_ \_

**Date** Heather May MACNAUGHT  
ceased to be director (if applicable)

\_ \_ / \_ \_ / \_ \_ \_ \_

## Section 3: Share Capital

	Current details	Amended details
<b>&gt; Issued Share Capital</b> <i>This table shows the total number of shares that have been issued by your company and their Nominal Value. If any of the details are wrong, please fill in the correct details.</i>	<b>Class of share</b> Ordinary <b>Nominal value of each share</b> £1.00 <b>Number of shares issued</b> 520 <b>Aggregate Nominal Value of issued shares</b> £520.00	<b>Class of share</b> _____ <b>Nominal value of each share</b> _____ <b>Number of shares issued</b> _____ <b>Aggregate Nominal Value of issued shares</b> _____
<b>&gt; Total shares issued and value</b> <i>If any of the details are wrong, strike them through and fill in the correct details in the "Amended details" column.</i>	<b>Total number of shares issued</b> 520 <b>Total Nominal value of shares issued</b> £520.00	<b>Total number of shares issued</b> _____ <b>Total Nominal value of shares issued</b> _____
<b>&gt; At the date of this Annual Return, if the company has altered or changed its share capital in any way or allotted new shares, please refer to the guidance notes for details of the appropriate form that should be sent with this Annual Return. Annual return guidance notes are available on the Companies House web site at <a href="http://www.companieshouse.gov.uk">www.companieshouse.gov.uk</a> or by ringing 0870 3333636.</b>		

**Section 4: Details of Shareholders**

- > The details we hold on your company's shareholders and their shareholdings are printed below. These are based on your last Annual Return.
- > If any details have changed, or if any shares have been transferred, please fill in the details in the "Amended details" or "Shares transferred" column.
- > Please give details of any other shareholders in Section 5.

Current details		Amended details		Shares transferred		
<b>&gt; Shareholder Name</b> Mr D.B. HOPCROFT		<b>Name</b> _____		<b>Shares transferred by</b> Mr D.B. HOPCROFT		
<b>Address</b> 1093 Hidden Harbour Lane Kissince Florida 34746 United States Of America		<b>Address</b> _____ _____ _____				
<b>Shares held</b> Class Number Ordinary 255		<b>UK Postcode</b> _ _ _ _ _ <b>Shares held</b> Class Number _____ _____				
		Class Number Date of transfer _____ _____ __/__/____ _____ _____ __/__/____				
<b>&gt; Shareholder Name</b> Mr G. KIRBY		<b>Name</b> _____		<b>Shares transferred by</b> Mr G. KIRBY		
<b>Address</b> 36 Yeats Close Royston Hertfordshire SG8 5TE		<b>Address</b> 25 KIRKING PLACE HAVGAMILL SUFFOLK				
<b>Shares held</b> Class Number Ordinary 10		<b>UK Postcode</b> CB9 9AY <b>Shares held</b> Class Number _____ _____				
		Class Number Date of transfer _____ _____ __/__/____ _____ _____ __/__/____				
<b>&gt; Shareholder Name</b> Mr D.S. MACNAUGHT		<b>Name</b> _____		<b>Shares transferred by</b> Mr D.S. MACNAUGHT		
<b>Address</b> 129 Pine Lake View Drive Davenport Florida 33837 United States Of America		<b>Address</b> _____ _____ _____				
<b>Shares held</b> Class Number Ordinary 255		<b>UK Postcode</b> _ _ _ _ _ <b>Shares held</b> Class Number _____ _____				
		Class Number Date of transfer _____ _____ __/__/____ _____ _____ __/__/____				

**Section 5: Details of Other Shareholders**

- > Please fill in details of any persons or corporate bodies who are shareholders of the company at the date of this return, but whose details are not printed in Section 4.
- > Also, provide the details of any persons who became but have ceased to be shareholders of the company since the date of the last annual return.
- > For jointly held shares please list those joint shareholders consecutively on the form. If a joint shareholder also holds shares in their own right, list that holding separately.
- > Please copy this page if there is not enough space to enter all the company's other shareholders.

Shareholders details	Class and number of shares or amount of stock held	Class and number of shares or amount of stock transferred (If appropriate)	Date of registration of transfer (If appropriate)
Name _____ Address _____ _____ _____ UK Postcode    _ _ _ _ _			
Name _____ Address _____ _____ _____ UK Postcode    _ _ _ _ _			
Name _____ Address _____ _____ _____ UK Postcode    _ _ _ _ _			
Name _____ Address _____ _____ _____ UK Postcode    _ _ _ _ _			



Companies House

— for the record —

## 363s Annual Return Declaration

- > When you have checked all the sections of this form, please complete this page and sign the declaration below.
- > If you want to change the made up date of this annual return, please complete 2 below.

## 1. Declaration

- ☐ I confirm that the details in this annual return are correct as at the made-up-date (shown at 2 below). I enclose the filing fee of £30.

Signature

*[Handwritten Signature]*  
(Director / Secretary)

Date

15/09/2006

*This date must not be earlier than the return date at 2 below*

**What to do now**

Complete this page then send the whole of the Annual Return and the declaration to the address shown at 4 below.

## 2. Date of this return

- ☐ This AR is made up to 16/8/2006
- If you are making this return up to an earlier date, please give the date here

\_\_ / \_\_ / \_\_\_\_

*Note: The form must be delivered to CH within 28 days of this date*

## 3. Date of next return

- ☐ If you wish to change your next return to a date earlier than **16th August 2007** please give the new date here:

\_\_ / \_\_ / \_\_\_\_

## 4. Where to send this form

- ☐ Please return this form to:

Registrar of Companies  
Companies House  
Crown Way  
Cardiff CF14 3UZ

OR

For members of the Hays Document  
Exchange service  
DX 33050 Cardiff

**Have you enclosed the filing fee with the company number written on the reverse of the cheque?**

## Contact Address

You do not have to give any contact information below, but if you do, it will help Companies House to contact you if there is a query on the form. The contact information that you give will be visible to searchers of the public record.

Contact Name

G R SKINNER

Telephone number inc code

01628 627756

Address

124 WINDSOR ROAD

MIDDELDEN ROAD

BARKSHAM

DX number if applicable

DX exchange

Postcode

S L 6 2 D W