



**Companies House**

— for the record —

Company Name

**INSTANT SOFTWARE LIMITED**

## 363s Annual Return

Company Type

**Private Company Limited By Shares**

Company Number

**2844941**

Information extracted from  
Companies House records on

**21st December 2001**

- > Please check the details printed in blue on this statement.
- > If any details are wrong, strike them through and write the correct details in the "Amended details" column.
- > Please use black pen and write in capitals.



### Section 1: Company details

Ref: 2844941/03/10

	Current details	Amended details																												
> Registered Office Address <i>If any of the details are wrong, strike them through and fill in the correct details in the "Amended details" column.</i>	<b>124 Windsor Road</b> <b>Bray</b> <b>Maidenhead</b> <b>Berks. SL6 2DW</b>	Address _____ _____ _____ UK Postcode    _____																												
> Register of Members <i>If any of the details are wrong, strike them through and fill in the correct details in the "Amended details" column.</i>	<b>Address where the Register is held</b>  <b>At Registered Office</b>	Address _____ _____ _____ UK Postcode    _____																												
> Register of Debenture Holders <i>If any of the details are wrong, strike them through and fill in the correct details in the "Amended details" column.</i>	<b>Not Applicable</b>	Address _____ _____ _____ UK Postcode    _____																												
> Principal Business Activities <i>If any of the details are wrong, strike them through and fill in the correct details in the "Amended details" column.</i>	<table border="1"> <thead> <tr> <th>SIC Code</th> <th>Description</th> </tr> </thead> <tbody> <tr> <td><b>9305</b></td> <td><b>Other service activities</b></td> </tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> </tbody> </table>	SIC Code	Description	<b>9305</b>	<b>Other service activities</b>											<table border="1"> <thead> <tr> <th>SIC CODE</th> <th>Description</th> </tr> </thead> <tbody> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> </tbody> </table>	SIC CODE	Description												
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<b>9305</b>	<b>Other service activities</b>																													
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> <i>Please enter additional principal activity code(s) in "Amended details" column. See notes for guidance for list of activity codes.</i>																														

## Section 2: Details of Officers of the Company

	Current details	Amended details
<b>&gt; Company Secretary</b> <i>If any of the details for this person are wrong, strike them through and fill in the correct details in the "Amended details" column.</i>  <i>Particulars of a new Company Secretary must be notified on form 288.</i>	<b>Name</b> <b>Jill Hilda HOPCROFT</b>  <b>Address</b> <b>129 Pine Lake View Drive</b> <b>Davenport</b> <b>Florida 33837</b> <b>Usa</b>	<b>Name</b>  <b>Address</b>    <b>UK Postcode</b> _ _ _ _ _ <b>Date of change</b> _ _ / _ _ / _ _ _ _ <b>Date Jill Hilda HOPCROFT</b> <b>ceased to be secretary (if applicable)</b> _ _ / _ _ / _ _ _ _
<b>&gt; Director</b> <i>If any of the details for this person are wrong, strike them through and fill in the correct details in the "Amended details" column.</i>  <i>Particulars of a new Director must be notified on form 288.</i>	<b>Name</b> <b>David Barry HOPCROFT</b>  <b>Address</b> <b>129 Pine Lake View Drive</b> <b>Davenport</b> <b>33837 Florida</b> <b>Usa</b>  <b>Date of birth</b> 20/07/1953  <b>Nationality</b> British  <b>Occupation</b> Company Director	<b>Name</b>  <b>Address</b>    <b>UK Postcode</b> _ _ _ _ _ <b>Date of birth</b> _ _ / _ _ / _ _ _ _ <b>Nationality</b> _____ <b>Occupation</b> _____ <b>Date of change</b> _ _ / _ _ / _ _ _ _ <b>Date David Barry HOPCROFT</b> <b>ceased to be director (if applicable)</b> _ _ / _ _ / _ _ _ _
<b>&gt; Director</b> <i>If any of the details for this person are wrong, strike them through and fill in the correct details in the "Amended details" column.</i>  <i>Particulars of a new Director must be notified on form 288.</i>	<b>Name</b> <b>Jill Hilda HOPCROFT</b>  <b>Address</b> <b>129 Pine Lake View Drive</b> <b>Davenport</b> <b>Florida 33837</b> <b>Usa</b>  <b>Date of birth</b> 21/04/1962  <b>Nationality</b> British  <b>Occupation</b> Director	<b>Name</b>  <b>Address</b>    <b>UK Postcode</b> _ _ _ _ _ <b>Date of birth</b> _ _ / _ _ / _ _ _ _ <b>Nationality</b> _____ <b>Occupation</b> _____ <b>Date of change</b> _ _ / _ _ / _ _ _ _ <b>Date Jill Hilda HOPCROFT</b> <b>ceased to be director (if applicable)</b> _ _ / _ _ / _ _ _ _

	Current details	Amended details
<b>&gt; Director</b> If any of the details for this person are wrong, strike them through and fill in the correct details in the "Amended details" column.  Particulars of a new Director must be notified on form 288.	<b>Name</b> Edward Alexander MACNAGHTEN  <b>Address</b> 10 Markham Close Havershill Suffolk CB9 9JS  <b>Date of birth</b> 24/07/1958  <b>Nationality</b> British  <b>Occupation</b> Analyst Programmer	<b>Name</b> _____ <b>Address</b> _____ _____ _____ <b>UK Postcode</b> _____ <b>Date of birth</b> ____ / ____ / ____ <b>Nationality</b> _____ <b>Occupation</b> _____ <b>Date of change</b> ____ / ____ / ____ <b>Date</b> Edward Alexander MACNAGHTEN ceased to be director (if applicable) ____ / ____ / ____
<b>&gt; Director</b> If any of the details for this person are wrong, strike them through and fill in the correct details in the "Amended details" column.  Particulars of a new Director must be notified on form 288.	<b>Name</b> Douglas Stuart MACNAUGHT  <b>Address</b> 119 Pin Oak Place Davenport 33837 Florida Usa  <b>Date of birth</b> 12/08/1964  <b>Nationality</b> British  <b>Occupation</b> Company Director	<b>Name</b> _____ <b>Address</b> _____ _____ _____ <b>UK Postcode</b> _____ <b>Date of birth</b> ____ / ____ / ____ <b>Nationality</b> _____ <b>Occupation</b> _____ <b>Date of change</b> ____ / ____ / ____ <b>Date</b> Douglas Stuart MACNAUGHT ceased to be director (if applicable) ____ / ____ / ____
<b>&gt; Director</b> If any of the details for this person are wrong, strike them through and fill in the correct details in the "Amended details" column.  Particulars of a new Director must be notified on form 288.	<b>Name</b> Heather May MACNAUGHT  <b>Address</b> 119 Pin Oak Place Davenport 33837 Florida Usa  <b>Date of birth</b> 08/05/1960  <b>Nationality</b> British  <b>Occupation</b> Manager	<b>Name</b> _____ <b>Address</b> _____ _____ _____ <b>UK Postcode</b> _____ <b>Date of birth</b> ____ / ____ / ____ <b>Nationality</b> _____ <b>Occupation</b> _____ <b>Date of change</b> ____ / ____ / ____ <b>Date</b> Heather May MACNAUGHT ceased to be director (if applicable) ____ / ____ / ____

## Section 3: Share Capital

	Current details	Amended details
<b>&gt; Issued Share Capital</b> <i>This table shows the total number of shares that have been issued by your company and their Nominal Value. If any of the details are wrong, please fill in the correct details.</i>	<b>Class of share</b> <b>Ordinary</b>  <b>Nominal value of each share</b> <b>£1.00</b>  <b>Number of shares issued</b> <b>520</b>  <b>Aggregate Nominal Value of issued shares</b> <b>£520.00</b>	<b>Class of share</b>  <b>Nominal value of each share</b>  <b>Number of shares issued</b>  <b>Aggregate Nominal Value of issued shares</b>
<b>&gt; Total shares issued and value</b> <i>If any of the details are wrong, strike them through and fill in the correct details in the "Amended details" column.</i>	<b>Total number of shares issued</b> <b>520</b>  <b>Total Nominal value of shares issued</b> <b>£520.00</b>	<b>Total number of shares issued</b>  <b>Total Nominal value of shares issued</b>
<b>&gt; At the date of this Annual Return, if the company has altered or changed its share capital in any way or allotted new shares, please refer to the guidance notes for details of the appropriate form that should be sent with this Annual Return. Annual return guidance notes are available on the Companies House web site at <a href="http://www.companieshouse.gov.uk">www.companieshouse.gov.uk</a> or by ringing 0870 3333636.</b>		

**Section 4: Details of Shareholders**

- > The details we hold on your company's shareholders and their shareholdings are printed below. These are based on your last Annual Return.
- > If any details have changed, or if any shares have been transferred, please fill in the details in the "Amended details" or "Shares transferred" column.
- > Please give details of any other shareholders in Section 5.

Current details		Amended details		Shares transferred		
<b>&gt; Shareholder Name</b> Mr D.B. HOPCROFT		<b>Name</b> _____		<b>Shares transferred by</b> Mr D.B. HOPCROFT		
<b>Address</b> 129 Pine Lake View Drive Davenport Florida United States Of America		<b>Address</b> _____ _____ _____				
<b>Shares held</b> Class Ordinary		<b>UK Postcode</b> _ _ _ _ _ <b>Shares held</b> Class _____				
Number 170		Number _____				
				Class	Number	Date of transfer
				_____	_____	__/__/____
				_____	_____	__/__/____
<b>&gt; Shareholder Name</b> Mr G. KIRBY		<b>Name</b> _____		<b>Shares transferred by</b> Mr G. KIRBY		
<b>Address</b> 36 Yeats Close Royston Hertfordshire SG8 5TE		<b>Address</b> _____ _____ _____				
<b>Shares held</b> Class Ordinary		<b>UK Postcode</b> _ _ _ _ _ <b>Shares held</b> Class _____				
Number 10		Number _____				
				Class	Number	Date of transfer
				_____	_____	__/__/____
				_____	_____	__/__/____
<b>&gt; Shareholder Name</b> Mr E.A. MACNAGHTEN		<b>Name</b> _____		<b>Shares transferred by</b> Mr E.A. MACNAGHTEN		
<b>Address</b> 10 Markham Close Havershill Suffolk CB9 9JS		<b>Address</b> _____ _____ _____				
<b>Shares held</b> Class Ordinary		<b>UK Postcode</b> _ _ _ _ _ <b>Shares held</b> Class _____				
Number 170		Number _____				
				Class	Number	Date of transfer
				_____	_____	__/__/____
				_____	_____	__/__/____

**Shares transferred**

## Class

Number

**Shares transferred by  
Mr D.S. MACNAUGHT**

### Share Class

**Ordinary**

Number

170

*Class*

Number

Date of transfer

11/11/11

**Section 5: Details of Other Shareholders**

- > Please fill in details of any persons or corporate bodies who are shareholders of the company at the date of this return, but whose details are not printed in Section 4.
- > Also, provide the details of any persons who became but have ceased to be shareholders of the company since the date of the last annual return.
- > For jointly held shares please list those joint shareholders consecutively on the form. If a joint shareholder also holds shares in their own right, list that holding separately.
- > Please copy this page if there is not enough space to enter all the company's other shareholders.

Shareholders details	Class and number of shares or amount of stock held	Class and number of shares or amount of stock transferred (If appropriate)	Date of registration of transfer (If appropriate)
Name _____ Address _____ _____ _____ UK Postcode    _ _ _ _ _			
Name _____ Address _____ _____ _____ UK Postcode    _ _ _ _ _			
Name _____ Address _____ _____ _____ UK Postcode    _ _ _ _ _			
Name _____ Address _____ _____ _____ UK Postcode    _ _ _ _ _			



Companies House

— for the record —

# 363s Annual Return Declaration

- > When you have checked all the sections of this form, please complete this page and sign the declaration below.
- > If you want to change the made up date of this annual return, please complete 2 below.

## 1. Declaration

- ☐ I confirm that the details in this annual return are correct as at the made-up-date (shown at 2 below). I enclose the filing fee of £15.

Signature

[Signature]  
(Director / Secretary)

Date

24 / 01 / 2002

*This date must not be earlier than the return date at 2 below*

### What to do now

Complete this page then send the whole of the Annual Return and the declaration to the address shown at 4 below.

## 2. Date of this return

- ☐ This AR is made up to **16/8/2001** If you are making this return up to an earlier date, please give the date here

\_\_ / \_\_ / \_\_\_\_

*Note: The form must be delivered to CH within 28 days of this date*

## 3. Date of next return

- ☐ If you wish to change your next return to a date earlier than **16th August 2002** please give the new date here:

\_\_ / \_\_ / \_\_\_\_

## 4. Where to send this form

- ☐ Please return this form to:  
Registrar of Companies  
Companies House  
Crown Way  
Cardiff CF14 3UZ
- OR
- For members of the Hays Document  
Exchange service  
DX 33050 Cardiff

**Have you enclosed the filing fee with the company number written on the reverse of the cheque?**

Cheque ☒ Postal Order ☐

Cheque / Postal Order

Number 000201

*(Please complete as appropriate)*

## Contact Address

Please give the name and address of the person who should be contacted if there are any queries about this form.

Contact Name

G R SKINNER FCA

Telephone number inc code

01623 627756

Address

124 WINDSOR ROAD

DX number if applicable

MATRUH ROAD

DX exchange

BORIS

Postcode

SL6 2DW