Charity number: 1025357 Company Number: 02843280

The New Start Trust (A company limited by guarantee)

Trustees' report and financial statements for the year ended 31 March 2014

WEDNESDAY

A13 0

08/10/2014 COMPANIES HOUSE

#37

## Contents

Legal and administrative information	Page 1
Trustees' report	2-4
Statement of financial activities	5
Balance Sheet	6
Notes to the financial statements	7-13

#### Legal and administrative information

Charity number

1025357

Company registration number

02843280

Registered office

42 Fairlawn Close Manchester

M14 4GQ

**Trustees** 

J Keller

M Guhathakurta

D Oldham

Resigned 14 December 2013

P Dallat I Anwer

Secretary

P Dallat

**Bankers** 

Lloyds Bank King Street Manchester M2 4LQ

1

# Report of the trustees (incorporating the directors' report) For the year ended 31 March 2014

The trustees present their report and the financial statements for the year ended 31 March 2014. The trustees, who are also directors of The New Start Trust for the purposes of company law and served during the year and up to the date of this report, are set out on page 1.

#### Structure, governance and management

The Trust is a registered charity and a company limited by guarantee and is governed by its memorandum and articles of association dated 9 August 1993. As a registered charity the company is non-profit making and its directors and trustees are volunteers. The company has been incorporated without share capital as it is limited by guarantee to a maximum £1 by each of its members.

Trustees are proposed by current members and elected at a regular meeting of the trustees. Before election trustees are given a tour and explanation of the trust and free to view policies and financial statements. They are made aware of responsibilities through the trust's policies specifically relating to trustees.

Policy decisions are made by the trustees and as well as certain responsibilities outlined in our financial policy. Appointment of the Manager (CEO) is a decision of the Trustees.

Other day-to-day operations including the hiring of staff within the limits of the budgeted posts are delegated to the Manager.

#### Risk management

The main risk to the trust is based on its ability to obtain funds to reopen and maintain an effective service. If the trust is unable to attain funding then this is mitigated by holding sufficient reserves to enable the winding up of the Trust.

#### Objectives and activities

The New Start Trust was the vision of June Farrel a local worker and resident of Wythenshawe. The charity was formed in September 1991 with the following charitable objective which remains our current objective:

The relief of poverty, sickness and distress for those people who are dependent or affected by addiction to drugs...the advancement of education of such people...and the rehabilitation those relieved of dependency or addiction and to provide recreation and other leisure time occupation.

The Trust achieves its charitable objective through its principal activities of working with those presenting to the Trust with substance misuse and related problems.

#### Achievements and performance

The last year has seen the trusts activities limited to meetings of the board with a member standing down after a decade of service. Followed with the election of two new trustees. As members of the board to steer the trust forward.

#### Financial review

#### Annual results

The Trust budgets its expenditure based on the funding it receives on a break even basis. As the trust has not been finically active this year so trust gain small income from interest on investment, With only small payments going out to pay the necessary registration fees, and bookwork, a deficit of £947 was reported for the year.

# Report of the trustees (incorporating the directors' report) For the year ended 31 March 2014

#### **Audit Exemption Statement**

4

In so far as the trustees are aware:

"For the year ending 31/03/2014 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

- the members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476
- the directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts"

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime"

#### **Reserves policy**

The Trust does not commit expenditure until contracts and awards are granted. Each contract is budgeted to break even. The Trustees consider that the historic reserves built up are sufficient to cover any change in circumstances, exceptional items and the winding up of the Trust, should that be necessary.

#### Investment policy

The Trustees are currently reviewing the short term investment strategy.

#### Plans for future periods

It is envisaged that when the Trust is once more operational. It will be able to introduce the provision of clean injecting equipment and condoms. Not only for the protection of the individual, but also the wider community by reducing the opportunity for the transmission of blood borne viruses such as hepatitis and HIV. Be this in a more limited capacity, with on discussions with interested parties and service users over time.

The trust will also seek to provide access to as broad a range of food stuffs as possible to encourage healthy eating and promote a well balanced diet for its service users. As part of a holistic approach to the betterment of all persons who come into contact with the trust. This will be extended and become one of open access for all local residents due to the impact of welfare reform. Seeking to off set the impact of both fuel and food poverty within our community. Support access to the welfare system, local housing and auxiliary services. Whilst promoting digital inclusion to all who is require it, combined with the reduction of social isolation and loneliness. The afore mentioned aspirations will be based upon the trust securing further funding through various bidding process and a greater reliance on volunteers for the running and delivery of the service.

It is our belief that the above adaptations in the working practices of the trust will continue have a positive impact on the lives of local people, so as to improve the life chances of all our service users within South Manchester.

# Report of the trustees (incorporating the directors' report) For the year ended 31 March 2014

#### Statement of trustees' responsibilities

The trustees (who are also directors of The New Start Trust for the purpose of company law) are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Generally Accepted Accounting Practice.

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgments and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and which enable them to ensure that the financial statements comply with the Companies Act 1985. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

#### Small company provisions

This report has been prepared in accordance with the special provisions for small companies under Part VII of the Companies Act 1985.

On behalf of the board on out-lo-2014

Peter J Dallat. **Secretary** 

#### **The New Start Trust**

## (A company limited by guarantee)

## Statements of financial activities (incorporating the income and expenditure account)

## for the year ended 31 March 2014

		Unrestricted	2014 Total	2013 Total
	Notes	funds £	Total £	2013 10tal
	140103	2	~	<b>4-</b>
Incoming Resources				
Incoming resources from generating funds :				
Investment income	2	10	10	17
Incoming resources from charitable	•	•	•	40005
activities	3	0	0	46605
Other incoming resources		0	0	3108
Total Incoming Resources		10	10	49730
December ownered				
Resources expended		005	005	444000
Charitable activities	4	895	895	114636
Governance costs	6	62	62	2222
Total Resources expended		957	957	116858
Net income/(outing) resources for the year.	,			
Net income/(expenditure) for the year		(947)	(947)	(67128)
Total funds brought forward		28925	28925	96053
Total funds carried forward		27978	27978	28925

The notes on pages 7 to 13 form an integral part of these financial statements.

#### The New Start Trust

#### (A company limited by guarantee)

#### **Balance sheet**

#### As at 31 March 2014

		20	014	20	013
		£	£	£	£
	Notes				
Fixed Assets					
Tangible Assets	13		0		0
Current Assets					
Debtors	14	60		471	
Cash at bank in hand	_	27973		40662	
		28033		41133	
Creditors : Amounts falling					
due within one year	15	(55)		(12208)	
			07070		••••
Net Current Assets			27978		28925_
Net Assets			27978		28925
Funds	16				
Unrestricted income funds			27978		28925
Total funds			27978		28925
rotal lulius			21910		

For the year ending 31/03/2014 the company was entitled to exemption from audit under section 477 of the companies act 2006 relating to small companies.

The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476.

The directors acknowledge their responsibilities for complying with the requirements of the the act with respect to accounting records and the preparations of accounts. These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

The financial statements were approved by the board on. # It. actalesc. and signed on its behalf by

**Peter Dallat** 

N. K. Guhallicherlin JP.

Trustee

The notes on pages 7 to 13 form an integral part of these financial statements.

#### 1. Accounting Policies

The Principle accounting policies are summarised below. The accounting policies have been applied consistently throughout the year.

#### 1.1Basis of accounting

The financial statements are prepared under the historical cost convention and in accordance with financial Reporting standard for smaller entities (effective April 2008), the statements of Recommended Practice 'Accounting and reporting by charities issued in March 2005 (SORP) and the companies act 2006.

#### 1.2 Incoming resources

All incoming resources are included in the statement of financial activities when the charity is entitled to the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income:

Grants, including grants for the purchase of fixed assets, are recognised in full in statement of financial activities in the year in which they are receivable.

Income from investments is included in the year in which it is receivable.

#### 1.3 Resources expended

Expenditure is recognised on an accrual basis as a liability is incurred. Expenditure includes any vat which is not fully recovered, and it is reported as part of the expenditure to which it relates.

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Support costs are those costs incurred directly in support of expenditure on the objects of the charity and include project management.

Governing costs are those costs incurred in the governance of the trust.

#### 1.4 Tangible fixed assets and deprecations

Tangible fixed assets are stated at cost less accumulated deprecation. Deprecations is provided at rates calculated to write off the cost less residual value of each asset over its expected useful life, as follows Fixtures, fitting and equipment—4 years reducing scale (40%, 30%, 20%, and 10%)

#### 1.5 Defined contributions pension schemes

The pension costs charged in the financial statements represent the contributions payable by the charity during the year

Disposal of Assets

Publications and Subscriptions

**Professional Accountancy** 

Professional Legal fees

Project Costs Staff training

2.	Investment Income			
		Unrestricted	2014	2013
		funds	Total	Total
		£	£	£
	Bank Interest Receivable	10	10_	17
		10_	10_	17
3.	Incoming Resources from charitable activities			
		Unrestricted	2014	2013
		funds	Total	Total
		£	£	£
	Manchester City Council	0	0	46605
		0	0	46605
4	Cook of aboutable activities by found tome			
4.	Cost of charitable activities-by fund type	Unrestricted	2014	2013
		funds	Total	Total
		£	£	£
	Staff-Wages & Salaries	231	231	76409
•	Staff-Employer's NIC	0	0	7006
	Staff-Pension costs	0	0	120
	Establishment-Rent	0 `	0	14808
	Establishment-rates & water	0	0	1188
	Establishment-light & heat	0	0	896 427
	Establishment-Security	0 0	0	127 968
	Establishment-Insurance		0	
	Establishment-cleaning	0 0	0 0	93 80
	Establishment-Repairs & renewals Establishment-Computers costs	0	0	399
	Other Motor & travel expenses	0	0	583
	Office Expenses-telephone	0	0	534
	Office Expenses-Others	0	0	284
	Deprecations & impairment	0	0	1919
	D'accel of Accelo	0	0	1275

# Notes To financial statements

# for the year ended 31 March 2014

<b>5</b> .	Cost of Charitable activities-by activity			
	Activities undertake directly		2014 Total £	2013 Total £
	Day Support & Needle Exchange 65		894 894	114638 114638
6.	Governance Costs			
		Unrestricted funds £	2014 Total £	2013 Total £
	Professional Remuneration Bank Charges	0 62 62	0 62 62	2160 62 2222
7.	Analysis of support costs	Day support & Needle	2014	2013
		exchange £	Total £	Total £
	Accountancy Charges Legal & Professional fees	236 0 236	236 0 236	439 856 1295
8.	Net(Outgoing)/incoming resources for the year		2014 Total £	2013 Total £
	Net(Outgoing)/incoming resources is stated after charging Deprecation and other amounts written off tangible fixed a Auditors' remuneration		0 0	1919 2160

#### 9. Employees

Employment Costs	2014 £	2013 £
Wages & Salaries	231	76409
Social Security Costs	0	7006
Pension Costs	0	120
	231	83535

No employee received emoluments of more than £60000

#### **Number of employees**

The average monthly number of employees (including the trustees) during the year, calculated

on the basis full time equivalents was as follows.

	2014	2013
	Number	Number
Management/Direct charitable/Administration	5_	5_

#### 10. Trustees' emoluments

Trustees received no emolument or expenses

#### 11. Pension Costs

The company operates a defined contribution pension scheme in respect of the employees. The scheme and its assets are held by independent managers. The pension charges represents contributions due from the company and amounted to :-

	2014	2013
	£	£
Pension charges	0	120

#### 12. Taxation

The charity activities fall with in the exemption afforded by the provisions of the Income and Corporation Taxes act 1988. Accordingly, there is no taxation charge in these amounts.

#### 13. Tangible Fixed Assets

		Fixtures Fittings and equipment £	Total £
	Cost		
	At 1st April 2013	-	-
	At 31st March 2014	-	-
	Deprecation		
	At 1st April 2013	-	-
	At 31st March 2014	-	-
	Net Book Value	-	-
	At 1st April 2013	-	-
	At 31st March 2014		
	New Start trust do not have tangible assets		
14.	Debtors	2014	2013
		£	£
	Trade Debtors	0	82
	Other Debtors	60	389_
		60	471
15.	Creditors : amounts falling due with in one year		
15.	Cleutions : amounts failing due with in one year	2014	2013
		£	£
	Credit card	0	0
	Wages	55	0
	Trade Creditors	0	10000
	Accruals and deferred income	0	2208
		55	12208

#### 16 Analysis of net assets between funds

	Unrestricted funds £	Total Total £
Fund balances at 31 march 2014 as represented by		
Current Assets Current Liabilities	28,033 (55)	28,033 (55)
	27,978	27,978

## Unrestricted

#### 17 funds

	At 1 April 2013 £	Incoming resources £	Outgoing resources £	Transfers £	At 31 March 2014 £
General funds	3925	10	-957	0	2978
Strategic Reserve	25000	0	0	0	25000
	28925	10	-957	0	27978

#### **Purposes of unrestricted funds**

#### Genera!

The general fund is used in furtherance of the charitable objectives of the trust.

#### **Strategic Reserve**

A designated fund to assist the charity to be run down and wounded up in and orderly and responsible fashion in the event of the charity being financially unable to continue.

#### **Redundancy Reserve**

A designated fund to meet statutory severance payments or other obligations due to charity employees in the event of redundancy.

#### 18. Financial Commitments

At 31 March 2014 the company had annual under non cancellable leases as follows:

	2014	2013
	£	£
Expiry dates		
Between one and five years	0	0

### 19. Company limited by guarantee

The New Start Trust is company limited by guarantee, and accordingly does not have share capital.

Every member of the company undertakes to contribute such amount as may be required not exceeding £1 to the assets of the charitable company in the event of its being wound up While he or she is a member, or within one year after he or she ceases to be a member.