

Newton-Le-Willows Family & Community Association

Charity number 10539999

A Company limited by guarantee number 02819229

Annual Report and Financial Statements for the year ended 30 September 2009

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Greater Merseyside Community
Accountancy Service

Newton-Le-Willows Family & Community Association

Annual Report and Financial Statements for the year ended 30 September 2009

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Prepared by the Greater Merseyside Community Accountancy Service

Newton-Le-Willows Family & Community Association

Trustees' report

The trustees during the year were

Name	Position	Dates
Tracy Mangan		Resigned Nov 08
Dianne Lee	Chairperson	
Harris MacDonald	Vice Chair	Appointed Nov 08
Tom Doyle		Resigned Nov 08
Shaun Smith		
Dave Jones		
Claire Glover		
Judi Lunt	Secretary	Resigned Nov 08
Amanda Evans		Appointed Nov 08
Julie Hartley		Appointed Nov 08

Method of appointment

Members of the board of trustees, who are the directors for the purpose of company law and trustees for the purpose of charity law who served during the year are set out above. The trustees meet monthly and receive reports from management to manage their charity's affairs.

Registered address

Park Road South
Newton-Le-Willows
Merseyside
WA12 8EX

Principal address

Park Road South
Newton-Le-Willows
Merseyside
WA12 8EX

Bankers

Barclays
6 Market Place
Wigan
WN1 1QS

Governing document

The organisation is a charitable company limited by guarantee, incorporated 18 May 1993. The company was established under a Memorandum of Association, which established the objects and powers of the charitable company and is governed under its Articles of Association.

Objects of the organisation

To promote the benefit of the inhabitants of the area of benefit.

Accountant

Greater Merseyside Community Accountancy Service

Tontine House
24 Church Street
St Helens
WA10 1BD

Newton-Le-Willows Family & Community Association

Trustees' report continued

Review of progress and achievements

Year 2009 has been a difficult year not helped by the recession and a disappointing year for funding. Utility bills have doubled and certain paths of income have been withdrawn. This will put a severe strain on finances for the coming year. In order to improve our financial situation it is with regret that the Management Committee have decided to increase Room Hire by 3% and the Association annual membership to £5 and to introduce a mandatory £5 administration fee for each course. This was done in consultation with Centre Users, 69% said they would be quite happy to pay this fee.

However, we did receive funding from Lloyds TSB for our Child Coordinator's post over 2 years and St Helens CVS funded the replacement of the damaged computer stations in our IT suite. The Centre continues to operate on a daily basis and despite the shortfall we are optimistic for year 2010.

Lifelong Learning

We are indebted to all our partners who continue to support the Centre in its pledge to provide Lifelong Learning in a relaxed, secure environment ie Workers Education Association, Adult & Community Learning, Train To Gain.

WEA

The WEA continues to be our main provider. Unfortunately, as their own funding has been reduced, they were unable to provide a crèche for some of the classes so this was paid for out of Centre funds. They are in a similar position this year so this may have an adverse effect on the numbers attending the course that may mean that some courses will close. We are in the enviable position that we have a core base of learners (mostly languages and garment making) who return every year, this is very heartening and is due to the quality of tutors and the friendly atmosphere in the Centre. The WEA has recently achieved a **matrix** quality award for advice, guidance and information. We are proud to be associated with this award.

ACL

Adult & Community Learning have facilitated 4 IT courses and 4 language courses through funding from the Go Learn Project. While this funding has been withdrawn for this term, it is hoped we will get it again in 2010. In the meantime ACL are providing 1 IT class at the Centre.

Train to Gain

Train to Gain is part of a national programme for employees and volunteers to get the skills they need to boost productivity and competitiveness. The training is free and this year, through St Helens Chamber, we have put 20 volunteers on the Food Safety course, thus improving our service in the Coffee Bar and 9 staff/volunteers on a Paediatric First Aid course. One volunteer and one member of staff have applied for NVQ courses via Knowsley College. This service is available over 2 years so we hope to take advantage and update other skills.

Social Inclusion

Making Space continue to use our facilities to provide support for clients with depression. Our wide range of courses provides an opportunity for service users to access learning that builds confidence, self-esteem and social interaction.

Worklessness/Economic Wellbeing.

We have 2 employment outreach groups – Starting Point and Connect2work who provide information about vacancies, help with CV's and training opportunities. St Helens Chamber provides valuable advice to those who wish to start up their own business. Knowsley College and WEA provided a Helping in Schools course from which the students hope to gain employment in the education sector.

Newton-Le-Willows Family & Community Association

Trustees' report continued

Review of progress and achievements

Healthier Communities

St Helens Healthy Living Programme has increased its capacity by offering an extra exercise class- Pilates. Along with Tai Chi and Yoga, we are encouraging the local community to exercise and take care of their health. Some users have been referred by their doctor. All classes are full and we have a waiting list.

We are in full support of the St Helens Healthy Living Programme and have highlighted our coffee bar menu with healthy eating choices.

The PCT continues to provide a Well Woman Clinic and Baby Clinic for health checks and advice, bringing new users to the Centre every week.

SHOOTS that started last year are still going strong. The project is run by Helena Partnerships, supported by the St Helens Healthy Living Programme, and provides quality fruit and vegetables at a reasonable cost. We are indebted to our volunteers, Dorothy, Dianne and Shaun who give up many hours to facilitate the group.

Age Concern supports a weekly Lunch club that ensures its members receive a good quality, healthy meal as well as a social chat.

Nuts & Bolts

St Helens District Council for Voluntary Services has invited the Centre to take part in its Nuts & Bolts Project (Strengthening the Sector). In partnership with Liverpool University, the project will study why some organisations are more successful than others.

As part of the project CVS will undertake a health check with each study group, i.e. the Community Centre. Identify baselines in governance/ management, volunteers/ skills. The Management Committee is very supportive of this project and hopes that it will improve our already excellent service.

Contribution of Volunteers

As in previous years the contribution by volunteers has been outstanding. We did a recruitment drive that resulted in new volunteers. Some are placed in the coffee bar. Others joined the After School Club and helped out at the Play scheme. Seven of our young volunteers have formed their own Young Committee where they discuss ideas, problems, and issues. Two young volunteers attend the Management Committee and put forward those ideas/issues. It is hoped that the same young volunteers will stay with the Centre as they move into adulthood as their commitment and enthusiasm is second to none.

The Coalfields Regeneration Trust funds the role of Volunteer Recruitment & Training Coordinator.

Hans and Dorothy were joined by Stephen, Kay and Natasha at the St Helens Festival promoting courses and opportunities for volunteers.

Of course the Centre also relies on our more experienced volunteers some of whom have been coming here for over 20 years. They are an inspiration to everyone for their hard work, passion and reliability.

Two of our longstanding members are unable to attend the Centre at the moment. Edna Sherlock has recently moved to Linear Park, Bill Taylor has moved to Lyme Wood Court.

We wish them both a long and restful time in their new homes and thank them for their contribution over the years.

Tom Doyle retired earlier this year after many years on the Management Committee. We wish him and his wife Agnes, a long and happy retirement.

Two of our younger volunteers, Stephen and Mike, and Mike's dog Tess did a sponsored hike over 4 peaks in the Lake District. They raised over £350 for the Centre. Well done and thank you to all three! Our thanks to the Star newspaper who printed an article to promote sponsorship and thanks to the Council's Press office for featuring the hike on its website. Stephen and Mike hope to repeat the project next year!

Newton-Le-Willows Family & Community Association

Trustees' report continued

Review of progress and achievements

The development of the Centre is reliant on up to date training and progression of the individuals who make up the whole. As well as the Nuts and Bolts project, our Volunteer Training Coordinator and Child Coordinator attended Reggio Emilia, a progressive course on children learning through sensory expression. This gives a unique dimension to play and early years childcare.

Staff levels have remained consistent supported by session workers in the crèche. Quality is excellent and morale high.

We would like to give a special mention to our volunteers from Wargrave House. We have had 8 young students from the school helping in our Coffee Bar during the year. They are always polite, friendly and efficient. Their help is invaluable, without them the Centre would be a sadder place.

Networking

The Centre continues to support other organisations in the borough and is part of the Centre Manager's Network. This year the Committee have taken on extra roles using their valuable time to promote the Centre and the services we provide eg The Link Network, Nuts & Bolts Project. Free exchange of ideas and information helps to keep the Centre alive, fresh and up to date.

Twinning

Earlier this year we were approached by a Community Centre in southeast France to become their 'twin'. The project is very successful, we have over 10 children from our After School Club, who now have 'pen pals' in France. Our own Italian and French classes are corresponding with adult English students. This is good practice for our students and promotes cultural friendship. Many photos and letters have winged their way across the Channel. It is hoped that an exchange visit may be arranged in the future.

The Centre continues to be a lively focal point within the local community, bringing together users from all walks of life, reaffirming our commitment to equal opportunities for all.

Newton-Le-Willows Family & Community Association

Trustees' report continued

Review of progress and achievements

Reserves Policy

The trustees are currently reviewing the adequacy of the charity's reserves. The trustees are confident that reserves are sufficient to enable the charity to continue meeting its stated aims and objectives. The aim of the charity is to hold the minimum equivalent of three months running costs. For the financial year ending 30th September 2009 this would equate to £33,566.

Risk Management

The trustees have assessed the major risks to which the charity is or may be exposed, and in particular those related to the operations and financing of the charity. It is satisfied that by reviewing its policies, procedures and systems regularly it is mitigating its exposure to major risks.

Statement of Directors' responsibilities

Company law requires the directors to prepare financial accounts for each financial year which give a true and fair view of the state of affairs of the company and of the profit and loss of the company for that period. In preparing those financial accounts, the directors are required to

select suitable accounting policies and apply them consistently,

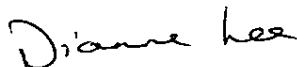
make reasonable and prudent judgements and estimates,

prepare the accounts on a going concern basis unless it is inappropriate to presume that the company will continue as a going concern,

state whether applicable accounting standards have been followed, subject to any material departure disclosed and explained in the financial statements.

The directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the financial accounts comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

By Order of the Board



Dianne Lee
Chairperson
29th October 2009

Newton-Le-Willows Family & Community Association
Independent examiner's report on the accounts of
Newton-Le-Willows Family & Community Association
for the year ended 30 September 2009

I report on the accounts for the year ended 30th September 2009 which are set out on pages 8 to 14

Respective responsibilities of the Trustees and the examiner

As the charity's trustees you are responsible for the preparation of the accounts, you consider that the audit requirement of section 43(2) of the Charities Act 1993 does not apply. It is my responsibility to examine the accounts using procedures laid down in the General Directions given by the Charity Commission and to state whether matters have come to my attention.

Basis of Independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

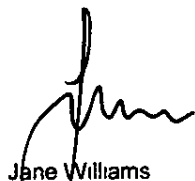
In connection with my examination, no matter has come to my attention

1) which gives me reasonable cause to believe that in any material respect the requirements

☐ to keep accounting records in accordance with section 41 of the Act, and

☐ to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Act have not been met, or

2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the to be reached



Jane Williams

Greater Merseyside Community Accountancy Service
Tontine House
24 Church Street
St Helens
WA10 1BD

29th October 2009

Newton-Le-Willows Family & Community Association
Statement of Financial Activities
for the year ended 30 September 2009

	Notes	2009 Unrestricted funds £	2009 Restricted funds £	2009 Total funds £	2008 Total funds £
Incoming Resources					
Grants and donations	(2)	7,489	21,962	29,451	62,742
Café Sales		7,173	-	7,173	7,321
Creche Provisions		5,290	-	5,290	6,866
Voluntary Income		4,755	10,303	15,058	17,466
Room Hire		48,265	-	48,265	54,411
Fundraising		1,628	-	1,628	1,984
Bank interest		192	-	192	1,661
Total incoming resources		74,792	32,265	107,057	152,451
Resources expended					
Salaries and NICs	(3)	47,786	4,706	52,492	69,688
Sessional Workers		8,879	8,929	17,808	5,176
Courses		2,881	21,253	24,134	10,973
Staff Travel Expenses		82	100	182	335
Licenses		316	-	316	405
Computer Software & Expenditure		1,046	-	1,046	5,188
Equipment		385	151	536	2,052
Training		70	-	70	58
Playscheme Expenses		1,152	39	1,191	1,740
Volunteer expenses		516	128	644	984
Phone and postage		1,622	-	1,622	1,688
Printing and stationery		2,490	118	2,608	2,271
Advertising and publicity		2,819	250	3,069	1,292
Insurance		3,316	-	3,316	2,132
Accountancy		960	-	960	500
Administration		15	-	15	30
Sundries		109	-	109	403
Refreshments		-	-	-	897
Depreciation		6,784	-	6,784	6,784
Bank Interest & Charges		-	-	-	-
Repairs & Renewals		1,689	792	2,481	1,702
Maintenance		1,463	-	1,463	2,232
Cleaning		1,974	-	1,974	2,064
Utilities		7,148	386	7,534	6,290
Café Supplies		3,708	-	3,708	3,554
Community Activity Costs		30	94	124	68
Subscriptions		79	-	79	30
Total resources expended	(4a)	97,319	36,946	134,265	128,536
Net incoming / (outgoing) resources		(22,527)	(4,681)	(27,208)	23,915
Transfers between funds		(1,148)	1,148	-	-
Fund balances brought forward		93,619	11,364	104,983	81,068
Fund balances carried forward	(4)	69,944	7,831	77,775	104,983

Newton-Le-Willows Family & Community Association

Balance sheet

as at 30 September 2009

	2009	2009	2009	2008
	Unrestricted	Restricted	Total	Total
	£	£	£	£
Fixed Assets				
Tangible Assets	(5) 17,846	-	17,846	24,630
Total fixed assets	<u>17,846</u>	<u>-</u>	<u>17,846</u>	<u>24,630</u>
Current Assets				
Debtors and prepayments	(6) 3,176	-	3,176	1,821
Cash at bank and in hand	(7) 48,922	7,831	56,753	78,532
Total current assets	<u>52,098</u>	<u>7,831</u>	<u>59,929</u>	<u>80,353</u>
Current liabilities:				
amounts falling due within one year				
Creditors and accruals	(8) -	-	-	-
Total current liabilities	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Net current assets / (liabilities)	<u>52,098</u>	<u>7,831</u>	<u>59,929</u>	<u>80,353</u>
Total assets less current liabilities	<u>69,944</u>	<u>7,831</u>	<u>77,775</u>	<u>104,983</u>
Creditors amounts falling due after one year	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Net assets	<u>69,944</u>	<u>7,831</u>	<u>77,775</u>	<u>104,983</u>
Funds				
Restricted Funds	-	7,831	7,831	93,619
Unrestricted funds	69,944	-	69,944	11,364
Total Funds	<u>69,944</u>	<u>7,831</u>	<u>77,775</u>	<u>104,983</u>

For the year ended 30th September 2009 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies

Directors responsibilities

- The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts
- These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime

Approved by the board on 29th October 2009, and signed on their behalf by

Hams MacDonald

H MacDonald

Vice Chairperson

Diane Lee

Newton-Le-Willows Family & Community Association

Notes to the accounts

for the year ended 30 September 2009

1 Accounting Policies

a Basis of accounting

The financial statements have been prepared under the historical cost convention and in accordance with the Statement of Recommended Practice, Accounting and Reporting by Charities (SORP 2005), applicable accounting standards and the Companies Act 2006

There has been no change to the accounting policies since last year

No changes have been made to the accounts for previous years

b Income

Donations and legacies are accounted for when received by the charity. Other income is accounted for on an accruals basis as far as is prudent to do so

c Grants

Revenue grants are recognised in the Statement of Financial Activities on receipt, subject to any required conditions being met or services being provided. Capital grants are recognised on receipt in the Statement of Financial Activities. This policy has been adopted to give a true and fair view as recommended by the SORP

d Taxation

As a registered charity the organisation benefits from rates relief and is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates

e Tangible Fixed Assets

Tangible fixed assets are capitalised if they can be used for more than one year and cost at least £250

Rates of depreciation

Freehold property 20% straight line basis to nil

Fixtures and fittings 15% straight line basis to nil

Equipment 20% straight line basis to nil

f Pensions

Contributions are charged when they become due in accordance with the scheme rules

g Fund accounting

Funds held by the charity are either

Unrestricted general funds

These are funds which can be used in accordance with the charitable objects at the discretion of the trustees

Restricted funds

These are funds that can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes

Designated funds

These are funds set aside by the trustees out of unrestricted general funds for specific future purposes or projects

Further explanation of the nature and purpose of each fund is included in the notes to the accounts

Newton-Le-Willows Family & Community Association

Notes to the accounts continued

for the year ended 30 September 2009

2 Grants and Donations

	2009	2009	2009	2008
	Unrestricted	Restricted	Total	Total
	funds	funds	funds	funds
	£	£	£	£
MPFA	-	300	300	300
Grant Thornton	-	500	500	-
St Helens Together	-	-	-	2,518
St Helens MBC	-	330	330	31,770
Ravenhead Renaissance	-	-	-	1,183
Lloyds TSB	-	5,000	5,000	-
Coalfields	-	6,683	6,683	(90)
St Helens Chamber	-	-	-	1,429
St Helens College	6,044	7,580	13,624	5,056
Awards For All	-	-	-	9,152
John Moores Foundation	-	-	-	8,350
LCVS	-	-	-	500
Rainford Trust	-	-	-	500
Roedean	-	400	400	500
Wakeham Trust	-	-	-	150
Big Chance	-	-	-	500
St Helens UVO	-	300	300	300
Helena Partnerships	500	-	500	-
Riverside Housing	-	869	869	-
Donations	945	-	945	624
	<u>7,489</u>	<u>21,962</u>	<u>29,451</u>	<u>62,742</u>

2a Voluntary Income

	Unrestricted	Restricted	Total	Total
	funds	funds	funds	funds
	£	£	£	£
Membership	483	-	483	412
Registration Fees	3,258	-	3,258	5,330
Office Supplies	729	-	729	949
St Helens CVS	-	6,310	6,310	6,812
CAA	-	3,993	3,993	3,764
HMRC E-filing Incentive	175	-	175	-
Miscellaneous Income	111	-	111	199
	<u>4,755</u>	<u>10,303</u>	<u>15,058</u>	<u>17,466</u>

Newton-Le-Willows Family & Community Association

Notes to the accounts continued

for the year ended 30 September 2009

3 Staff costs and numbers	2009	2008
	£	£
Gross salaries	64,789	67,263
Social security costs	3,874	4,346
Pensions	1,635	2,982
	<u>70,298</u>	<u>74,591</u>

No employee earned £60,000 per annum or more in the current accounting period
The average number of employees during the year was 4.5 FTE (2008 4.5)

The charity operates defined contribution pension schemes in respect of its employees. These contributions are made to externally administered pension schemes. The pension cost represents the contributions payable by the organisation to the fund.

4 Restricted funds summary	Balance b/f	Incoming	Outgoing	Transfers	Balance c/f
	£	£	£	£	£
CAA	2,212	3,993	6,480	275	-
MPFA	-	300	300	-	-
Awards For All	9,152	-	9,152	-	-
St Helens CVS	-	6,310	5,456	-	854
Lloyds TSB	-	5,000	429	-	4,571
St Helens MBC	-	330	330	-	-
St Helens College	-	7,580	8,453	873	-
Grant Thornton	-	500	500	-	-
Roedean	-	400	400	-	-
Riverside Housing	-	869	869	-	-
St Helens UVO	-	300	300	-	-
Coalfields	-	6,683	4,277	-	2,406
	<u>11,364</u>	<u>32,265</u>	<u>36,946</u>	<u>1,148</u>	<u>7,831</u>

Purpose of restricted funds

Our playscheme was funded by MPFA, Roedean, St Helens UVO, Riverside Housing & Grant Thornton

St Helens CVS provided funding for course fees, computer and IT equipment via GO Learn

St Helens MBC contributed to our summer playscheme

Lloyds TSB has provided funding for our Childrens Services Manager

Coalfields funded our Volunteer Training Co-ordinator

Newton-Le-Willows Family & Community Association

Notes to the accounts continued for the year ended 30 September 2009

4a Analysis of Charitable Activities

	Notes	Centre Costs	Creche	Café	CAA	Playscheme	Total 2008
		£	£	£	£	£	£
Salaries and NICs	(3)	52,492	-	-	-	-	52,492
Sessional Workers		7,194	8,658	-	-	1,956	17,808
Courses		24,134	-	-	-	-	24,134
Staff Travel Expenses		182	-	-	-	-	182
Licenses		316	-	-	-	-	316
Computer Software & Expenditure		1,046	-	-	-	-	1,046
Equipment		362	-	-	87	87	536
Training		70	-	-	-	-	70
Playscheme Expenses		1,152	-	-	39	-	1,191
Volunteer expenses		516	-	-	128	-	644
Phone and postage		1,622	-	-	-	-	1,622
Printing and stationery		2,490	115	-	3	-	2,608
Advertising and publicity		2,819	-	-	-	250	3,069
Insurance		3,316	-	-	-	-	3,316
Accountancy		960	-	-	-	-	960
Administration		15	-	-	-	-	15
Sundries		109	-	-	-	-	109
Refreshments		-	-	-	-	-	-
Depreciation		6,784	-	-	-	-	6,784
Bank Interest & Charges		-	-	-	-	-	-
Repairs & Renewals		2,481	-	-	-	-	2,481
Maintenance		1,463	-	-	-	-	1,463
Cleaning		1,974	-	-	-	-	1,974
Utilities		7,534	-	-	-	-	7,534
Café Supplies		-	-	3,708	-	-	3,708
Community Activity Costs		30	-	-	94	-	124
Subscriptions		79	-	-	-	-	79
		<u>119,140</u>	<u>8,773</u>	<u>3,708</u>	<u>351</u>	<u>2,293</u>	<u>134,265</u>

Newton-Le-Willows Family & Community Association

Notes to the accounts continued

for the year ended 30 September 2009

5 Tangible assets

	Buildings	Equipment	Fixtures & Fittings	Computers & Equipment	Total
<u>Cost</u>	£	£	£	£	£
At 1 October 2008	77,942	36,764	1,271	11,735	127,712
Additions	-	-	-	-	-
At 30 September 2009	<u>77,942</u>	<u>36,764</u>	<u>1,271</u>	<u>11,735</u>	<u>127,712</u>
<u>Depreciation</u>					
At 1 October 2008	61,855	30,803	1,271	9,153	103,082
Charge for year	<u>4,022</u>	<u>1,490</u>	<u>-</u>	<u>1,272</u>	<u>6,784</u>
At 30 September 2009	<u>65,877</u>	<u>32,293</u>	<u>1,271</u>	<u>10,425</u>	<u>109,866</u>
<u>Net book value</u>					
At 30 September 2009	<u>12,065</u>	<u>4,471</u>	<u>-</u>	<u>1,310</u>	<u>17,846</u>
At 30 September 2008	<u>16,087</u>	<u>5,961</u>	<u>-</u>	<u>2,582</u>	<u>24,630</u>

6 Debtors and prepayments

	2009	2008
	£	£
Debtors	3,176	1,665
Prepayments	-	156
	<u>3,176</u>	<u>1,821</u>

7 Cash at bank and in hand

	2009	2008
	£	£
Current Account	10,473	32,280
Business Account	46,214	46,022
Cash in hand	65	230
	<u>56,753</u>	<u>78,532</u>

8 Creditors and accruals

	2009	2008
	£	£
	<u>-</u>	<u>-</u>

9 Trustee remuneration and expenses

No trustees received any remuneration or expenses during the accounting period

10 Related party transactions

There were no related party transactions to report during the period