

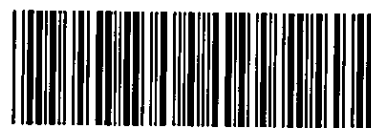
Newton-Le-Willows Family & Community Association

Charity number 10539999

A Company limited by guarantee number 02819229

Annual Report and Financial Statements for the year ended 30 September 2008

THURSDAY
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A14	02/07/2009	100
	COMPANIES HOUSE	
	
A52	27/06/2009	215
	COMPANIES HOUSE	

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Greater Merseyside Community
Accountancy Service



Newton-Le-Willows Family & Community Association

Trustees' report

The trustees during the year were:

Name	Position	Dates
Tracy Mangan		Resigned May 08
Dianne Lee	Treasurer	
Tom Doyle		
Shaun Smith		
Dave Jones	Chairperson	
Claire Glover		
Stuart Meall-Lord		Appointed Nov 07 Resigned Mar 08

Method of appointment

Members of the board of trustees, who are the directors for the purpose of company law and trustees for the purpose of charity law who served during the year are set out above. The trustees meet monthly and receive reports from management to manage their charity's affairs.

Registered address

Park Road South
Newton-Le-Willows
Merseyside
WA12 8EX

Principal address

Park Road South
Newton-Le-Willows
Merseyside
WA12 8EX

Bankers

Barclays
6 Market Place
Wigan
WN1 1QS

Governing document

The organisation is a charitable company limited by guarantee, incorporated 18 May 1993.

The company was established under a Memorandum of Association, which established the objects and powers of the charitable company and is governed under its Articles of Association.

Objects of the organisation

To promote the benefit of the inhabitants of the area of benefit

Accountant

Greater Merseyside Community Accountancy Service

Tontine House
24 Church Street
St Helens
WA10 1BD



Newton-Le-Willows Family & Community Association

Trustees' report continued

Review of progress and achievements

I would like to start this report with some good news. St. Helens Council awarded the Centre a £30k grant in April this year and pledged to support the Centre for a further two years. This was a result of submitting our business plan & extensive negotiations with the Council whereby we demonstrated how the Centre mirrors and contributes to St Helens Community Plan and St. Helens Local Strategic Partnership – Sustainable Community Plan

The grant took pressure off the Committee who were deeply concerned about the future of the Centre and had seriously considered issuing redundancies.

The Management Committee are extremely grateful for this support and will demonstrate that the Councils investment is without doubt Value for Money and can also be used accentuate the Councils Best Value Performance Indicators.

Lifelong Learning

The Association provides access to learning, in a relaxed, non-threatening environment, with a comprehensive range of educational, recreational, training and volunteering opportunities. This promotes Lifelong Learning and ultimately enhances long term employment prospects. Partnerships include:- VOLA - Voluntary Organisation Learning Association (via the WEA) ran numerous, successful courses earlier this year. This partnership enabled us to enhance our diverse programme of activities by introducing 2 ECDL (European Computer Driving License) courses which gave learners the opportunity to develop their computer skills and increase their long term career opportunities.

St Helens College

The College is very keen to work with community groups and to encourage more people into informal and formal learning. Therefore, we are extremely pleased to have re-established this partnership by delivering numerous courses via the Personal and Community Development Learning programme (PCDL). This initiative is a result of the Government accepting that insufficient funding had been available for short courses for adults. Consequently, from April last year, they released some funding for colleges to address this issue.

WEA

Continue to deliver a varied learning programme. Besides the academic courses they deliver there is a strong focus on improving general health and well being. As a result of our ongoing consultation with Centre Users and outside agencies we identified the need for the following courses - "Positive Thinking and Lifestyle" and "Dressing for Confidence". The feedback we have received from all involved, including professionals, is extremely positive and once again goes to show that the Centre continually pioneers new initiatives.

We have evidence (from learner evaluations) that the health and well being of almost everyone who attends a course here, whether it be an academic or health focussed, has improved. Those who attend complementary therapy courses confirm that the health of their respective family members and friends also improved.

A successful funding bid to the John Moore's Foundation allowed us to deliver several IT and complementary therapy courses, with child care provision. The child care was enhanced with additional funding from Coalfields Regeneration Trust, for the Creche Coordinators post.

Social Inclusion

Various organisations who work with people who face exclusion e.g. Making Space and the Council's Mental Health Inclusion Team have encouraged and supported their respective service users to attend the above WEA courses in particular.



Newton-Le-Willows Family & Community Association

Trustees' report continued

Review of progress and achievements

Worklessness/Economic Wellbeing

The following run weekly/twice weekly basis and focus on getting people back to work i.e. information, advice and guidance on jobs, education and training. Starting Point , Age Concern – WorkWise - (people aged 50 plus who are unemployed or facing redundancy) , Connexions – (for young people aged 13 to 19). St. Helens Chamber – Small Business Advice

Healthier Communities

We work in partnership with various agencies/organisations to deliver various Health & Well Being initiatives and health promotion events. These include the PCT, St. Helens Healthy Living Programme. These initiatives together with an information and social support service are accessible to meet whatever needs the local neighbourhood may have. Doctors and Health Visitors "refer" and signpost people to access many of the courses the Centre has to offer.

The Centre promotes a whole organisation approach to promoting healthier lifestyles within the Community. This includes contributing to the LAA targets of reducing childhood obesity. Within all the groups we promote healthy eating and physical activity. FRUIT pots were introduced to the coffee bar provision at the Playscheme this year and were very successful. The Centre is also in the process of setting up a fruit & veg co-op in Partnership with Helena Housing. This will provide members of the local community with fresh and affordable produce also with information, recipes and cookery skills courses to run alongside this initiative.

All of our services contribute to meeting the target achievements for health, adult education and social services.

Contribution of Volunteers

The Associations volunteer base is as committed and as strong as ever and the calibre of paid staff is exceptional. The success of the Centre demonstrates effective teamwork and management – we all have a common purpose i.e. to uphold and develop the Service we provide the local community.

It is with regret and sadness to report that one of our volunteers, Audrey Goulding, died earlier this month. Audrey was an asset to the Centre and will be greatly missed.

One of our younger volunteers Kayleigh Houghton, a pupil at Newton Community High School, received the school's Richard Attenborough Award for the voluntary work she does at the Centre (After School Club & Adult Gateway). There are currently 17 volunteers aged 11 years – 19yrs involved within the Centre. They make a positive contribution to the Centre and consequently the local neighbourhood and play a fundamental part in the delivery of our After School Club and Summer Playscheme. They have accessed numerous "in-house" training courses

Many of our young volunteers attended a 10 week "Word-Up" project for young people, funded via Awards for All. The project uses rap, song writing, poetry and drama to improve basic literacy and creates opportunities for using literacy skills - as well as related benefits in confidence, self esteem and creative skills. The end result you will see tonight when they give a short performance.

In the Neighbourhood Renewal Action Plan 06-08 consultation (Newton le Willows) there were several needs identified that relate to the "Word-Up" project. A consultation with young people in the area found that "One in four wanted more extra-curricular activity in Drama". In addition young people who use the Centre also expressed enthusiasm for this project. Overall Neighbourhood priorities within the Action Plan included: Improve children's communication, social and emotional development and raise standards in English, all of which this project provides. Young volunteers' contribution to the Centre was featured in the Council's First magazine.

It seems appropriate at this point to acknowledge and give thanks the support we receive from the Council's press office who support us by regularly featuring the Centres activities within the local press and their own website and publications. This publicity contributes to the success and attendance of the courses we offer.

This report validates how we continue to meet our own objectives and that of the St. Helens Sustainable Community Plan and the Local Area Agreement. Something of which the Management Committee are extremely proud of, given our limited resources. Consequently, by continuing to identify and respond to the needs of the community, we are currently running at almost full capacity.

Newton-Le-Willows Family & Community Association

Trustees' report continued

Reserves Policy

The trustees are currently reviewing the adequacy of the charity's reserves. The trustees are confident that reserves are sufficient to enable the charity to continue meeting its stated aims and objectives. The aim of the charity is to hold the minimum equivalent of three months running costs. For the financial year ending 30th September 2008 this would equate to £32,125.

Risk Management

The trustees have assessed the major risks to which the charity is or may be exposed, and in particular those related to the operations and financing of the charity. It is satisfied that by reviewing its policies, procedures and systems regularly it is mitigating its exposure to major risks.

Statement of Directors' responsibilities

Company law requires the directors to prepare financial accounts for each financial year which give a true and fair view of the state of affairs of the company and of the profit and loss of the company for that period. In preparing those financial accounts, the directors are required to:

select suitable accounting policies and apply them consistently

make reasonable and prudent judgements and estimates

prepare the accounts on a going concern basis unless it is inappropriate to presume that the company will continue in business

The directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to ensure that the financial accounts comply with the Companies Act 1985. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report is prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies.

Signed on behalf of the directors by:

Signature.....*Dianne Lee*.....

Name.....*DIANNE LEE*.....

Date.....*1/7/09*.....



Newton-Le-Willows Family & Community Association
Accountant's report to the members of
Newton-Le-Willows Family & Community Association
for the year ended 30 September 2008

We report on the accounts for the year ended 30th September 2007 set out on pages 7 to 10

Respective responsibilities of directors and reporting accountants

As described on page 2 the directors who also act as trustees for the charitable activities of Newton-Le-Willows Family & Community Association are responsible for the preparation of the accounts, and they believe that the charity is exempt from an audit. It is our responsibility to carry out procedures designed to enable us to report our opinion.

Basis of Opinion

Our work was conducted in accordance with the Statement of Standards for Reporting Accountants, and so our procedures consisted of comparing the accounts with the accounting records kept by the charity, and making such limited enquiries of the officers of the charity as we consider necessary for the purposes of this report. These procedures provide only the assurance expressed in our opinion.

Opinion

In our opinion

- a) the accounts are in agreement with accounting records kept by the charity under section 221 of Companies Act 1985 ('the Act')
- b) having regard only to, and on the basis of, the information contained in those accounting records:

- ☐ the accounts have been drawn up in a manner consistent with the accounting requirements specified in section 249C(6) of the Act 1985;
- ☐ the charity satisfied the conditions for exemption from an audit of the accounts year specified in section 249A(4) of the Act and did not, at any time within the year, fall within any of the categories of companies not entitled to exemption specified in section 249b(1).

Signed:

Date:

Greater Merseyside Community Accountancy Service

Tontine House
24 Church Street
St Helens
WA10 1BD



Newton-Le-Willows Family & Community Association
Statement of Financial Activities
for the year ended 30 September 2008

	Notes	2008 Unrestricted funds £	2008 Restricted funds £	2008 Total funds £	2007 Total funds £
Incoming Resources					
Grants and donations	(2)	37,110	25,633	62,742	26,194
Café Sales		7,321	-	7,321	6,108
Creche Provisions		6,866	-	6,866	2,284
Voluntary Income		7,541	9,925	17,466	10,320
Room Hire		54,411	-	54,411	49,238
Fundraising		1,984	-	1,984	1,604
Bank interest		1,661	-	1,661	1,085
Total incoming resources		116,893	35,558	152,450	96,833
Resources expended					
Salaries and NICs	(3)	68,589	1,099	69,688	65,746
Sessional Workers		-	5,176	5,176	2,907
Tutor Fees		-	10,973	10,973	240
Staff Travel Expenses		335	-	335	399
Licenses		405	-	405	153
Computer Software & Expenditure		-	5,188	5,188	2,569
Equipment		552	1,500	2,052	506
Training		-	58	58	2,184
Playscheme Expenses		-	1,740	1,740	3,034
Volunteer expenses		984	-	984	545
Phone and postage		715	973	1,688	2,655
Printing and stationery		1,193	1,078	2,271	2,240
Advertising and publicity		1,292	-	1,292	1,428
Insurance		2,132	-	2,132	1,575
Accountancy		-	500	500	1,287
Administration		30	-	30	30
Sundries		403	-	403	115
Refreshments		397	500	897	141
Depreciation		6,784	-	6,784	6,996
Bank Interest & Charges		-	-	-	70
Repairs & Renewals		1,702	-	1,702	2,267
Maintenance		2,232	-	2,232	3,854
Cleaning		2,064	-	2,064	1,746
Utilities		6,290	-	6,290	4,172
Café Supplies		3,555	-	3,555	3,175
Community Activity Costs		-	68	68	1,848
Subscriptions		30	-	30	167
Total resources expended	(4a)	101,637	26,899	128,536	112,049
Net incoming / (outgoing) resources		15,255	8,659	23,915	(15,216)
Transfers between funds		(90)	90	-	-
Fund balances brought forward		78,453	2,615	81,068	96,284
Fund balances carried forward	(4)	93,618	11,364	104,983	81,068

	2008	2008	2008	2007
	Unrestricted	Restricted	Total	Total
	£	£	£	£
Fixed Assets				
Tangible Assets	(5) -	24,630	24,630	29,814
Total fixed assets	-	24,630	24,630	29,814
Current Assets				
Debtors and prepayments	(6) 1,821	-	1,821	5,793
Cash at bank and in hand	(7) 78,532	-	78,532	47,131
Total current assets	80,353	-	80,353	52,924
Current liabilities:				
amounts falling due within one year				
Creditors and accruals	(8) -	-	-	1,671
Total current liabilities	-	-	-	1,671
Net current assets / (liabilities)	80,353	-	80,353	51,253
Total assets less current liabilities	80,353	24,630	104,983	81,067
Creditors: amounts falling due after one year	-	-	-	-
Net assets	80,353	24,630	104,983	81,067
Funds				
Restricted Funds		11,364	11,364	78,453
Unrestricted funds	93,618		93,618	11,364
Total Funds	93,618	11,364	104,983	89,817

The directors consider that for the period ended 30 September 2008 the company was entitled to exemption under subsection 1 of section 249A of the Companies Act 1985. No member or members have deposited a notice requesting an audit for the financial year under subsection 2 of section 249B of the Act.

The directors acknowledge their responsibilities for ensuring that the company keeps accounting records which comply with section 221 of the Companies Act 1985 and preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of the financial year, and of its profit and loss for the financial year in accordance with the requirements of section 226, and which otherwise comply with the requirements of the Act relating to financial statements, so far as applicable to the company.

These financial statements are prepared in accordance with the special provisions of part VII of the Companies Act 1985 relating to small companies and with the Financial reporting Standard for Smaller Entities.

The financial statements were approved at a meeting of the trustees.
and signed on its behalf by:

Signature Diane Lee

Date 11/7/09

Newton-Le-Willows Family & Community Association

Notes to the accounts

for the year ended 30 September 2008

1 Accounting Policies

a Basis of accounting

The financial statements have been prepared under the historical cost convention and in accordance with the Statement of Recommended Practice, Accounting and Reporting by Charities (SORP 2005), applicable accounting standards and the Companies Act 1985

There has been no change to the accounting policies since last year

No changes have been made to the accounts for previous years.

b Income

Donations and legacies are accounted for when received by the charity. Other income is accounted for on an accruals basis as far as is prudent to do so.

c Grants

Revenue grants are recognised in the Statement of Financial Activities on receipt, subject to any required conditions being met or services being provided. Capital grants are recognised on receipt in the Statement of Financial Activities. This policy has been adopted to give a true and fair view as recommended by the SORP

d Taxation

As a registered charity the organisation benefits from rates relief and is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

e Tangible Fixed Assets

Tangible fixed assets are capitalised if they can be used for more than one year and cost at least £250.

Rates of depreciation

Freehold property: 2% straight line basis to nil

Fixtures and fittings: 15% straight line basis to nil

Equipment: 20% straight line basis to nil

f Pensions

Contributions are charged when they become due in accordance with the scheme rules.

g Fund accounting

Funds held by the charity are either:

Unrestricted general funds

These are funds which can be used in accordance with the charitable objects at the discretion of the trustees.

Restricted funds

These are funds that can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Designated funds

These are funds set aside by the trustees out of unrestricted general funds for specific future purposes or projects.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.



Newton-Le-Willows Family & Community Association

Notes to the accounts continued

for the year ended 30 September 2008

2 Grants and Donations

	2008 Unrestricted funds £	2008 Restricted funds £	2008 Total funds £	2007 Total funds £
MPFA	-	300	300	250
Kellogs	-	-	-	400
St Helens Together	-	2,518	2,518	4,696
St Helens MBC	30,000	1,770	31,770	8,368
Ravenhead Renaissance	-	1,183	1,183	418
Lloyds TSB	-	-	-	7,440
Coalfields	-	(90)	(90)	2,654
St Helens Chamber	-	-	1,429	500
St Helens College	-	-	5,056	-
Awards For All	-	9,152	9,152	-
John Moores Foundation	-	8,350	8,350	-
LCVS	-	500	500	-
Rainford Trust	-	500	500	-
Roedean	-	500	500	-
Wakeham Trust	-	150	150	-
Big Chance	-	500	500	-
St Helens UVO	-	300	300	-
Donations	624	-	624	1,468
	<u>30,624</u>	<u>25,633</u>	<u>62,742</u>	<u>26,194</u>

2a Voluntary Income

	Unrestricted funds £	Restricted funds £	Total funds £	Total funds £
Membership	412	-	412	262
Registration Fees	5,330	-	5,330	2,242
Office Supplies	949	-	949	1,374
St Helens CVS	651	6,161	6,812	1,087
CAA	-	3,764	3,764	4,463
HMRC Efilling Incentive	-	-	-	150
Miscellaneous Income	199	-	199	742
	<u>7,541</u>	<u>9,925</u>	<u>17,466</u>	<u>10,320</u>

3 Staff costs and numbers

	2008 £	2007 £
Gross salaries	67,263	59,006
Social security costs	4,346	4,077
Pensions	2,982	2,664
	<u>74,591</u>	<u>65,747</u>

No employee earned £60,000 per annum or more in the current accounting period
The average number of employees during the year was 4.5 FTE (2007:4.5)

The charity operates defined contribution pension schemes in respect of its employees. These contributions are made to externally administered pension schemes. The pension cost represents the contributions payable by the organisation to the fund.



Newton-Le-Willows Family & Community Association

Notes to the accounts continued

for the year ended 30 September 2008

4 Restricted funds summary	Balance b/f £	Incoming £	Outgoing £	Transfers £	Balance c/f £
CAA	2,615	3,764	4,167	-	2,212
MPFA	-	300	300	-	-
Awards For All	-	9,152	-	-	9,152
St Helens CVS	-	6,161	6,161	-	-
John Moores Foundation	-	8,350	8,350	-	-
St Helens Together	-	2,518	2,518	-	-
St Helens MBC	-	1,770	1,770	-	-
Ravenhead Renaissance	-	1,183	1,183	-	-
LCVS	-	500	500	-	-
Rainford Trust	-	500	500	-	-
Roedean	-	500	500	-	-
Wakeham Trust	-	150	150	-	-
Big Chance	-	500	500	-	-
St Helens UVO	-	300	300	-	-
Coalfields	-	(90)	-	90	-
	<u>2,615</u>	<u>35,558</u>	<u>26,899</u>	<u>90</u>	<u>11,364</u>

Purpose of restricted funds

Our playscheme was funded by MPFA, LCVS, Surestart, Wakeham Trust, Roedean, The Rainford Trust, Big Chance Lottery & St Helens UVO

St Helens CVS provided funding for our computer and IT equipment via GO Learn

As well as providing much needed running costs for the Centre, St Helens MBC provided funding for new bowling mats and contributed to our summer playscheme

Ravenhead Renaissance provided funding for our 20th Birthday Celebration, volunteer expenses, promotional and publicity materials, training courses, equipment and accountancy fees

John Moores Foundation funded our courses and creche provision

Newton-Le-Willows Family & Community Association

Notes to the accounts continued for the year ended 30 September 2008

4a Analysis of Charitable Activities

	Notes	Centre Costs	Creche	Café	CAA	Playscheme	Total 2008
		£	£	£	£	£	£
Salaries and NICs	(3)	68,264	2,950	-	2,599	778	74,591
Sessional Workers		-	273	-	-	-	273
Courses		10,439	534	-	-	-	10,973
Staff Travel Expenses		215	-	-	-	120	335
Licenses		405	-	-	-	-	405
Computer Software & Expenditure		5,188	-	-	-	-	5,188
Equipment		552	-	-	1,500	-	2,052
Training		58	-	-	-	-	58
Playscheme Expenses		-	-	-	-	1,740	1,740
Volunteer expenses		972	-	12	-	-	984
Phone and postage		1,688	-	-	-	-	1,688
Printing and stationery		2,271	-	-	-	-	2,271
Advertising and publicity		1,292	-	-	-	-	1,292
Insurance		2,132	-	-	-	-	2,132
Accountancy		500	-	-	-	-	500
Administration		30	-	-	-	-	30
Sundries		403	-	-	-	-	403
Refreshments		897	-	-	-	-	897
Depreciation		6,784	-	-	-	-	6,784
Bank Interest & Charges		-	-	-	-	-	-
Repairs & Renewals		1,702	-	-	-	-	1,702
Maintenance		2,232	-	-	-	-	2,232
Cleaning		2,064	-	-	-	-	2,064
Utilities		6,290	-	-	-	-	6,290
Café Supplies		-	-	3,555	-	-	3,555
Community Activity Costs		-	-	-	68	-	68
Subscriptions		30	-	-	-	-	30
		<u>114,408</u>	<u>3,757</u>	<u>3,567</u>	<u>4,167</u>	<u>2,638</u>	<u>128,537</u>

Newton-Le-Willows Family & Community Association
Notes to the accounts continued
for the year ended 30 September 2008

5 Tangible assets

	Buildings	Equipment	Fixtures & Fittings	Computers & Equipment	Total
<u>Cost</u>	£	£	£	£	£
At 1 October 2007	77,942	36,764	1,271	10,135	126,112
Additions	-	-	-	1,600	1,600
At 30 September 2008	<u>77,942</u>	<u>36,764</u>	<u>1,271</u>	<u>11,735</u>	<u>127,712</u>
<u>Depreciation</u>					
At 1 October 2007	57,833	29,313	1,271	7,881	96,298
Charge for year	4,022	1,490	-	1,272	6,784
At 30 September 2008	<u>61,855</u>	<u>30,803</u>	<u>1,271</u>	<u>9,153</u>	<u>103,082</u>
<u>Net book value</u>					
At 30 September 2008	<u>16,087</u>	<u>5,961</u>	<u>-</u>	<u>2,582</u>	<u>24,630</u>
At 30 September 2007	<u>20,109</u>	<u>7,451</u>	<u>-</u>	<u>2,254</u>	<u>29,814</u>

6 Debtors and prepayments

	2008	2007
	£	£
Debtors	1,665	4,895
Prepayments	156	898
	<u>1,821</u>	<u>5,793</u>

7 Cash at bank and in hand

	2008	2007
	£	£
Current Account	32,280	2,679
Business Account	46,022	44,361
Cash in hand	230	91
	<u>78,532</u>	<u>47,131</u>

8 Creditors and accruals

	2008	2007
	£	£
Creditors	-	1,671
Accruals	-	-
Deferred income	-	-
	<u>-</u>	<u>1,671</u>

9 Trustee remuneration and expenses

No trustees received any remuneration or expenses during the accounting period.

10 Related party transactions

ANNUAL GENERAL MEETING

27th November 2008

AGENDA

1. President's Welcome
2. Minutes of Previous AGM
3. Trustee's Report
4. Treasurer's Report
5. Election of Management Committee
6. Election of Officers
7. Guest Speaker – Sarah Holden –
Joint Acting Public Health Programme Manager/Healthy Lifestyle Manager.
8. Presentation by Mayor of 100 Hour Certificates
9. Performance by Young Volunteers
10. Vote of Thanks.

SAT THURSDAY



AZCUPB7M

A14 02/07/2009 101

COMPANIES HOUSE

A10RND

A52 27/06/2009 214

COMPANIES HOUSE



Minutes of the 20th AGM, held at Newton Family & Community Centre on Thursday 29th November, 2007. Meeting began at 7.30

Present:

Tracy Mangan
Tom Doyle
Claire Glover
Ian Ogilvie
Elaine Jones
Dave Jones
Mark Winstanley
Anne Keen
Lilian Wilcock
H Holland
Emma Holland
Jade Curran
Joanne Holland
Nigel Craig
Maria Ryan
Alice Chippendale
Christine Djabarouti
Ali Djabarouti
Elizabeth Furbey
Beth Furbey
Alex Furbey
Heather Furbey
Paul Furbey
Doreen Richmond
Cllr Sheila Seddon
Ann Forrest
Stuart Meall
Dr John Sills

Carrie Nevitt
Cheryl Capper
Norman Riley
Jack Wilson
Linda Andrews
Michelle Curran
Julie Foster
Sam Wood
Ian Burrows
Cllr Neil Taylor
Cllr Suzanne Knight
Margaret Lafferty
Naomh Lafferty
Chris Chippendale
Agnes Doyle
Bob Greening
Kaleigh Houghton
Natalie Wood
Jane Williams
Emma Hodson
Bon Carroll
Eva Carroll
Marjorie Fairless
Carol Bostock
John Lafferty
Catherine Dutton
Peter Dutton
Cllr Brian Spencer

Apologies:

Val Townson
Carol Platt
Pat Currie
Paul Thompson
Gary Hunter
Bob Hepworth
Pauline Rothwell
J R Sanders
Tony Ridge
Margaret Lafferty
Vera Williams
Ethel Smith
Violet Dunn
James Skelton
G Wainwright
Lynn E Doward
Peter Anderton

Johnathan Djabarouti
Rachael Ball
Dorothy Hughes
Shaun Smith
Lilian Mason
Ann-Marie Lawrenson
Geoff Walton
Cllr. Leon Maguire
C Price
Amanda Cartwright
John Witter
Joan Wycherley
Christa Price
Dave Watts MP
Beryl Finney
Tony Curran

Before opening the meeting Tom requested all mobiles be switched off and asked for any objection regarding the meeting being videoed.

1. Vice Chair's Welcome

Tom opened the meeting and cordially welcomed the Mayor, Mayoress and all present to the 20th AGM. He introduced Jane Williams – Community Accountant – and gave a brief outline of her role within the Centre.

Tom commented on the 'up and down' year the Centre had been through and thanked everyone for their support and concluded by highlighting the wonderful OFSTED report that had been given during the Summer Playscheme.

Claire greeted the attendees and proceeded to read the apologies.

2. Minutes of The Previous Meeting:

The minutes of the 19th AGM were accepted as a true and accurate copy – proposed by Tracy Mangan and accepted by Mark Winstanley.

3. Trustee's Report:

Claire read the Trustee's Report, as contained within the AGM programme. She informed those present that permission had been given for the printing of excerpts contained therein.

Claire emphasised the Associations' disappointment in not receiving much needed funding and the deficit that now exists.

A proud mention of the Ofsted report from the recent inspection was also made.

Tom thanked Claire and invited questions before asking those present to read over the Financial Statement and handing over to Jane Williams.

4. Treasurer's Report:

Jane greeted all present and briefly explained the new layout and presentation of this year's accounts as prepared by her.

She highlighted the deficit as presented and asked for particular attention to be paid to item 7 of the balance sheet. She then invited questions.

At this point the lack of funding, compared to the previous year was questioned by Dr John Sills.

Jane handed over to Anne to answer the question, whereupon a full explanation was given.

Tom then invited any more questions before moving on.

5. Election of Officers:

The following nominations/proposals for Officers were read:

Chairperson – Tom Doyle, proposed by Dave Jones, seconded by Rita Wilson

Honorary Treasurer – Dianne Lee, proposed by Joan Wycherely, seconded by Lynn Doward

Honorary Secretary – no nominations received.

6. Election of Management Committee:

Claire explained the procedure and read the following nominations/proposals for the Management Committee:

Dave Jones – proposed by Tracey Mangan, seconded by Dianne Lee

Shaun Smith – proposed by Stuart Meall-Lord, seconded by Tom Doyle

Stuart Meall-Lord – proposed by Bob Greening, seconded by Shaun Smith

Tracey Mangan – proposed by Dianne Lee, seconded by Dave Jones

Claire Glover – proposed by Tom Doyle, seconded by Bob Greening

7. Centre Presentations - 'How I Became Involved':

Tom began by explaining the change of format this year from 'guest speaker' to 'Volunteer Presentation' and gave an introduction to a short DVD, celebrating the Centres 20th "birthday", depicting the history of the Centre from conception through to 1996. At the end of the film Tom informed everyone that Claire's late grandfather, Roy Hewittson, was a founder member of the Centre and that Les Harrison, the then Chairman, came to the Centre as a lad when it was a school and is still actively involved, at the age of 84, in the Centre today.

He then continued to give his own presentation of 'How I Became Involved'.

This was followed with more presentations from:-

1. Rita Wilson, who became involved in 1983, was one of the first to hire a room and still runs a Keep Fit class here today;
2. Emma Hodson, (who has a hearing impairment) – volunteer, has taught signing to Centre volunteer's and young people from the ASC. Emma's presentation was interpreted by Michelle Curran;
3. John Lafferty – Digital Photography Tutor, currently teaches two classes at the Centre;
4. Tracy Mangan – volunteer, been involved for 9 years.
5. Jade Curran and Alice Chippendale both wrote and read their special poems on what the Centre means to them; Jade and Alice are two of our youngest volunteers

8. Presentations By Mayor of 100 Hour Certificates:

The Mayor – Sheila Seddon presented 100 Hour Volunteer Certificates to the following volunteers:

Joanne Holland

Ian Burrows

Jade Curran

Elizabeth Furbey

Samantha Wood

Shaun Smith – (absent)

Val Townson – (absent)

The Mayor then continued to comment on how the Centre always offers a warm welcome and has such helpful volunteers. She congratulated the volunteers, Management Committee and staff for making it such a successful Centre and wonderful resource for the neighbourhood.

9. Vote of Thanks:

Claire gave vote of thanks to all and on behalf of the Management Committee thanked the Mayor and Mayoress for attending. She thanked the Management Committee, the volunteers, paid workers, Tutors and Centre users for their support and commitment to the Centre.

A surprise presentation of a special 20 Year Award for commitment, dedication, support and loyalty, was then given to Tom Doyle (the longest serving member of the Management Committee) and a bouquet of flowers presented to Tom's wife Agnes.

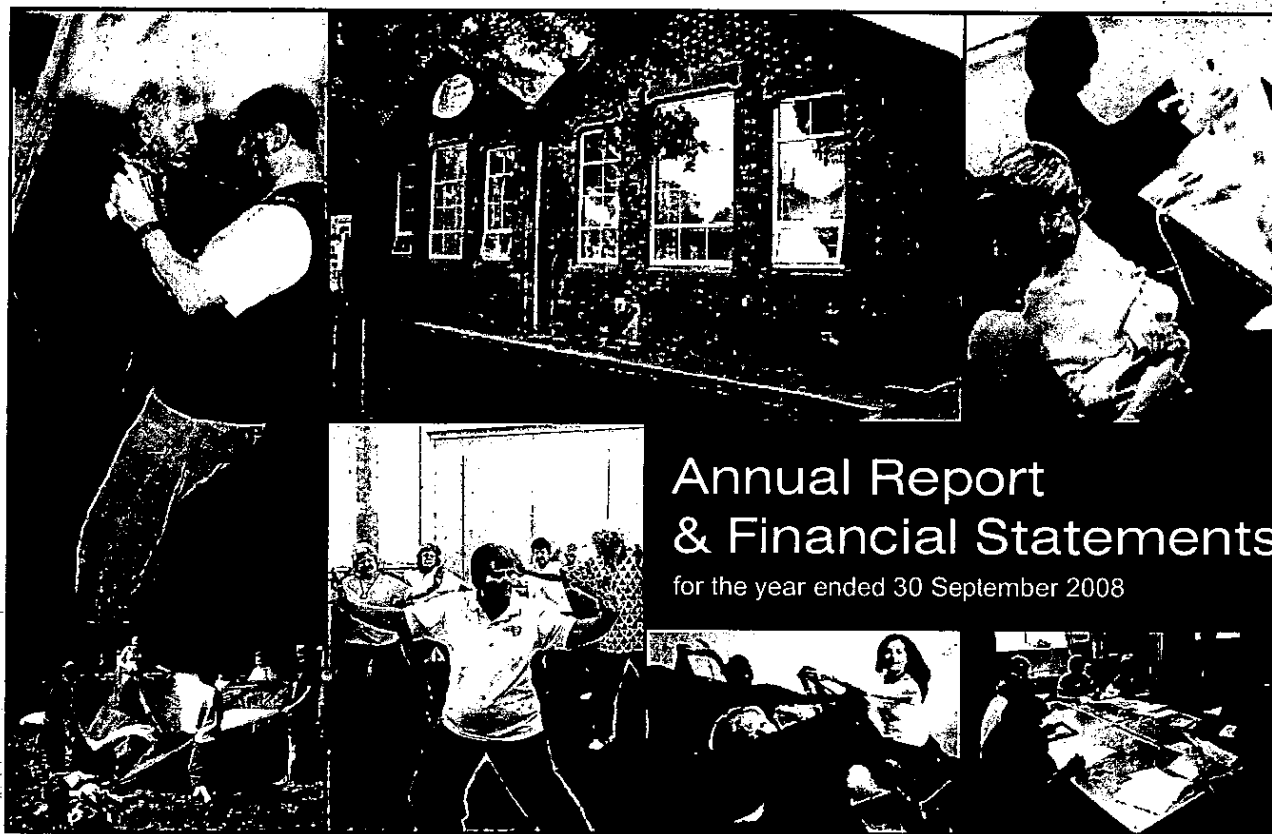
Tom closed the meeting with thanks to all for their support and attendance.



**NEWTON
FAMILY**

Charity Number 1053999
A Company limited by guarantee number 02819229

**AND COMMUNITY
CENTRE**



**Annual Report
& Financial Statements**
for the year ended 30 September 2008

gmcas

Greater Merseyside Community
Accountancy Service

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