

GLENFALL HOUSE TRUST
(A Company Limited by Guarantee)

Charity number: 1029239

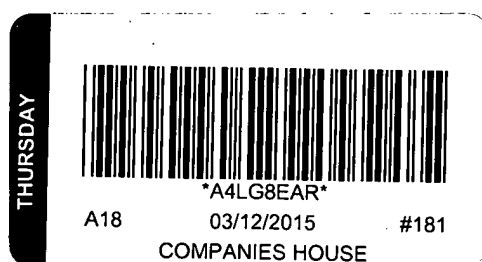
Glenfall House Trust

Registered number: 02812579

Revised Trustees' report and financial statements

For the year ended 31 December 2013

AMENDED November 2015



GLENFALL HOUSE TRUST
(A Company Limited by Guarantee)

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GLENFALL HOUSE TRUST
(A Company Limited by Guarantee)

**REFERENCE AND ADMINISTRATIVE DETAILS OF THE CHARITY, ITS TRUSTEES
AND ADVISERS**
FOR THE YEAR ENDED 31 DECEMBER 2013

Trustees	Mr C R Albert Mr S P Coombe Mr N B Coles, Chair Revd R M Franklin Mr C J Hill Rt Revd D W M Jennings Air Vice-Marshal R A Mason Mrs S I Read The Ven. R W Springett (resigned 20 December 2013)
Company registered number	02812579
Charity registered number	1029239
Registered office	Mill Lane Charlton Kings Cheltenham GL54 4EP
Company secretary	Miss R L Shorter
Accountants	Mazars LLP Chartered 90 Victoria Stret Bristol BS1 6DP
Bankers	National Westminster Bank plc 3 Westgate Gloucester GL1 2NX

GLENFALL HOUSE TRUST

(A Company Limited by Guarantee)

TRUSTEES' REPORT

FOR THE YEAR ENDED 31 DECEMBER 2013

The Trustees are the members of the Company and are also directors of the Company for the purposes of the Companies Act. They are the Trustees of the assets of the Company for the purposes of the Charities Act. They present their annual report together with the financial statements of Glenfall House Trust (the charity) for the year ended 31 December 2013. The Trustees confirm that the Annual Report and financial statements of the charity comply with the current statutory requirements, the requirements of the charity's governing document and the provisions of the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities" issued in March 2005.

Trustees' statement relating to revised financial statements

These revised financial statements

- o replace the original financial statements for the year ended 31 December 2012 which were signed on November 2013;
- o are now the statutory accounts for that financial year;
- o have been prepared as at the date of the original financial statements and not as at the date of revision and accordingly do not deal with events between those dates;
- o the post balance sheet events review in the Trustees' Report and the Post Balance Sheet Events note in the notes to the financial statements has been revised.

Structure, governance and management

Constitution

The charity is registered as a charitable company limited by guarantee and was set up by a Memorandum of Association on 26 April 1993. The charity is constituted under a Memorandum of Association dated 26 April 1993 and is a registered charity number 1029239. The Glenfall House Trust was established by the Diocese of Gloucester to operate its Retreat and Conference Centre at Glenfall House.

Method of appointment or election of Trustees

The company's Memorandum and Articles of Association were amended in 2010 and allow for a total of up to nine Trustees, of whom one is nominated by the Bishop of Gloucester, four are appointed by the Trustees and four are appointed by the Bishop's Council of the Diocese of Gloucester. The latter appointments are dealt with through a process overseen by the Nominations Committee of the Diocese of Gloucester, whose policy is to ensure advertisement of vacancies, and, as far as possible, an appropriate distribution according to sex and clerical status, in addition to the range of expertise required for direction of operation of the charity. The Trustees apply similar considerations in seeking candidates for vacancies which are to be filled by them.

Organisational structure and decision making

The following committees were appointed by and reported directly to the Trustees:

- o Business Committee
- o Gardens Committee
- o Spiritual Advisory Group

In addition the Friends of Glenfall supported the work of the Trustees and worked in close cooperation with them.

Routine management of the House and of the gardens was overseen by the Business Committee and the Gardens Committee respectively. All significant decisions were referred to those Committees and where appropriate were also be discussed by the Trustees.

GLENFALL HOUSE TRUST

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TRUSTEES' REPORT (continued)

FOR THE YEAR ENDED 31 DECEMBER 2013

Detailed monthly management accounts were considered by the Business Committee, whose responsibility it was to draw to the attention of the Trustees any significant trends or variances from budget. The budget was drafted by House staff in consultation with the Business Committee, and was agreed by the Trustees.

The Gardens Committee worked within an agreed budget, and referred to the Trustees any matters involving significant expenditure.

Objectives and Activities

Policies and objectives

In setting objectives and planning for activities, the Trustees have given due consideration to general guidance published by the charity commission relating to public benefit.

Objects

The charity was established for the purposes of promoting religious and charitable purposes in connection with the Church of England by the acquisition and maintenance of Glenfall House, Harp Hill, Charlton Kings, Cheltenham as a centre for the promotion of Christian education and training and as a place for individuals and groups to visit to renew their Christian spirituality by means of retreats and conferences.

Achievements and performance

Post balance sheet events

At the beginning of the year it was becoming apparent that the Trust was in serious financial difficulties with a diminishing income and dwindling reserves. At the same time the Trust was faced with the need to do major structural repairs to the House (the Diocesan Surveyor had given estimates of between £300,000 -£500,000 being needed for repairs and refurbishments) and also a reduction in demand for Retreat House "services". This latter fact was reflected across the country where many Retreat Houses had been forced to close for similar reasons.

The Trustees were constrained by the terms of the mortgage which had been given to the Trust by the Gloucester Diocesan Board of Finance (GDBF) some 20 years ago. Under these terms if the Trust ceased to trade at Glenfall House the freehold would revert to the GDBF, leaving the trust a mere "shell". The Diocese had been "underwriting" the Trust's financial position during the previous year, but their agreement to do so came to an end at the end of 2012. They had extended their "facility" to the Trustees into 2013, but only on a short term basis.

With the assistance of the GDBF the Trustees looked at a number of options including granting a long term lease to Christian Guild Hotels, selling Glenfall and transferring its activities to a new "facility" attached to Gloucester Cathedral or keeping the current "business" going with a renewed fund-raising and marketing scheme.

After an independent valuation the trustees accepted that the disposal of the Property was being made on the best terms that could reasonably be obtained for the Charity. The trustees duly transferred the freehold of Glenfall House to the GDBF on the 26 November 2013, in accordance with the terms of the mortgage deed.

Accordingly it was resolved, with great regret expressed by the Trustees, that there was no alternative but to cease trading as from 31 July 2013 and to take the necessary legal steps to achieve a handover to the GDBF.

In accordance with resolutions passed by the trustees, as directors of the Company, the chairman was authorised to consult with solicitors and insolvency practitioners in preparation for arranging to appoint liquidators if so resolved by the members of the Company.

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TRUSTEES' REPORT (continued)
FOR THE YEAR ENDED 31 DECEMBER 2013

At a meeting of Trustees on 19 September 2013 the Trustees accepted an independent valuation of Glenfall House at £1.2m. It was noted that the valuation took into account the terms of the mortgage and the reversion of the property to the GDBF under those terms. The Trustees therefore accepted that the disposal of the Property was being made on the best terms that could reasonably be obtained for the Charity.

The Trustees duly transferred the freehold of Glenfall House to the GDBF on the 26 November 2013.

The GDBF, having undertaken to underwrite the reasonable cost to be incurred to secure the liquidation of the Company, the Trustees instructed KPMG to act as insolvency advisors in anticipation that they may also be appointed to act as liquidators. The process to commence a liquidation had not been commenced by 31 December 2013. In the process of pre-liquidation advice, a Section 75 pension liability was identified by the Pensions Board triggered by both the departure of all the active members of the scheme. The value of this additional liability is £178,700. At the end of August KPMG, who had been appointed to advise the Company on the proposed commencement of a members' voluntary liquidation, supplied a revised quotation for the work involved in taking the trust through a creditors' voluntary liquidation. As this quote was more than three times the original quotation supplied to the Trustees as part of the previous tendering exercise, the GDBF felt it necessary to obtain comparative quotes to ensure best value in their spending and to ask the Trustees to review their previous decision. Veale Wasborough Vizards (VWV) who undertook the previous tendering exercise were instructed to obtain these quotes. Quotes were obtained from firms known to VWV in the region of £18,500. The Trustees are currently considering all liquidation options.

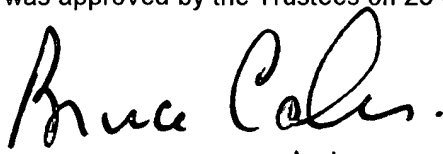
The Trustees, having taken legal advice, have agreed to enter into a Flexible Apportionment Agreement with the Diocese and thereby secure a release of any liability to the trustees of the DBS

Financial Review

The Trust incurred a net deficit, after provision of the Section 75 liability referred to above, of £216,689 for the year ended 31 December 2013 (2012: deficit £13,723).

In preparing this report, the Trustees have taken advantage of the small companies exemptions provided by section 415A of the Companies Act 2006.

This report was approved by the Trustees on 25 September 2014 and signed on their behalf by:



26/11/2015.

Mr N B Coles, Chair

GLENFALL HOUSE TRUST
(A Company Limited by Guarantee)

INDEPENDENT EXAMINER'S REPORT
FOR THE YEAR ENDED 31 DECEMBER 2013

Independent Examiner's Report to the Trustees of Glenfall House Trust

I report on the revised financial statements of the Trust for the year ended 31 December 2013, which are set out on pages 7 to 20.

These revised financial statements have been prepared under the accounting policies set out therein and replace the original financial statements approved by the Trustees on 25 September 2014.

The revised financial statements have been prepared under The Companies (Revision of Defective Accounts and Reports) Regulations 2008 and accordingly do not take account of events which have taken place after the date on which the original financial statements were approved.

Respective responsibilities of trustees and examiner

The Trustees, who are also the directors of the company for the purposes of company law, are responsible for the preparation of the revised financial statements. The charity's Trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the revised financial statements under section 145 of the 2011 Act;
- follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

This report, including my statement, has been prepared for and only for the charity's trustees as a body. My work has been undertaken so that I might state to the charity's trustees those matters I am required to state to them in an independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the charity's trustees as a body for my examination work, for this report, or for the statements I have made.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the financial statements presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the revised financial statements present a 'true and fair view' and the report is limited to those matters set out in the statement below.

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INDEPENDENT EXAMINER'S REPORT (continued)
FOR THE YEAR ENDED 31 DECEMBER 2013

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with section 130 of the 2011 Act; and
 - to prepare financial statements which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met; or

- to which, in my opinion, attention should be drawn in order to enable a proper understanding of the revised financial statements to be reached.

Disclosure section

As set out in note 1.2 to the revised accounts, these revised financial statements have not been drawn up on a going concern basis. As a result of the decision to cease activities, a section 75 pension liability was crystallised and inclusion of this liability is the principal reason why the Trust has a deficit of total funds of £173,895.

Signed: 

Dated: 11/1/15

Richard Bott FCA

Mazars LLP, 90 Victoria Street, Bristol. BS1 6DP

GLENFALL HOUSE TRUST
(A Company Limited by Guarantee)

STATEMENT OF FINANCIAL ACTIVITIES
(Incorporating Income and Expenditure Account)
FOR THE YEAR ENDED 31 DECEMBER 2013

	Note	Unrestricted funds 2013 £	Restricted funds 2013 £	Total funds 2013 £	Total funds 2012 £
Incoming resources					
Incoming resources from generated funds:					
Voluntary income	3	50,538	2	50,540	7,197
Investment income	4	300	-	300	845
Incoming resources from charitable activities	5	226,256	-	226,256	315,221
Total incoming resources		277,094	2	277,096	323,263
Resources expended					
Charitable activities	7,8	306,278	8,807	315,085	334,771
Governance costs	9	-	-	-	2,215
Other resources expended	6	178,700	-	178,700	-
Total resources expended	10	484,978	8,807	493,785	336,986
Net resources expended before transfers		(207,884)	(8,805)	(216,689)	(13,723)
Transfers between Funds	20	868	(868)	-	-
Net movement in funds for the year		(207,016)	(9,673)	(216,689)	(13,723)
Total funds at 1 January 2013		33,121	9,673	42,794	56,517
Total funds at 31 December 2013	20	(173,895)	-	(173,895)	42,794

All activities in 2013 relate to discontinuing operations.

The Statement of Financial Activities includes all gains and losses recognised in the year.

The notes on pages 10 to 20 form part of these financial statements.

GLENFALL HOUSE TRUST
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BALANCE SHEET
AS AT 31 DECEMBER 2013

	Note	£	2013 £	£	2012 £
Fixed assets					
Intangible assets	13		-		1,200,000
Tangible assets	14		-		9,785
			<u>-</u>		<u>1,209,785</u>
Current assets					
Stocks	16	-		9,965	
Debtors	16	-		15,296	
Cash at bank		4,805		75,805	
		<u>4,805</u>		<u>101,066</u>	
Creditors: amounts falling due within one year	17	-		(68,057)	
Net current assets			<u>4,805</u>		<u>33,009</u>
Total assets less current liabilities			<u>4,805</u>		<u>1,242,794</u>
Creditors: amounts falling due after more than one year	18	-			(1,200,000)
Provisions for liabilities					
Other provisions	19		(178,700)		-
Net (liabilities)/assets			<u>(173,895)</u>		<u>42,794</u>
Charity Funds					
Restricted funds	20		-		9,673
Unrestricted funds	20		(173,895)		33,121
Total (deficit)/funds			<u>(173,895)</u>		<u>42,794</u>

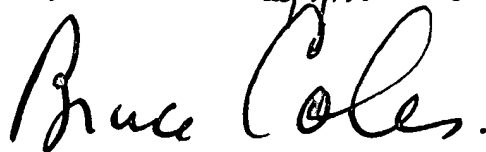
The Trustees consider that the charity is entitled to exemption from the requirement to have an audit under the provisions of section 477 of the Companies Act 2006 ("the Act") and members have not required the charity to obtain an audit for the year in question in accordance with section 476 of the Act.

The Trustees acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of financial statements.

GLENFALL HOUSE TRUST
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BALANCE SHEET (continued)
AS AT 31 DECEMBER 2013

The financial statements were approved by the Trustees on 25 September 2014 and amended and re-approved by the Trustees on [25/11/15] and signed on their behalf, by:

A handwritten signature in black ink that reads "Bruce Coles". The signature is written in a cursive style with a large, stylized 'B' and 'C'.

Mr N B Coles, Chair

The notes on pages 10 to 20 form part of these financial statements.

GLENFALL HOUSE TRUST
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NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2013

1. Accounting Policies

1.1 Basis of preparation of financial statements

The financial statements have been prepared under the historical cost convention, with the exception of investments which are included at market value. The financial statements have been prepared in accordance with the Statement of Recommended Practice (SORP), 'Accounting and Reporting by Charities' published in March 2005, applicable accounting standards and the Companies Act 2006.

1.2 Going concern

The charity's activities, together with the factors likely to affect its future development, performance and position are set out in the Trustees' Report on pages 2 to 4. The current economic conditions created uncertainty particularly over the level of demand for Glenfall House as a conference and events venue and on 22 March 2013 the Board of Trustees resolved to cease trading on 31 July 2013. The Trustees of Gloucester Diocesan Board of Finance have agreed to support the Trustees of Glenfall House Trust with professional assistance to ensure that it is able to close in a managed manner.

1.3 Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes.

Designated funds comprise unrestricted funds that have been set aside by the Trustees for particular purposes. The aim and use of each designated fund is set out in the notes to the financial statements.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the charity for particular purposes. The costs of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

1.4 Incoming resources

All incoming resources are included in the Statement of Financial Activities when the charity has entitlement to the funds, certainty of receipt and the amount can be measured with sufficient reliability.

1.5 Resources expended

Expenditure is accounted for on an accruals basis and has been included under expense categories that aggregate all costs for allocation to activities. Where costs cannot be directly attributed to particular activities they have been allocated on a basis consistent with the use of the resources.

Support costs are those costs incurred directly in support of expenditure on the objects of the charity. Governance costs are those incurred in connection with administration of the charity and compliance with constitutional and statutory requirements.

GLENFALL HOUSE TRUST
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NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2013

1. Accounting Policies (continued)

1.6 Glenfall House

The Glenfall House Trust owned the freehold interest in Glenfall House. The Gloucester Diocesan Board of Finance had advanced a loan to Glenfall House Trust which was secured on Glenfall House. The terms of the loan are set out in note 17. The directors were of the opinion that the commercial reality of this transaction was that the Glenfall House Trust has acquired a right to use Glenfall House only, as the benefits and liabilities of ownership attached to the Gloucester Diocesan Board of Finance.

On 26 November 2013, the ownership of Glenfall House reverted to Gloucester Diocesan Board of Finance, and as a consequence the loan is considered to have been repaid in full.

The right to use Glenfall House was previously included as an intangible fixed asset at the directors' valuation, which was arrived at having due regard for appropriate professional advice. Due to the nature of the property and the related loan, all improvements to the property were written off in the year they were incurred. No depreciation was provided on the property as the asset was maintained in a continual state of sound repair. Accordingly, the directors considered that the life of this asset and residual value were such that depreciation was insignificant.

1.7 Tangible fixed assets and depreciation

All assets costing more than £500 are capitalised.

Tangible fixed assets are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost of fixed assets, less their estimated residual value, over their expected useful lives on the following bases:

Fixtures, fittings & equipment -10%, 20% and 33% straight-line

1.8 Operating leases

Rentals under operating leases are charged to the Statement of Financial Activities on a straight line basis over the lease term.

1.9 Stocks

Stocks are valued at the lower of cost and net realisable value after making due allowance for obsolete and slow-moving stocks.

1.10 Pensions

Contributions payable to the company's pension scheme are charged to the Statement of Financial Activities so as to spread the cost of pensions over the service lives of employees in the scheme. The pension charge is calculated on the basis of actuarial advice.

GLENFALL HOUSE TRUST
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NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2013

2. Taxation

The Charity is registered for VAT but no VAT is chargeable on charitable sales. VAT can only therefore be partially recovered to the extent that its outputs are regarded as non-charitable and therefore liable to VAT. The amount of unrecoverable VAT is treated as an expense and disclosed separately in note 7.

The charity is not liable to income tax as its non-charitable trading falls within the threshold for the small scale-exemption.

3. Voluntary income

	Unrestricted funds 2013 £	Restricted funds 2013 £	Total funds 2013 £	Total funds 2012 £
Donations (including £50,000 from GDBF)	50,538	-	50,538	2,935
Friends' income				
Voluntary income	-	2	2	4262
	50,538	2	50,540	7,197

4. Investment income

	Unrestricted funds 2013 £	Restricted funds 2013 £	Total funds 2013 £	Total funds 2012 £
Bank interest	300	-	300	845

5. Incoming resources from charitable activities

	Unrestricted funds 2013 £	Restricted funds 2013 £	Total funds 2013 £	Total funds 2012 £
Conference and retreat facilities	226,256	-	226,256	315,221

6. Other resources expended

	Unrestricted funds 2013 £	Restricted funds 2013 £	Total funds 2013 £	Total funds 2012 £
Section 75 liability	178,700	-	178,700	-

GLENFALL HOUSE TRUST
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NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2013

7. Charitable Activities

	Conference and retreat facilities	Total 2013	Total 2012
	£	£	£
Food and provisions	27,300	27,300	36,116
Housekeeping	2,775	2,775	5,343
Laundry	3,492	3,492	4,863
Bar purchases	7,934	7,934	5,225
Shop purchases	1,567	1,567	3,324
Programme events	331	331	2,790
SPCK expenditure	802	802	1,426
Maintenance	955	955	2,700
Staff insurance	68	68	279
Staff training	10	10	195
Staff meals	19	19	410
Wages and salaries	205,491	205,491	183,087
	<u>250,744</u>	<u>250,744</u>	<u>245,758</u>

8. Support costs

	Conference and retreat facilities	Total 2013	Total 2012
	£	£	£
Rates and water	3,448	3,448	8,992
Repairs and maintenance	3,495	3,495	8,987
Oil, fuel and electricity	21,943	21,943	28,093
Gardens Committee expenditure	1,260	1,260	849
Refuse collection and pest control	3,914	3,914	1,733
Flowers and tubs	61	61	-
Publicity and advertising	672	672	2,496
Insurance	3,081	3,081	5,185
Printing, postage and stationery	3,870	3,870	3,574
Telephone and fax	2,515	2,515	2,559
Computer costs	1,771	1,771	1,151
Bank charges	505	505	810
Legal and professional charges	201	201	421
Travelling	68	68	136
Unrecoverable VAT	3,918	3,918	6,889
Rental agreements	1,215	1,215	1,620
Garden Contractor	5,239	5,239	8,588
Friends' expenditure	8,807	8,807	2,629
Sundries	953	953	1,392
Profit on disposal of assets	(4,908)	(4,908)	-
Depreciation	2,313	2,313	2,909
	<u>64,341</u>	<u>64,341</u>	<u>89,013</u>

GLENFALL HOUSE TRUST
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NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2013

9. Governance costs

	Unrestricted funds 2013 £	Restricted funds 2013 £	Total funds 2013 £	Total funds 2012 £
Auditors' remuneration	-	-	-	2,215

10. Analysis of resources expended by expenditure type

	Staff costs 2013 £	Depreciation 2013 £	Other costs 2013 £	Total 2013 £	Total 2012 £
Conference and retreat facilities	205,491	2,313	107,281	315,085	334,771
Other resources expended	178,700	-	-	178,700	2,215
	<u>384,191</u>	<u>2,313</u>	<u>107,281</u>	<u>493,785</u>	<u>336,986</u>

11. Net resources expended

This is stated after charging:

	2013 £	2012 £
Depreciation of tangible fixed assets:		
- owned by the charity	2,313	2,909
Auditors' remuneration	-	2,215

No Trustee received any remuneration or reimbursement of expenses during the year (2012 -£NIL).
The independent examination costs accrued in 2013 were met by The Gloucester Diocesan Board of Finance.

GLENFALL HOUSE TRUST
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NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2013

12. Staff costs

Staff costs were as follows:

	2013 £	2012 £
Wages and salaries	174,067	147,635
Social security costs	10,689	7,392
Other pension costs	199,435	28,060
	<u>384,191</u>	<u>183,087</u>

The average monthly number of employees until the cessation of trading on 31 July 2103 was as follows:

	2013 No.	2012 No.
Management	2	2
Other	9	9
	<u>11</u>	<u>11</u>

No employee received remuneration amounting to more than £60,000 in either year.

13. Intangible fixed assets

	Glenfall House £
Cost	
At 1 January 2013	1,200,000
Disposals	(1,200,000)
At 31 December 2013	<u>-</u>
Net book value	
At 31 December 2013	<u>-</u>
At 31 December 2012	<u>1,200,000</u>

GLENFALL HOUSE TRUST
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NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2013

14. Tangible fixed assets

	Fixtures & fittings £
Cost	
At 1 January 2013	196,010
Disposals	(196,010)
At 31 December 2013	-
Depreciation	
At 1 January 2013	186,225
Charge for the year	2,313
On disposals	(188,538)
At 31 December 2013	-
Net book value	
At 31 December 2013	-
At 31 December 2012	9,785

15. Stocks

	2013 £	2012 £
Raw materials	-	9,965

16. Debtors

	2013 £	2012 £
Trade debtors	-	10,039
Prepayments and accrued income	-	5,257
	-	15,296

GLENFALL HOUSE TRUST
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NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2013

17. Creditors:

Amounts falling due within one year

	2013	2012
	£	£
Payments received on account	-	46,676
Trade creditors	-	11,378
Other taxation and social security	-	5,504
Accruals and deferred income	-	4,499
	-	68,057

18. Creditors:

Amounts falling due after more than one year

	2013	2012
	£	£
Other loans	-	1,200,000

Creditors include amounts not wholly repayable within 5 years as follows:

	2013	2012
	£	£
Repayable other than by instalments	-	1,200,000

The loan with the Gloucester Diocesan Board of Finance was secured on Glenfall House. The terms of repayment were conditional on the company retaining the asset as a Christian Conference Centre and Retreat House. The Trustees decided to cease trading during the year and therefore the ownership of the house reverted to Gloucester Diocesan Board of Finance and as a consequence the loan is considered to have been repaid in full.

19. Provisions

	Provisions 1
	£
Additions	178,700
At 31 December 2013	178,700

Section 75 liability

In the process of pre-liquidation advice, a Section 75 pension liability was identified by the Pensions Board triggered by both the departure of all the active members of the scheme and by the entry into liquidation of the Trust.

After taking legal advice the Trustees have, during 2015, negotiated a Flexible Apportionment Arrangement the effect of which is to relieve the Trust of the s.75 debt.

GLENFALL HOUSE TRUST
(A Company Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2013

20. Statement of funds

	Brought Forward £	Incoming resources £	Resources Expended £	Transfers in/out £	Carried Forward £
Designated funds					
Long Term Maintenance Fund	36,000	-	-	(36,000)	-
General funds					
General Funds -all funds	(2,879)	277,094	(484,978)	36,868	(173,895)
Total Unrestricted funds	33,121	277,094	(484,978)	868	(173,895)
Restricted funds					
Friends' Bursary Fund	866	-	-	(866)	-
Friends' Fund	8,807	2	(8,807)	(2)	-
	9,673	2	(8,807)	(868)	-
Total of funds	42,794	277,096	(493,785)	-	(173,895)

All of the assets and liabilities relating to Glenfall House and its activity as a Retreat and Conference Centre were transferred to the Company from the Gloucester Diocesan Trust by a deed of gift. The transfer took place with effect from 1 July 1994 and was for nil consideration.

The Long Term Maintenance Fund represented funds designated for the repair costs of Glenfall House. As Glenfall House was transferred during the year, the designated fund has been transferred to the general fund.

The Friends Fund represents the funds raised by the Friends of Glenfall House.

The Bursary Fund represents money allocated by the Friends to subsidise the costs of going on retreat for those on low income.

21. Analysis of net assets between funds

	Unrestricted funds 2013 £	Restricted funds 2013 £	Total funds 2013 £	Total funds 2012 £
Tangible fixed assets	-	-	-	9,785
Intangible fixed assets	-	-	-	1,200,000
Current assets	4,805	-	4,805	101,066
Creditors due within one year	-	-	-	(68,057)
Creditors due in more than one year	-	-	-	(1,200,000)
Provisions for liabilities and charges	(178,700)	-	(178,700)	-
	(173,895)	-	(173,895)	42,794

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22. Pension commitments

Glenfall House Trust participated in the Church of England Defined Benefits Scheme (DBS), part of the Church Workers Pension Fund. At 31 December 2013 the Glenfall House Trust had no active members and five deferred pensioner members in the fund.

The Glenfall House Trust was unable to identify its share of the underlying assets and liabilities as each employer is exposed to the actuarial risks associated with the current and former employees of other entities participating in the DBS. The Board therefore accounted for contributions as if it were a defined contribution scheme.

A triennial valuation of the Fund was carried out as at 31 December 2010. The Pensions Board advised the Trustees that deficit contributions of £7,442 per annum were payable for the next five years from 1 April 2012. Payments have been charged to the Statement of Financial Activities in line with the policy above.

The pension cost charge represents contributions payable by the charity to the fund and amounted to £20,735 (2012: £28,060). At 31 December 2013 there were outstanding contributions payable of £nil (2012: £2,550) included within trade creditors.

The actuaries to The Church of England Church Workers Pension Fund have estimated that a debt has been triggered under section 75 of the Pensions Act, amounting to £178,700 inclusive of cessation expenses. This debt has been triggered following the Trust ceasing to be a participating employer on 31 August 2013 and has been included in the financial statements as a provision.

After taking legal advice the Trustees have, during 2015, negotiated a Flexible Apportionment Arrangement the effect of which is to relieve the Trust of the s.75 debt.

23. Operating lease commitments

At 31 December 2013 the charity had annual commitments under non-cancellable operating leases as follows:

	2013 £	2012 £
Expiry date:		
Between 2 and 5 years	-	1,620

24. Related party transactions

Throughout 2013 the company was controlled by nine members who were also the directors of the company. The Bishop of Gloucester (President of the Gloucester Diocesan Board of Finance) is the Visitor, and Bishops Council (the standing committee of the Gloucester Diocesan Board of Finance) appoints four of the trustees.

During the year the company made sales of £12,054 (2012: £20,849) to the DBF. At 31 December 2013 the company held deposits for future events for the DBF of £nil (2012: £5,940).

The Flexible Apportionment Arrangement noted at Note 22 was agreed with the Diocese under which it has assumed any liability of the Company under the DBS

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25. Post balance sheet events

The Trustees instructed KPMG to advise them as the commencement of a proposed voluntary liquidation and the appointment of liquidators. The liquidation process had not been commenced by 31 December 2013. In the process of pre-liquidation advice, a Section 75 pension liability was identified by the Pensions board triggered by the departure of all the active members of the scheme. The value of this additional liability is £178,700. At the end of August 2014 KPMG, who had been appointed to advise the Company on the proposed commencement of a members' voluntary liquidation, supplied a revised quotation for the work involved in taking the trust through a creditors' voluntary liquidation. As this quote was more than three times the original quotation supplied to the Trustees as part of the previous tendering exercise, the GDBF felt it necessary to obtain comparative quotes to ensure best value in their spending and to ask the Trustees to review their previous decision. Veale Wasborough Vizards (VWV) who undertook the previous tendering exercise were instructed to obtain these quotes. Quotes were obtained from firms known to VWV in the region of £18,500. The Trustees are currently considering all liquidation options and an approach to the Church of England Pension Board with a view to agreeing a settlement thereby avoiding legal expense to both parties.