# THE COMPANIES ACTS 1985 AND 1989

COMPANY LIMITED BY GUARANTEE AND NOT HAVING A SHARE CAPITAL

MEMORANDUM

AND

ARTICLES OF ASSOCIATION

OF

THE CHURCH SCHOOLS COMPANY

Incorporated 18th January 1993 Company No. 2780748 Charity No. 1016538

> TURNER KENNETH BROWN 100 Fetter Lane, London EC4A 1DD.

Ref: TCC/4300S

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#### THE COMPANIES ACTS 1985 AND 1989

COMPANY LIMITED BY GUARANTEE AND NOT HAVING A SHARE CAPITAL

MEMORANDUM OF ASSOCIATION

OF

### THE CHURCH SCHOOLS COMPANY

- 1. The name of the company (hereinafter called "the Company") is "The Church Schools Company".
- 2. The registered office of the Company will be situate in England.
- The objects for which the Company is established are to provide in 3. England and Wales, by the establishment and maintenance of schools, a liberal, practical, and general education, for children and adults of all ages and both sexec, such education to include religious instruction in the doctrine and duties of Christianity principally as the same are taught by the Church of England but also sensitive to the teachings attitudes and practices of other Christian Communions and Denominations; to assist, in such manner as the Directors may think fit, (irelading, without limitation, by the making of grants), and otherwise to promote the establishment and maintenance of schools conducted, or to be conducted, by any charitable institution, on the same or similar principles as those on which the schools operated by the Company are conducted.

In furtherance of those objects but not otherwise the Company had -4FEB 1993 have power:

Subject to such consents as may be required by law, to purchase, take on lease or in exchange, hire or otherwise acquire any real and personal estate which shall be deemed desirable for the furtherance of the objects of the Company and to sell grant leases over or otherwise dispose of or alienate the same and to acquire the whole or an, part of the undertaking and assets of, and to undertake in whole or in part the liabilities obligations and functions of, any charitable institution having objects similar to the objects of the Company including without limitation the undertaking assets liabilities obligations and functions of The Church Schools Company Limited (Company No. 18582; Charity No. 313999);

- 3.2 To take any gift of property, whether subject to any special trust or not;
- To take such steps by personal or written appeals, 3.3 public meetings, or otherwise, as may from time to time deemed expedient for the purpose of procuring contributions to the funds of the Company or other registered charities of the description set out in the opening paragraph of this Clause 3, in the form of donations (whether in cash or in kind). subscriptions, or otherwise. Provided that the Company shall not undertake any permanent trading activities in raising funds for its charitable objects;
- 3.4 To print and publish any newspapers, periedicals, books or leaflets;
- 3.5 Subject to such consents as may be required by law to sell, manage, lease, mortgage, dispose of or otherwise deal with all or any part of the property of the Company;

- Subject to such consents as may be required by law to borrow and raise money and to charge in any way its undertaking and assets or otherwise to give security, including (without limitation) guaranteeing the obligations of third parties such third parties to include (without limitation) The Church Schools Company Limited (Company No. 18582; Charity No. 313999);
- To invest the monies of the Company not immediately 3.7 required for its purposes in or upon such investments. securities or property as may be thought fit, and to pay over surplus funds to The Church Schools Company Limited (Company No. 18582 Charity No. 313999). subject nevertheless (in every case) to such conditions (if any) and such consents (if any) as may for the time being be imposed or required by law and subject hereinafter provided;
- 3.8 To make grants and to award scholarships and bursaries;
- To enter contracts and undertake and execute any trusts or any agency business;
- 3.10 To engage and remunerate and to make ex gratia payments to employees and to make all reasonable and necessary provicion for the payment of pensions and superannuation to or on behalf of employees and their widows and other dependants;
- 3.11 To amalgamate with any companies, institutions, cocieties or foundations having charitable status and objects similar to the objects of the Company;
- 3.12 To transfer all or any part of the undertaking assets liabilities obligations and functions of the Company to any one or more of the charitable companies.

institutions, societies or foundations with which the Company is authorised to amalgamate;

3.13 To do all such other lawful things as shall further the attainment of the above object or any of them.

Provided that.

- 3.13.1 if the Company shall take or hold any property which may be subject to any trusts, the Company shall only deal with or invest the same in such manner as allowed by law, having regard to such trusts;
- 3.13.2 the objects of the Company shall not extend to the regulation of relations between workers and employers or organisations of workers and organisations of employers; and
- 3.13.3 if the Company shall take or hold any property subject to the jurisdiction of the Charity Commissioners for England Vales. the shall Company not sell. mortgage, charge or lease the same without such authority, approval or consent as may be required by law, and as regards any such property the Board of Directors of Company shall be chargeable for any such property that may come into their hands and shall be answerable and accountable their own acts, receipts, neglects defaults, and for the due administration of such property in the same manner and to the same extent as they would as such Board of Directors have been if no incorporation had been effected, and the incorporation of the Company shall not diminish or im, air any

control or authority exercisable by the Chancery Division or the Charity Commissioners over such Board of Directors but they shall as regards any such property be subject jointly and separately to such control or authority as if the Company were not incorporated.

4. The income and property of the Company, whencesoever derived, shall be applied solely towards the promotion of the objects of the Company as set forth in this Memorandum of Association, and no portion thereof shall be paid or transferred directly or indirectly, by way of dividend, bonus, or otherwise howsoever by way of profit to the members of the Company and no member of its Board of Directors shall be appointed to any office of the Company paid by salary or fees or receive any remuneration or other benefit in money or money's worth from the Company.

Provided that nothing herein shall prevent any payment in good faith by the Company

- of reasonable and proper remuneration to any member, officer or servant of the Company not being a member of its Board of Directors for any services rendered to the Company;
- of interest on money lent by any member of the Company or of its Board of Directors at a rate per annum not exceeding 2 per cent less than the base rate prescribed for the time being by the bankers for the time being to the Company, or 3 per cent whichever is the greater;
- of reasonable and proper rent for premises demised or let by any member of the Company or of its Board of Directors; and

- of fees, remuneration or other benefit in money or money's worth to any firm or company in which a member of the Board of Directors may have an interest provided that the existence and nature of that interest shall have been disclosed to the Board of Directors prior to the payment of any such fees, remuneration or other benefit; subject to such disclosure such member shall not be bound to account for any share of profits he may receive in respect of any such payment; and
- 4.5 to any member of its Board of Directors of reasonable out-of-pocket expenses.
- of the cost of purchasing and maintaining indemnity insurance in respect of liability for any act or default of the directors officers or employees of the Company or any of them in relation to the Company provided that such insurance shall extend to indemnification against liability frem wilful or criminal wrongdoing or default. Section 310(3)(a) Companies Act 1985 is excluded in relation to the provisions hereof.
- 5. No such addition, alteration or amendment shall be made to or in the provisions of the Memorandum or Articles of Association for the time being in force, as shall make the Company a company to which Section 30 of the Companies Art 1985 does not apply or which would cause the Company to cease to be a charity at law.
- 6. The liability of the members is limited.
- 7. Every member of the Company undertakes to contribute to the assets of the Company, in the event of the same being wound up while he is a member, or within one year after he ceases to be a member, for payment of the debts and liabilities of the Company contracted before he ceases to be a member, and of the costs, charges, and expenses of winding up, and for the adjustment of the rights of the

contributories among themselves, such amount as may be required not exceeding £1.

If upon the winding up or dissolution of the Company there remains, after the satisfaction of all its debts and liabilities, any property whatsoever, the same shall not be paid to or distributed among the members of the Company, but shall be given or transferred to some other charitable institution or institutions, having objects similar to the objects of the Company, and which shall prohibit the distribution of its or their income and property among its or their members to an extent at least as great as is imposed on the Company under or by virtue of Clause 4 hereof, such institution or institutions to be determined by the members of the Company at or before the time of dissolution, and if and so far as effect cannot be given to such provision then to some other charitable object.

WE, the person whose name, address and description is subscribed, are desirous of forming a Company in pursuance of this Memorandum of Association

# NAME, ADDRESS AND DESCRIPTION OF SUBSCRIBER

Sole Subscriber:

The Church Schools Company Limited Company No. 18582 Church Schools House Titchmarsh Kettering Northants NN14 3DA

Limited Company

Signed on its behalf by: Jane Prior

DATED the 23rd day of December 1992

WITNESS to the above signatures:

Sheila Archibald

SHEILA ARCHIBALD 35 MORPETH MANSIONS HORPETH TERRACE SW1

COMPANY DIRECTOR

### THE COMPANIES ACTS 1985 AND 1989

# COMPANY LIMITED BY GUARANTEE AND NOT HAVING A SHARE CAPITAL

ARTICLES OF ASSOCIATION

OF

### THE CHURCH SCHOOLS COMPANY

### PRELIMINARY

1. In these presents, if not inconsistent with the subject or context, the words not out in the first return n

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## Words

### Meanings

"The Company"

This Company

The Church Schools Company Limited\*

Company number 18582 known at the date of subscription of these presents as "The Church Schools Company Limited".

"" \* writing"

Written or produced by any substitute for writing, which, for the avoidance of doubt, shall include photocopying. cable, telex and facsimile

transmission records, whether partly one and partly another.

"Month"

Calendar month.

"Office"

The registered office of the Company.

"Person"

Includes a corporation, partnership, trustee (whether incorporated unincorporated) or unincorporated association.

"Board"

The Board of Directors for the cime being of the Company.

"Chairman"

The Chairman for the time being of the Board.

"These presents"

These Articles of Association, originally framed, or as from time to time altered by Special Resolution.

"The Statutes"

The Charities Acts 1960 and 1992, the Companies Act 1985 and 1989 and every other Act for the time being in force concerning companies and affecting the Company.

"The United Kingdom"

Great Britain and Northern Ireland.

"Year"

Calendar year.

The expression "Secretary" shall include any person appointed by the Board to perform any of the duties of the Secretary.

Words importing the masculine gender include the feminine and words in the singular include the plural (and vice versa).

Save as aforesaid, any words or expressions defined in the Statutes shall, if not inconsistent with the subject or context, bear the same meaning in these presents.

- 2. The number of members with which the Company proposes to be registered is one but the Board may from time to time by resolution increase the number of members.
- 3. The members of the Company shall be the subscribers to the Memorandum of Association and such other persons, who support the objects of the Company contained in its Memorandum of Association and who seek to advance the work of the Company by participating in its activities, as the Board may admit to membership.
- 4. 4.1 No person shall be admitted a member of the Company unless first approved by the Board, and the Board shall have an absolute discretion as to the admission of any person to membership and as to the terms of admission, and shall not be bound to assign any reason for its decision.
  - 4.2 Any member may be removed from the Company by a resolution of the Board passed by a majority of at least three-fourths of the members of the Board present and voting at a meeting of the Board of which not less than fourteen days' previous notice specifying the intention to propose such resolution shall have been sent to the member whose removal is in question and to all the members of the Board. Notice of the general nature of the grounds on which such resolution is proposed shall be sent to the member whose removal is in question at least seven days before the meeting and he shall be entitled to be heard by the Board at the meeting. On a member being removed under this Article he shall forfeit all privileges of membership.

4.3 The Board shall cause a register to be kept of all members respectively with their addresses, together with such other records of membership as may be deemed necessary or are required by the statutes. The Register of Members shall be open to inspection by members at the office as required by Section 352 of the Companies Act, 1985.

### GENERAL MEETINGS

- An Annual General Meeting shall be held not more than eighteen months after the incorporation of the Company and subsequently once in every year, at such time (within a period of not more than fifteen months after the holding of the last preceding Annual General Meeting) and place as may be determined by the Board. All other General Meetings shall be called Extraordinary General Meetings.
- 6. The Board may whenever it thinks fit, and shall on requisition in accordance with the Statutes, proceed to convene an Extraordinary General Meeting.

### NOTICE OF GENERAL MEETINGS

- An Annual General Meeting (and any Extraordinary General Meeting at which it is proposed to pass a Special Resolution) shall be called by twenty-one days' notice in writing at the least, and any other Extraordinary General Meeting by fourteen days' notice in writing at the least, exclusive in either case of the day on which the notice is served or deemed to be served and of the day for which it is given. Provided that a General Meeting shall, notwithstanding that it is called by shorter notice than as aforesaid, be deemed to have been duly called if it is so agreed:
  - 7.1 in the case of an Annual General Meeting, by all the members entitled to attend and vote thereat: and

in the case of an Extraordinary General Meeting, by a majority in number of the members having a right to attend and vote at the meeting, being a majority together representing not less than 95 per cent of the total voting rights at that meeting of all the members.

The accidental omission to give notice to, or the non-receipt of notice by, any person entitled to receive notice shall not invalidate the proceedings at any General Meeting.

- Every notice calling a General Meeting shall specify the place and the day and hour of the meeting and in the case of an Annual General Meeting shall also specify the meeting as such. If other than routine business is to be transacted, the notice shall specify the general nature of such business; and, if any resolution is to be proposed as an Extraordinary Resolution or as a Special Resolution, the notice shall contain a statement to that effect.
- 9. Routine business shall mean and includ only business transacted at an Annual General Meeting of the following classes that is to say:
  - 9.1 reading, considering and adopting the balance sheet and income and expenditure account and reports of the Board and the Auditors, and other related documents:
  - 9.2 appointing Auditors;
  - 9.3 appointing Directors and other officers in the place of those retiring but not otherwise.

## PROCEEDINGS AT GENERAL MEETINGS

10. No business shall be transacted at any General Meeting unless a quoru. is present when the meeting proceeds to business. One member present personally or by a duly appointed representative snall be a quorum for all purposes.

- At any General Meeting a resolution put to the vote of the meeting shall be decided on a show of hands unless a poll is (before or on the declaration of the result of the show of hands) demanded by:
  - 11.1 the Chairman; or
  - 11.2 not less than half the members personally present and entitled to vote.

A demand for a poll may, before the poll is taken, be withdrawn but only with the consent of the Chairman. Unless a poll be co demanded (and the demand be not withdrawn) a declaration by the Chairman that a resolution has been carried, or carried unanimously, or by a particular majority, or lost, or not carried by a particular majority, and an entry to that effect in the minute book shall be conclusive evidence of the fact without proof of the number or proportion of the votes recorded for or against such resolution.

- 12. In the case of an equality of votes, whether on a show of hands or on a poll, the Chairman of the meeting at which the show of hands takes place or at which the poll is demanded shall be entitled to a second or casting vote.
- A resolution in writing executed by or on behalf of each member who would have been entitled to vote upon it if it had been proposed a general meeting at which he was present shall be as effectual as if it had been passed at a general meeting duly convened and held and may consist of several instruments in the like form each executed by or on behalf of one or more members.

### VOTES OF HEMBERS

14. Subject as herein provided, every member of the Company on a show of hands who is present shall have one vote and on a poll every member present in person or by proxy shall have one vote.

On a poll votes may be given either personally or by proxy.

An instrument appointing a proxy shall be in writing, executed by or on behalf of the appointor and shall be in any form which is usual or which the Board may approve.

The instrument appointing a proxy and any authority under which it is executed or a copy of such authority certified notarially or in some other way approved by the Board shall be deposited at the Office not less than 48 hours before the time for holding the meeting or adjourned meeting at which the person named in the instrument proposes to vote.

### BOARD OF DIRECTORS

- 15. Subject as hereinafter provided, the Board of Directors shall not be fewer than five nor more than twenty five. Every Director shall be a member of the Church of England (or some other Christian Communion or Denomination) except in cases sanctioned by the Board. Every Director shall hold one share in The Church Schools Engowment.
- 16. The Directors shall not be entitled to any remuneration from the Company but shall be entitled to receive, as appropriate, sums payable under Clauses 4.2 to 4.6 of the Company's Memorandum of Association.

## APPOINTMENT AND RETIREMENT OF DIRECTORS

17. The first Directors shall be Mr J H W Beardwell, Mr K B Liddelow, Miss M M N McLauchlan, Lady J Prior and The Reverend Canon T G Tyndall. The first Chairman of the Company (who must be one of the Directors) shall be Lady J Prior. The First Vice Chairman of the Company (who must be one of the Directors) shall be Miss M N N McLauchlan.

- 18. The Board shall have power at any time and from time to time to appoint any person to be a Director either to fill a casual vacancy or as an additional Director, but so that the total number of Directors shall not at any time exceed the maximum number fixed by or in accordance with these presents and so that the Chairman of the Company shall always be the same person as the Chairman of the Church Schools Company Limited.
- 19. A Director shall initially hold office for a period of three years at the end of which he shall resign save that with the consent of the Board he may remain in office for a further period of three years. At the end of any such further period such Director shall resign whereafter such Director shall be eligible for re-election by the Board for a further period of one year upon the proposal of the Chairman, and so on for further periods of one year subject to annual proposal and re-election as aforesaid.
- 20. The office of Director shall be vacated in any of the following events, namely if:
  - 20.1 he resigns by writing under his hand left at the Office:
  - 20.2 he shall have a receiving order made against him or compounds with his creditors generally;
  - in England or elsewhere an order shall be made by any court claiming jurisdiction in that behalf on the ground (however formulated) of mental disorder for his detention or for the appointment of a receiver or other person (by whatever name called) to exercise powers with respect to his property or affairs;
  - 20.4 he becomes prohibited from holding office by reason of any order made under the Statutes;

- 20.5 he is removed from office by a resolution duly passed pursuant to Section 303 of the Companies Act 1985;
- 20.6 he fails to attend three consecutive meetings of the Board, and the Board (in its absolute discretion) resolves that he should be removed from office.

#### ALTERNATE DIRECTORS

- Each director shall have the power at any time to 21. 21.1 appoint as an alternate Director either (i) another Director or (ii) any other person approved for that purpose by a resolution of the Directors and, at any time, to terminate such appointment. Every appointment and removal of an alternate Director shall be in writing signed by the appointor and (subject to any approval required) shall (unless the Directors agree otherwise) take effect upon receipt of such appointment or removal at the Office. A Director appointing an alternate shall remain liable for the actions of his alternate when acting (or purporting to act) as such alternate. An alternate Director shall not be counted in reckoning the maximum and minimum number of Directors allowed or required by these Articles.
  - An alternate Director shall (subject to his giving to the Company an address within the United Kingdom at which notices may be served upon him) be entitled to receive notices of all meetings of the Directors and of any sub-committee or local committee of the Directors of which his appointor is a member and to attend and vote as a Director at any such meeting at which his appointor is not personally present and generally in the absence of his appointor to perform and exercise all functions, rights, powers and duties as Director of his appointor, and to receive notice of all General Meetings.

- 21.3 The appointment of an alternate Director shall automatically determine on the happening of any event which if he were a Director would cause him to vacate such office or if his appointor shall cease for any reason to be a Director otherwise than by retiring and being re-appointed at the same meeting.
- A Director or any other person may act as alternate Director to represent more than one Director and an alternate Director shall be entitled at meetings of the Directors or any committee of the Directors to one vote for every Director whom he represents in addition to his own vote (if any) as a Director, but shall count as only one for the purpose of determing whether a quorum be present.

### PROCEEDINGS OF THE BOARD OF DIRECTORS

- 22. The Directors shall hold Board Meetings at least three times a year. The Directors may adjourn and otherwise regulate their meetings as they think fit. Questions arising at any meeting shall be determined by a majority of votes, and in the case of an equality of votes the Chairman shall have a second or casting vote. Any Director may, and the Secretary on the requisition of a Director shall, at any time summon a meeting of the Board. It shall not be necessary to give notice of a meeting of the Board to any Director for the time being absent from the United Kingdom.
- 23. The quorum necessary for the transaction of the business of the Board may be fired by the Board and unless so fixed at any other number shall be the greater of three, or one-third of the Directors for the time being (or, if their number is not a multiple of three, the number nearest to but not greater than one-third). A meeting of the Board at which a quorum is present shall be competent to exercise all powers and discretions for the time being exercisable by the Board.

- The continuing members of the Board may act notwithstanding any vacancies, but, if and so long as the number of members of the Board is reduced below the minimum number fixed by or in accordance with these presents, the continuing Directors or Director may act for the purpose of filling up such vacancies or of summoning General Meetings of the Company but for no other purpose. If there be no Directors or Director able or willing to act, then any two members of the Company may summon a General Meeting for the purpose of appointing Directors.
- 25. The Board may elect a Vice-Chairman from among their number and determine the period for which he is to hold office. If at any meeting neither the Chairman nor the Vice-Chairman be present within fifteen minutes after the time appointed for holding the same, the Directors present may choose one of their number to be Chairman of the meeting.
- A resolution in writing signed by all the Directors for the time being in the United Kingdom shall be as effective as a resolution passed at a meeting of the Board duly convened and held, and may consist of several documents in the like form, each signed by one or more of the Directors. For the purposes of this liticle, a cable or telex or facsimile transmission message purporting to come from a Director shall in the absence of express evidence to the contrary be deemed to be a document or instrument in writing signed by such Director in the terms in which it is received.
- 27. The Board shall be entitled to appoint sub-committees and local committees ("committees") for specific purposes. Members of any such committee need not be members of the Board. The meetings and proceedings of any such committee shall be governed by the provisions of these presents regulating the meetings and proceedings of the Board so far as the same are applicable and are not superseded by any regulations made by the Board. The Chairman of any such committee shall initially hold office for a period of three years at the end of which he shall resign save that with the consent of the committee in question he may remain in office for a

further period of three years. At the end of any such further period such Chairman shall resign whereafter such Chairman shall be eligible for re-election by the committee in question for a further period of one year upon the proposal of any member of the committee in question and so on for further periods of one year subject to annual proposal and re-election as aforesaid.

All acts done by any meeting of the Board or a sub- committee thereof, or by any person acting as a Director, shall (as regards all persons dealing in good faith with the Company, notwithstanding that there was some defect in the appointment or continuance in office of any Director or person acting as such or that any such Director or person was disqualified or had vacated office or was not entitled to vote), be as valid as if every such person had been duly appointed and was qualified and had continued to be a member of the Board and had been entitled to vote.

### BORROVING POWERS

29. Subject to such consents as may be required by law the Board may exercise all the powers of the Company to borrow money, to charge its undertaking and assets and otherwise to give security and guarantees.

### POWERS OF THE BOARD OF DIRECTORS

30. The affairs of the Company shall be managed by the Board who may pay all expenses incurred in forming and registering the Company and may exercise all such powers of the Company as are not by the Statutes or by these presents required to be exercised by the Company in General Meeting, subject nevertheless to any regulations of these presents, to the provisions of the Statutes, and to such regulations (not inconsistent with the aforesaid regulations or provisions) as may be prescribed by the Company in General Meeting, but no regulation so made by the Company shall invalidate any prior act of the Board which would have been valid if such regulation had not been made. The general powers given by this Article shall not

be limited or restricted by any special authority or power given to the Board by any other Article.

The following decisions may only be implemented by the Board with the sanction of an Ordinary Resolution (or a written resolution in accordance with Article 13 above) of the members of the Company, which may be passed in advance of any Board decision on the matter in question, or within thirty days thereafter:

to appoint a new Chairman;

to appoint a General Secretary;

to appoint Patrons or Vice Patrons;

to appoint Auditors;

to acquire (in accordance with Clause 3 of the Company's Memorandum of Association) the whole or any part of the undertaking and assets of, and to undertake in whole or in part the liabilities obligations and function of any charitable institution having objects similar to the objects of the Company;

to amalgamate (in accordance with Clause 3.11 of the Company's Memorandum of Association) with any company, institution, society or foundation having charitable status and objects similar to the objects of the Company;

to transfer (in accordance with Clause 3.12 of the Company's Memorandum of Association) all or any part of the undertaking, assets, liabilities, obligations and functions of the Company to any one or more of the charitable companies, institutions, societies or foundations with which the Company is authorised to amalgamate.

31. The Board shall have power from time to time to adopt and make, alter or revoke, byelaws for the regulation of the Company and

otherwise for the furtherance of the purposes for which the Company is established, provided that such byelaws are not repugnant to the Memorandum or Articles of Association. Any resolution of the Board for the adoption, making, alteration or revocation of such byelaws shall be subject to confirmation by Ordinar Lesolution of the Company at the next Annual General Meeting a ..., if it be not so confirmed, shall cease to have effect at the conclusion of that meeting. All such byelaws for the time being in force shall be binding upon all members until the same shall cease to have effect as hereinbefore provided or shall be varied or set aside by an Ordinary Resolution of the Company. No member shall be absolved from such byelaws by reason of his not having received a copy of the same, or of any alterations or additions thereto, or having otherwise no notice of them. It is expressly declared that without prejudice to the powers of the Board to make byelaws on other matters the following shall be deemed to be matters which may be governed by byelaws within the meaning of this Article, that is to say:

- 31.1 as to the fees charged by each school operated by the Company;
- 31.2 as to the employment of Company staff;
- as to the employment of school staff, including the appointment of the Headmaster or Headmistress:
- 31.4 as to the appointment of committees; and
- 31.5 as to the provision of scholarships and bursaries.

#### SECRETARY

32. Subject to the provisions of the Statutes the Secretary shall be appointed by the Board for such term, at such remuneration and upon such conditions as they may think fit; and any Secretary so appointed may be removed by them. The Secretary shall not be a

member of the Board of Directors but may attend meetings of the Board without any right to vote.

A provision of the Statutes or these Articles requiring or authorising a thing to be done by or to a Director and the Secretary shall not be satisfied by its being done by or to the same person acting both as Director and as, or in place of, the Secretary.

### GENERAL SECRETARY OF THE COMPANY

34. Subject to Article 30, the Directors may from time to time appoint any person to the office of General Secretary of the Company for such period and on such terms as they think fit, and, subject to the terms of any agreement entered into in any particular case, may revoke such appointment.

The Directors may entrust to and confer upon the General Secretary of the Company any of the powers exercisable by them upon such terms and conditions and with such restrictions as they may think fit and may from time to time revoke, withdraw, alter or vary all or any of such powers.

## ACCOUNTS

Accounting records sufficient to show and explain the Company's transactions and otherwise complying with the Statutes shall be kept at the Office, or at such other place within Great Britain as the Board thinks fit, and shall at all times be open to inspection by the officers of the Company. Subject as aforesaid no member of the Company or other person shall have any right of inspecting any account or brok or document of the Company except as conferred by statute or ordered by a court of competent jurisdiction or authorised by the Board.

A copy of every balance sheet and income and expenditure account which is to be laid before the Company in General Meeting

(including every document required by law to be comprised therein or attached or annexed thereto) shall not less than twenty-one days before the date of the meeting be sent to every member of, and holder of debentures of, the Company and to the Auditors and any other persons entitled to receive notices of General Meetings. Provided that this Article shall not require a copy of these documents to be sent to more than one of joint holders or to any person who is not entitled to receive notices of meetings and of whose address the Company is not aware.

### AUDIT

36. The Auditors shall be appointed and their duties regulated in accordance with the provisions of the Statutes.

#### HOTICES

- 37. Any notice or document may be served by the Company on any member either personally or by sending it through the post in a prepaid letter addressed to such member at the registered address as he may supply to the Company for the giving of notices to him, and any notice so served by post shall be deemed to have been duly served notwithstanding that such member be then dead or bankrupt and whether or not the Company have notice of his death or bankruptcy.
- 38. A member described in the register of members by an address not within the United Kingdom for the giving of notices to him shall not be entitled to receive any notice from the Company.
- 39. Any notice or document served by post shall be deemed to have been served at the expiration of 48 hours (or, where second class mail is employed, 72 hours) after the letter containing the same is posted, and in proving such service it shall be sufficient to show that the letter containing the notice or document was properly addressed, stamped and posted.

#### INDEMNITY

- Association every Director, Auditor, Secretary or other officer of the Company shall be entitled to be indemnified by the Company against all costs, charges, losses, expenses and liabilities which he shall incur or be put to on account of any act, deed, matter or thing which shall be executed, done or permitted by him in or about the bona fide execution of his office and shall be reimbursed by the Company all reasonable expenses incurred by him in or about any legal proceedings or arbitration on account of the Company or otherwise in the execution of his office except such costs, losses and expenses as shall happen through his dishonest or wilful act, neglect or default.
- In the execution of the objects of the Company no officer of the Company shall be liable for any Joss of the property of the Company arising by reason of any improper investment made in good faith (so long as he shall have sought professional advice before making such investment) or for the negligence or fraud of any agent employed by him or by any other officer of the Company in good faith (provided reasonable supervision shall have been exercised) although the employment of such agent was strictly not necessary or by reason of any mistake or omission made in good faith by any officer of the Company or by reason of any other matter or thing other than wilful and individual fraud wrengdoing or wrongful emission on the part of the officer who is sought to be made liable.

### DISSOLUTION

42. Upon the winding up of the Company the provisions of Clause 8 of the Memorandum of Association shall have effect and be observed as if the same were repeated herein.

# NAMES, ADDRESSES AND DESCRIPTIONS OF SUBSCRIBERS

Sole Subscriber:

The Church Schools Company Limited Company No. 18582 Church Schools House Titchmarsh Kettering Northants NN14 3DA

Limited Company

Signed on its behalf by: Jane Prior

DATED the 23rd day of December 1992

WITNESS to the above signatures:

Sheila Archibald

SHEILA ARCHIEALD 35 MORPETH MANSIONS MORPETH TERRACE SV1

COMPANY DIRECTOR