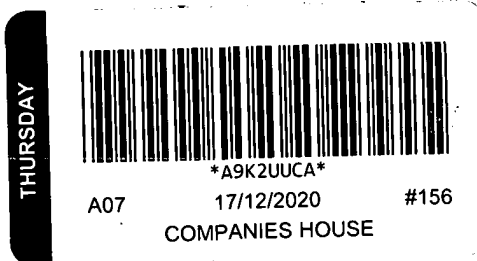


BUTTERWICK HOSPICE RETAIL LIMITED

DIRECTORS' REPORT AND FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2020



BUTTERWICK HOSPICE RETAIL LIMITED

COMPANY INFORMATION

DIRECTORS

B S Blakey
J P Bury
D Jones

COMPANY SECRETARY

V T Harrison

REGISTERED NUMBER

02775096

REGISTERED OFFICE

Butterwick Hospice
Middlefield Road
Stockton on Tees
Cleveland
TS19 8XN

INDEPENDENT AUDITORS

Waltons Clark Whitehill Limited
Chartered Accountants & Statutory Auditors
Maritime House
Harbour Walk
The Marina
Hartlepool
TS24 0UX

BUTTERWICK HOSPICE RETAIL LIMITED

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BUTTERWICK HOSPICE RETAIL LIMITED

DIRECTORS' REPORT FOR THE YEAR ENDED 31 MARCH 2020

The directors present their report and the financial statements for the year ended 31 March 2020.

DIRECTORS' RESPONSIBILITIES STATEMENT

The directors are responsible for preparing the directors' report and the financial statements in accordance with applicable law and regulations.

Company law requires the directors to prepare financial statements for each financial year. Under that law the directors have elected to prepare the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice), including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland'. Under company law the directors must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the company and of the profit or loss of the company for that period.

In preparing these financial statements, the directors are required to:

- select suitable accounting policies for the company's financial statements and then apply them consistently;
- make judgments and accounting estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for keeping adequate accounting records that are sufficient to show and explain the company's transactions and disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

PRINCIPAL ACTIVITY

The company's principal activities are the operation of charity shops and the sale of merchandise to raise funds for the Butterwick Hospice. The company pays all its trading profits to its parent undertaking Butterwick Limited (Registered Charity No. 1044816) under a deed of covenant. In the current year Butterwick Hospice Retail Limited has made a donation of £99,921 to Butterwick Limited.

DIRECTORS

The directors who served during the year were:

B S Blakey
J P Bury
D Jones

DISCLOSURE OF INFORMATION TO AUDITORS

Each of the persons who are directors at the time when this directors' report is approved has confirmed that:

- so far as the director is aware, there is no relevant audit information of which the company's auditors are unaware, and
- the director has taken all the steps that ought to have been taken as a director in order to be aware of any relevant audit information and to establish that the company's auditors are aware of that information.

BUTTERWICK HOSPICE RETAIL LIMITED

**DIRECTORS' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2020**


AUDITORS

The auditors, Waltons Clark Whitehill Limited, will be proposed for reappointment in accordance with section 485 of the Companies Act 2006.

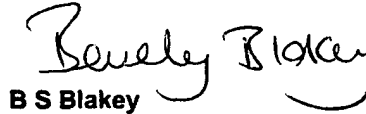
SMALL COMPANIES NOTE

In preparing this report, the directors have taken advantage of the small companies exemptions provided by section 415A of the Companies Act 2006.

This report was approved by the board on 8/12/20 and signed on its behalf.



J P Bury
Director



B S Blakey
Director

BUTTERWICK HOSPICE RETAIL LIMITED

INDEPENDENT AUDITORS' REPORT TO THE MEMBER OF BUTTERWICK HOSPICE RETAIL LIMITED

UNQUALIFIED OPINION

We have audited the financial statements of Butterwick Hospice Retail Limited (the 'company') for the year ended 31 March 2020, which comprise the statement of income and retained earnings, the balance sheet and the related notes, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the company's affairs as at 31 March 2020 and of its profit for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

BASIS FOR OPINION

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditors' responsibilities for the audit of the financial statements section of our report. We are independent of the company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the United Kingdom, including the Financial Reporting Council's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

CONCLUSIONS RELATING TO GOING CONCERN

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the directors' use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the directors have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the company's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

OTHER INFORMATION

The directors are responsible for the other information. The other information comprises the information included in the Annual Report, other than the financial statements and our auditors' report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material

BUTTERWICK HOSPICE RETAIL LIMITED

INDEPENDENT AUDITORS' REPORT TO THE MEMBER OF BUTTERWICK HOSPICE RETAIL LIMITED (CONTINUED)

misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

OPINION ON OTHER MATTERS PRESCRIBED BY THE COMPANIES ACT 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the directors' report for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the directors' report has been prepared in accordance with applicable legal requirements.

MATTERS ON WHICH WE ARE REQUIRED TO REPORT BY EXCEPTION

In the light of the knowledge and understanding of the company and its environment obtained in the course of the audit, we have not identified material misstatements in the directors' report.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of directors' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the directors were not entitled to prepare the financial statements in accordance with the small companies regime and take advantage of the small companies' exemptions in preparing the directors' report and from the requirement to prepare a strategic report.

RESPONSIBILITIES OF DIRECTORS

As explained more fully in the directors' responsibilities statement on page 1, the directors are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the directors determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the directors are responsible for assessing the company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the directors either intend to liquidate the company or to cease operations, or have no realistic alternative but to do so.

BUTTERWICK HOSPICE RETAIL LIMITED

INDEPENDENT AUDITORS' REPORT TO THE MEMBER OF BUTTERWICK HOSPICE RETAIL LIMITED (CONTINUED)

AUDITORS' RESPONSIBILITIES FOR THE AUDIT OF THE FINANCIAL STATEMENTS

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: www.frc.org.uk/auditorsresponsibilities. This description forms part of our auditors' report.

USE OF OUR REPORT

This report is made solely to the company's member in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the company's member those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and the company's member for our audit work, for this report, or for the opinions we have formed.



Heather O'Driscoll FCA (senior statutory auditor)

for and on behalf of

Waltons Clark Whitehill Limited

Chartered Accountants
Statutory Auditors

Maritime House
Harbour Walk
The Marina

Hartlepool
TS24 0UX

Date:

10 December 2020

BUTTERWICK HOSPICE RETAIL LIMITED

**STATEMENT OF INCOME AND RETAINED EARNINGS
FOR THE YEAR ENDED 31 MARCH 2020**

	2020 £	2019 £
Turnover	721,054	749,601
Cost of sales	(20,061)	(30,511)
GROSS PROFIT	700,993	719,090
Administrative expenses	(605,980)	(623,690)
Exceptional administrative expenses	6 -	(103,191)
Other operating income	4,908	630
OPERATING PROFIT/(LOSS)	99,921	(7,161)
Tax on profit/(loss)	-	(8,112)
PROFIT/(LOSS) AFTER TAX	99,921	(15,273)
Retained earnings at the beginning of the year	-	27,218
Profit/(loss) for the year	99,921	(15,273)
Dividends declared	(99,921)	(11,945)
RETAINED EARNINGS AT THE END OF THE YEAR	-	-

The notes on pages 8 to 12 form part of these financial statements.

BUTTERWICK HOSPICE RETAIL LIMITED
REGISTERED NUMBER: 02775096

BALANCE SHEET
AS AT 31 MARCH 2020

	Note	2020 £	2019 £
FIXED ASSETS			
Tangible assets	7	10,096	10,397
		<u>10,096</u>	<u>10,397</u>
CURRENT ASSETS			
Stocks		3,326	4,354
Debtors: amounts falling due within one year	8	58,508	54,350
Cash at bank and in hand		43,305	19,571
		<u>105,139</u>	<u>78,275</u>
Creditors: amounts falling due within one year	9	(115,233)	(88,670)
NET CURRENT LIABILITIES		<u>(10,094)</u>	<u>(10,395)</u>
NET ASSETS		<u>2</u>	<u>2</u>
CAPITAL AND RESERVES			
Called up share capital		2	2
		<u>2</u>	<u>2</u>

The financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime and in accordance with the provisions of FRS 102 Section 1A - small entities.

The financial statements were approved and authorised for issue by the board and were signed on its behalf on

8 December 2020

Beverly Blakey
B S Blakey
 Director

J P Bury
J P Bury
 Director

The notes on pages 8 to 12 form part of these financial statements.

BUTTERWICK HOSPICE RETAIL LIMITED

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2020

1. GENERAL INFORMATION

Butterwick Hospice Retail Limited is a private company, limited by shares, incorporated in England and Wales, registration number 02775096. Its registered office is Butterwick Hospice, Middlefield Road, Stockton on Tees, Cleveland, TS19 8XN.

The parent undertaking is Butterwick Limited a registered charity and Butterwick Hospice Retail Limited is part of a public benefit entity group.

2. ACCOUNTING POLICIES

2.1 Basis of preparation of financial statements

The financial statements have been prepared under the historical cost convention and in accordance with Section 1A of Financial Reporting Standard 102, the Financial Reporting Standard applicable in the United Kingdom and the Republic of Ireland and the Companies Act 2006.

The preparation of financial statements in compliance with FRS 102 requires the use of certain critical accounting estimates. It also requires management to exercise judgment in applying the company's accounting policies.

2.2 Going concern

The directors, having made due and careful enquiry, are of the opinion that the company has adequate working capital to execute its operations over the next 12 months. The directors, therefore, have made an informed judgement, at the time of approving the financial statements, that there is reasonable expectation that the company has adequate resources to continue in operational existence for the foreseeable future.

In making this assessment the directors are aware of the global impact of Covid-19 and expected downturn in the economy. Since March 2020 there have been two national lockdowns and these have meant that the shops have had to close. This meant no income was received. The company has taken advantage of the coronavirus job retention scheme and has received £160k post year end in retail grants. This had allowed the company to continue. Directors are confident that sales will resume once lockdown ends and are predicting a return to pre lockdown levels by the end of 2021.

As a result the directors have continued to adopt the going concern basis of accounting in preparing the annual financial statements.

2.3 Turnover

Turnover represents income received from the sale of donated goods and merchandise, exclusive of VAT where applicable.

2.4 Pensions

Defined contribution pension plan

The company contributes to a defined contribution plan for its employees. A defined contribution plan is a pension plan under which the company pays fixed contributions into a separate entity. Once the contributions have been paid the company has no further payment obligations.

The contributions are recognised as an expense in the statement of comprehensive income when they fall due. Amounts not paid are shown in accruals as a liability in the balance sheet. The assets of the plan are held separately from the company in independently administered funds.

BUTTERWICK HOSPICE RETAIL LIMITED

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2020

2. ACCOUNTING POLICIES (CONTINUED)

2.5 Voluntary service

In addition to recorded income and expenses the company received the benefit of many thousands of voluntary hours and unclaimed out of pocket expenses contributed by individuals wishing to assist Butterwick Limited, a registered charity, to which this company covenants all its profits. It would be impossible to place a value on all of these services and expenses, without which the company could not operate and for which all involved with Butterwick Limited are extremely grateful.

2.6 Exceptional items

Exceptional items are transactions that fall within the ordinary activities of the company but are presented separately due to their size or incidence.

2.7 Tangible fixed assets

Depreciation is provided on the following basis:

Short term leasehold property	- in accordance with the lease
Motor vehicles	- 25% straight line
Office equipment	- 20% straight line

Gains and losses on disposals are determined by comparing the proceeds with the carrying amount and are recognised in the statement of income and retained earnings.

2.8 Stocks

Stocks of unsold donated goods are not valued for balance sheet purposes. Stocks of merchandise are valued at the lower of cost and net realisable value.

2.9 Financial instruments

The company only enters into basic financial instruments transactions that result in the recognition of financial assets and liabilities like trade and other debtors and creditors.

2.10 Dividends

The company pays all its taxable profits for the reporting period to its parent charity under a deed of covenant. These gift aid payments are recognised as dividends.

BUTTERWICK HOSPICE RETAIL LIMITED

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2020

3. JUDGMENTS IN APPLYING ACCOUNTING POLICIES AND KEY SOURCES OF ESTIMATION UNCERTAINTY

The preparation of the financial statements requires management to make judgments, estimates and assumptions that affect the amounts reported. These estimates and judgments are continually reviewed and are based on experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances

In preparing these financial statements the directors have used the going concern basis of accounting. This is based on the best information available at the date of signature. As explained in note 2.2 above the global economy has been negatively affected by the impact of Covid-19.

Shop income was £nil during lockdown and although footfall improved between lockdowns it was only at 85%. Directors are predicting a return to between 38%-50% of pre Covid-19 levels once lockdown ends. At this stage it is impossible to state the final impact this will have although it is expected to have a negative impact on sales over the next 12 months.

At this stage this is not expected to change the status of the company from a going concern and the financial statements therefore continue to be prepared on the going concern basis.

Post year end the company was in receipt of £160k of government funding in respect of the Covid-19 Small Business Grant Fund. The directors have made the decision to recognise this in the financial year to March 2021. In making this decision they have considered eligibility for the grant and probability of receipt. As at the 31 March 2020 there was no certainty that they would be considered eligible and discussions surrounding this were ongoing with the local council, so the funding may not have been received. Given this it was felt appropriate to defer recognition until the eligibility criteria were confirmed as satisfied.

4. AUDITORS' REMUNERATION

	2020 £	2019 £
Fees payable to the company's auditor and its associates for the audit of the company's annual accounts	<u>1,148</u>	<u>1,168</u>

The company has taken advantage of the exemption not to disclose amounts paid for non audit services as these are disclosed in the group accounts of the parent company.

5. EMPLOYEES

The average monthly number of employees, including directors, during the year was 24 (2019 - 20).

BUTTERWICK HOSPICE RETAIL LIMITED

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2020**

6. EXCEPTIONAL ITEMS

	2020 £	2019 £
Intercompany bad debt write off	-	103,191
	<u>-</u>	<u>103,191</u>

In the prior year the intercompany loan with Seven Wellbeing Centre Limited was written off and was recognised as exceptional income in Seven Wellbeing Centre Limited.

7. TANGIBLE FIXED ASSETS

	Short term leasehold property £	Motor vehicles £	Office equipment £	Total £
Cost				
At 1 April 2019	97,016	9,165	19,218	125,399
At 31 March 2020	<u>97,016</u>	<u>9,165</u>	<u>19,218</u>	<u>125,399</u>
Depreciation				
At 1 April 2019	97,016	2,291	15,695	115,002
Charge for the year on owned assets	-	266	35	301
At 31 March 2020	<u>97,016</u>	<u>2,557</u>	<u>15,730</u>	<u>115,303</u>
Net book value				
At 31 March 2020	<u>-</u>	<u>6,608</u>	<u>3,488</u>	<u>10,096</u>
At 31 March 2019	<u>-</u>	<u>6,874</u>	<u>3,523</u>	<u>10,397</u>

BUTTERWICK HOSPICE RETAIL LIMITED

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2020**

8. DEBTORS

	2020	2019
	£	£
Due within one year		
Trade debtors	6,576	7,456
Other debtors	8,948	8,237
Prepayments and accrued income	42,984	38,657
	58,508	54,350

9. CREDITORS: Amounts falling due within one year

	2020	2019
	£	£
Trade creditors	45,703	38,178
Amounts owed to group undertakings	67,943	38,185
Corporation tax	-	8,996
Other creditors	-	336
Accruals and deferred income	1,587	2,975
	115,233	88,670

10. CONTROLLING PARTY

Butterwick Hospice Retail Limited is a wholly owned subsidiary of Butterwick Limited whose registered office address is:

Butterwick Hospice
Middlefield Road
Stockton on Tees
Cleveland
TS19 8XN

Consolidated accounts for Butterwick Limited, which include the results for Butterwick Hospice Retail Limited, are available from the address above.

BUTTERWICK HOSPICE RETAIL LIMITED

**DETAILED PROFIT AND LOSS ACCOUNT
FOR THE YEAR ENDED 31 MARCH 2020**

	2020 £	2019 £
Turnover	721,054	749,601
Cost of Sales	(20,060)	(30,512)
GROSS PROFIT	700,994	719,089
Other operating income	4,908	630
LESS: OVERHEADS		
Administration expenses	(605,981)	(726,880)
OPERATING PROFIT/(LOSS)	99,921	(7,161)
Tax on profit/(loss) on ordinary activities	-	(8,112)
PROFIT/(LOSS) FOR THE YEAR	99,921	(15,273)

BUTTERWICK HOSPICE RETAIL LIMITED

**SCHEDULE TO THE DETAILED ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2020**

	2020	2019
	£	£
Turnover	721,054	749,601
	721,054	749,601
	2020	2019
	£	£
Cost of sales		
Opening stocks	4,354	3,620
Closing stocks	(3,326)	(4,354)
Purchases	19,032	31,246
	20,060	30,512
	2020	2019
	£	£
Other operating income		
Coronavirus job retention scheme	4,908	-
Insurance claims receivable	-	630
	4,908	630

BUTTERWICK HOSPICE RETAIL LIMITED

**SCHEDULE TO THE DETAILED ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2020**

	2020 £	2019 £
Administration expenses		
Staff salaries	297,989	282,279
Staff national insurance	16,060	15,365
Staff pension costs	6,586	6,580
Staff training	36	649
Motor running costs	5,425	6,713
Hotels, travel and subsistence	5,910	5,966
Postage	3,566	3,776
Telephone and fax	2,682	2,442
Computer costs	4,822	5,064
Trade subscriptions	1,409	1,532
Legal and professional	(157)	1,872
Auditors' remuneration	1,148	1,168
Bank charges	3,076	2,839
Sundry expenses	28,332	31,178
Rent	162,422	154,555
Rates	18,449	20,878
Light and heat	25,272	21,962
Insurances	11,721	11,244
Repairs and maintenance	10,932	7,263
Depreciation	301	2,856
Intercompany recharges	-	37,508
Bad debt write off	-	103,191
	605,981	726,880