

Company registration number 02767558 (England and Wales)

ST CATHERINE'S HOSPICE PROMOTIONS LIMITED

ANNUAL REPORT AND FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2023



 **mha**
MOORE & SMALLEY

ST CATHERINE'S HOSPICE PROMOTIONS LIMITED

COMPANY INFORMATION

Directors	Mr M J Lough	
	Mr J G Chesworth	
	Mr T R Frier	
	Mr P A Franks	
	Mrs L Norris	
	Ms M L Cox	
	Dr D T Shakespeare	
	Ms A K Van Duyvenvoorde	
	Ms C M Burgess	
	Mrs S Cullen	(Appointed 10 October 2022)
	Mrs B J Hodson	(Appointed 28 April 2023)
	Mr Y G V Ahmed	(Appointed 16 June 2023)
Secretary	Mrs L A Kelly	
Company number	02767558	
Registered office	St Catherine's Hospice Lostock Hall Lostock Lane Preston PR5 5XU	
Auditor	MHA Moore and Smalley Richard House 9 Winckley Square Preston PR1 3HP	

ST CATHERINE'S HOSPICE PROMOTIONS LIMITED

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ST CATHERINE'S HOSPICE PROMOTIONS LIMITED

DIRECTORS' REPORT

FOR THE YEAR ENDED 31 MARCH 2023

The directors present their annual report and financial statements for the year ended 31 March 2023.

Principal activities

The principal activity of the company continued to be that of operating a lottery. The company exists to support the parent company, St Catherine's Hospice (Lancashire) Limited, a registered charity.

Directors

The directors who held office during the year and up to the date of signature of the financial statements were as follows:

Mr J A Bonser	(Resigned 10 October 2022)
Mr J J Holden	(Resigned 1 July 2022)
Mr M J Lough	
Mr J G Chesworth	
Mr T R Frier	
Mr P A Franks	
Mrs L Norris	
Ms M L Cox	
Dr D T Shakespeare	
Ms A K Van Duyvenvoorde	
Mr A M Ryder	(Resigned 9 December 2022)
Ms C M Burgess	
Mrs S Cullen	(Appointed 10 October 2022)
Mrs B J Hodson	(Appointed 28 April 2023)
Mr Y G V Ahmed	(Appointed 16 June 2023)

Auditor

The auditor, MHA Moore and Smalley, is deemed to be reappointed under section 487(2) of the Companies Act 2006.

Statement of disclosure to auditor

So far as each person who was a director at the date of approving this report is aware, there is no relevant audit information of which the company's auditor is unaware. Additionally, the directors individually have taken all the necessary steps that they ought to have taken as directors in order to make themselves aware of all relevant audit information and to establish that the company's auditor is aware of that information.

Small companies exemption

This report has been prepared in accordance with the provisions applicable to companies entitled to the small companies exemption.

By order of the board



Mrs L A Kelly
Secretary

9 October 2023

ST CATHERINE'S HOSPICE PROMOTIONS LIMITED

DIRECTORS' RESPONSIBILITIES STATEMENT

FOR THE YEAR ENDED 31 MARCH 2023

The directors are responsible for preparing the annual report and the financial statements in accordance with applicable law and regulations.

Company law requires the directors to prepare financial statements for each financial year. Under that law the directors have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). Under company law the directors must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the company and of the profit or loss of the company for that period. In preparing these financial statements, the directors are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and accounting estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for keeping adequate accounting records that are sufficient to show and explain the company's transactions and disclose with reasonable accuracy at any time the financial position of the company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

ST CATHERINE'S HOSPICE PROMOTIONS LIMITED

INDEPENDENT AUDITOR'S REPORT

TO THE MEMBER OF ST CATHERINE'S HOSPICE PROMOTIONS LIMITED

Opinion

We have audited the financial statements of St Catherine's Hospice Promotions Limited (the 'company') for the year ended 31 March 2023 which comprise the statement of income and retained earnings, the balance sheet and notes to the financial statements, including significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 *The Financial Reporting Standard applicable in the UK and Republic of Ireland* (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the company's affairs as at 31 March 2023 and of its profit for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the *Auditor's responsibilities for the audit of the financial statements* section of our report. We are independent of the company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the directors' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the company's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the directors with respect to going concern are described in the relevant sections of this report.

Other information

The other information comprises the information included in the annual report other than the financial statements and our auditor's report thereon. The directors are responsible for the other information contained within the annual report. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon. Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit, or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of our audit:

- the information given in the directors' report for the financial year for which the financial statements are prepared is consistent with the financial statements; and
 - the directors' report has been prepared in accordance with applicable legal requirements.
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ST CATHERINE'S HOSPICE PROMOTIONS LIMITED

INDEPENDENT AUDITOR'S REPORT (CONTINUED)

TO THE MEMBER OF ST CATHERINE'S HOSPICE PROMOTIONS LIMITED

Matters on which we are required to report by exception

In the light of the knowledge and understanding of the company and its environment obtained in the course of the audit, we have not identified material misstatements in the directors' report. We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of directors' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the directors were not entitled to prepare the financial statements in accordance with the small companies regime and take advantage of the small companies' exemption in preparing the directors' report and from the requirement to prepare a strategic report.

Responsibilities of directors

As explained more fully in the directors' responsibilities statement, the directors are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the directors determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error. In preparing the financial statements, the directors are responsible for assessing the company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the directors either intend to liquidate the company or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The specific procedures for this engagement and the extent to which these are capable of detecting irregularities, including fraud, are detailed below:

- Enquiries with management about any known or suspected instances of non-compliance with laws and regulations;
- Enquires with management about any known or suspected instances of fraud;
- Review of minutes of board meetings;
- Examination of journal entries and other adjustments to test for appropriateness and identify any instances of management override of controls;
- Review of legal and professional expenditure to identify any evidence of ongoing litigation or enquiries;
- Reviewed the systems for recording revenue and tested a sample of transactions throughout the year, to test they have been recorded within the accounts; and
- Reviewed a sample of sales transactions around the year end to test cut off has been correctly applied.

We identified the following areas as those most likely to have a material impact on the financial statements: employment law, health and safety legislation, compliance with Gambling Commission regulations, and compliance with the UK Companies Act.

ST CATHERINE'S HOSPICE PROMOTIONS LIMITED

INDEPENDENT AUDITOR'S REPORT (CONTINUED)

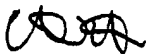
TO THE MEMBER OF ST CATHERINE'S HOSPICE PROMOTIONS LIMITED

Owing to the inherent limitations of an audit, there is an unavoidable risk that some material misstatements in the financial statements may not be detected, even though the audit is properly planned and performed in accordance with the ISAs (UK). For instance, the further removed non-compliance is from the events and transactions reflected in the financial statements, the less likely the auditor is to become aware of it or to recognize the non-compliance.

A further description of our responsibilities is available on the Financial Reporting Council's website at: <https://www.frc.org.uk/auditorsresponsibilities>. This description forms part of our auditor's report.

Use of our report

This report is made solely to the company's member in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the company's member those matters we are required to state to the member in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and the company's member, for our audit work, for this report, or for the opinions we have formed.



Christine Wilson
Senior Statutory Auditor
For and on behalf of MHA Moore and Smalley
Chartered Accountants
Statutory Auditor

Richard House
9 Winckley Square
Preston
PR1 3HP

23/11/2023
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ST CATHERINE'S HOSPICE PROMOTIONS LIMITED

STATEMENT OF INCOME AND RETAINED EARNINGS

FOR THE YEAR ENDED 31 MARCH 2023

	2023 £	2022 £
Turnover	848,682	852,696
Cost of sales	(251,302)	(173,604)
Gross profit	597,380	679,092
Administrative expenses	(166,426)	(154,779)
Other operating income	-	1,272
Operating profit	430,954	525,585
Interest receivable and similar income	511	6
Profit before taxation	431,465	525,591
Tax on profit	-	-
Profit for the financial year	431,465	525,591
Retained earnings brought forward	1,757	765
Distributions to parent charity under gift aid	(430,652)	(524,599)
Retained earnings carried forward	<u>2,570</u>	<u>1,757</u>

The profit and loss account has been prepared on the basis that all operations are continuing operations.

ST CATHERINE'S HOSPICE PROMOTIONS LIMITED

BALANCE SHEET

AS AT 31 MARCH 2023

	Notes	2023 £	£	2022 £	£
Current assets					
Debtors	4	249,170		207,405	
Cash at bank and in hand		155,810		148,599	
		<u>404,980</u>		<u>356,004</u>	
Creditors: amounts falling due within one year	5	<u>(392,410)</u>		<u>(344,247)</u>	
Net current assets			<u>12,570</u>		<u>11,757</u>
Capital and reserves					
Called up share capital	6	10,000		10,000	
Profit and loss reserves		2,570		1,757	
Total equity			<u>12,570</u>		<u>11,757</u>

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved by the board of directors and authorised for issue on 9 October 2023 and are signed on its behalf by:

John Chesworth

Mr J G Chesworth
Director

L Norris

Mrs L Norris
Director

Company Registration No. 02767558

ST CATHERINE'S HOSPICE PROMOTIONS LIMITED

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2023

1 Accounting policies

Company information

St Catherine's Hospice Promotions Limited is a private company limited by shares incorporated in England and Wales. The registered office is St Catherine's Hospice, Lostock Hall, Lostock Lane, Preston, PR5 5XU.

1.1 Accounting convention

These financial statements have been prepared in accordance with FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" ("FRS 102") and the requirements of the Companies Act 2006 as applicable to companies subject to the small companies regime. The disclosure requirements of section 1A of FRS 102 have been applied other than where additional disclosure is required to show a true and fair view.

The financial statements are prepared in sterling, which is the functional currency of the company. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention. The principal accounting policies adopted are set out below.

1.2 Going concern

The directors are required to assess whether the use of going concern is appropriate, i.e. whether there are any material uncertainties related to events or conditions that may cast significant doubt on the ability of the charity to continue as a going concern. The directors make this assessment in respect of a period of at least one year from the date of authorisation of the accounts.

The company has generated a profit in the year ended 31 March 2023, and a profit is again budgeted for the year ended 31 March 2024. Together with the links to the parent charity which has a reasonable level of free reserves at its disposal, at the time of approving the financial statements, the directors have a reasonable expectation that the company has adequate resources to continue in operational existence for the foreseeable future. Thus the directors continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Turnover

Turnover represents lottery and raffle income, which is accounted for when received, to the extent that the company has a right to consideration arising from the performance of its contractual arrangements.

1.4 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost of assets less their residual values over their useful lives on the following bases:

Furniture & equipment	20% straight line
Computer equipment	33% straight line

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is credited or charged to profit or loss.

ST CATHERINE'S HOSPICE PROMOTIONS LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

1 Accounting policies

(Continued)

1.5 Cash and cash equivalents

Cash and cash equivalents are basic financial assets and include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

1.6 Financial instruments

The company has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the company's balance sheet when the company becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

Classification of financial liabilities

Financial liabilities and equity instruments are classified according to the substance of the contractual arrangements entered into. An equity instrument is any contract that evidences a residual interest in the assets of the company after deducting all of its liabilities.

Basic financial liabilities

Basic financial liabilities, including creditors, bank loans, loans from fellow group companies and preference shares that are classified as debt, are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of business from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

Other financial liabilities

All of the company's liabilities are basic financial liabilities.

1.7 Equity instruments

Equity instruments issued by the company are recorded at the proceeds received, net of transaction costs. Dividends payable on equity instruments are recognised as liabilities once they are no longer at the discretion of the company.

ST CATHERINE'S HOSPICE PROMOTIONS LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

1 Accounting policies

(Continued)

1.8 Employee benefits

The costs of short-term employee benefits are recognised as a liability and an expense, unless those costs are required to be recognised as part of the cost of stock or fixed assets.

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the company is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

1.9 Retirement benefits

The company operates a defined benefit pension scheme for employees. The assets of the scheme are held separately from those of the company. The annual contributions payable are charged to the profit and loss account.

1.10 Government grants

Government grants are recognised at the fair value of the asset received or receivable when there is reasonable assurance that the grant conditions will be met and the grants will be received.

A grant that specifies performance conditions is recognised in income when the performance conditions are met. Where a grant does not specify performance conditions it is recognised in income when the proceeds are received or receivable. A grant received before the recognition criteria are satisfied is recognised as a liability.

2 Employees

The average monthly number of persons (including directors) employed by the company during the year was:

	2023 Number	2022 Number
Total	5	5

3 Tangible fixed assets

	Furniture & equipment £	Computer equipment £	Total £
Cost			
At 1 April 2022 and 31 March 2023	3,775	24,353	28,128
Depreciation and impairment			
At 1 April 2022 and 31 March 2023	3,775	24,353	28,128
Carrying amount			
At 31 March 2023	-	-	-
At 31 March 2022	-	-	-

ST CATHERINE'S HOSPICE PROMOTIONS LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

4 Debtors

	2023 £	2022 £
Amounts falling due within one year:		
Amounts owed by group undertakings	247,697	201,062
Prepayments and accrued income	1,473	6,343
	<u>249,170</u>	<u>207,405</u>

5 Creditors: amounts falling due within one year

	2023 £	2022 £
Trade creditors	4,751	5,654
Amounts owed to group undertakings	256,697	205,237
Advance lottery receipts	124,726	122,419
Other creditors	732	3,015
Accruals and deferred income	5,504	7,922
	<u>392,410</u>	<u>344,247</u>

6 Called up share capital

	2023 Number	2022 Number	2023 £	2022 £
Ordinary share capital				
Issued and fully paid				
Ordinary shares of £1 each	<u>10,000</u>	<u>10,000</u>	<u>10,000</u>	<u>10,000</u>

7 Parent company

The company was under the control of St Catherine's Hospice (Lancashire) Limited throughout the current and previous year, registered office Lostock Lane, Lostock Hall, Preston, PR5 5XU. The consolidated financial statements of this group are available to the public and may be obtained from Companies House, Cardiff.

During the year donations of £430,652 (2022: £524,599) were made to the Hospice, and administrative expenses recharged to the company by the Hospice amounted to £111,004 (2022: £107,858). At the year end the amount owed to the Hospice by the company was £256,697 (2022: £205,237).

St Catherine's Hospice Trading Limited is a subsidiary of St Catherine's Hospice (Lancashire) Limited. At the year end the amount owed by St Catherine's Hospice Trading Limited to the company was £222,763 (2022: £178,404).

St Catherine's Social Enterprise Limited is a subsidiary of St Catherine's Hospice (Lancashire) Limited. At the year end the amount owed by St Catherine's Social Enterprise Limited to the company was £24,934 (2022: £22,658).