(Company No: 2765899)

## UNAUDITED ACCOUNTS FOR THE YEAR ENDED 24TH JUNE 2009

VICTOR KIRBY & CO. LIMITED

**Chartered Accountants** 82 Snakes Lane East, Woodford Green, Essex, IG8 7QQ



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24/03/2010 COMPANIES HOUSE

#### REPORT OF THE DIRECTORS

The directors submit their report with the accounts of the company for the year ended 24th June 2009.

#### PRINCIPAL ACTIVITY

The principal activity of the company is to manage and maintain that part of the estate known as "Worcester Gardens", which comprises the blocks totalling thirty flats, Nos. 1 to 30, parking spaces and curtilage thereof situate at Darvills Lane, Slough, Berks.

#### **DIRECTORS**

Α,

The directors who have held office during the year were as follows:

No of shares at 24.6.09 and 24.6.08

G. Kirby J. Bryant

1 Ordinary 1 Ordinary 1 Ordinary

#### **FIXED ASSETS**

The company owns no fixed assets apart from the lease of the site and the fabric of the buildings on the site known as "Worcester Gardens". The lease is for the period of one hundred and twenty-five years from 25th December 1992

#### **AUDITORS**

No auditors have been appointed, since the company continues to take advantage of the exemption which allows it, as a small company, to dispense with an audit

This report has been prepared in accordance with the Special Provisions relating to small companies within Part 15 of the Companies Act 2006

SIGNED ON BEHALF OF THE BOARD OF DIRECTORS

Registered Office:

5 Worcester Gardens, Darvills Lane, Slough, Berks, SL1 2QD Company No: 2765899

C.J. Hoare Secretary

Dated low march 2010

## INCOME AND EXPENDITURE ACCOUNT

## FOR THE YEAR ENDED 24TH JUNE 2009

	<u>Notes</u>	£ p	2009 £ p	2008 £ p
<u>INCOME</u> – Continuing operations	1(b)		19,872.00	19,872.00
Less: Administrative expenses Transfer to Reserve		17,813.15 2,193 73	20,006 88	17,838.92 2,382 63 20,221.55 -349 55
Other operating income:  Less Administration costs received  Bank deposit interest received		134 88	134 88	349 55 349 55
EXCESS OF INCOME ON ORDINARY ACTIVITIES BEFORE TAXATION				
Less: Tax on income on ordinary activities	7			
EXCESS OF INCOME ON ORDINARY ACTIVITIES AFTER TAXATION			<u> </u>	<u> </u>

#### BALANCE SHEET

#### **AS AT 24TH JUNE 2009**

		<u>2009</u>		<u>2008</u>		
	<u>Notes</u>	£	p	£	p	
CURRENT ASSETS						
Cash at bank		37,418	3 06	35,26	2.01	
Debtors	2	1,889 90		2,21	2,217.68	
		39,30	7.96	37,47	9.69	
CREDITORS: AMOUNTS FALLING DUE						
WITHIN ONE YEAR	3	3,833	3 81	4,19	9.27	
		35,474	4 15	33,28	0.42	
PROVISION FOR LIABILITIES AND CHARGES	4	32,47	3.15	30,27	9.42	
NET CURRENT ASSETS		3,00	1 00	3,00	1.00_	
					<del></del>	
CAPITAL AND RESERVES						
Called up share capital	5	3,00	1.00	3,00	1.00	
Cancu up share capital	•					
SHAREHOLDERS' FUNDS	5	3,00	1.00	3,00	1.00	
Equity interests		3,00			0.00	
Non-equity interests		•	1.00	,	1.00	
Non-equity interests			1.00	3.00	1.00	
			1.00			

These financial statements have been prepared in accordance with the Special Provisions relating to small companies within Part 15 of the Companies Act 2006 and with the Financial Reporting Standard for Smaller Entities (effective April 2008)

For the financial period ended 24th June 2009 the company was entitled to exemption from audit under Section 477 Companies Act 2006, and no notice has been deposited under Section 476

The directors acknowledge their responsibilities for ensuring that the company keeps accounting records which comply with Section 386 of the Act and for preparing accounts which give a true and fair view of the state of affairs of the company as at the end of the financial period and of its profit or loss for the financial period in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to the accounts, so far as applicable to the company.

Signed on behalf of the board of directors

(Director G Kirby

Approved by the board on march 2010

#### NOTES TO THE ACCOUNTS

#### FOR THE YEAR ENDED 24TH JUNE 2009

#### 1. ACCOUNTING POLICIES

#### a) Basis of accounting

These accounts have been prepared on the historical cost basis and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008).

#### b) Income

This represents the minimum maintenance contributions receivable from residents during the year, being initially £540 and £720 per one and two bedroom flats, respectively (2008 - £540 and £720). There are nine one bedroom and twenty-one two bedroom flats. Since 2006/07, however, charges have been varied so that owner-occupied flats pay 5% less and flats which are let pay 10% more

#### 2. DEBTORS

	<u>2009</u>	<u>2008</u>
	£ p	£p
Amounts received after the year end	78.00	139.20
Amounts due from residents (page 7)	202.11	603.79
Insurance premium prepaid	1,374.79	1,239 69
Reimbursement due	235.00	235.00
	1,889.90	2,217.68
3. <u>CREDITORS: AMOUNTS FALLING DUE WITHIN</u> <u>ONE YEAR</u>		
Credit b/fwd paid after the year end	3.00	
Amounts due to residents (page 7)	740.61	1,528.76
Sundry creditors and accruals	3,090.20	2,670.51
	3,833.81	4,199.27
4 PROVISION FOR LIABILITIES AND CHARGES		
Balance brought forward	30,279 42	27,896.79
Transfer from Management Statement	2,193 73	2,382.63
Balance carried forward	32,473.15	30,279 42

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#### NOTES TO THE ACCOUNTS (CONTINUED)

#### FOR THE YEAR ENDED 24TH JUNE 2009

#### 5 SHARE CAPITAL AND SHAREHOLDERS' FUNDS

<u>2009</u>		<u>2008</u>			
£	p	£	p		
7,500.00			7,500.00		
1.00_		1 00			
7,501	00	7,50	1.00		
3,000	00	3,000	0.00		
1.	.00		1 00		
3,001	00	3,00	1.00		
	£ 7,500. 1. 7,501 3,000 1.	£ p 7,500.00	£ p £ 7,500.00 7,500 1.00 7,501 00 7,500 3,000 00 3,000 1.00		

The founder shareholders have a non-equity interest since, on a winding-up, they are not entitled to any share of the surplus assets of the company. These belong exclusively to the ordinary shareholders. However, until the "ultimate date", which is defined as one year after the last flat has been sold, the founder shareholders have sole voting rights. Since the "ultimate date" passed on 28th January 1995, they no longer have any voting rights or entitlement to attend and receive notice of General Meetings.

#### 6. CONTINGENT LIABILITIES

The company has a contingent liability in that the exterior and interior of the buildings must be repainted at least once in every third and fifth year of the term of the lease, respectively. It is also required to maintain the premises and drives in good order. The interior repainting was carried out in the year ended 24th June 2004, at a cost of £4,750. Exterior repainting was carried out in September 2005, at a cost of £9,400. Movements on the reserve account are set out in note 4.

#### 7 CORPORATION TAX

Bank deposit interest of £134.88 was received by the company during the year ended 24th June 2009 (£349.55 – 2008). However, no provision for Corporation Tax has been made in these accounts, since H.M Inspector of Taxes has kindly agreed that returns will not be required, whilst taxable income remains at a low level.

#### 8 RELATED PARTY TRANSACTIONS AND CONTROL

Equipment repairs and replacement costs were paid in the previous year to Mr. G Kirby, a director, in respect of personal computer equipment used for company business which had crashed. Control of the company rests with the property owners, each of whom holds, either jointly or solely, one ordinary share in the company.

#### **MANAGEMENT STATEMENT**

#### FOR THE YEAR ENDED 24TH JUNE 2009

	<u>2009</u>	<u>2008</u>
	£ p	£ p
EXPENDITURE		
Insurance	2,699.93	2,508.48
Electricity	1,619.72	1,528.68
Cleaning & general maintenance	2,226.91	2,866 70
Grounds maintenance	3,679.35	3,589 70
Accountancy & administration	179 75	276.12
Accounts preparation	609.50	599.38
Company secretarial costs	80 50	82.25
Bad debts written-off		10.66
Printing, postage & stationery	131.84	88.25
Annual Return	15 00	30.00
Bank charges	76 09	34.80
Hedgecutting	800.00	625.00
General repairs	1,140.38	746.36
Fire safety risk assessment		235 00
Fire protection costs	1,157.21	<b>-</b> -
Aerial replacement		923.55
Director's waived contributions	171 00	- <b>-</b>
Equipment repairs and replacement (note 8)		732.99
Management charges	3,225.97	2,961.00
ORDINARY EXPENDITURE	17,813.15	17,838 92
Less: Bank interest received	134.88	349.55
Less: Corporation Tax (note 7)		
Estat.	134 88	349.55
	17,678 27	17,489 37
Transfer to Repainting Reserve (note 4)	2,193.73	2,382.63
Trumber to resputting records (1995 .)	19,872.00	19,872 00
		<del></del>

**N.B.** This and the following pages do not form part of the statutory accounts.

## SCHEDULE OF APPORTIONMENT OF EXPENDITURE FOR THE YEAR ENDED 24TH JUNE 2009

		Ordinary expenditure		Total	Amounts	Balances due (-to)/from
Flat		for the	Balances	due from	paid for	residents
No.		year	b/f	residents	the year	at 24 6.09
(bedrooms)	•	£ p	£ p	£ p	£ p	£ p
1(2)	*	792 00	-	792 00	792.00	
2(2)	*	792 00		792 00	792 00	
3(2)		684.00		684 00	684 00	
4(2)	*	792 00		792 00	792.00	
5(2)		684.00		684.00	720.00	-36 00
6(2)		684 00		684 00	741 85	-57 85
7(2)		684 00		684 00	820.80	-136 80
8(1)		513 00		513 00	513 00	
9(2)		684 00		684 00	684 00	
10(1)	*	594 00		594 00	594 00	
11(2)		684 00	173 06	857 06	798.31	58 75
12(1)		513.00		513 00	542.76	-29 76
13(2)	*	792 00		792 00	792 00	
14(2)		684 00	42 00	726 00	725. <b>7</b> 6	0 24
15(2)		684 00	82.11	<b>766</b> 11	766 11	
16(2)		684 00	87 84	771.84	7 <b>7</b> 1 <b>8</b> 4	
17(2)		684 00		684 00	700 00	-16 00
18(2)		684 00		684 00	684.00	
19(2)		684 00		684.00	720 00	-36 00
20(1)		513 00		513 00	513 00	
21(2)	*	792 00	156 00	948 00	948 00	
22(1)		513 00		513 00	540.00	-27 00
23(2)		684 00		684 00	547 20	136 80
24(1)	*	594 00		594 00	653.40	-59 40
25(1)		513 00		513 00	506 68	6 32
26(2)		684 00	62 78	746 78	883 58	-136 80
27(1)	*	594 00		594 00	594 00	
28(2)		684 00		684 00	687 00	-3 00
29(1)		513 00		513 00	715 00	-202 00
30(2)	*	792 00		792.00	792 00	
		19,872 00	603.79	20,475 79	21,014 29	-538 50
				Amounts due	(-to) residents	-740 61
			603.79	Amounts due	from residents	202.11
			603 79			-538 50
			+ T. 1.	flat lat		

\* Indicates flat let.

The credit balances brought forward are not shown above, as these were refunded to owners in the year, by cheque

# ADDITIONAL NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 24TH JUNE 2009

- Ordinary expenditure has been allocated to each flat in accordance with the terms of the leases issued to residents. Accordingly, each 1 bedroomed flat constitutes 3 units and each 2 bedroomed flat constitutes 4 units of the aggregate ordinary expenditure.
- 2. Under the terms of the Association Lease, ground rent of £1 per annum is payable, if demanded. To date, no such demand has been received.

#### ACCOUNTANTS' REPORT TO THE DIRECTORS OF

#### WORCESTER GARDENS RESIDENTS LIMITED

As described on the Balance Sheet, you are responsible for the preparation of the accounts for the year ended 24th June 2009, set out on pages 2 to 5 and you consider that the company is exempt from an audit. In accordance with your instructions, we have compiled these unaudited accounts in order to assist you to fulfil your statutory responsibilities, from the accounting records and information and explanations supplied to us.

VICTOR KIRBY & CO. LIMITED
Chartered Accountants

Dated Dand Harch 2010

82 Snakes Lane East, Woodford Green, Essex, IG8 7QQ