

Company Registration  
Number 2757675

TUNBRIDGE WELLS COUNSELLING CENTRE

(A Company Limited by Guarantee and not having a Share Capital)

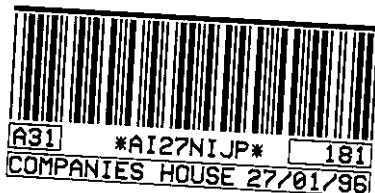
FINANCIAL STATEMENTS

1995

NORMAN COX AND ASHBY

Chartered Accountants and Registered Auditors

72 Grosvenor Road, Tunbridge Wells



TUNBRIDGE WELLS COUNSELLING CENTRE  
(A Company Limited by Guarantee and not having a Share Capital)  
REPORT OF THE DIRECTORS  
FOR THE YEAR ENDED 31ST JULY 1995

The Directors present their report and the financial statements of the company for the year ended 31st July 1995. It is limited by guarantee and does not have a Share Capital.

**PRINCIPAL ACTIVITIES**

The principal activity of the company is that of counselling individuals experiencing emotional distress.

**REVIEW OF BUSINESS AND FUTURE DEVELOPMENTS**

The company was granted charitable status by the Charity Commissioners in July 1994, and with effect from 1st December 1994 took over the activities of the Trust called Tunbridge Wells Counselling Centre whose objectives were the same as those of the company.

As a means of providing both financial support and trained personnel for its activities, the company organises a series of training courses related to counselling skills.

The Directors are most grateful for the valuable financial support of a number of donors, especially Kent County Council, whose grant of £7,000 for the year has ensured the viability of the charity.

**THE DIRECTORS**

The Directors who served during the year ended 31st July 1995 were:

Dr M Botha (appointed 14.9.94)  
H Bennett (appointed 14.9.94)  
Ms W P Clark (Chair) (resigned 14.9.94)  
Ms V Gould (appointed 14.9.94)  
C Marshall (appointed 14.9.94)  
J Newnham (appointed 14.9.94)  
J Plum (appointed 14.9.94; resigned 17.2.95)  
K Semple (Chair) (appointed 14.9.94)  
M R Wood (resigned 14.9.94)

**DIRECTORS' RESPONSIBILITIES**

Company law requires the Directors to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the company and of the profit or loss of the company for that period. In preparing those financial statements, the Directors are required to

- select suitable accounting policies and then apply them consistently
- make judgments and estimates that are reasonable and prudent
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The Directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the financial statements comply with the Companies Act 1985. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

TUNBRIDGE WELLS COUNSELLING CENTRE  
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REPORT OF THE DIRECTORS  
FOR THE YEAR ENDED 31ST JULY 1995  
(CONTINUED)

AUDITORS

In accordance with Section 385, Companies Act 1985, the re-appointment of Messrs Norman Cox and Ashby will be proposed at the Annual General Meeting.

In preparing this report, the Committee have taken advantage of the special exemptions available to small companies.

13 Bedford Row  
London  
WC1R 4BU

18 December 1995

By Order of the Board



A M Foster  
Secretary

REPORT OF THE AUDITORS  
TO THE MEMBERS OF  
TUNBRIDGE WELLS COUNSELLING CENTRE  
(A Company Limited by Guarantee and not having a Share Capital)

We have audited the financial statements on pages 4 to 7 which have been prepared under the historical cost convention and the accounting policies set out on page 6.

Respective Responsibilities of the Directors and Auditors

As described on page 1 the Directors are responsible for the preparation of the financial statements. It is our responsibility to form an independent opinion, based on our audit, on those statements and to report our opinion to you.

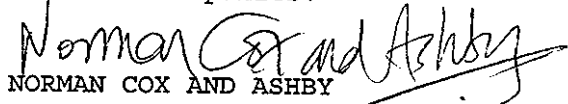
Basis of Opinion

We conducted our audit in accordance with Auditing Standards issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgments made by the Directors in the preparation of the financial statements and of whether the accounting policies are appropriate to the company's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatements, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

Opinion

In our opinion the financial statements give a true and fair view of the state of the company's affairs at 31st July 1995 and of its surplus for the year then ended and have been properly prepared in accordance with the Companies Act 1985 applicable to small companies.

  
NORMAN COX AND ASHBY  
Chartered Accountants and Registered Auditors  
72 Grosvenor Road  
Tunbridge Wells  
Kent TN1 2AZ

8th January, 1996.

TUNBRIDGE WELLS COUNSELLING CENTRE  
(A Company Limited by Guarantee and not having a Share Capital)  
INCOME AND EXPENDITURE ACCOUNT  
FOR THE YEAR ENDED 31ST JULY 1995

	<u>Notes</u>	£	£	£	<u>1994</u> £
INCOME	1 (b) , 3		46,878		-
Direct Expenditure		34,117		-	
Other Expenditure		<u>11,285</u>		<u>1,220</u>	
			45,402		<u>1,220</u>
OPERATING SURPLUS (1994: DEFICIT)			<u>1,476</u>		<u>(1,220)</u>
After Charging:					
Auditors' Remuneration		329		264	
Depreciation	4	330		-	
Staff Costs		5,989		-	
Director's Remuneration		<u>2,220</u>		<u>-</u>	
OTHER INCOME					
Interest Received			77		-
SURPLUS ON ORDINARY ACTIVITIES					
(1994: DEFICIT)			<u>£ 1,553</u>		<u>£ (1,220)</u>

The company commenced its activities on 1st December 1994 and the whole of the income and expenditure arose from this source. There are no recognised gains or losses other than the income and expenditure account for the above two financial years.


TUNBRIDGE WELLS COUNSELLING CENTRE  
(A Company Limited by Guarantee and not having a Share Capital)  
BALANCE SHEET  
AT 31ST JULY 1995

	Notes	£	£	1994	£
FIXED ASSETS					
Tangible Assets	4		1,283		-
CURRENT ASSETS					
Stocks	1(d)	500		-	
Debtors		2,052		-	
Cash at Bank		3,535		-	
Cash in Hand		12		-	
		<u>6,099</u>		<u>-</u>	
CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR		<u>7,049</u>		<u>1,220</u>	
NET CURRENT LIABILITIES			(950)		(1,220)
TOTAL ASSETS LESS CURRENT LIABILITIES			<u>£ 333</u>		<u>£ (1,220)</u>
RESERVES					
Income and Expenditure Account 5			<u>£ 333</u>		<u>£ (1,220)</u>

- a) In preparing these accounts the Directors have taken advantage of special exemptions applicable to small companies.  
b) In the opinion of the Directors the company is entitled to those exemptions under Section 246(1A) Companies Act 1985.

These financial statements were approved by the Directors  
on 18 December 1995

Signed on behalf of the Directors

  
K Semple Chairman

TUNBRIDGE WELLS COUNSELLING CENTRE  
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NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31ST JULY 1995

1 ACCOUNTING POLICIES

The following principal accounting policies have been consistently used in the preparation of the financial statements.

(a) Basis of Accounting

The financial statements have been prepared under the historical cost convention.

(b) Income

Income is accounted for when received with the exception of fees for counselling and fees for courses which are accounted for when due.

(c) Depreciation

Depreciation has been provided on tangible fixed assets at the following rates which are calculated to write off the assets over their estimated working lives:

Office Equipment - 25% per annum on net book value  
 Leasehold Improvements - Over the remaining period of the lease

(d) Stocks

Stocks are valued by the Directors at the lower of cost and net realisable value.

(e) Cash Flow Statement

The company has taken advantage of the exemption in Financial Reporting Standard No 1 from producing a cash flow statement on the grounds it is a small company.

2 LIABILITY OF MEMBERS

The company is limited by guarantee and has no share capital. At 31st July 1995 there were six (1994:6) members each of whom is liable for such sum not exceeding £1 as may be required in the event of the company being wound up.

3 TURNOVER

The turnover and surplus for the period analysed by class of activities were:

	<u>Turnover</u>		<u>Surplus/(Deficit)</u>	
	<u>1994</u>		<u>1994</u>	
	£	£	£	£
Counselling	27,432	-	(1,381)	(1,220)
Courses	19,446	-	2,934	-
	<u>£ 46,878</u>	<u>£ -</u>	<u>£ 1,553</u>	<u>£ (1,220)</u>

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NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31ST JULY 1995

4 TANGIBLE FIXED ASSETS

	<u>Total</u>	<u>Office</u>	<u>Leasehold</u>
	<u>£</u>	<u>Equipment</u>	<u>Improvements</u>
		<u>£</u>	<u>£</u>
Cost			
Additions during the period	2,154	1,851	303
Depreciation			
Charge for the period	871	669	202
At 31st July 1995	871	669	202
Net Book Value			
At 31st July 1995	£ 1,283	£ 1,182	£ 101

5 RESERVES

		<u>1994</u>
Income and Expenditure Account		
	£	£
At the beginning of the year	(1,220)	-
Transfer of surplus for the year	1,553	(1,220)
At the end of the year	£ 333	£ (1,220)