

Registered

Company No: 2757675

TUNBRIDGE WELLS COUNSELLING CENTRE

(A company limited by guarantee
and not having a share capital)

FINANCIAL STATEMENTS

31ST JULY 2001



NORMAN COX & ASHBY
Chartered Accountants and Registered Auditors
72 Grosvenor Road
Tunbridge Wells, Kent TN1 2AZ

TUNBRIDGE WELLS COUNSELLING CENTRE
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REPORT OF THE DIRECTORS

The directors present their report and audited financial statements for the year ended 31 July 2001.

PRINCIPAL ACTIVITIES

The principal activity of the company is that of counselling individuals experiencing emotional distress.

DIRECTORS AND THEIR INTERESTS

The directors who served during the year ended 31st July 2001 were:

Mrs J Beaumont
C Marshall
Mrs A Stokes
Mrs S M Barter (Appointed 26 April 2001)
Mrs P Tadmor (Resigned 30 November 2000)
D Weaver

DIRECTORS' RESPONSIBILITIES

Company law requires the directors to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the company and of the profit or loss of the company for that period. In preparing those financial statements, the directors are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the financial statements comply with the Companies Act 1985. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

AUDITORS

The auditors, Norman Cox & Ashby, are willing to be reappointed in accordance with section 385 of the Companies Act 1985.

This report has been prepared in accordance with the special provisions relating to small companies within Part VII of the Companies Act 1985.

St George's Centre
7 Chilston Road
Tunbridge Wells
Kent TN4 9LP

Date: 22/3/2002

By Order of the Board



A M FOSTER
Secretary

TUNBRIDGE WELLS COUNSELLING CENTRE
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AUDITORS' REPORT TO THE MEMBERS OF
TUNBRIDGE WELLS COUNSELLING CENTRE

We have audited the financial statements on pages 3 to 8 which have been prepared in accordance with the Financial Reporting Standard for Smaller Entities (effective March 2000), under the historical cost convention and the accounting policies set out in note 1 to the financial statements.

Respective responsibilities of the directors and auditors

As described in the Directors' Report the company's directors are responsible for the preparation of financial statements. It is our responsibility to form an independent opinion, based on our audit, on those statements and to report our opinion to you.


Basis of opinion

We conducted our audit in accordance with Auditing Standards issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the directors in the preparation of the financial statements, and of whether the accounting policies are appropriate to the company's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

Opinion

In our opinion the financial statements give a true and fair view of the state of affairs of the company as at 31 July 2001 and of its deficit for the year then ended and have been properly prepared in accordance with the provisions of the Companies Act 1985 applicable to small companies.


NORMAN COX & ASHBY ..
Chartered Accountants and Registered Auditors
Grosvenor Lodge
72 Grosvenor Road
Tunbridge Wells
Kent TN1 2AZ

Date: 25th March 2002.

TUNBRIDGE WELLS COUNSELLING CENTRE
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INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31ST JULY 2001

	Notes	2001 £	2000 £
TURNOVER	2	86,075	91,761
Distribution costs		(65,050)	(65,761)
Administrative expenses		(24,489)	(22,883)
OPERATING DEFICIT	3	(3,464)	3,117
Interest receivable		675	648
DEFICIT ON ORDINARY ACTIVITIES BEFORE TAXATION		(2,789)	3,765
Tax on loss on ordinary activities		-	-
DEFICIT FOR THE FINANCIAL YEAR	8	(2,789)	3,765

The notes on pages 6 to 8 form part of these financial statements.

TUNBRIDGE WELLS COUNSELLING CENTRE
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STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31ST JULY 2001

	2001		2000	
	Unrestricted Funds		Unrestricted Funds	
	£	£	£	£
INCOMING RESOURCES				
Income from trading activities				
within charity's objectives		82,949		82,935
Donations and grants		1,369		8,161
Investment income				
Bank deposit interest		675		648
Sundry income		1,757		665
TOTAL INCOMING RESOURCES		86,750		92,409
RESOURCES EXPENDED				
Direct charitable expenditure				
Staff costs	27,565		25,903	
Workshop fees	2,825		2,650	
Supervision costs	17,891		14,316	
Intake costs	1,067		1,117	
Counsellor costs	1,012		937	
Seminar tutor costs	9,545		16,547	
Essay marking	-		1,023	
Interview costs	180		125	
Training printing and stationery	861		196	
Westminster pastoral foundation				
capitation fees	735		1,120	
		61,681		63,934
Fund raising and publicity expenses				
Fund raising	245		45	
Advertising	3,124		1,782	
		3,369		1,827
Administration and management expenses				
Rent	15,838		15,645	
Telephone	597		832	
Repairs and replacements	138		19	
Printing, postage and stationery	1,075		1,660	
Accountancy and audit	2,207		1,069	
Legal and professional	176		60	
Bank charges	25		49	
Depreciation	361		481	
General expenses	4,072		3,068	
		24,489		22,883
TOTAL RESOURCES EXPENDED		89,539		88,644
NET OUTGOING RESOURCES				
FOR THE FINANCIAL YEAR		(2,789)		3,765
Balance brought forward at 1st August 2000		13,426		9,661
TOTAL FUNDS CARRIED FORWARD				
AT 31ST JULY 2001		10,637		13,426

TUNBRIDGE WELLS COUNSELLING CENTRE
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BALANCE SHEET AT 31ST JULY 2001

	Notes	£	2001 £	£	2000 £
FIXED ASSETS					
Tangible assets	4		1,083		1,444
CURRENT ASSETS					
Debtors	5	2,320		2,940	
Cash at bank and in hand		9,380		12,675	
			11,700		15,615
CREDITORS: Amounts falling due within one year					
	6	(2,146)		(3,633)	
NET CURRENT ASSETS			9,554		11,982
TOTAL ASSETS LESS CURRENT LIABILITIES			10,637		13,426
CAPITAL AND RESERVES					
Income and expenditure account	8		10,637		13,426
			10,637		13,426

These financial statements have been prepared in accordance with the special provisions relating to small companies within Part VII of the Companies Act 1985 and the Financial Reporting Standard for Smaller Entities (effective March 2000).

The financial statements were approved
 by the board on 22/3/2002
 and signed on its behalf by

J BEAUMONT *[Signature]*
 C MARSHALL *[Signature]*) Directors

The notes on pages 6 to 8 form part of these financial statements.

TUNBRIDGE WELLS COUNSELLING CENTRE
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NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST JULY 2001

1 ACCOUNTING POLICIES

1.1 BASIS OF ACCOUNTING

The financial statements have been prepared under the historical cost convention, in accordance with the Financial Reporting Standard for Smaller Entities (effective March 2000) and Statements of Recommended Practice Accounting by Charities.

1.2 INCOME

Income is accounted for when received with the exception of fees for counselling and fees for courses which are accounted for when due.

1.3 DEPRECIATION

Depreciation is provided using the rates to reduce by annual instalments the cost, less estimated residual value, of the tangible assets over their estimated useful lives:-

Office Equipment	25% per annum on net book value
Leasehold Improvements	Equally over the remaining period of the lease

2 TURNOVER

The turnover for the year analysed by class of activities were:

	2001 %	2000 %
Counselling	69.7	57.8
Courses	30.3	42.2
	<u>100.0</u>	<u>100.0</u>

3 OPERATING DEFICIT

	2001 £	2000 £
The operating deficit is stated after charging:		
Depreciation	361	481
Auditors' remuneration	881	700
	<u>1242</u>	<u>1181</u>

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NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST JULY 2001

4 TANGIBLE ASSETS

	Leasehold improvements £	Office equipment £	Total £
Cost			
At 1 August 2000 and at 31 July 2001	303	5,006	5,309
Depreciation			
At 1 August 2000	302	3,563	3,865
Charge for year	-	361	361
At 31 July 2001	302	3,924	4,226
Net book value			
At 31 July 2001	1	1,082	1,083
At 31 July 2000	1	1,443	1,444

5 DEBTORS

	2001 £	2000 £
Other debtors	2,320	2,940
	2,320	2,940

**6 CREDITORS: AMOUNTS FALLING DUE
WITHIN ONE YEAR**

	2001 £	2000 £
Bank	-	725
Taxes and social security costs	560	472
Other creditors	1,586	2,436
	2,146	3,633

7 SHARE CAPITAL

The company is limited by guarantee and has no share capital.

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NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST JULY 2001

8 INCOME AND EXPENDITURE ACCOUNT

	2001 £	2000 £
Retained surplus at 1 August 2000	13,426	9,661
Deficit for the financial year (2000:Surplus)	(2,789)	3,765
	<hr/>	<hr/>
Retained surplus at 31 July 2001	<u>10,637</u>	<u>13,426</u>

9 LIABILITY OF MEMBERS

At 31 July 2001 there were five (2000:five) members each of whom is liable for such sum not exceeding £1 as may be required in the event of the company being wound up.