Abbreviated accounts

for the year ended 31 December 2011

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## Chartered Accountants' report to the Board of Directors on the unaudited financial statements of Technovation (Conference Production Management) Limited

In accordance with our engagement letter, and in order to assist you to fulfil your duties under the Companies Act 2006, we have compiled the financial statements of the company which comprise the Balance Sheet and the related notes from the accounting records and information and explanations you have given to us

This report is made to the company's board of directors in accordance with the terms of our engagement. Our work has been undertaken so that we might compile the financial statements that we have been engaged to compile, report to the company's board of directors that we have done so and state those matters that we have agreed to state to them in this report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and the company's board of directors, as a body, for our work or for this report

We have carried out this engagement in accordance with technical guidance issued by the Institute of Chartered Accountants in England & Wales and have complied with the ethical guidance laid down by the Institute relating to members undertaking the compilation of financial statements

You have acknowledged on the balance sheet for the year ended 31 December 2011 your duty to ensure that the company has kept proper accounting records and to prepare financial statements that give a true and fair view under the Companies Act 2006 You consider that the company is exempt from the statutory requirement for an audit for the year

We have not been instructed to carry out an audit of the financial statements. For this reason, we have not verified the accuracy or completeness of the accounting records or information and explanations you have given to us and we do not, therefore, express any opinion on the financial statements

Daniel Howard 3 March 2012

David Howard Chartered Accountants and Registered Auditor 1 Park Road Hampton Wick Kingston Upon Thames Surrey KT1 4AS

# Abbreviated balance sheet as at 31 December 2011

	2011		2010		
	Notes	£	£	£	£
Fixed assets					
Tangible assets	2		10,807		18,656
Current assets					
Debtors		306,976		213,626	
Cash at bank and in hand		3		2,045	
		306,979		215,671	
Creditors: amounts falling					
due within one year		(283,963)		(209,047)	
Net current assets			23,016		6,624
Total assets less current					
liabilities			33,823		25,280
					********
Net assets			33,823		25,280
Capital and reserves					
Called up share capital	3		25,100		25,100
Profit and loss account			8,723		180
Shareholders' funds			33,823		25,280

The directors' statements required by Sections 475(2) and (3) are shown on the following page which forms part of this Balance Sheet

#### Abbreviated balance sheet (continued)

## Directors' statements required by Sections 475(2) and (3) for the year ended 31 December 2011

In approving these abbreviated accounts as directors of the company we hereby confirm

- (a) that for the year stated above the company was entitled to the exemption conferred by Section 477 of the Companies Act 2006,
- (b) that no notice has been deposited at the registered office of the company pursuant to Section 476 requesting that an audit be conducted for the year ended 31 December 2011, and
- (c) that we acknowledge our responsibilities for
  - (1) ensuring that the company keeps accounting records which comply with Section 386, and
  - (2) preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its profit or loss for the year then ended in accordance with the requirements of Section 393 and which otherwise comply with the provisions of the Companies Act 2006 relating to financial statements, so far as applicable to the company

These abbreviated accounts have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies

The abbreviated accounts were approved by the Board and signed on its behalf by

I C Harvey-Piper Director

Date:

Registration number 2750591

The notes on pages 4 to 5 form an integral part of these financial statements.

## Notes to the abbreviated financial statements for the year ended 31 December 2011

#### 1. Accounting policies

#### 1.1. Accounting convention

The accounts are prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008)

#### 1.2. Turnover

Turnover represents the total invoice value, excluding value added tax, of sales made during the year

#### 1.3. Tangible fixed assets and depreciation

Depreciation is provided at rates calculated to write off the cost less residual value of each asset over its expected useful life, as follows

Fixtures, fittings

and equipment

Straight Line over 5 years

Motor vehicles

Straight Line over 5 years

#### 1.4. Leasing and hire purchase commitments

Assets obtained under hire purchase contracts and finance leases are capitalised as tangible assets and depreciated over the shorter of the lease term and their useful lives. Obligations under such agreements are included in creditors net of the finance charge allocated to future periods. The finance element of the rental payment is charged to the profit and loss account so as to produce constant periodic rates of charge on the net obligations outstanding in each period.

Rentals payable under operating leases are charged against income on a straight line basis over the lease term

#### 1.5. Financial instruments

Financial instruments are classified and accounted for, according to the substance of contractual arrangement, as either financial assets, financial liabilities or equity instruments, as defined in FRS 25, Financial Instruments Disclosure and Presentation An equity instrument is any contract that evidences a residual interest in the assets of the company after deducting all of its liabilities

# Notes to the abbreviated financial statements for the year ended 31 December 2011

continued

2.	Fixed assets		Tangible fixed assets £
	Cost At 1 January 2011 Additions		65,419 4,151
	At 31 December 2011		69,570
	Depreciation At 1 January 2011 Charge for year		46,763 12,000
	At 31 December 2011		58,763
	Net book values At 31 December 2011		10,807
	At 31 December 2010		18,656
3.	Share capital	2011 £	2010 £
	Authorised		
	150,000 Ordinary shares of 1 each	150,000 =======	150,000
	Allotted, called up and fully paid 25,100 Ordinary shares of 1 each	25,100	25,100
	Equity Shares		
	25,100 Ordinary shares of 1 each	<u>25,100</u>	<u>25,100</u>

#### 4. Transactions with directors

## Advances to directors

The following directors had interest free loans during the year. The movements on these loans are as follows

	Amount	Amount owing	
	2011	2010	in year
	£	£	£
I C Harvey-Piper	171,028	158,079	171,028