

**PIP LIFT SERVICE LIMITED**  
**FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31ST DECEMBER, 1997**

**ANNUAL RETURN COPY**

**SEARLE HASAN FREED & COMPANY**  
**ACCOUNTANTS**  
**4 CAMBRIDGE HOUSE, CAMBRIDGE ROAD**  
**BARKING, ESSEX IG11 8NR**



PIP LIFT SERVICE LIMITED  
ANNUAL REPORT AND FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31ST DECEMBER, 1997

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The following pages do not form part of  
the statutory financial statements

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**PIP LIFT SERVICE LIMITED**

**DIRECTORS:**

P. MASTERSON  
L.P. PALMER

**SECRETARY:**

L.P. PALMER

**REGISTERED OFFICE:**

4 CAMBRIDGE HOUSE  
CAMBRIDGE ROAD  
BARKING  
ESSEX IG11 8NR

**REGISTERED NUMBER:**

2746163

**AUDITORS:**

BURNEY & CO.  
CHARTERED ACCOUNTANTS  
& REGISTERED AUDITORS  
18 CLARENCE ROAD  
LONDON  
N 22 4PL

**ACCOUNTANTS:**

SEARLE HASAN FREED & CO  
4 CAMBRIDGE HOUSE  
CAMBRIDGE ROAD  
BARKING  
ESSEX IG11 8NR

**PIP LIFT SERVICE LIMITED**  
**REPORT OF THE DIRECTORS**

The directors present their annual report with the financial statements of the company for the year ended 31st December 1997.

**PRINCIPAL ACTIVITY**

The principal activity of the company in the period under review was that of the lift repairs and maintenance contractors.

**DIRECTOR**

The director in office during the year and his beneficial interest in the company's issued share capital was as follows:

<u>Name</u>	<u>Class of Capital</u>	<u>31.12.1997</u>	<u>01.01.1997</u>
P. Masterson	Ordinary £1	250	250

**BUSINESS AND RESULTS**

The results for the year under review show a net profit, before taxation of £45,704 (1996: profit £31,782). The company expects to do well and continue to make profits during the years ahead.

**PROPOSED DIVIDENDS**

The directors recommend that no dividend be paid this year and the accumulated profit amounting to £ 57,339 be carried forward. (1996: Profit £23,875 )

**STATEMENTS OF DIRECTORS' RESPONSIBILITIES**

Company law requires the directors to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the company and of the profit and loss of the company for that period. In preparing those financial statements, the directors' are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- follow applicable accounting standards;
- prepare the financial statements on the going concern basis.

The directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the financial statements comply with the Companies Act 1985. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

## POLITICAL AND CHARITABLE CONTRIBUTIONS

During the period the company did not contribute to any political or charitable organisations.

## AUDITORS

The auditors, BURNEY & CO. Chartered Accountants, will be proposed for reappointment in accordance with section 385 of the Companies Act 1985.

In preparing the above report, the Director has taken advantage of special exemptions applicable to small companies conferred by Part II of Schedule 8 to the Companies Act 1985.

 ON BEHALF OF THE BOARD OF DIRECTORS

..... (L.P. PALMER) Secretary

Approved by the Board on: 29<sup>th</sup> June 1998

AUDITORS' REPORT TO THE SHAREHOLDERS OF  
PIP LIFT SERVICE LIMITED

We have audited the financial statements on pages 5 to 12 which have been prepared in accordance with the accounting policies set out on pages 8 & 9.

**RESPECTIVE RESPONSIBILITIES OF DIRECTORS AND AUDITORS**

As described on page 2 the company's directors are responsible for the preparation of financial statements. It is our responsibility to form an independent opinion, based on our audit, on those statements and to report our opinion to you.

**BASIS OF OPINION**

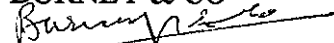
We conducted our audit in accordance with Auditing Standards issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the directors in the preparation of the financial statements and of whether the accounting policies are appropriate to the company's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

**OPINION**

In our opinion the financial statements give a true and fair view of the state of the company's affairs as at 31 December 1997 and of its profit for the year then ended and have been properly prepared in accordance with the provisions of the Companies Act 1985 applicable to small companies.

BURNEY & CO



Chartered Accountants and  
Registered Auditors

Dated: 1<sup>st</sup> July 1998

18, CLarence Road  
London N22 4PL

**PIP LIFT SERVICE LIMITED**  
**PROFIT AND LOSS ACCOUNT**  
**FOR THE YEAR ENDED 31ST DECEMBER, 1997**

	<u>Notes</u>	<u>1997</u> £	<u>1996</u> £
Turnover	1(c) & 2	890,788	751,700
Cost of Sales		(640,191)	(563,867)
Gross Profit		<u>250,597</u>	<u>187,833</u>
Administrative Expenses		<u>(205,234)</u>	<u>(154,984)</u>
Operating Profit/(Loss)	3	45,363	32,849
Profit/(Loss) on disposal of fixed assets		(63)	-
Interest Payable	4	(1,902)	(3,198)
Interest Receivable		2,306	2,131
Profit/(Loss) on ordinary activities before taxation		<u>45,704</u>	<u>31,782</u>
Taxation	5	(12,240)	(7,551)
Profit/(Loss) for the financial year after taxation		<u>33,464</u>	<u>24,231</u>
Dividends (Proposed)	6	-	-
Retained Profit/(Loss) for the financial year		<u>33,464</u>	<u>24,231</u>
Profit/(Loss) brought forward at 1 January 1997		23,875	(356)
Profit/(Loss) carried forward at 31 December 1997		<u>£ 57,339</u>	<u>23,875</u>

**CONTINUING OPERATIONS**

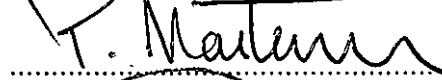
None of the company's activities were acquired or discontinued during the above two financial years.

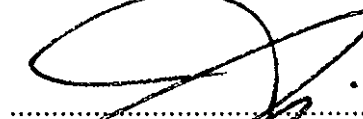
**PIP LIFT SERVICE LIMITED**  
**BALANCE SHEET**  
**AS AT 31ST DECEMBER 1997**

	Notes	<u>1997</u> £	<u>1996</u> £
<b>FIXED ASSETS</b>			
Tangible Assets	7	52,910	47,760
		<u>52,910</u>	<u>47,760</u>
<b>CURRENT ASSETS</b>			
Stock		10,193	12,037
Debtors	8	155,632	120,125
Cash at Bank and in Hand		27,687	30,800
		<u>193,512</u>	<u>162,962</u>
<b>CURRENT LIABILITIES</b>			
Creditors (amounts falling due within one year)	9	(188,083)	(184,444)
<b>NET CURRENT ASSETS</b>		<u>5,429</u>	<u>(21,482)</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		58,339	26,278
✓ Creditors (amounts falling due after more than one year)	10	-	(1,403)
		<u>£ 58,339</u>	<u>£24,875</u>
		=====	=====
<b>CAPITAL AND RESERVES</b>			
Called up Share Capital	11	1,000	1000
Profit and Loss Account		57,339	23,875
<b>SHARE HOLDERS' FUNDS</b>	12	<u>£ 58,339</u>	<u>£ 24,875</u>
(Including non-equity interests)		=====	=====

The directors have taken advantage of special exemptions conferred by Part 1 of Schedule 8 to the Companies Act 1985 applicable to small companies in the preparation of the accounts and have done so on the grounds that, in their opinion, the company qualifies as a small company.

ON BEHALF OF THE BOARD OF DIRECTORS

 P. MASTERSON (Director)

 L.P. PALMER (Director)

Approved by the board on : 29<sup>th</sup> June 1998



**PIP LIFT SERVICE LIMITED**  
**STATEMENT OF TOTAL RECOGNISED GAINS AND LOSSES**  
**FOR THE YEAR ENDED 31ST DECEMBER 1997**

	<u>1997</u>	<u>1996</u>
	£	£
Profit / (Loss) for the financial year after taxation	33,464	24,231
 Total Recognised Gains/ (Losses) relating to the year	 <u>£ 33,464</u> =====	 <u>24,231</u> =====

The notes on pages 8 to 12 form part of these financial statements

# PIP LIFT SERVICE LIMITED

## NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31ST DECEMBER 1997

### 1. ACCOUNTING POLICIES

#### (a) BASIS OF ACCOUNTING

The accounts have been prepared under the historical cost convention.

#### (b) CASH FLOW

The accounts do not include a cash flow statement because the company, as a small reporting entity, is exempt from the requirement to prepare such a statement under Financial Reporting Standard 1 'Cash flow Statements'

#### (c) TURNOVER

Turnover represents net invoiced sales of goods and services, excluding VAT.

#### (d) TANGIBLE FIXED ASSETS

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life:

Computer Equipment	25%	on	reducing	balance
Motor vehicles	25%	"	"	"
Office Equipment	25%	"	"	"

#### (e) STOCKS

Stocks and work in progress are valued at the lower of cost and net realisable value, after making due allowance for obsolete and slow moving items. Cost includes all direct expenditure and an appropriate proportion of fixed and variable overheads.

#### (f) DEFERRED TAXATION

Provision is made at current rate for taxation deferred in respect of all material timing differences except to the extent that in the opinion of the directors, there is reasonable probability that the liability will not arise in the foreseeable future

**PIP LIFT SERVICE LIMITED**  
**NOTES TO THE ACCOUNTS - 31<sup>ST</sup> DECEMBER 1997 (Cont.)**

**(g) LEASED ASSETS**

Rentals applicable to operating leases where substantially all of the benefits and risks of the ownership remain with the lessor are charged against profit as incurred.

Assets held under finance leases and hire purchase contracts are capitalised and depreciated over their useful lives. The corresponding lease or hire purchase obligation is treated in the balance sheet as a liability. The interest element of rental obligations is charged to profit and loss account over the period of the lease at a constant proportion of the outstanding balance of capital repayments.

**2. TURNOVER**

Turnover and profit before taxation are attributable to the principal activity of the company.

**3. OPERATING PROFIT**

The operating profit (1996: Profit) is stated after charging:

	<u>1997</u>	<u>1996</u>
	£	£
Depreciation of tangible fixed asset	17,636	8,456
Loss on Disposal of F/Assets	63	-
Operating lease charge	5,329	4,902
Auditors remuneration	300	300
	<u>          </u>	<u>          </u>
Directors' emoluments - For services as directors	60,344	48,822
	<u>          </u>	<u>          </u>

**4. INTEREST PAYABLE**

Debenture Interest	1,054	2,350
H.P. Interest	848	848
	<u>£1,902</u>	<u>£3,198</u>

**5. TAXATION**

The UK Corporation Tax charge on the profit on ordinary activities based on the adjusted profit of the year @ 23 %  
(1996 : 24 %)

	£12,162	£7,551
Underprovision of CT Y/E 31/12/96	78	-
	<u>£12,240</u>	<u>£7,551</u>

**PIP LIFT SERVICE LIMITED**  
**NOTES TO THE ACCOUNTS - 31ST DECEMBER 1997 (Cont.)**

**6. DIVIDENDS**

	<u>1997</u>	<u>1996</u>
Dividend on ordinary shares - proposed	£ NIL	£ NIL
	=====	=====

**7. TANGIBLE FIXED ASSETS**

	<u>Motor Vehicles</u> £	<u>Computer Equipment</u> £	<u>Office Equipment</u> £	<u>Total</u> £
<u>Cost or valuation</u>				
At 1 Jan. 1997	65,925	3,474	865	70,264
Additions	26,829	1,685	285	28,799
Disposals	(14,775)	-	-	(14,775)
At 31st Dec 1997	<u>77,979</u>	<u>5,159</u>	<u>1,150</u>	<u>84,288</u>
<u>Depreciation</u>				
At 1 Jan. 1997	20,571	1,388	549	22,504
on disposals	(8,762)	-	-	(8,762)
charge for year	16,542	943	151	17,636
At 31st Dec. 1997	<u>28,351</u>	<u>2,331</u>	<u>696</u>	<u>31,378</u>
Net book value				
At 31st Dec. 1997	<u>£ 49,628</u>	<u>£ 2,828</u>	<u>£ 454</u>	<u>£ 52,910</u>
At 31st Dec 1996	<u>£ 45,354</u>	<u>£ 2,086</u>	<u>£ 320</u>	<u>£ 47,760</u>

The net book value of motor vehicles includes £6,866 (1996: £9,154) in respect of assets held under finance leases. The amount of depreciation in respect of such assets amounted to £2,288 for the year ( 1996: £3,051)

**PIP LIFT SERVICE LIMITED**  
**NOTES TO THE ACCOUNTS - 31 ST DEC 1997 (Cont.)**

**8. DEBTORS**

	<u>1997</u>	<u>1996</u>
Trade debtors	152,091	117,287
Other debtors	-	-
Prepayments	3,541	2,838
	<u>£ 155,632</u>	<u>£ 120,125</u>

**9. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	<u>1997</u>	<u>1996</u>
Obligations under finance leases	2,319	5,869
Debentures Payable PIP Electrics Ltd	-	20,000
Inter- Company Payable - PIP Electrics Ltd	280	4,675
	<u>2,599</u>	<u>30,544</u>
Debt due within one year	132,259	101,465
Trade Creditors	22,225	31,486
Other Creditors	18,838	13,398
Taxation and Social Security	12,162	7,551
Corporation Tax	<u>£ 188,083</u>	<u>£184,444</u>

**10. CREDITORS:**

**AMOUNTS FALLING DUE AFTER MORE THAN ONE YEAR**

	<u>1997</u>	<u>1996</u>
Obligations under finance leases	-	1,403
Debentures - PIP Electrics Ltd	-	-
	<u>-</u>	<u>1,403</u>
Debt due after more than one year	-	-
Other Creditors	<u>£ Nil</u>	<u>£ 1,403</u>
	<u>£ Nil</u>	<u>£ 1,403</u>
Debt due after more than one year	-	1,403
- repayable between 1-2 years	-	-
- repayable between 2-5 years	<u>£ Nil</u>	<u>£ 1,403</u>

**PIP LIFT SERVICE LIMITED**  
**NOTES TO THE ACCOUNTS - 31ST DEC 1997 (Cont.)**

**11. CALLED UP SHARE CAPITAL**

	<u>1997</u>	<u>1996</u>
Authorised 50,000 Ordinary shares of £1 each	<u>£ 50,000</u>	<u>£ 50,000</u>
Allotted, called up & fully paid 1000 Ordinary shares of £1 each	<u>£ 1,000</u>	<u>£ 1,000</u>

**12. SHAREHOLDERS' FUNDS**

(a) Analysis of shareholders' funds		
Non-Equity	-	-
Equity	58,339	24,875
	<u>£ 58,339</u>	<u>£ 24,875</u>
(b) Reconciliation of movements on shareholders' funds		
Profit/(Loss) for the financial year after taxation	33,464	24,231
Dividends	-	-
	<u>33,464</u>	<u>24,231</u>
New Share Capital Subscribed	-	900
	<u>33,464</u>	<u>25,131</u>
Opening shareholders' funds at 1 January 1997	24,875	( 256)
Closing shareholders' funds at 31 December 1997	<u>£ 58,339</u>	<u>£ 24,875</u>

**13. CONTINGENT LIABILITY**      None

**14. COMMITMENTS**

CAPITAL COMMITMENTS

At 31st December 1997 capital expenditure commitments were None.

LEASE COMMITMENTS - OPERATING LEASES

At 31st Dec 1997, the company had annual commitments of £5,688 (1996: £6,079) under non - cancellable operating lease which expires within two to five years.

**15. TRANSACTIONS WITH DIRECTORS**      -      None

**16. POST - BALANCE SHEET EVENTS**      -      None