

Registered number
02740037

Holborough Heights Management Company Limited

Directors' Report and Unaudited Financial Statements

31 December 2011

Holborough Heights Management Company Limited
Report and accounts
Contents

	Page
Company information	1
Directors' report	2
Income and expenditure account	3
Balance sheet	4
Notes to the accounts	5

Holborough Heights Management Company Limited

Company Information

Directors

C V Naylor

A Waygood

Secretary

Caxtons Commercial Limited

Registered office

49/50 Windmill Street

Gravesend

Kent

DA12 1BG

Registered number

02740037

Holborough Heights Management Company Limited

Registered number:

02740037

Directors' Report

The directors present their report and accounts for the year ended 31 December 2011.

Principal activity

The company's principal activity during the year continued to be the management and administration of the property known as Holborough Heights, Holborough Road, Snodland, Kent

Directors

The following persons served as directors during the year:

C V Naylor

A Waygood

Small company provisions

This report has been prepared in accordance with the provisions in Part 15 of the Companies Act 2006 applicable to companies subject to the small companies regime.

This report was approved by the board on 24 September 2012 and signed on its behalf.

C V Naylor

Director

Holborough Heights Management Company Limited
Income and Expenditure Account
for the year ended 31 December 2011

	2011	2010
	£	£
Income	-	488
Administrative expenses	-	(488)
Operating surplus	<u>-</u>	<u>-</u>
Taxation	-	-
Surplus for the financial year	<u>-</u>	<u>-</u>

During the year ended 31 December 2011 the company has no income or expenditure in its own right. All transactions in the year relate to maintenance of the common parts of the property in accordance with the lease. Income and expenditure arising from these transactions is shown in separate service charge accounts for the property that do not form part of the annual accounts of the company and are not filed at Companies House. All service charge monies received from the residents are held on trust for the residents.

Certain items of expenditure were paid on behalf of the company by the service charge fund.

Holborough Heights Management Company Limited**Registered number:** 02740037**Balance Sheet****as at 31 December 2011**

	Notes	2011 £	2010 £
Current assets			
Debtors	2	80	200
Creditors: amounts falling due within one year	3	-	(120)
Net current assets		<u>80</u>	<u>80</u>
Net assets		<u>80</u>	<u>80</u>
Capital and reserves			
Called up share capital	4	80	80
Capital redemption reserve	5	10	10
Profit and loss account	6	(10)	(10)
Members' funds		<u>80</u>	<u>80</u>

The directors are satisfied that the company is entitled to exemption from the requirement to obtain an audit under section 477 of the Companies Act 2006.

Members have not required the company to obtain an audit in accordance with section 476 of the Act.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of accounts.

The accounts have been prepared in accordance with the provisions in Part 15 of the Companies Act 2006 applicable to companies subject to the small companies regime.

C V Naylor

Director

Approved by the board and authorised for issue on 24 September 2012

Holborough Heights Management Company Limited

Notes to the Accounts

for the year ended 31 December 2011

1 Accounting policies

Basis of preparation

The accounts have been prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008).

Income

Income represents charges for administering the property known as Holborough Heights, Holborough Road, Snodland, Kent. No VAT is due thereon.

2 Debtors	2011	2010
	£	£

Amounts owed by Holborough Heights service charge fund	80	200
	<hr/>	<hr/>

3 Creditors: amounts falling due within one year	2011	2010
	£	£

Other creditors	-	120
	<hr/>	<hr/>

4 Share capital	Nominal	2011	2011	2010
	value	Number	£	£

Allotted, called up and fully paid:

Ordinary 'A' shares	£5 each	16	80	80
			<hr/>	<hr/>

5 Capital redemption reserve	2011	2010
	£	£

At 1 January 2011	10	10
-------------------	----	----

At 31 December 2011	10	10
	<hr/>	<hr/>

6 Profit and loss account	2011	2010
	£	£

At 1 January 2011	(10)	(10)
-------------------	------	------

At 31 December 2011	(10)	(10)
	<hr/>	<hr/>

This document was delivered using electronic communications and authenticated in accordance with the registrar's rules relating to electronic form, authentication and manner of delivery under section 1072 of the Companies Act 2006.