



**Companies Act 2006
Written Resolution**

Company number: 02739706
Company name: Oil Firing Technical Association Limited

On the 28th day of June 2023 the following written resolution was agreed and passed by members at the association's annual general meeting.

To change the Articles of Association in the following areas:

- 1) Clarity on circumstances causing a member to cease being a member. Additional text added to Article 7 –


"or the Company ceases to pay, when due, the required membership fee."
- 2) Avoidance of the same people on committees and board. Additional text added to Article 33 –

"Upon being appointed as a Director, except for an elected committee chairperson, sector representatives will resign their position on committees."
- 3) Phraseology used within the Articles of Association, to include –
 - Gender neutrality

"Chairman" changed to "Chairperson" and terms such as "his/he" changed for "their/they" throughout.
 - Regularise the use of term Council/Committee

Reference to "Members Services Council" changed to "Members Services Committee" throughout, which aligns to references to the functioning of committees within the association.
- 4) Update to reflect modern ways of communicating. Article 44 updated to include video conferencing –

"Meetings of the Board may be conducted by video conference or by telephone facility by which all persons participating in the call can hear every other person participating in the call."
- 5) Typographical errors amended and layout formatted.



20/09/2023

Paul Rose
Chief Executive Officer and Company Secretary