

# ARTHUR ANDERSEN

## Business Space Services Limited

Accounts 31 March 1997  
together with directors' and auditors' reports

Registered number: 2734911



## Directors' report

The directors present their annual report on the affairs of the company, together with the accounts and auditors' report, for the year ended 31 March 1997.

### Principal activity and business review.

The principal activity of the company continues to be that of a holding company.

### Results and dividends

The company has not carried out any activities during the year. The directors do not recommend the payment of a dividend.

### Directors and their interests

The directors who served during the year were as follows:

G. Jackson  
N.M. Ankers  
F.J.C. Pole

The directors are also directors of Hampton Trust PLC, the ultimate parent company, and their interests in the shares of that company are disclosed in its accounts.

The directors do not have any other interests required to be disclosed under Schedule 7 of the Companies Act 1985.

### Directors' responsibilities

Company law requires the directors to prepare financial statements for each financial period which give a true and fair view of the state of affairs of the company and of the profit or loss of the company for that period. In preparing those financial statements, the directors are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

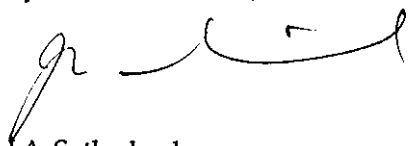
The directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the financial statements comply with the Companies Act 1985. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

## Directors' report (continued)

### Auditors

Ernst and Young resigned as auditors during the year and the directors appointed Arthur Andersen to fill a casual vacancy. The directors will place a resolution before the annual general meeting to reappoint Arthur Andersen as auditors for the ensuing year.

By order of the Board,



J.A. Sutherland  
Secretary

Hampton House  
20 Albert Embankment  
London  
SE1 7TJ

19 December 1997

## Auditors' report

Manchester

### To the Shareholders of Business Space Services Limited:

We have audited the accounts on pages 4 to 6 which have been prepared under the historical cost convention and on the basis of the accounting policies set out on page 5.

### Respective responsibilities of directors and auditors

As described on page 1 the company's directors are responsible for the preparation of the accounts. It is our responsibility to form an independent opinion, based on our audit, on those accounts and to report our opinion to you.


### Basis of opinion

We conducted our audit in accordance with Auditing Standards issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the accounts. It also includes an assessment of the significant estimates and judgements made by the directors in the preparation of the accounts and of whether the accounting policies are appropriate to the company's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the accounts are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the accounts.

### Opinion

In our opinion the accounts give a true and fair view of the company's state of affairs at 31 March 1997 and have been properly prepared in accordance with the Companies Act 1985.



Arthur Andersen

Chartered Accountants and Registered Auditors

Bank House  
9 Charlotte Street  
Manchester  
M1 4EU

19 December 1997

## Balance sheet

31 March 1997

	Notes	1997 £	1996 £
<b>Fixed assets</b>			
Investments	2	<u>202</u>	<u>202</u>
<b>Current assets</b>			
Debtors	3	3	3
Creditors: Amounts falling due within one year	4	<u>(105)</u>	<u>(105)</u>
<b>Net current liabilities</b>		<u>(102)</u>	<u>(102)</u>
<b>Net assets</b>		<u>100</u>	<u>100</u>
<b>Capital and reserves</b>			
Called-up share capital		<u>100</u>	<u>100</u>

Signed on behalf of the Board

  
N.M. Ankers Director

19 December 1997

The accompanying notes are an integral part of this balance sheet.

# Notes to accounts

31 March 1997

## 1 Accounting policies

A summary of the principal accounting policies, all of which have been applied consistently throughout the current year and the preceding year, is set out below.

### a) Basis of accounting

The accounts are prepared under the historical cost convention and in accordance with applicable accounting standards.

The accounts include prior year comparatives audited by a firm of accountants other than Arthur Andersen. An unqualified opinion was issued on those accounts.

### b) Fixed asset investments

Fixed asset investments are stated at cost less provision for permanent diminution in value.

## 2 Fixed asset investments

	1997 £	1996 £
Investment in Business Space Services (Manchester) Limited	100	100
Investment in Business Space Services (Swindon) Limited	100	100
Investment in Business Space Services (Plymouth) Limited	2	2
	<u>202</u>	<u>202</u>

All of the above companies are wholly-owned, incorporated and operate principally in England and are engaged in the holding of land and buildings as investment and trading properties. The results of the subsidiary undertakings are not consolidated, as Business Space Services Limited is a wholly-owned subsidiary undertaking of another body incorporated in the United Kingdom.

## 3 Debtors

	1997 £	1996 £
Amounts due from group companies	<u>3</u>	<u>3</u>

## 4 Creditors: Amounts falling due within one year

	1997 £	1996 £
Bank loans and overdrafts	<u>105</u>	<u>105</u>

The bank loan is secured by a fixed and floating charge over the assets of the business.

## Notes to accounts (continued)

### 5 Called-up share capital

	1997	1996
	£	£
<i>Authorised, allotted, called-up and fully-paid</i>		
100 ordinary shares of £1 each	<u>100</u>	<u>100</u>

### 6 Contingent liabilities

The company has guaranteed certain of the bank borrowings of other group undertakings, the balance of which at 31 March 1997 amounted to £5,730,616 (1996 - £5,730,616).

### 7 Cash flow statement

No cash flow statement has been prepared as the accounts for Hampton Trust PLC, the ultimate parent company, include a consolidated cash flow statement prepared in accordance with Financial Reporting Standard No. 1.

### 8 Ultimate parent company

The company's ultimate parent company is Hampton Trust PLC, a company incorporated in the United Kingdom and registered in England and Wales. The largest and smallest group in which the accounts of the company are consolidated is that headed by Hampton Trust PLC. Accounts of this group can be obtained from Hampton House, 20 Albert Embankment, London SE1 7TJ.