

Registration number 02725336

# ISO Chartered Secretaries Limited

Unaudited Abbreviated Accounts

for the Year Ended 31 December 2011

SATURDAY



\*A1IHP5L\*

A30

29/09/2012

#380

COMPANIES HOUSE

Manson Boxa Limited  
Chartered Accountants  
Arcade Chambers  
8 Kings Road  
Clifton  
Bristol  
BS8 4AB

**ISO Chartered Secretaries Limited**  
**Contents**

Accountants' Report .....	1
Abbreviated Balance Sheet .....	2
Notes to the Abbreviated Accounts .....	3

The following reproduces the text of the accountants' report in respect of the company's annual financial statements, from which the abbreviated accounts (set out on pages 2 to 3) have been prepared

**Chartered Accountants' Report to the Director on the Preparation of the Unaudited  
Statutory Accounts of  
ISO Chartered Secretaries Limited  
for the Year Ended 31 December 2011**

In order to assist you to fulfil your duties under the Companies Act 2006, we have prepared for your approval the accounts of ISO Chartered Secretaries Limited for the year ended 31 December 2011 set out on pages from the company's accounting records and from information and explanations you have given us

As a practising member firm of the Institute of Chartered Accountants in England and Wales (ICAEW), we are subject to its ethical and other professional requirements which are detailed at [icaew.com/membershandbook](http://icaew.com/membershandbook)

This report is made solely to the Board of Directors of ISO Chartered Secretaries Limited, as a body, in accordance with the terms of our engagement letter. Our work has been undertaken solely to prepare for your approval the accounts of ISO Chartered Secretaries Limited and state those matters that we have agreed to state to them, as a body, in this report in accordance with AAF 2/10 as detailed at [icaew.com/compilation](http://icaew.com/compilation). To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than ISO Chartered Secretaries Limited and its Board of Directors as a body for our work or for this report.

It is your duty to ensure that ISO Chartered Secretaries Limited has kept adequate accounting records and to prepare statutory accounts that give a true and fair view of the assets, liabilities, financial position and loss of ISO Chartered Secretaries Limited. You consider that ISO Chartered Secretaries Limited is exempt from the statutory audit requirement for the year.

We have not been instructed to carry out an audit or a review of the accounts of ISO Chartered Secretaries Limited. For this reason, we have not verified the accuracy or completeness of the accounting records or information and explanations you have given to us and we do not, therefore, express any opinion on the statutory accounts.



Manson Boxa Limited  
Chartered Accountants  
Arcade Chambers  
8 Kings Road  
Clifton  
Bristol  
BS8 4AB  
Date 28-9-12

**ISO Chartered Secretaries Limited**  
**(Registration number: 02725336)**  
**Abbreviated Balance Sheet at 31 December 2011**

	Note	2011 £
<b>Current assets</b>		
Debtors	2	2,580
Cash at bank and in hand		<u>3,829</u>
		6,409
Creditors Amounts falling due within one year		<u>(6,864)</u>
Net liabilities		<u><u>(455)</u></u>
<b>Capital and reserves</b>		
Called up share capital	3	2
Profit and loss account		<u>(457)</u>
Shareholders' deficit		<u><u>(455)</u></u>


For the year ending 31 December 2011 the company was entitled to exemption under section 477 of the Companies Act 2006 relating to small companies

The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006

The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime

Approved by the director on 28 SEP 2012 .

  
Mr PJ Moores  
Director

## ISO Chartered Secretaries Limited

### Notes to the Abbreviated Accounts for the Year Ended 31 December 2011

#### 1 Accounting policies

##### Basis of preparation

The full financial statements, from which these abbreviated accounts have been extracted, have been prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008)

##### Turnover

Turnover represents amounts chargeable, net of value added tax, in respect of the sale of goods and services to customers

##### Financial instruments

Financial instruments are classified and accounted for, according to the substance of the contractual arrangement, as financial assets, financial liabilities or equity instruments. An equity instrument is any contract that evidences a residual interest in the assets of the company after deducting all of its liabilities. Where shares are issued, any component that creates a financial liability of the company is presented as a liability in the balance sheet. The corresponding dividends relating to the liability component are charged as interest expense in the profit and loss account.

#### 2 Debtors

Debtors includes £nil receivable after more than one year

#### 3 Share capital

##### Allotted, called up and fully paid shares

	2011	
	No.	£
Ordinary of £1 each	<u>2</u>	<u>2</u>