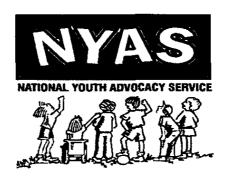
Registered number: 2722134 Charity number: 1012485



NATIONAL YOUTH ADVOCACY SERVICE

TRUSTEES REPORT AND FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2007

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Whittingham Riddell

chartered accountants

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NATIONAL YOUTH ADVOCACY SERVICE

(Limited by Guarantee)

REFERENCE AND ADMINISTRATIVE DETAILS OF THE CHARITY, ITS TRUSTEES AND ADVISERS For the year ended 31 March 2007

Trustees

HHJ T Mitchell, Chair

M Adolphe N Bertalı M Blackburn

Prof G Douglas (resigned 20/09/2006)

J Forster
G Mitchell
Prof M Murch
Rev M Roberts
G Williams

G Capper (appointed 20/12/2006)

Company registered

number

2722134

Charity registered

number

1012485

Registered office

Egerton House Birkenhead Wirral CH41 1FN

Cymru office

2nd & 3rd Floors 84 High Street

Mold CH7 1BH

Chief Executive Officer/

Company secretary

E Fowler

Assistant Chief Executive Officer M Mullin

Auditors

Whittingham Riddell LLP Chartered Accountants Registered Auditors Belmont House

Shrewsbury Business Park

Shrewsbury Shropshire SY2 6LG

REFERENCE AND ADMINISTRATIVE DETAILS OF THE CHARITY, ITS TRUSTEES AND ADVISERS For the year ended 31 March 2007

Advisers (continued) Bankers

National Westminster Bank plc 50 Market Street Westhoughton Bolton Lancashire BL5 3BA

TRUSTEES' REPORT For the year ended 31 March 2007

The Trustees, who are also directors of the charity for the purposes of the Companies Act, submit their annual report and the audited financial statements of The National Youth Advocacy Service (the charity) for the ended 31 March 2007. The Trustees confirm that the annual report and financial statements of the charity comply with current statutory requirements, the requirements of the charity's governing document and the provisions of the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities" issued in March 2005.

STRUCTURE, GOVERNANCE AND MANAGEMENT

a. Constitution

The charity is registered as a charitable company limited by guarantee and was set up by a Trust deed on 10 June 1992

The charity is constituted under a Trust deed dated 10 June 1992 and is a registered charity number 1012485

Governance is the responsibility of the Board of Trustees working closely with the Chief Executive and operating within the terms of our Memorandum and Articles of Association. The Board follows a routine of closely monitoring and reviewing its effectiveness at its quarterly meetings and through careful application of any advice contained within the management letter provided as part of the annual audit

We seek to ensure that the Board continually comprises individuals who contribute a range of skills and expertise which are relevant to the monitoring, guidance and development of The National Youth Advocacy Service. We are particularly fortunate to have Trustees who bring financial, commercial, legal and social work together with extensive academic knowledge and experience.

b. Method of appointment or election of Trustees

Appointment of Trustees follows a skills audit which we conduct periodically, so that any gaps in Board expertise can be addressed. The appointment process is initiated through our established network of business, legal, voluntary and academic sector contacts and through a process of informal search.

Potential Trustees with the appropriate expertise and experience are given the opportunity to meet the Chair, the Chief Executive and other Board members, and to visit the Charity Headquarters or services which may be local to them. Appointment is made after attendance at a full meeting of the Board and when the candidate has had the opportunity to confirm their commitment to the work and values of the charity and their capability to devote appropriate time to it. A full consensus must be achieved between the Trustees

c Policies adopted for the induction and training of Trustees

New Trustees are provided with an Induction pack containing background information about the work of the Charity and a copy of the NCVO's 'Good Trustee Guide'. An induction programme is matched to their individual needs and may comprise discussion of a range of documentation such as the most recent annual report and accounts, current financial records and accounting systems, organisational structure charts, young people's feedback reports and operating practices. Induction and on going Trustee training can include time spent at NYAS operational centres in Birkenhead, Birmingham or London, and Trustees are offered the opportunity to participate in any of the current training programmes delivered by the NYAS Training Team

TRUSTEES' REPORT (continued) For the year ended 31 March 2007

d. Organisational structure and decision making

The Chief Executive and the Senior Management Team report regularly to the Board Operational management decisions are made by the Chief Executive with the support of her Senior Management Team Staff appointments at Director level and above are made by the Board and strategic policy decisions are referred to them The Board is grateful to the Professional Advisory Group and to the NYAS Young People's Panel for support in formulating policy

The Board is responsible for the preparation of financial statements for each financial year which give a true and fair view of the state of affairs of the company as at the balance sheet date and of its incoming resources and application of resources, including income and expenditure for the year ended. The Board is responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud or other irregularities.

e Risk management

The Board has examined the major strategic business and operational risks which the National Youth Advocacy Service faces and confirm that policies, procedures and systems have been established so that the necessary steps can be taken to lessen those risks and to enable regular reports to be provided

In particular we are aware of the difficulties caused by short term funding initiatives, the increasing requirements of competitive tendering, and the challenge of staff retention under TUPE. We acknowledge the frequent alienation of young people who experience intrusion of officialdom into their private lives, without meaningful consideration of their wishes and feelings when decisions are being made about them and the difficulty this creates for those working to encourage them to participate. We are also aware of the potential risk to NYAS posed in the assertions and questions set out in DCA Consultation Paper 'Separate Representation of Children'

OBJECTIVES AND ACTIVITIES

a Policies and objectives

Our missions statement is "To enable children and young people to have a voice by providing independent and confidential advice, information and advocacy services"

Our strategic aims are

- To ensure children and young people are empowered to make informed and free choices and to speak for themselves
- To ensure children and young people are enabled to express their wishes and feelings
- To ensure children and young people are enabled to participate in decision making and planning that affects their lives
- To influence local and national policy makers and practitioners to acknowledge the legitimacy and importance of children and young people's rights and to address these matters directly
- To provide a range of independent, confidential and young person led information, advice, advocacy and legal services

TRUSTEES' REPORT (continued) For the year ended 31 March 2007

b. Activities for achieving objectives

Development of improved support for young people's participation in service design and delivery, through local and National Young People's Advisory groups

Support for young people to respond to National Consultations and inform the development of National policy that affects their lives

Increase in young people offered advocacy and representation

ACHIEVEMENTS AND PERFORMANCE

a Review of activities

There has been an increase in NYAS' responses to Policy Consultations this year, including the following

- 'Proposal to Evaluate the Impact of Independent Reviewing Officers on outcomes for Looked After Children' - DfES [April 2006]
- Wirral Compact BME Code' Wirral CVS [June 2006]
- 'Children and Young People's Review' HM Treasury [July 2006]
- 'Quality Relationships delivering Quality Outcomes The Preferred Supplier Scheme' Legal Services Commission [June 2006]
- 'Safeguarding Policy Framework' CAFCASS [August 2006]
- 'Legal Aid A Sustainable Future' Legal Services Commission [October 2006]
- 'Confidence and Confidentiality Improving transparency and privacy in Family Courts' DCA [October 2006]
- Towards a Stable Life and a Brighter Future' Welsh Assembly Government [November 2006]
- 'Unified Contract' Legal Services Commission [November 2006]
- 'Separate Representation of Children' DCA [November 2006]
- 'Care Matters Transforming the lives of children and young people in care' DfES [January 2007]
- Bearing Good Witness Proposals for reforming the delivery of Medical Expert evidence in Family Law cases' - Department of Health [February 2007]

The Young Peoples Advisory Group made presentations to the CAFCASS Board, the Family Justice Council and the Association of Lawyers for Children Conference and submitted their own responses to the following Consultations

- 'Confidence and Confidentiality Improving transparency and privacy in Family Courts' DCA [September 2006]
- 'Separate Representation of Children' DCA [November 2006]
- 'Care Matters Transforming the lives of children and young people in care' DfES [January 2007]

Knowledge management has significantly improved with training for Coordinators to provide regular ACE (All Contract Evaluation) reporting

A Fund Raiser has been appointed

Consultation has taken place in order to achieve a strengthened management team next year

There has been an increase in the number of Volunteers recruited to support young people throughout England and Wales

TRUSTEES' REPORT (continued) For the year ended 31 March 2007

b. Investment policy and performance

In addition to the aim to retain a prudent amount in reserves each year, the charity's funds have generally been required to be spent in the short-term. The investment policy therefore has been to balance liquidity and availability of funds whilst ensuring an appropriate level of return on the investment. A review of investment policy is currently taking place in response to advances in fund raising

FINANCIAL REVIEW

a. Reserves policy

The statement of financial activities, as set out on page 10 shows that the reserves of the charity have increased during the year from £1,264,300 to £2,157,475. Of these levels, £2,163,979 represents free reserves (2006 - £446,125) including a designated fund of £900,000 towards staff training and development, the continued provision of immigration and legal family services and head office relocation costs.

It is the aim of the trustees and the Chief Executive to maintain free reserves at a level equivalent to a minimum of six months unrestricted fund expenditure. It is deemed that this level is required due to the nature of the funding, which is tendered for on a regular basis and due to the continuing requirement in the development of staff. This level therefore bridges the gap between winning the contract and receiving the first payment in arrears in the transitional period. This will need to be reviewed on a regular basis, as the charity continues to grow.

b. Principal funding

Our principal funding sources are all short term and include

Big Lottery Fund National Assembly of Wales DfES Legal Services Commission Children's Fund Individual Donors

PLANS FOR THE FUTURE

a. Future developments

Policy

To address the uncertainty posed to us by proposed changes to policy for the funding and structures for Family Legal Services

To work with potential funders to regularise the funding sources for the Supervised Contact Centre

Practice

To improve provision for staff training and development

To improve our Quality Assurance methods to ensure outcome reporting against established 'Every Child Matters' indicators

TRUSTEES' REPORT (continued) For the year ended 31 March 2007

Resources

To achieve the relocation of the Head Office so as to improve efficiency and the working environment

To strengthen the Tendering Team in order to address the demands of the process

To develop an Investment Policy in response to improved fund raising

TRUSTEES' LIABILITY

The Trustees of the charity guarantee to contribute an amount not exceeding £1 to the assets of the charity in the event of winding up

TRUSTEES' RESPONSIBILITIES

The Trustees are responsible for preparing the Annual Report and the financial statements in accordance with applicable law and regulations

Company law requires the Trustees to prepare financial statements for each financial year. Under that law the Trustees have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). The financial statements are required by law to give a true and fair view of the state of affairs of the charity and of the surplus or deficit of the charity for that period. In preparing those financial statements, the Trustees are required to

- select suitable accounting policies and then apply them consistently,
- make judgements and estimates that are reasonable and prudent,
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation

The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities

AUDITORS

A resolution proposing that Whittingham Riddell LLP be re-appointed as auditors of the charity will be put to the Annual General Meeting

This report was approved by the Trustees on 12 September 2007 and signed on its behalf, by

E Fowler, Company Secretary

C. Fort

H HJ T Mitchell, Chair

INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF NATIONAL YOUTH ADVOCACY SERVICE

We have audited the financial statements of National Youth Advocacy Service for the year ended 31 March 2007 set out on pages 10 to 22. These financial statements have been prepared in accordance with the accounting policies set out therein and the requirements of the Financial Reporting Standard for Smaller Entities (effective January 2005)

This report is made solely to the charity's Trustees, as a body, in accordance with Section 235 of the Companies Act 1985. Our audit work has been undertaken so that we might state to the charity's Trustees those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Trustees, as a body, for our audit work, for this report, or for the opinion we have formed

RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND AUDITORS

The responsibilities of the Trustees (who also act as company directors of National Youth Advocacy Service for the purposes of company law) for preparing the Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) are set out in the Statement of Trustees' Responsibilities

Our responsibility is to audit the financial statements in accordance with relevant legal and regulatory requirements and International Standards on Auditing (UK and Ireland)

We report to you our opinion as to whether the financial statements give a true and fair view and are properly prepared in accordance with the Companies Act 1985. We also report to you whether the information given in the Trustees' Annual Report is consistent with the financial statements.

In addition we report to you if, in our opinion, the charity has not kept proper accounting records, if we have not received all the information and explanations we require for our audit, or if information specified by law regarding Trustees' remuneration and transactions with the charity is not disclosed

We read the Trustees' Annual Report and consider the implications for our report if we become aware of any apparent misstatements within it

BASIS OF AUDIT OPINION

We conducted our audit in accordance with International Standards on Auditing (UK and Ireland) issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgments made by the Trustees in the preparation of the financial statements, and of whether the accounting policies are appropriate to the charity's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF NATIONAL YOUTH ADVOCACY SERVICE

OPINION

In our opinion

- the financial statements give a true and fair view, in accordance with United Kingdom Generally Accepted Accounting Practice applicable to Smaller Entities, of the state of the charity's affairs as at 31 March 2007 and of its incoming resources and application of resources, including its income and expenditure for the year then ended, and
- the financial statements have been properly prepared in accordance with the Companies Act 1985, and
- the information given in the Trustees' Report is consistent with the financial statements

WHITTINGHAM RIDDELL LLP

Chartered Accountants Registered Auditors

Belmont House Shrewsbury Business Park Shrewsbury Shropshire SY2 6LG

Septembe 2007

Date

STATEMENT OF FINANCIAL ACTIVITIES For the year ended 31 March 2007

		Restricted Funds 2007	Unrestricted Funds 2007	Total Funds 2007	Total Funds 2006
	Note	£	£	£	£
INCOMING RESOURCES					
Incoming resources from generated funds Voluntary income Investment income	2	<u>.</u>	141,792 36,654	141,792 36,654	197,912 9,567
Incoming resources from charitable activities	4	4,125,978	1,095,915	5,221,893	4,132,229
TOTAL INCOMING RESOURCES		4,125,978	1,274,361	5,400,339	4,339,708
RESOURCES EXPENDED			_		
Charitable activities	7	2,540,607	1,942,634	4,483,241	3,866,751
Governance costs	8	-	39,893	39,893	56,562
Other resources expended	9	-	-	-	(169,170)
TOTAL RESOURCES EXPENDED		2,540,607	1,982,527	4,523,134	3,754,143
NET INCOMING RESOURCES / (RESOURCES EXPENDED) BEFORE TRANSFERS		1,585,371	(708,166)	877,205	585,565
Transfers between Funds	16	(1,606,675)	1,606,675	-	-
NET INCOMING RESOURCES / (RESOURCES EXPENDED) BEFORE REVALUATIONS		(21,304)	898,509	877,205	585,565
Gains and losses on revaluations of investment assets	13	-	15,970	15,970	(36,800)
NET MOVEMENT IN FUNDS FOR THE YEAR		(21,304)	914,479	893,175	548,765
Total funds at 1 April 2006		(6,661)	1,270,961	1,264,300	715,535
TOTAL FUNDS AT 31 MARCH 2007		(27,965)	2,185,440	2,157,475	1,264,300

The notes on pages 12 to 22 form part of these financial statements

BALANCE SHEET As at 31 March 2007

		20	07	200	06
	Note	£	£	£	£
FIXED ASSETS					
Tangible fixed assets	12		21,462		25,249
Fixed asset investments	13		•		39,577
			21,462		64,826
CURRENT ASSETS					
Debtors	14	1,202,880		1,084,401	
Cash at bank and in hand		1,618,063		780,861	
		2,820,943		1,865,262	
CREDITORS: amounts falling due within one year	15	(684,930)		(665,788)	
NET CURRENT ASSETS			2,136,013		1,199,474
TOTAL ASSETS LESS CURRENT LIABIL	ITIES		2,157,475		1,264,300
CHARITY FUNDS					
Restricted funds	16		(27,965)		(6,661)
Unrestricted funds	16		2,185,440		1,270,961
			2,157,475		1,264,300

The financial statements have been prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies and in accordance with the Financial Reporting Standard for Smaller Entities (effective January 2005)

The financial statements were approved by the Trustees on 12 September 2007 and signed on their behalf, by

HHJ T Mitchell, Chair

The notes on pages 12 to 22 form part of these financial statements

NOTES TO THE FINANCIAL STATEMENTS For the year ended 31 March 2007

1. ACCOUNTING POLICIES

1.1 BASIS OF PREPARATION OF FINANCIAL STATEMENTS

The financial statements have been prepared under the historical cost convention, with the exception of investments which are included at market value, and in accordance with the Financial Reporting Standard for Smaller Entities (effective January 2005) The financial statements have been prepared in accordance with the Statement of Recommended Practice (SORP), "Accounting and Reporting by Charities" published in March 2005, applicable accounting standards and the Companies Act 1985

1.2 COMPANY STATUS

The charity is a company limited by guarantee. The members of the company are the Trustees named on page 1. In the event of the charity being wound up, the liability in respect of the guarantee is limited to £1 per member of the charity.

1.3 FUND ACCOUNTING

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors which have been raised by the charity for particular purposes. The cost of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

Investment income, gains and losses are allocated to the appropriate fund

1.4 INCOMING RESOURCES

All incoming resources are included in the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy

Gifts in kind donated for distribution are included at valuation and recognised as income when they are distributed to the projects. Gifts donated for resale are included as income when they are sold. Donated facilities are included at the value to the charity where this can be quantified and a third party is bearing the cost. No amounts are included in the financial statements for services donated by volunteers.

Donated services or facilities, which comprise donated services, are included in income at a valuation which is an estimate of the financial cost borne by the donor where such a cost is quantifiable and measurable. No income is recognised where there is no financial cost borne by a third party.

NOTES TO THE FINANCIAL STATEMENTS For the year ended 31 March 2007

1 ACCOUNTING POLICIES (continued)

1.5 RESOURCES EXPENDED

All expenditure is accounted for on an accruals basis and has been included under expense categories that aggregate all costs for allocation to activities. Where costs cannot be directly attributed to particular activities they have been allocated on a basis consistent with the use of the resources.

Overheads have been allocated on the basis of staff numbers

Fundraising costs are those incurred in seeking voluntary contributions and do not include the costs of disseminating information in support of the charitable activities. Support costs are those costs incurred directly in support of expenditure on the objects of the charity and include project management carned out at Headquarters. Management and administration costs are those incurred in connection with administration of the charity and compliance with constitutional and statutory requirements.

16 INVESTMENTS

Investments are stated at market value at the balance sheet date. The SOFA includes the net gains and losses arising on revaluations and disposals throughout the year.

1.7 TANGIBLE FIXED ASSETS AND DEPRECIATION

Tangible fixed assets are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost of fixed assets, less their estimated residual value, over their expected useful lives on the following bases.

Fixtures & fittings

15% reducing balance

1.8 PENSIONS

The charity operates a defined contribution pension scheme and the pension charge represents the amounts payable by the charity to the fund in respect of the year

2 VOLUNTARY INCOME

	Restricted	Unrestricted	Total	Total
	Funds	Funds	Funds	Funds
	2007	2007	2007	2006
	£	£	£	£
Donations	-	13,002	13,002	66,531
Grants	-	128,790	128,790	131,381
Voluntary income	-	141,792	141,792	197,912

NOTES TO THE FINANCIAL STATEMENTS For the year ended 31 March 2007

Advocacy Services 1,095,915 5,221,893 4,132,229	3	INVESTMENT INCOME				
## Bank Interest received ## 36,654 ## 36,654 ## 9,567 ## INCOMING RESOURCES FROM CHARITABLE ACTIVITIES Restricted Funds Funds			Funds	Funds	Funds	Funds
Advocacy Services 1,095,915 5,221,893 4,132,229			£	£	£	£
Restricted Funds F		Bank interest received	<u> </u>	36,654	36,654	9,567
Advocacy Services 3,862,570 53,423 3,915,993 3,035,024	4	INCOMING RESOURCES FROM CH	ARITABLE ACTIVI	TIES		
Legal Services 263,408 1,042,492 1,305,900 1,097,205 4,125,978 1,095,915 5,221,893 4,132,229			Funds 2007	Funds 2007	Funds 2007	Funds 2006
SUMMARY BY FUND TYPE Restricted Funds						
Restricted Funds			4,125,978	1,095,915	5,221,893	4,132,229
Restricted Funds	5	EXPENDITURE BY CHARITABLE A	CTIVITY			
Funds 2007 2007 2007 2006 £ £ £ £ Advocacy Services 2,277,199 1,101,550 3,378,749 2,769,155 Legal Services 263,408 841,084 1,104,492 1,097,596 Sub-total charitable activities 2,540,607 1,942,634 4,483,241 3,866,751 Governance - 39,893 39,893 56,562 Other resources expended (169,170)		SUMMARY BY FUND TYPE				
Legal Services 263,408 841,084 1,104,492 1,097,596 Sub-total charitable activities 2,540,607 1,942,634 4,483,241 3,866,751 Governance Other resources expended - 39,893 39,893 56,562 (169,170) - (169,170)			Funds 2007	Funds 2007	Funds 2007	Funds 2006
Governance - 39,893 39,893 56,562 Other resources expended (169,170)						
Other resources expended (169,170)		Sub-total charitable activities	2,540,607	1,942,634	4,483,241	3,866,751
2,540,607 1,982,527 4,523,134 <i>3,754,143</i>			- -	39,893 -	39,893 -	
			2,540,607	1,982,527	4,523,134	3,754,143

NOTES TO THE FINANCIAL STATEMENTS For the year ended 31 March 2007

5. EXPENDITURE BY CHARITABLE ACTIVITY (continued)

SUMMARY BY EXPENDITURE TYPE

	Staff costs 2007 £	Depreciation 2007 £	Other costs 2007 £	Total 2007 £	Total 2006 £
Advocacy Services Legal Services	2,112,486 478,577	3,181 606	1,263,082 625,309	3,378,749 1,104,492	2,769,155 1,097,596
Sub-total chantable activities	2,591,063	3,787	1,888,391	4,483,241	3,866,751
Governance	-	-	39,893	39,893	56,562
	2,591,063	3,787	1,928,284	4,523,134	3,923,313

6. SUPPORT COSTS

	Basis of Allocation	Advocacy Services £	Legal Services £	Total 2007 £	Total 2006 £
IT Costs	Staff numbers	13,557	2,582	16,139	18,366
Travel & subsistence	Staff numbers	14,783	2,816	17,599	6,182
Printing, postage & stationery	Staff numbers	23,351	4,448	27,799	21,394
Bank charges & interest	Staff numbers	806	153	959	1,290
Office expenses	Staff numbers	2,132	406	2,538	1,287
Telephone	Staff numbers	9,576	1,824	11,400	13,877
Rent & rates	Staff numbers	28,047	5,342	33,389	18,027
Light & heat	Staff numbers	-	-	-	(409)
Insurance	Staff numbers	16,265	3,098	19,363	25,281
Irrecoverable VAT	Staff numbers	14,801	2,819	17,620	-
Subscriptions	Staff numbers	3,937	750	4,687	3,031
Marketing	Staff numbers	28,641	5,455	34,096	22,960
Repairs & renewals	Staff numbers	4,823	919	5,742	12,902
Sundries	Staff numbers	146,309	27,868	174,177	101,906
Training	Staff numbers	32,615	6,212	38,827	34,309
Relocation costs	Staff numbers	19,706	3,753	23,459	-
Wages and salaries	Staff numbers	130,278	24,815	155,093	127,785
National insurance	Staff numbers	146,923	27,985	174,908	146,928
Pension cost	Staff numbers	49,161	9,364	58,525	53,040
Depreciation	Staff numbers	3,181	606	3,787	4,455
		688,892	131,215	820,107	612,611

The above costs are the central head office overheads of the charity which do not reflect or include the costs attributable to the delivery of specific services of the charity

NOTES TO THE FINANCIAL STATEMENTS For the year ended 31 March 2007

		Activities			
		undertaken directly 2007 £	Support costs 2007 £	Total 2007 £	Total 2006 £
	Advocacy Services Legal Services	2,689,857 973,277	688,892 131,215	3,378,749 1,104,492	2,769,155 1,097,596
	Total	3,663,134	820,107	4,483,241	3,866,751
8.	GOVERNANCE COSTS				
		Restricted Funds 2007 £	Unrestricted Funds 2007 £	Total Funds 2007 £	Total Funds 2006 £
	Auditors' remuneration Auditors' non audit costs Consultancy fees Legal and professional fees	: : :	8,000 18,030 - 13,863	8,000 18,030 - 13,863	6,000 30,842 1,337 18,383
		-	39,893	39,893	56,562
9.	OTHER RESOURCES EXPENDED				
		Restricted Funds 2007 £	Unrestricted Funds 2007 £	Total Funds 2007 £	Total Funds 2006 £
	Exceptional item	-	-	-	(169, 170)

The charity registered for Value Added Tax during the 2006 financial year The exceptional item represents the net amount receivable as a result of the registration

NOTES TO THE FINANCIAL STATEMENTS For the year ended 31 March 2007

10. NET INCOMING RESOURCES / (RESOURCES EXPENDED)

This is stated after charging

	2007	2006
	£	£
Depreciation of tangible fixed assets		
- owned by the charity	3,787	4,455
Governance Auditors' remuneration	8,000	6,000
Pension costs	72,733	65,489

During the year, no Trustees received any remuneration (2006 - £NIL)

During the year, no Trustees received any benefits in kind (2006 - £NIL)

During the year, no Trustees received any reimbursement of expenses (2006 - £NIL)

11. STAFF COSTS

Staff costs were as follows

	2007 £	2006 £
Wages and salaries	2,304,825	1,938,224
Social security costs	213,505	179,260
Other pension costs	72,733	65,489
	2,591,063	2,182,973

The average monthly number of full time equivalent employees during the year was as follows

	2007 No.	2006 No
Co-ordinators & Service Managers	50	32
Legal	16	16
Signposting	12	15
Operational	26	34
	104	97

No employee received remuneration amounting to more than £60,000 in either year

NOTES TO THE FINANCIAL STATEMENTS For the year ended 31 March 2007

12.	TANGIBLE FIXED ASSETS			
				Furniture, fittings and equipment £
	COST			
	At 1 April 2006 (as restated) and 31 March 2007			71,276
	DEPRECIATION			
	At 1 April 2006 (as restated) Charge for the year			46,027 3,787
	At 31 March 2007			49,814
	NET BOOK VALUE			
	At 31 March 2007			21,462
	At 31 March 2006 (as restated)			25,249
13.	FIXED ASSET INVESTMENTS			
	INVESTMENTS AT MARKET VALUE COMPRISE	UK £	Overseas £	2006 £
	Listed investments	-	-	39,577
14.	DEBTORS			
			2007 £	2006 £
	Trade debtors Other debtors Prepayments and accrued income		268,597 581,690 352,593	334,849 520,501 229,051
		_	1,202,880	1,084,401
		=		

NOTES TO THE FINANCIAL STATEMENTS For the year ended 31 March 2007

15. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

2007 £	2006 £
182,968	111,547
408,028	404,072
9,376	8,065
84,558	142,104
684,930	665,788
	£ 182,968 408,028 9,376 84,558

NOTES TO THE FINANCIAL STATEMENTS For the year ended 31 March 2007

16. STATEMENT OF FUNDS

	Brought Forward £	Incoming resources £	Resources Expended £	Transfers in/out £	Gains/ (Losses) £	Carried Forward £
DESIGNATED FUNDS						
Staff training and development	-	•	•	200,000	-	200,000
Immigration services Legal Family	-	-	-	300,000	-	300,000
Support Services	•	_	_	200,000	-	200,000
Office relocation	-	•	•	200,000	•	200,000
	<u>·</u>	-	-	900,000	<u>·</u>	900,000
GENERAL FUNDS						
Other general funds DfES grant	1,270,961 -	1,145,571 30,000	(1,853,737) (30,000)	706,675 -	15,970 -	1,285,440 -
National Assembly of Wales grant	-	98,790	(98,790)	-	-	•
	1,270,961	1,274,361	(1,982,527)	706,675	15,970	1,285,440
Total Unrestricted funds	1,270,961	1,274,361	(1,982,527)	1,606,675	15,970	2,185,440

Designated Funds

The trustees designated £900,000 into four individual funds as at 31 March 2007 in advance of the 2007-08 financial year

Staff training and development

To support the continued development of the charity's staff and to enhance its service design and delivery, the trustees committed £200,000 to a staff training and development fund

Immigration Services

To facilitate development of the charity's support services for young asylum seekers and their families the trustees allocated £300,000

Legal Family Support Services

To facilitate development of the charity's family support services, the trustees designated £200,000

Office relocation

In July 2007, the charity relocated its head office premises and therefore the trustees felt it appropriate to allocate £200,000 from general reserves to meet the anticipated costs associated with the move

NOTES TO THE FINANCIAL STATEMENTS For the year ended 31 March 2007

RESTRICTED FUNDS

	Brought Forward £	Incoming resources £	Resources Expended £	Transfers in/out £	Gains/ (Losses) £	Carried Forward £
Advocacy Services	-	3,098,336	(1,510,419)	(1,587,917)	-	-
Contact centre Parenting fund	- 7,225	96,089 45,000	(96,089) (33,467)	- (18,758)	•	•
Family Breakdown	1,220	45,000	(55,407)	(10,730)	-	-
Service	-	69,960	(69,960)	-	-	-
Legal services funding Birmingham	-	193,448	(193,448)	-	-	-
Signposting Services	(19,317)	546,225	(552,622)	-	-	(25,714)
National Lottery - Signposting	5,431	76,920	(84,602)	-	-	(2,251)
	(6,661)	4,125,978	(2,540,607)	(1,606,675)	-	(27,965)
Total of Funds	1,264,300	5,400,339	(4,523,134)		15,970	2,157,475
SUMMARY OF FUN	DS					
	Brought Forward £	Incoming resources £	Resources Expended £	Transfers in/out £	Gains/ (Losses) £	Carried Forward £
Designated Funds General Funds	- 1,270,961	- 1,274,361	(1,982,527)	900,000 706,675	- 15,970	900,000 1,285,440
Other	1,270,961	1,274,361	(1,982,527)	1,606,675	15,970	2,185,440
Restricted Funds	(6,661)	4,125,978	(2,540,607)	(1,606,675)	•	(27,965)
:	1,264,300	5,400,339	(4,523,134)	-	15,970	2,157,475

NOTES TO THE FINANCIAL STATEMENTS For the year ended 31 March 2007

17. ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Restricted Funds 2007 £	Unrestricted Funds 2007 £	Total Funds 2007 £	Total Funds 2006 £
Tangible fixed assets	•	21,461	21,461	25,248
Fixed asset investments	-	-	-	39,577
Current assets	37,243	2,783,702	2,820,945	1,865,263
Creditors due within one year	(65,208)	(619,723)	(684,931)	(665,788)
	(27,965)	2,185,440	2,157,475	1,264,300

18. PENSION COMMITMENTS

The charity operates a defined contributions pension scheme. The assets of the scheme are held separately from those of the charity in an independently administered fund. The pension cost charge represents contributions payable by the charity to the fund and amounted to £72,733 (2006 £65,489). Contributions totalling £9,376 (2006 £8,066) were payable to the fund at the balance sheet date and are included within creditors.

19. OPERATING LEASE COMMITMENTS

At 31 March 2007 the company had annual commitments under non-cancellable operating leases as follows

	Land and buildings		Other	
	2007	2006	2007	2006
	£	£	£	£
EXPIRY DATE:				
Within 1 year	3,640	1,213	•	-
Between 2 and 5 years	56,750	65,750	569	569