

**Liquidator's Progress
Report****S.192****Pursuant to Sections 92A and 104A and 192
of the Insolvency Act 1986**

To the Registrar of Companies

Company Number

02719859

Name of Company

Interior Surfaces Limited

We

Adrian Graham
Omega Court
368 Cemetery Road
Sheffield
S11 8FTRob Sadler
Omega Court
368 Cemetery Road
Sheffield
S11 8FTthe liquidator(s) of the company attach a copy of my/our Progress Report
under section 192 of the Insolvency Act 1986

The Progress Report covers the period from 07/07/2011 to 06/07/2012

Signed



Date

10/7/12

Begbies Traynor (Central) LLP
Omega Court
368 Cemetery Road
Sheffield
S11 8FT

Ref IN080CVL/AACG/RS/SWB

THURSDAY



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COMPANIES HOUSE

Interior Surfaces Limited
(In Liquidation)
Joint Liquidators' Abstract of Receipts & Payments

Statement of Affairs		From 07/07/2011 To 06/07/2012
	HIRE PURCHASE	
23,000 00	Motor Vehicles	NIL
(33,636 00)	Ogilvie Fleet Limited	NIL
15,000 00	Talbotts Biomass Burner	NIL
(40,500 00)	Trustees of the Interior Surfaces Ltd	NIL
5,000 00	Plant & Machinery	NIL
(13,089 00)	ING Lease (UK) Limited	NIL
75,000 00	Plant & Machinery	NIL
(137,000 00)	Close Asset Finance Limited	NIL
		<hr/> NIL
	GENERAL SECURED GROUP	
173,089 00	Book Debts	NIL
(213,132 00)	SME Invoice Finance Limited	NIL
	SME Invoice Finance Limited Surplus	12,985 85
		<hr/> 12,985 85
	ASSET REALISATIONS	
NIL	Land and Buildings (Improvements)	NIL
29,750 00	Plant, Machinery & Equipment	30,799 00
	Office Furniture & Equipment	2,054 00
7,500 00	Wholly Owned Motor Vehicles	7,047 00
100,500 00	Stock	400 00
	Non-Factored Book Debts	2,700 00
NIL	Research and Development	NIL
	Rates Refund	1,256 42
	Insurance Refund	1,101 95
	Goodwill	500 00
	The Business Intellectual Property	200 00
	Bank Interest Gross	9 45
	Utility Refund	4 51
		<hr/> 46,072 33
	COST OF REALISATIONS	
	Statement of Affairs Fee	9,500 00
	Liquidators Fees	25,000 00
	Mileage	53 05
	Room Hire	66 67
	Agents Fees	6,268 34
	Legal Fees	5,308 00
	Specific Penalty	102 50
	Statutory Advertising	229 50
		<hr/> (46,528 06)
	FLOATING CHARGE CREDITORS	
(168,061 00)	The Co-Operative Bank Plc	NIL
(28,000 00)	Yorkshire Forward	NIL
		<hr/> NIL
	UNSECURED CREDITORS	
(864,427 00)	Trade Creditors	NIL
(73,512 00)	Directors	NIL
(146,721 00)	HM Revenue & Customs (PAYE/NIC)	NIL

**Interior Surfaces Limited
(In Liquidation)
Joint Liquidators' Abstract of Receipts & Payments**

Statement of Affairs		From 07/07/2011 To 06/07/2012
(59,577 00)	HM Revenue & Customs (VAT)	<u>NIL</u> NIL
	DISTRIBUTIONS	
(3,214 00)	Ordinary Shareholders	<u>NIL</u> NIL
<u>(1,352,030.00)</u>		<u>12,530 12</u>
REPRESENTED BY		
	Vat Receivable	20 00
	Bank 1 Current	4,842 80
	Vat Control Account	7,667 32
		<u>12,530.12</u>



Adrian Graham
Joint Liquidator

Interior Surfaces Limited (In Creditors' Voluntary Liquidation)

Progress report pursuant to Section 104A of the
Insolvency Act 1986 and Rule 4.49C of the
Insolvency Rules 1986

Period: 07 July 2011 to 06 July 2012

Important Notice

This progress report has been produced solely to comply with our statutory duty to report to creditors and members of the Company on the progress of the liquidation. The report is private and confidential and may not be relied upon, referred to, reproduced or quoted from, in whole or in part, by creditors and members for any purpose other than this report to them, or by any other person for any purpose whatsoever.

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1. INTERPRETATION

<u>Expression</u>	<u>Meaning</u>
"the Company"	Interior Surfaces Limited (In Creditors' Voluntary Liquidation)
"the liquidation"	The appointment of liquidators pursuant to Section 98 of the Act on 7 July 2011
"the liquidators", "we", "our" and "us"	Adrian Graham of Begbies Traynor (Central) LLP, Omega Court, 368 Cemetery Road, Sheffield, S11 8FT and Rob Sadler of Begbies Traynor (Central) LLP, Omega Court, 368 Cemetery Road, Sheffield, S11 8FT
"the Act"	The Insolvency Act 1986 (as amended)
"the Rules"	The Insolvency Rules 1986 (as amended)
"secured creditor" and "unsecured creditor"	Secured creditor, in relation to a company, means a creditor of the company who holds in respect of his debt a security over property of the company, and "unsecured creditor" is to be read accordingly (Section 248(1)(a) of the Act)
"security"	(i) In relation to England and Wales, any mortgage, charge, lien or other security (Section 248(1)(b)(i) of the Act), and (ii) In relation to Scotland, any security (whether heritable or moveable), any floating charge and any right of lien or preference and any right of retention (other than a right of compensation or set off) (Section 248(1)(b)(ii) of the Act)
"preferential creditor"	Any creditor of the Company whose claim is preferential within Sections 386, 387 and Schedule 6 to the Act

2. COMPANY INFORMATION

Trading name(s)	Interior Surfaces
Company registered number	02719859
Company registered office	Omega Court, 368 Cemetery Road, Sheffield, S11 8FT
Former trading address	110 Burton Street, Sheffield, S6 2HH

3. DETAILS OF APPOINTMENT OF LIQUIDATORS

Date winding up commenced	07 July 2011
Date of liquidators' appointment	07 July 2011
Changes in liquidator (if any)	None

4. PROGRESS DURING THE PERIOD

Attached at Appendix 1 is our abstract of receipts and payments for the period from 07 July 2011 to 06 July 2012

RECEIPTS

- 1 1 The director's Statement of Affairs showed motor vehicles on finance from Oglvie Fleet Limited with an estimated to realise value of nil No funds have been realised in this regard
- 1 2 The director's Statement of Affairs showed a Talbotts Biomass Burner on finance from Trustees of the Interior Surfaces Limited Pension Scheme with an estimated to realise value of nil No funds have been realised in this regard
- 1 3 The director's Statement of Affairs showed plant and machinery on finance from ING Lease (UK) Limited with an estimated to realise value of nil No funds have been realised in this regard
- 1 4 The director's Statement of Affairs showed plant and machinery on finance from Close Asset Finance Limited with an estimated to realise value of nil No funds have been realised in this regard
- 1 5 The director's Statement of Affairs showed factored book debts with an estimated to realise value of nil To date, funds totalling £12,985 85 have been received in this regard
- 1 6 The director's Statement of Affairs showed Improvements to Land and Buildings with an estimated to realise value of nil No funds have been realised in this regard
- 1 7 I received £22,799 00 from Shimmer Consulting Limited, from the sale of the company's plant and machinery I also received £8,000 from Homag U K Limited from the sale of the

company's plant and machinery My agents BTG Asset Consulting had valued these assets at £29,750 00, as shown on the Statement of Affairs

- 1 8 I received £2,054 00 from Shimmer Consulting Limited from the sale of the company's office furniture and equipment The offer was accepted on my agents BTG Asset Consulting's advice as no other offers had been received
- 1 9 I received £7,047 00 from Shimmer Consulting Limited, from the sale of the company's wholly owned motor vehicles My agents BTG Asset Consulting had valued these assets at £7,500 00, as shown on the Statement of Affairs The offer was accepted as no other offers had been received and the sale was interlinked with numerous company assets
- 1 10 The director's Statement of Affairs showed Stock with an estimated to realise value of £100,500 00 This stock has been subject to a valid retention of title claim with the small remaining stock sold to Shimmer Consulting for £400 00 on my agents BTG Asset Consulting's advise
- 1 11 Total non factored book debt realisations of £2,700 00 have been received in this regard
- 1 12 The director's Statement of Affairs showed Research and Development with an estimated to realise value of nil No funds have been realised in this regard
- 1 13 I received a rates refund from Sheffield City Council in the sum of £1,256 42
- 1 14 I received £1,101 95 from Aviva in respect of a insurance refund.
- 1 15 I received £500 00 from Shimmer Consulting Limited, from the sale of the company's goodwill This offer was accepted on my agents BTG Asset Consulting's advice as no other offers had been received
- 1 16 I received £200 00 from Shimmer Consulting Limited, from the sale of the company's intellectual property This offer was accepted on my agents BTG Asset Consulting's advice as no other offers had been received
- 1 17 I received bank interest of £9 45 from the funds held
- 1 18 I received £4 51 from BT Plc in respect of a utility refund

PAYMENTS

- 2 1 I discharged the Statement of Affairs fee of £9,500 00, in accordance with the resolution passed at the meeting of creditors held on 06 June 2011, for assisting the directors in convening the meetings of members and creditors and preparing the Directors' Report and Statement of Affairs
- 2 2 I drew £25,000 00 in respect of my time costs as liquidator as detailed further in this report
- 2 3 I paid £53 05 in respect of mileage
- 2 4 I paid £66 67 in respect of room hire
- 2 5 The sum of £4,100 00 was paid to my agents BTG Asset Consulting in order to obtain valuations and conclude the sale of the company's assets
- 2 6 The sum of £2,068 34 was paid to my agents Alexander Forbes Trustee Services Limited for assistance provided in fulfilling my statutory duties with respect to the company pension schemes

- 2 7 The sum of £100 00 was paid to my agent Jonathan White & Co Accountants Limited in respect of completing the P11Ds
- 2 8 The sum of £5,308 00 was paid to my solicitors hlw Keeble Hawson LLP in respect of assistance provided with the sale of company assets and matters relating to the sale agreement accordingly
- 2 9 Bonding expenses totalled £102 50
- 2 10 I paid £229 50 in respect of statutory advertising

5. ESTIMATED OUTCOME FOR CREDITORS

The sums owed to creditors at the date of appointment (as detailed in the directors' statement of affairs) are as follows

Secured creditors

SME Invoice Finance Limited holds a debenture, incorporating fixed and floating charges, over the company's assets, which was registered on 08 November 2000. The sum of £213,132 is shown as outstanding on the directors' statement of affairs.

The Co-Operative Bank plc holds a debenture, incorporating fixed and floating charges, over the company's assets, which was registered on 17 November 2000. The sum of £168,061 is shown as outstanding on the directors' statement of affairs.

The Trustees of the Interior Surfaces Limited Retirement Benefit Scheme holds a charge over equipment which was registered on 10 February 2010. The sum of £40,500 is shown as outstanding on the directors' statement of affairs.

Yorkshire Forward holds a debenture, incorporating fixed and floating charges, over the company's assets, which was registered on 20 April 2011. The sum of £28,000 is shown as outstanding on the directors' statement of affairs.

Preferential creditors

There were no known preferential claims detailed in the directors' statement of affairs.

Unsecured creditors

Unsecured creditors were estimated at £1,144,237, this figure was prior to a creditor exercising a valid retention of title claim as detailed earlier in this report.

On the basis of realisations to date and estimated future realisations we estimate an outcome for each class of the Company's creditors as follows:

Secured creditors

SME Invoice Finance Limited have collected out on the debtor ledger and reassigned the remaining debts to the company. No debt remains outstanding to SME Invoice Finance Limited.

The Co-Operative Bank plc are unlikely to receive any distribution as the funds realised have already been distributed or used or allocated for defraying the expenses of the liquidation.

The Trustees of the Interior Surfaces Limited Retirement Benefit Scheme are unlikely to receive any distribution as the funds realised have already been distributed or used or allocated for defraying the expenses of the liquidation

Yorkshire Forward are unlikely to receive any distribution as the funds realised have already been distributed or used or allocated for defraying the expenses of the liquidation

Preferential creditors

Preferential claims of employees for arrears of wages, salary and holiday pay are estimated at £19,901 68

Based upon realisations to date and estimated future realisations, it is anticipated that there will be insufficient funds available to enable a dividend to be paid to the preferential creditors.

Prescribed Part for unsecured creditors pursuant to Section 176A of the Act

Section 176A of the Act provides that, where the company has created a floating charge on or after 15 September 2003, the liquidator must make a prescribed part of the Company's net property available for the unsecured creditors and not distribute it to the floating charge holder except in so far as it exceeds the amount required for the satisfaction of unsecured debts. Net property means the amount which would, were it not for this provision, be available to floating charge holders out of floating charge assets (i.e. after accounting for preferential debts and the costs of realising the floating charge assets). The prescribed part of the Company's net property is calculated by reference to a sliding scale as follows

- ☐ 50% of the first £10,000 of net property,
- ☐ 20% of net property thereafter,
- ☐ Up to a maximum amount to be made available of £600,000

A liquidator will not be required to set aside the prescribed part of net property if

- ☐ the net property is less than £10,000 and the liquidator thinks that the cost of distributing the prescribed part would be disproportionate to the benefit, (Section 176A(3)) or
- ☐ the liquidator applies to the court for an order on the grounds that the cost of distributing the prescribed part would be disproportionate to the benefit and the court orders that the provision shall not apply (Section 176A(5))

We have estimated, to the best of our knowledge and belief, the Company's net property, as defined in Section 176A(6) of the Act, to be £0 00 and the prescribed part of the Company's net property to be £0 00

There will be no distribution of the prescribed part as our estimate of the Company's net property is less than the minimum prescribed by the Insolvency Act 1986 (Prescribed Part) Order 2003 and we think, in accordance with Section 176A(3)(b) of the Act, that the costs of making a distribution of the prescribed part to unsecured creditors would be disproportionate to the benefits

Unsecured creditors

No dividend is available for unsecured creditors because the funds realised have already been distributed or used or allocated for defraying the expenses of the liquidation

6. REMUNERATION & DISBURSEMENTS

Our remuneration has been fixed by a resolution of creditors at the meeting held pursuant to Section 98 of the Act by reference to the time properly given by us (as liquidators) and the various grades of our staff calculated at the prevailing hourly charge out rates of Begbies Traynor (Central) LLP in attending to matters arising in the liquidation and we are authorised to draw disbursements, including disbursements for services provided by our firm (defined as category 2 disbursements in Statement of Insolvency Practice 9) in accordance with our firm's policy, details of which accompanied the Statement of Affairs and other information presented to the meeting of creditors convened pursuant to Section 98 of the Act and which is attached at Appendix 2 of this report

Our time costs for the period from 07 July 2011 to 06 July 2012 amount to £46,879 which represents 238 60 hours at an average rate of £196 47 per hour

The following further information in relation to our time costs and disbursements is set out at Appendix 2

- ☐ Narrative summary of time costs incurred
- ☐ Table of time spent and charge-out value for the period 07 July 2011 to 06 July 2012
- ☐ Begbies Traynor (Central) LLP's policy for re-charging disbursements
- ☐ Begbies Traynor (Central) LLP's charge-out rates

To 06 July 2012, we have drawn the total sum of £25,000 plus disbursements of £222 22 on account

Details of the Category 2 disbursements and also disbursements that should be treated as Category 2 disbursements that have been taken in accordance with the approval obtained are provided in the narrative summary of time costs incurred which is at Appendix 2

7. LIQUIDATORS' EXPENSES

A statement of the expenses incurred during the period of this progress report is attached at Appendix 3

8. ASSETS THAT REMAIN TO BE REALISED

Factored book debt realisations are on going

9. OTHER RELEVANT INFORMATION

Investigations and reporting on directors conduct

You may be aware that a liquidator has a duty to enquire into the affairs of an insolvent company to determine its property and liabilities and to identify any actions which could lead to the recovery of funds. In addition, as explained in the report circulated prior to the meeting of creditors convened pursuant to Section 98 of the Act, a liquidator is also required to consider the conduct of the Company's directors and to make an appropriate submission to the Department for Business Innovation and Skills. We can confirm that we have discharged our duties in these respects.

Connected party transactions

We have not been made aware of any sales of the Company's assets to connected parties.

10. CREDITORS' RIGHTS

Right to request further information

Pursuant to Rule 4.49E of the Rules, within 21 days of the receipt of this report a secured creditor, or an unsecured creditor with the concurrence of at least 5% in value of the unsecured creditors, including that creditor, (or an unsecured creditor with less than 5% in value of the unsecured creditors, but with the permission of the court) may request in writing that we provide further information about our remuneration or expenses which have been detailed in this progress report.

Right to make an application to court

Pursuant to Rule 4.131 of the Rules, any secured creditor or any unsecured creditor with the concurrence of at least 10% in value of the unsecured creditors including that creditor, (or any unsecured creditors with less than 10% in value of the unsecured creditors, but with the permission of the court) may, within 8 weeks of receipt of this progress report, make an application to court on the grounds that the remuneration charged or the expenses incurred as set out in this progress report are excessive or, the basis fixed for our remuneration is inappropriate

11. CONCLUSION

We will report again in approximately twelve months time or at the conclusion of the liquidation, whichever is the sooner



Adrian Graham
Joint Liquidator

Dated 10 July 2012

ACCOUNT OF RECEIPTS AND PAYMENTS

Period: 07 July 2011 to 06 July 2012

**Interior Surfaces Limited
(In Liquidation)
Joint Liquidators' Abstract of Receipts & Payments
To 06/07/2012**

S of A £		£	£
	HIRE PURCHASE		
23,000 00	Motor Vehicles	NIL	
(33,636 00)	Ogilvie Fleet Limited	NIL	
15,000 00	Talbot's Biomass Burner	NIL	
(40,500 00)	Trustees of the Interior Surfaces Ltd	NIL	
5,000 00	Plant & Machinery	NIL	
(13,089 00)	ING Lease (UK) Limited	NIL	
75,000 00	Plant & Machinery	NIL	
(137,000 00)	Close Asset Finance Limited	NIL	
			NIL
	GENERAL SECURED GROUP		
173,089 00	Book Debts	NIL	
(213,132 00)	SME Invoice Finance Limited	NIL	
	SME Invoice Finance Limited Surplus	12,985 85	
			12,985 85
	ASSET REALISATIONS		
NIL	Land and Buildings (Improvements)	NIL	
29,750 00	Plant, Machinery & Equipment	30,799 00	
	Office Furniture & Equipment	2,054 00	
7,500 00	Wholly Owned Motor Vehicles	7,047 00	
100,500 00	Stock	400 00	
	Non-Factored Book Debts	2,700 00	
NIL	Research and Development	NIL	
	Rates Refund	1,256 42	
	Insurance Refund	1,101 95	
	Goodwill	500 00	
	The Business Intellectual Property	200 00	
	Bank Interest Gross	9 45	
	Utility Refund	4 51	
			46,072 33
	COST OF REALISATIONS		
	Statement of Affairs Fee	9,500 00	
	Liquidators Fees	25,000 00	
	Mileage	53 05	
	Room Hire	66 67	
	Agents Fees	6,268 34	
	Legal Fees	5,308 00	
	Specific Penalty	102 50	
	Statutory Advertising	229 50	
			(46,528 06)
	FLOATING CHARGE CREDITORS		
(168,061 00)	The Co-Operative Bank Plc	NIL	
(28,000 00)	Yorkshire Forward	NIL	
			NIL
	UNSECURED CREDITORS		
(864,427 00)	Trade Creditors	NIL	
(73,512 00)	Directors	NIL	
(146,721 00)	HM Revenue & Customs (PAYE/NIC)	NIL	

**Interior Surfaces Limited
(In Liquidation)
Joint Liquidators' Abstract of Receipts & Payments
To 06/07/2012**

S of A £		£	£
(59,577 00)	HM Revenue & Customs (VAT)	NIL	NIL
(3,214 00)	DISTRIBUTIONS Ordinary Shareholders	NIL	NIL
(1,352,030.00)			12,530.12
REPRESENTED BY			
Vat Receivable			20 00
Bank 1 Current			4,842 80
Vat Control Account			7,667 32
			12,530.12



Adrian Graham
Joint Liquidator

TIME COSTS AND DISBURSEMENTS

- a Begbies Traynor (Central) LLP's policy for re-charging expenses/disbursements,
- b Begbies Traynor (Central) LLP's charge-out rates,
- c Narrative summary of time costs incurred, and
- d Table of time spent and charge-out value for the period from 07 July 2011 to 06 July 2012

BEGBIES TRAYNOR CHARGING POLICY

INTRODUCTION

This note applies where a licensed insolvency practitioner in the firm is acting as an office holder of an insolvent estate and seeks creditor approval to draw remuneration on the basis of the time properly spent in dealing with the case. It also applies where further information is to be provided to creditors regarding the office holder's fees following the passing of a resolution for the office holder to be remunerated on a time cost basis. Best practice guidance¹ requires that such information should be disclosed to those who are responsible for approving remuneration.

In addition, this note applies where creditor approval is sought to make a separate charge by way of expenses or disbursements to recover the cost of facilities provided by the firm and also where payments are to be made to outside parties in which the office holder or his firm or any associate has an interest. Best practice guidance² requires that such charges should be disclosed to those who are responsible for approving the office holder's remuneration, together with an explanation of how those charges are calculated.

OFFICE HOLDER'S FEES IN RESPECT OF THE ADMINISTRATION OF INSOLVENT ESTATES

The office holder has overall responsibility for the administration of the estate. He/she will delegate tasks to members of staff. Such delegation assists the office holder as it allows him/her to deal with the more complex aspects of the case and ensures that work is being carried out at the appropriate level. There are various levels of staff that are employed by the office holder and these appear below.

The firm operates a time recording system which allows staff working on the case along with the office holder to allocate their time to the case. The time is recorded at the individual's hourly rate in force at that time which is detailed below.

EXPENSES INCURRED BY OFFICE HOLDERS IN RESPECT OF THE ADMINISTRATION OF INSOLVENT ESTATES

Best practice guidance classifies expenses into two broad categories:

- ❑ *Category 1 disbursements (approval not required)* - specific expenditure that is directly related to the case usually referable to an independent external supplier's invoice. All such items are charged to the case as they are incurred.
- ❑ *Category 2 disbursements (approval required)* - items of incidental expenditure directly incurred on the case which include an element of shared or allocated cost and which are based on a reasonable method of calculation.

(A) The following items of expenditure are charged to the case (subject to approval)

- Internal meeting room usage for the purpose of statutory meetings of creditors is charged at the rate of £100 (London £150) per meeting,
- Car mileage is charged at the rate of 45 pence per mile,
- Storage of books and records (when not chargeable as a *Category 1 disbursement*) is charged on the basis that the number of standard archive boxes held in storage for a particular case bears to the total of all archive boxes for all cases in respect of the period for which the storage

The following items of expenditure which relate to services provided by an entity within the Begbies Traynor Group are to be charged to the case (subject to approval)

¹ Statement of Insolvency Practice 9 (SIP 9) – Remuneration of insolvency office holders in England & Wales

² *Ibid* 1

BTG Asset Consulting may be utilised to provide assistance in the valuation and sale of the company's assets

(B) The following items of expenditure will normally be treated as general office overheads and will not be charged to the case although a charge may be made where the precise cost to the case can be determined because the item satisfies the test of a *Category 1 disbursement*

- Telephone and facsimile
- Printing and photocopying
- Stationery

BEGBIES TRAYNOR CHARGE-OUT RATES

Begbies Traynor is a national firm. The rates charged by the various grades of staff that may work on a case are set nationally, but vary to suit local market conditions. The rates applying to the Sheffield office as at the date of this report are as follows

	Standard 1 May 2011 – until further notice Regional
Partner	395
Director	345
Senior Manager	310
Manager	265
Assistant Manager	205
Senior Administrator	175
Administrator	135
Trainee Administrator	110
Support	110

Time spent by support staff for carrying out shorter tasks, such as typing or dealing with post, is not charged to cases but is carried as an overhead. Only where a significant amount of time is spent at one time on a case is a charge made for support staff.

Time is recorded in 6 minute units

SUMMARY OF OFFICE HOLDERS' TIME COSTS

CASE NAME	Interior Surfaces Limited
CASE TYPE	Creditors' Voluntary Liquidation
OFFICE HOLDERS	Adrian Graham and Rob Sadler
DATE OF APPOINTMENT	07 July 2011

1 CASE OVERVIEW

- 1.1 This overview and the time costs analysis attached is intended to provide sufficient information to enable the body responsible for the approval of the office holders' fees to consider the level of those fees in the context of the case

1.2 Complexity of the case

The case has been of a complexity to be expected in view of the assets and industry of the company

1.3 Exceptional responsibilities

There have been no exceptional responsibilities

1.4 The office holders' effectiveness

The majority of company assets have been realised and my statutory duties fulfilled as detailed in the progress report. My book debt recovery efforts are ongoing as detailed in the progress report

1.5 Nature and value of property dealt with by the office holders

The company assets realised included plant, machinery, office furniture and equipment, motor vehicle, book debts, stock, various refunds, good will and the intellectual property rights as detailed in the progress report

1.6 Anticipated return to creditors

As detailed in the progress report SME Invoice Finance Limited has collected out on the debtor ledger with no funds remaining outstanding. Unfortunately, based on present information The Co-Operative Bank, The Trustees of The Interior Surfaces Limited Retirement Scheme and Yorkshire Forward are not anticipated to receive a distribution

As detailed in the progress report, at this stage I have not taken steps to formally agree the claims of preferential and unsecured creditors because, based on present information it is not anticipated there will be any dividend payable to these classes of creditors

1.7 Time costs analysis

An analysis of time costs incurred between 07 July 2011 and 06 July 2012 prepared in accordance with Statement of Insolvency Practice 9 is attached showing the number of hours spent by each grade of staff on the different types of work involved in the case, and giving the average hourly rate charged for each work type

The time costs analysis provides details of work undertaken by the Liquidators and their staff following their appointment only

1 8 Work undertaken prior to appointment

In addition to the post appointment time costs detailed in the Time Costs Analysis, the costs relating to work undertaken prior to the Liquidators' appointment in summoning, advertising and holding the creditors' meeting and assisting the directors in preparing the statement of affairs were approved by the creditors at the Section 98 meeting

1 9 The views of the creditors

The progress report details the conduct of the liquidation and my actions since my appointment

1 10 Approval of fees

At the meeting of creditors held on 07 July 2011 it was resolved that the liquidator's remuneration be fixed by reference to the time properly given by him (as liquidator) and the various grades of his staff calculated at the prevailing hourly charge-out rates of Begbies Traynor (Central) LLP for attending to matters arising in the winding

1 11 Approval of Expenses and Disbursements

At the meeting of creditors held on 07 July 2011 it was resolved that the liquidator be authorised to draw disbursements, including disbursements for services provided by their firm (defined as Category 2 disbursements in Statement of Insolvency Practice 9), in accordance with their firm's policy, details of which accompanied the information presented to the creditors meeting

1 12 Category 2 Disbursements

In accordance with the resolution obtained in relation to expenses and disbursements, the following Category 2 disbursements and disbursements which should be treated as Category 2 disbursements have been charged to the case since the date of my appointment

Other amounts paid or payable to the office holder's firm	
Type and purpose	Amount £
Mileage	53 05
Room Hire	66 67
Specific Penalty	102 50
TOTAL	222 22

Disbursements treated as Category 2 disbursements

Other amounts paid or payable to any party in which the office holder or his firm or any associate has an interest	
Type and purpose	Amount £
BTG Asset Consulting	4,100 00
TOTAL	4,100 00

1 13 Other professionals employed & their costs

BTG Asset Consulting was employed to value and assist in the sale of the company assets as detailed in the progress report along with costs incurred to date h/w Keeble Hawson LLP were employed in providing legal assistance in connection with the sale of the company assets as detailed in the progress report along with costs incurred to date Alexander Trustee Services Limited were employed to provide assistance in connection with the company pension schemes as detailed in the progress report along with costs to date

STATEMENT OF EXPENSES

Type of expense	Name of party with whom expense incurred	Amount incurred £	Amount discharged £	Balance (to be discharged) £
Agent's fees	BGT Asset Consulting	4,100 00	4,100 00	0 00
Agent's fees	Alexander Forbes Trustee Services Ltd	2,068 34	2,068 34	0 00
Agent's fees	Jonathan White & Co Accountants Ltd	100 00	100 00	0 00
Legal fees	hlw Keeble Hawson LLP	5,308 00	5,308 00	0 00
Statutory advertising	Courts Advertising Ltd	229 50	229 50	0 00
Bond	Begbies Traynor	102 50	102 50	0 00