# STAFFORD HOUSE (EASTBOURNE) LIMITED STAFFORD HOUSE, SOUTHFIELDS ROAD, EASTBOURNE, EAST SUSSEX COMPANY NUMBER 02713334

FINANCIAL STATEMENTS FOR THE
YEAR ENDED 25 MARCH 1998

HUMPHREY & CO
Chartered Accountants and
Registered Auditors
8/9 The Avenue
EASTBOURNE
East Sussex
EN21 3YA



#### STAFFORD HOUSE, SOUTHFIELDS ROAD, EASTBOURNE, EAST SUSSEX

#### REPORT OF THE DIRECTORS FOR THE

#### YEAR ENDED 25 MARCH 1998

# DIRECTORS'

Company law requires the Directors to prepare Financial RESPONSIBILITIES: Statements for each financial year which give a true and fair view of the state of affairs of the Company and of the profit or loss of the Company for the period.

> In preparing those Financial Statements, the Directors are required to:-

- Select suitable accounting policies and then apply them consistently;
- Make judgements and estimates that are reasonable and prudent;
- State whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the Financial Statements;
- Prepare the Financial Statements on the going concern basis unless it is inappropriate to presume that the Company will continue in business.

The Directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the Company and to enable them to ensure that the Financial Statements comply with the Companies Act 1985. They are also responsible for safeguarding the assets of the Company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

# PRINCIPAL ACTIVITY:

The Company was incorporated to hold the Leasehold Interest of Stafford House, Southfields Road, Eastbourne.

The Company collects ground rent from the tenants.

# RESULTS FOR THE YEAR:

A surplus of income over expenditure of £633 was carried forward.

# DIVIDEND AND RESERVES:

The Directors do not recommend the payment of a dividend.

#### DIRECTORS:

The Directors in Office during the year and their shareholdings were:-

-	<u>25.3.98</u>	25.3.97
Donald Crowter	1	1
David Harry Brian Newman	6	6

# STAFFORD HOUSE, SOUTHFIELDS ROAD, EASTBOURNE, EAST SUSSEX

# REPORT OF THE DIRECTORS FOR THE

# YEAR ENDED 25 MARCH 1998

# CONTINUED

#### AUDITORS:

Messrs. Humphrey & Co., Chartered Accountants, have indicated their willingness to continue in office as auditors for the ensuing year, in accordance with Section 384(1) of the Companies Act 1985.

A resolution to confirm their appointment will be laid before the members at the Annual General Meeting.

Dated: 6# Turk I

By Order of the Board

D H B Newman

Company Secretary

# AUDITORS' REPORT TO THE SHAREHOLDERS OF STAFFORD HOUSE (EASTBOURNE) LIMITED

We have audited the Financial Statements on pages 4 to 6 which have been prepared under the historical cost convention and the accounting policies set out on page 6.

# Respective Responsibilities of Directors and Auditors

As described on page 1, Directors are responsible for the preparation of Financial Statements. It is our responsibility to form an independent opinion, based on our audit, on those statements and to report our opinion to you.

# Basis of Opinion

We conducted our audit in accordance with Auditing Standards issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the Financial Statements. It also includes an assessment of the significant estimates and judgements made by the Directors in the preparation of the Financial Statements, and of whether the accounting policies are appropriate to the Company's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the Financial Statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the Financial Statements.

#### Opinion

In our opinion the Financial Statements give a true and fair view of the state of the Company's affairs as at 25 March 1998 and of its surplus for the year then ended and have been properly prepared in accordance with the provisions of the Companies Act 1985.

8/9 The Avenue EASTBOURNE

HUMPHREY & CO

Chartered Accountants and

Registered Auditors

Dated: 16198

# STAFFORD HOUSE, SOUTHFIELDS ROAD, EASTBOURNE, EAST SUSSEX

# INCOME AND EXPENDITURE ACCOUNT

# FOR THE YEAR ENDED 25 MARCH 1998

	Notes	199	<u>98</u>	<u>199</u>	<u>97</u>
Ground Rent Due			585		585
LESS EXPENDITURE					
Ground Rent Payable Stationery Telephone and Postage Accountancy Charges Audit Fee Company Filing Fee		50 56 45 88 100 15	354	50 10 48 82 100 18	308
SURPLUS FOR ORDINARY ACTIVITIES FOR THE YEAR			231		277
Add: Interest Received		1		4	
<u>Less:</u> Basic Rate Tax Deducte at Source	d	<u>-</u>	1	1	3
Corporation Tax	4		232 50		280 67
Surplus for the Year Surplus Brought Forward			182 451		213 238
SURPLUS CARRIED FORWARD			£633		£451
RECONCILIATION OF MOVEMENTS I SHAREHOLDERS FUNDS	<u>N</u>				
Opening Shareholders Funds Surplus for the Year			463 182		250 213
CLOSING SHAREHOLDERS FUNDS			£645		£463

None of the Company's activities were acquired or discontinued during the above financial period.

The Company has no recognised gains or losses other than those dealt with in the Income and Expenditure Account.

The Notes on page 6 form part of this Income and Expenditure Account.

# STAFFORD HOUSE, SOUTHFIELDS ROAD, EASTBOURNE, EAST SUSSEX

# BALANCE SHEET AS AT 25 MARCH 1998

FIXED ASSETS	3	Notes	<u>1</u>	998	<u>1</u>	997
Leasehold Pr	roperty	5		5,848		5,848
CURRENT ASSE	<u>its</u>					
Ground Rent Building Soc	Due ciety Balance	_	50 74		- 168	
			124		168	
<del></del>	mounts falling du one year	e within				
Sundry Credi Corporation			274 49		182 67	
		<del></del>	323		249	
CURRENT ASSE	TS LESS CURRENT L	IABILITIES		(199)	<del></del>	(81)
TOTAL ASSETS	LESS CURRENT LIA	BILITIES		5,649		5,767
	Amounts falling d more than five ye			5,004		5,304
			-	£645		£463
CAPITAL AND	RESERVES			<del></del>		
Authorised S	Share Capital					
Ordinary Sha	res of £1 each			£12		£12
Called up Sh		allod Ita		-		
and Fully F	ares, Allotted, C aid at £1 each income over Expend	_		12 633		12 451
				£645		£463

The Accounting Policies and Notes on page 6 form part of these Financial Statements.

These Financial Statements were approved by the Directors on . 4.6.55

D Crowter - Director

6.6.98

#### STAFFORD HOUSE, SOUTHFIELDS ROAD, EASTBOURNE, EAST SUSSEX

# NOTES TO THE FINANCIAL STATEMENTS

# FOR THE YEAR ENDED 25 MARCH 1998

#### 1. Accounting Policies

These Financial Statements have been prepared under the historical cost convention.

The principal accounting policies of the Company are as follows:-

# a) Ground Rent

Ground rents are charged on an bi-annual basis and taken to the credit of the Income and Expenditure Account.

# b) Other Items

All other items are taken into the Income and Expenditure Account on the payments basis.

# 2. Status of Company

The Company is a limited liability Company, limited by Share Capital. Shares may only be issued to persons who are flatholders under the terms of the Articles of Association.

#### 3. Directors' Remuneration

No Director received any remuneration from the Company.

# 4. Taxation

Taxation is provided for the period on the excess of income over expenditure at the U K Corporation Tax Rate of 21% (1997 24%).

#### 5. Fixed Assets

The Company has acquired the Head Leasehold Interest of Stafford House, Southfields Road, Eastbourne, at a cost of £5,848 including related legal fees and professional costs.

#### 6. Creditors: Amounts Falling Due After More than Five Years

	25.3.98	<u>25.3.97</u>
Loans by Participators	£5,004	£5,304
	=====	

The loans were provided by tenants of Stafford House, each of whom provided sums in respect of their own flat and are holders of one ordinary share.

D Newman provided the balance of monies necessary to finance the purchase of the property in place of those tenants who did not wish to participate.