### REPORT OF THE DIRECTOR AND

### **FINANCIAL STATEMENTS**

### **FOR THE YEAR ENDED 31 DECEMBER 2003**

**FOR** 

WALLERS CLOSE (DAGENHAM) MANAGEMENT
COMPANY LIMITED

2710267

# Bradshaw Johnson

CHARTERED ACCOUNTANTS

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# COMPANY INFORMATION FOR THE YEAR ENDED 31 DECEMBER 2003

DIRECTOR:

P J Dell

**SECRETARY:** 

GEM Estate Management Ltd

**REGISTERED OFFICE:** 

CPM House Works Road Letchworth Hertfordshire SG6 1LB

**REGISTERED NUMBER:** 

2710267 (England and Wales)

**ACCOUNTANTS:** 

Bradshaw Johnson Chartered Accountants 89 Walsworth Road

Hitchin Hertfordshire SG4 9SH

## REPORT OF THE DIRECTOR FOR THE YEAR ENDED 31 DECEMBER 2003

The director presents his report with the financial statements of the company for the year ended 31 December 2003.

#### PRINCIPAL ACTIVITY

The principal activity of the company in the year under review was that of the management and administration, on a non profit making basis, of the communal areas relating to the development on behalf of the property owners, lessees or tenants.

#### DIRECTORS

The directors during the year under review were:

P J Dell J Wilson

- resigned 10.2.03

This report has been prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies.

### ON BEHALF OF THE BOARD:

- Director

Date: 12 -5 -04

# PROFIT AND LOSS ACCOUNT FOR THE YEAR ENDED 31 DECEMBER 2003

,	Notes	31.12.03 £	31.12.02 £
•	110105	2	~
TURNOVER		7,250	6,560
Administrative expenses		7,893	5,360
OPERATING (LOSS)/PROFIT	2	(643)	1,200
Interest receivable and similar income		22	54
(LOSS)/PROFIT ON ORDINARY ACTIV	ITIES		
BEFORE TAXATION		(621)	1,254
Tax on (loss)/profit on ordinary activities	3	<u> </u>	
(LOSS)/PROFIT FOR THE FINANCIAL	YEAR		
AFTER TAXATION		(621)	1,254
(DEFICIT)/RETAINED PROFIT FOR			
THE YEAR		(621)	1,254
			=====

### BALANCE SHEET 31 DECEMBER 2003

		31,12.03	31.12.02
	Notes	£	£
CURRENT ASSETS			
Debtors	4	749	940
Cash at bank		6,881	7,202
		7,630	8,142
CREDITORS			
Amounts falling due within one year	5	2,265	2,156
NET CURRENT ASSETS		5,365	5,986
		•	
TOTAL ASSETS LESS CURRENT			
LIABILITIES		5,365	5,986
		<del></del>	
RESERVES			
Profit and loss account	6	5,365	5,986
		<del></del>	
		5,365	5,986

The company is entitled to exemption from audit under Section 249A(1) of the Companies Act 1985 for the year ended 31 December 2003.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 December 2003 in accordance with Section 249B(2) of the Companies Act 1985.

The director acknowledges his responsibilities for:

- (a) ensuring that the company keeps accounting records which comply with Section 221 of the Companies Act 1985 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of each financial year and of its profit or loss for each financial year in accordance with the requirements of Section 226 and which otherwise comply with the requirements of the Companies Act 1985 relating to financial statements, so far as applicable to the company.

These financial statements have been prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies and with the Financial Reporting Standard for Smaller Entities (effective June 2002).

#### ON BEHALF OF THE BOARD:

- Director

Approved by the Board on 12-5-60

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2003

#### 1. ACCOUNTING POLICIES

#### Accounting convention

The financial statements have been prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities (effective June 2002).

#### Turnover

Turnover represents net invoiced sales of services, excluding value added tax.

#### Deferred tax

Deferred tax is recognised in respect of all timing differences that have originated but not reversed at the balance sheet date.

### 2. OPERATING (LOSS)/PROFIT

The operating loss (2002 - operating profit) is stated after charging:

	31.12.03 £	31.12.02 £
Directors' emoluments and other benefits etc	-	-

#### 3. TAXATION

#### Analysis of the tax charge

No liability to UK corporation tax arose on ordinary activities for the year ended 31 December 2003 nor for the year ended 31 December 2002.

#### 4. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31.12.03 £	31.12.02 £
Maintenance charges in arrears	-	411
Insurance	749	529
		-
	749	940

## 5. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31,12.03	31.12.02
	£	£
Maintenance charges in advance	1,501	1,443
Corporation tax	6	6
Garden maintenance & cleaning	128	125
Accountancy	411	512
Legal & debt collection costs	-	70
Repairs	219	-
	2,265	2,156
		====

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# NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31 DECEMBER 2003

## 6. RESERVES

RESERVES	
	Profit
	and loss
	account
	£
At 1 January 2003	5,986
Deficit for the year	(621)
	<del></del>
At 31 December 2003	5,365