



BRENT

Age Concern Brent
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London, NW10 4HT
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Reg Charity No. 1011668
www.ageconcernbrent.co.uk

AGE CONCERN BRENT

(A Company Limited by Guarantee)

Charity Number 1011668
Company Number 2709324

REPORT AND FINANCIAL STATEMENTS FOR THE YEAR ENDED 31st MARCH 2010



Age Concern Brent is an Appointed representative of Age Concern Enterprises limited which is authorised and regulated by the Financial Services Authority for mediation insurance

Making more of life in Brent

Royal Patron of Age Concern: HRH The Prince of Wales KG KT GCB

Age Concern is a federation of registered charities

Company Limited by Guarantee No 2709324 Grant Aided by the London Borough of Brent



Age Concern Brent

Report and Audited Financial Statements

for the year ended 31st March 2010

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<p>The Trustees of Age Concern Brent would like to thank our Staff and Volunteers for their hard work and contribution over the last year</p>

Reference and Administrative Information

Charity Name	Age Concern Brent
Charity Registration Number	1011668
Company Registration Number	2709324
Registered Office and Operational address	Designworks, Park Parade, Harlesden, London, NW10 4HT

Trustees 2009-2010

Cally Akisanya	-	Chair until November 2009
Paul Nelson	-	Chair from November 2009
Tony Burch	-	Vice Chair from November 2009
Ken Morjaria	-	Treasurer
Siggy Mitchell	-	Trustee
Lawrie Nerva	-	Trustee – elected November 2009
Dial Sharma	-	Trustee – elected November 2009
Daksha Shah	-	Trustee – elected November 2009
Zara Ghods	-	Trustee – elected November 2009
Jean Brewer	-	Vice Chair until November 2009
Michael Adeyeye	-	Trustee until November 2009
Naginbhai Mistry	-	Trustee until November 2009
Ibrahim Hussein	-	Trustee until November 2009

Company Secretary Daksha Chauhan-Keys

Senior Management Daksha Chauhan-Keys (Chief Officer)

Financial Management Age Concern Lewisham and Southwark
224-236 Walworth Road
London
SE17 1JE

Auditors:

Bankers: Royal Bank of Scotland, 86 Craven Park Road,
London, NW10

The Trustees of Age Concern Brent would like to thank our funders, for all the financial support given to the organisation.
We would like to thank our staff and volunteers for their hard work and contribution over the last year

The Management Committee presents its Report and audited financial statements for the year ended 31st March 2010

Age Concern Brent's Mission

To promote the well-being of all older people in the London Borough of Brent and to ensure that later life is a fulfilling and enjoyable experience

Objectives of the Organisation

The key objective of the organisation is to promote the welfare of the older people living in the London Borough of Brent through enabling and empowering

Our aims are to reduce isolation, improve health and general well being, relieve poverty and support older people who have health and social care needs We have tried to meet our aims by

- Providing services and support which are appropriate for older people from different communities
- Providing advocacy both to individuals and more widely to enable older people's issues to be recognised
- Being involved in innovation and research to uncover emerging needs older people
- Involvement in partnership and co-operation with other organisations

Ensuring our work delivers our aims

We review our aims, objectives and activities each year This review looks at what we achieved and the outcomes of our work in the previous 12 months The review looks at the success of each key activity and the benefits they have brought to older people we are set to help The review also helps us ensure our aim, objectives and activities remained focussed on our stated purposes We have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing our aim and objectives and in planning our future activities In particular, the trustees consider how planned activities will contribute to the aims and objectives they have set

Structure, Governance and Management

Age Concern Brent has been in existence for over 25 years and is a registered charity and a company limited by guarantee Its area of benefit is the London Borough of Brent and its charitable objects are 'to promote the welfare of the aged in any manner which now is or hereafter may be deemed to be charitable' Its governing document is the Memorandum and Articles of Association It is a membership organisation, governed by a board of trustees elected annually by members

The company has to comply with both the Companies Act 1985 and the Statement of Recommended Practice - Accounting and Reporting by Charities (SORP 2005)

Age Concern Brent is a member of the Age Concern Federation and has to meet the quality standards for management and services to older people required of an Age Concern organisation

In the event of the company being wound up members are required to contribute an amount not exceeding £1

Strategies for Delivering the Objectives

The directors of the company are also charity trustees for the purposes of charity law and under the company's Articles are known as members of the Management Committee

Age Concern Brent is governed by a Trustee Board and they hold the responsibility for the governance of the organisation by

- Providing direction and ensuring that the Charity is meeting its aims and objectives
- Being involved in determining the strategy, including setting key strategic objectives
- Having a key regard to the Charity Commission guidance on public benefit
- Makes major decisions about the use of finances
- By ensuring that the charity is prudent when using resources when complying and delivering charitable activities

Board of Trustees

Recruitment of the Trustees

In November 2009 at our Annual General Meeting, Cally Akisanya stepped down as the Chair of the organisation but continues to serve as a trustee Paul Nelson has been appointed as our Chair and Tony Burch as the Vice Chair

We had some trustees stepping down and new trustees were appointed on the Board The Management Committee seeks to ensure that the needs of the older people are appropriately reflected through the diversity of the trustee body To enhance the potential pool of trustees, the charity has networked with local voluntary and community organisations, statutory providers, and housing associations

The current Management Committee is reflective of the local borough and has trustees who worked previously as an accountant, civil servant, GP and in the medical profession We have representation of older people and committee members from diverse backgrounds who are able to represent ethnic communities, carers and disability issues

All members of the Management Committee give their time voluntarily and received no benefits from the charity Any expenses reclaimed from the charity are set out in note 7 to the accounts.

Induction and training and support to the Board of Trustees

The newly elected board of trustees receive induction about the organisation and have access to the operational framework for the organisation, Memorandum and Articles, future plans and objectives

All trustees are already familiar with the practical work of the charity having been encouraged to observe Board Meetings, getting familiar with the services and activities of the organisation

Additionally, new trustees are invited and encouraged to attend a series of training sessions organized by the local umbrella organisation for the voluntary organizations called BRAVA that covers the obligations of Management Committee members

The board members also have access to training and support available from Age Concern England as well as training available from BRAVA and TIDE (Brent Association for Voluntary Action and Training Initiative for Development & Equality – serving the boroughs of Ealing, Harrow and Brent)

The board members receive support and guidance from the Regional Development Team from Age Concern England

The trustees also have access to regular updates from the Charities Commission and a regular bulletins from Age Concern England as well as the newsletter produced by BRAVA

The Company Secretary (staff member) also sits on the committee but has no voting rights

Operational structure and decision making

The Management Committee is responsible for all decisions Where sub-committees exist their function is advisory and any proposals must be ratified by the Management Committee

A scheme of delegation is in place and day to day responsibility for the provision of the services rests with the Chief Officer Where major decisions must be made urgently the Chief Officer will consult with the appointed officers (Chair, Vice-Chair and Treasurer)

Internal Controls and Risk Management

The Management Committee has conducted a review of the major risks to which the charity is exposed Where appropriate, systems or procedures have been established to mitigate the risks the charity faces

Related Parties

Age Concern Brent is a member of the Age Concern Federation and has to meet the quality standards for management and services to older people required of an Age Concern organisation

Principal Services and Activities

The main activities for the year continued to focus upon enabling and empowering older residents of Brent

- Through the provision of Information, Advice and Advocacy Services
- Through other activities to promote the social wellbeing of older people and their carers
- Involvement in partnership and co-operation with other organisations to ensure that older people receive the widest range of services of good quality appropriate to their needs

How our activities deliver public benefit

Our main activities and who we try to help are described below. All our charitable activities focus on supporting and enabling the older residents of Brent and are undertaken to further our charitable purposes for the benefit

Who used and benefited from our services?

Our objects and funding limit the services we provide to older residents in Brent. The main areas of charitable activity are the provision of information, advice, advocacy, befriending services, engaging in activities that reduce isolation and promote healthy lifestyles.

We believe that good quality information is fundamental to older people and access to appropriate help, information and advice about issues such as income, housing and transport is a basic necessity for anyone to enjoy good health and well-being.

The main functions of the Advice have been to assist obtaining welfare rights and benefits, completion of forms, advice on transport, housing, health and social services, help with heating, advocacy, including financial advocacy and negotiations with third parties, including service companies and health and social care agencies.

We highlight the achievements and work undertaken during the year to support the older people, to ensure that they have access to good quality of services in the Borough to promote independence, their well being and enhance the quality of their life.

We had identified the following three objectives that we would meet during the year:

- 1 Continue providing direct services to older people and their carers through information, advice, advocacy, befriending and health based projects
- 2 Services and User involvement – to sustain existing services and with improved structure to develop user involvement and where there is scope work in partnership
- 3 Develop the organisation's ability to reach more older people to remain active, healthy and participating in activities that brings positive benefits and ensures that old age is an enjoyable experience

Work undertaken to meet our three objectives during the year

- 1 Continue providing direct services to older people and their carers through information, advice, advocacy, befriending and health based projects

- We have continued to deliver good quality of information on a daily basis, through drop-in, telephone, events and website. We have a dedicated member of staff who will provide information to older people, their carers, statutory and voluntary organisations on a range of subjects such as finding an optician, a gardener, will writing etc. We receive a range of enquiries on a daily basis about accessing help and the information worker is able to directly assist or sign post to relevant agencies
- We have a pool of Advisers who continue to see older people coming to the office, through outreach surgeries and through home-visits. In order to reach the needs of all the diverse communities, we carry out outreach surgeries from locations around the Borough and hosted Awareness Days and Talks to encourage older people to claim entitled benefits. The experienced advisers are supported by trained volunteers who offer benefit checks, help with completion of forms, reviews/appeals, and accessing welfare rights. The team speaks a range of community languages to ensure that we are able to meet the diverse needs of the local community
- Individual advice is offered through drop-in daily in the mornings and also by appointment in the afternoons from our office base
- Advice and general casework service is offered to the vulnerable housebound older people through home visits
- Advocacy support has been offered to clients through an appointment service

- Through giving talks to luncheon clubs, day centers and sheltered housing units about local services available to older people and information on Welfare Benefits
- Working with a Housing Trust to encourage social inclusion by providing a weekly drop-in, we aim to provide a friendly face and a sympathetic ear. We were able to help in a variety of tangible ways and where appropriate arrange referrals to our partners where assistance is needed in relation to debt, poverty, social services, isolation, health, problems of depression and crime. We are pleased that by working with our partners we can offer a holistic approach to the problems.
- Successfully housed older people into sheltered housing, to enable them to live independently with warden control support
- We continue to deliver Keep fit classes twice a week from 28A Fortune Gate Road, Harlesden, NW10. We run 2 classes a week, each class is attended by approximately 18-20 people. Classes are catered to combine armchair exercises to more vigorous workout appropriate to meet the requirements of the service users.
- We support a group of older people who meet on a weekly basis on Chalkhill. The Club enjoys a variety of activities, outings, talks and discussions. Each session is visited by 20-23 people per week, often those living on their own and this enables social interaction, participation in activities and learning and becoming aware of services through talks and engaging in discussions about issues that matter to them.
- Our trained volunteers have continued to provide a Telephone Befriending Service and on a weekly basis, over 60 elderly housebound people are phoned on a regular basis for a telephone chat. The service is provided to isolated, vulnerable older people living on their own and also to carers of older people with dementia and this is extremely valued service. We believe that this service has great potential for expansion for building in quarterly social events to bring the housebound elders to bring wider benefits.
- Face to face Befriending service – this is provided through trained volunteers who are matched with an older, isolated person. The volunteers carry out regular visits to provide friendship. We have a huge demand for this service and need to target more volunteers to undertake the much needed service.

<p>2 Services and User involvement – to sustain existing services and with improved structure to develop user involvement and where there is scope work in partnership</p>
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We seek regular feedback from all our service users through formal and informal methods (information days, questionnaires, discussions, telephone surveys, a formal comments and complaints procedure) to review our services

Our welcoming and informal approach makes it really easy for users to be involved with telling us exactly what they think about us, also to get involved through volunteering. We also have a more structured approach by encouraging older people to become engaged and involved to help shape our services, local services and national services through becoming a Champion for Older People

Recruitment and training

- Since May 2009 - We have 16 Champions who have been recruited – they are older residents of Brent!
- They have received training on presentations, and public speaking with confidence
- They attend regular support meetings with Age Concern Brent

Purpose

- The Champions for Older People will support, challenge, introduce ideas, monitor and act as a critical friend to the development of services for older people
- The Champions will be advocates/spoke persons representing the views of older people in the borough of Brent and help influence change and development of services for older people
- The Champions will seek views locally from the community and feedback to them

Some of the Areas that the Champions have been involved

- Organising a very successful meeting public meeting to voice concerns about the Proposed Charges put together by Brent Council on Day Care, extra care sheltered scheme and those receiving Reablement Service!
- Organising a meeting on Self Directed Support – inviting Brent Council and Asian Health Agency to present what SDS means in Brent. The meeting was very well attended by older residents and voluntary and community organisations
- Organised a Listening Event with the local MPS on the Green Paper on Long Term Care to voice the concerns of elders in Brent!

London Events

- Transport Issues conference
- The Mayor's Housing Strategy conference
- Breaking Barriers – Future of Transport for Older Londoners,

- | |
|---|
| <p>3 Develop the organisation's ability to reach more older people to remain active, healthy and participating in activities that brings positive benefits and ensures that old age is an enjoyable experience</p> |
|---|

Our outreach work and events together with our partnership working, we have managed to reach more older people to remain active in Brent

This has been achieved through hosting

- An exciting event in June, a project that had been planned with the Tricycle Theatre came to fruition NOT ACTING MY AGE! This 4 hour event at the Tricycle was an opportunity for older people to try a variety of things such as T'ai Chi, Bollywood and Calypso dancing and yoga
- Health Awareness Day - with speakers on Safeguarding and Stroke Awareness
- Celebration of Older People's Day – learning about the local and regional campaigns, talk by Brent Council on Transformation, Elders Voice Choir followed by performance by our Fit As A Fiddle Project and pampering sessions
- Listening Event – to discuss the Green Paper in partnership with Age Concern England – attended by two of our MPs, Dawn Butler and Sara Teather
- Public Meeting on Direct Payments, Individual Budgets and Self Managed Support Services with The Asian Health Agency
- Day Outings to Eastbourne, Walton on Naze and Hastings

Healthy Toe Nails – during the year we ran clinics from our offices at Designworks and provided surgeries from the Kingsbury Resource Centre, Sudbury Neighbourhood Project, Harrods Court and Brent Irish Advisory Service

Through our Fit as A Fiddle Project that has successfully trained volunteers as Health Trainers. The trained volunteers have worked with a number of community organisations and day centres in Brent and Harrow through innovative ways (drama, games and singing) at healthy foods, diets and exercises. Our trained volunteers provided workshops at the Kingsbury Resource Centre, Brent Irish Advisory Service, Sudbury Neighbourhood Project, WISCO, Asian Women's Resource Centre, Park Royal Centre and Elders Voice. This project is funded by the Big Lottery administered by Age Concern.

We are delighted to put together and distribute our Fit As A Fiddle Calendar that demonstrates the healthy activities and the wonderful work undertaken by some of our volunteers with the elders from the Community Centres in participating in enjoyable activities.

Funding for services

Our ongoing work continues to seek funding to provide our existing and vital services and expanding our services

We have and are looking at varied opportunities and this has involved partnerships with-in the Borough and partnership bids with other neighbouring Age Concerns

Principal Funding Sources

- Brent Council
- The City Bridge Trust
- Hillside Housing Trust
- Partnership for Older People
- Age Concern England – Opportunities for Volunteering
- Age Concern London – The Big Lottery for the Fit As A Fiddle Project
- Age Concern London – London Councils

Volunteers

The charity makes extensive use of volunteers in its charitable work, in administration and in its shop. Volunteers are assigned to tasks according to their skills and interests and the needs of the organization. Training is given appropriately and in many cases the training and experience that volunteers receive is of considerable value to the volunteers paid employment is subsequently sought

Financial Review

During the year 2009-2010 Age Concern Brent generated income from the shop, trading activities, interest and donations. Age Concern Brent has also received grants as listed in Note 3 to the Accounts. We received a grant of £90,474 from the London Borough of Brent for Social Inclusion £50,000 Advocacy £15,094, Information £14,400 and Volunteer Supported Projects £10,980. Hillside Housing Action Trust gave a further £6,000 funding for development work for older living on the Stonebridge Estate. We are also grateful to City Bridge Trust who gave us £35,000 for the continuation of the advice services. Age Concern England gave us £43,842 for the Healthy Eating Project via Age Concern London. Also via Age Concern London was £11,500 from the London Councils for advice. We received funding from Age Concern England from the Opportunities for Volunteering Fund.

The financial results for the year are set out on page 15. The Management Committee is pleased to report that there was a surplus on Unrestricted Funds of £39,538 in the year and continues in its efforts to raise additional funds for the Charity's activities and, at the same time, to exercise close control over expenditure.

Restricted funds have fallen from £58,817 to £25,605 this year. This is being carried forward to contribute to our work in 2010-11. We have obtained further funding to add to these amounts carried forward for our work in 2010-11.

The Reserves Policy

The Charity aims to meet the Charity Commission recommendations on levels of reserves. We therefore aim for reserves equivalent to three month running costs. This would ensure that the charity is able to withstand funding uncertainty and ensure that the services and obligations are fulfilled.

Future Year Objectives

Future funds available during the year 2010-2011 will be a grant of £90,474 from the London Borough of Brent, a grant of £6,000 from Hillside Housing Trust, £26,000 from Community Development Foundation.

Age Concern Brent plans to continue the activities outlined above in the forthcoming years subject to satisfactory funding arrangements.

Our future objectives will be to

- 1 Continue providing direct services to older people and their carers through information, advice, advocacy, befriending and health based projects
- 2 Empower older people to become involved and engaged in shaping of services and voice their needs and aspirations
- 3 Develop the organisation's ability to generate funds to enable us to continue to provide our existing services locally and to work in partnership with all stakeholders to provide joined up services to ensure that Personalisation supports older people to have a choice and control over their lives

Responsibilities of the Trustees

The trustees are responsible for preparing the annual report and financial statements in accordance with applicable law and United Kingdom generally Accepted Accounting Practice. Company law requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of the affairs of the charitable company at the balance sheet date and of its incoming resources and application of resources, including income and expenditure, for the financial year. In preparing those financial statements, the trustees are required to

- Select suitable accounting policies and apply them consistently
- Make judgments and estimates which are reasonable and prudent
- Follow applicable accounting standards, subject to any material departure disclosed and explained in the accounts
- Prepare accounts on the going concern basis unless it is inappropriate to presume that the charitable company will continue in existence

The Trustees are responsible for maintaining proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and enable them to ensure that the accounts comply with the Companies Act 1985.

They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and in accordance with company law, as the company directors, we certify that

- So far as we are aware, there is no relevant audit information of which the company's auditors are unaware and
- As the directors of the company we have taken all the steps that we ought to have taken in order to make ourselves aware of any relevant audit information and to establish that the charity's auditors are aware of that information

The members of the charitable company are listed on page 1 They guarantee to contribute an amount not exceeding to the assets of the company in the event of winding up The total number of such guarantee at 31st March 2010 was 9

As the company directors we certify that

- So far as we are aware, there is no relevant audit information of which the company's auditors are unaware, and
- As the directors of the company we have taken all the steps that we ought to have taken in order to make ourselves aware of any relevant audit information and to establish that the charity's auditors are aware of that information

Auditors

At our annual general meeting in November 2009, the members agreed for the board to appoint new auditors for the organisation

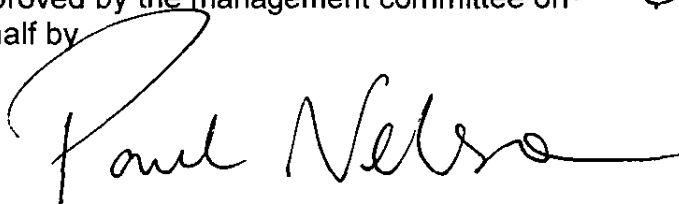
Form of this Report

This report has been prepared in accordance with the Statement of Recommended Practice – Accountancy and Reporting by Charities issued in March 2005 in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small entities

Public benefit statement

The management committee confirm that they have complied with the duty in section 4 of the Charities Act 2006 to have due regard to the Charity Commission's general guidance on public benefit "Charities and Public Benefit"

Approved by the management committee on 1st Oct' 2010 And signed on their behalf by



Paul Nelson

Chair of Age Concern Brent

AGE CONCERN BRENT COMPANY LIMITED BY GUARANTEE STATEMENT OF TRUSTEES RESPONSIBILITIES

The Trustees, who are also the directors of AGE CONCERN BRENT CHARITY for the purpose of company law, are responsible for preparing the Trustees Report and the accounts in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice)

Company law requires the Trustees to prepare accounts for each financial year which give a true and fair view of the state of affairs of the and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that year

In preparing these accounts, the Trustees are required to

- select suitable accounting policies and then apply them consistently,
- observe the methods and principles in the Charities SORP,
- make judgements and estimates that are reasonable and prudent, and
- prepare the accounts on the going concern basis unless it is inappropriate to presume that the will

The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the and enable them to ensure that the accounts comply with the Companies Act 2006 They are also responsible for safeguarding the assets of the and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities

AGE CONCERN BRENT COMPANY LIMITED BY GUARANTEE INDEPENDENT AUDITORS' REPORT

TO THE TRUSTEES OF AGE CONCERN BRENT CHARITY

We have audited the accounts of AGE CONCERN BRENT CHARITY for the year ended 31 March 2010 set out on pages 15 to 21. These accounts have been prepared in accordance with the accounting policies set out on page 17 to 18.

This report is made solely to the charity's trustees, as a body, in accordance with section 43 of the Charities Act 1993 and regulations made under section 44 of that Act. Our audit work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and its trustees as a body, for our audit work, for this report, or for the opinions we have formed.

Respective responsibilities of Trustees and auditors

As described on page 3, the Trustees, who are also the directors of AGE CONCERN BRENT CHARITY for the purposes of company law, are responsible for preparing the Trustees Report and the accounts in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and for being satisfied that the accounts give a true and fair view.

The Trustees have elected for the accounts to be audited in accordance with the Charities Act 1993 rather than the Companies Act 2006. Accordingly we have been appointed as auditors under section 43 of the Charities Act 1993 and report in accordance with section 44 of that Act.

Our responsibility is to audit the accounts in accordance with relevant legal and regulatory requirements and International Standards on Auditing (UK and Ireland).

We report to you our opinion as to whether the accounts give a true and fair view and are prepared in accordance with the Companies Act 2006. We also report to you if, in our opinion, the information given in the Trustees Report is not consistent with those accounts, the charity has not kept adequate accounting records, if the charity's accounts are not in agreement with the accounting records and returns, or if we have not received all the information and explanations we require for our audit.

We read the Trustees Report and consider the implications for our report if we become aware of any apparent misstatements within it.

Basis of audit opinion

We conducted our audit in accordance with International Standards on Auditing (UK and Ireland) issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the accounts. It also includes an assessment of the significant estimates and judgements made by the Trustees in the preparation of the accounts, and of whether the accounting policies are appropriate to the charity's circumstances, consistently applied and adequately disclosed.

**AGE CONCERN BRENT CHARITY
COMPANY LIMITED BY GUARANTEE
INDEPENDENT AUDITORS' REPORT (CONTINUED)**

TO THE TRUSTEES OF AGE CONCERN BRENT CHARITY

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the accounts are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the accounts.

Opinion

In our opinion

- the accounts give a true and fair view, in accordance with United Kingdom Generally
- the accounts have been prepared in accordance with the Companies Act 2006


Reddy Siddiqui & Kabani

Chartered Accountants

Statutory Auditor

Park View

183-189 The Vale

Acton

London

W3 7RW

Dated

Age Concern Brent
Statement of Financial Activities
Income and Expenditure Account
for the year ended 31st March 2010

Incoming resources

		<i>Unrestricted Funds</i>	<i>Restricted</i>	<i>Total</i>	
		<i>General</i>	<i>Designated</i>	<i>Funds</i>	<i>Funds</i>
		£	£	£	£
Incoming resources from generated funds	Notes				
<i>Voluntary Income excluding volunteers</i>	2	3,300	-	1,623	4,923
<i>Activities for generating funds</i>	2	69,115	-	-	69,115
<i>Investment Income</i>	2	823	-	-	823
Incoming resources from charitable activities	3	5,634	-	255,118	260,752
Total Incoming resources		78,872	-	256,741	335,613

2009

Resources expended

Costs of generating funds					
<i>Costs of generating voluntary income</i>	4	6,549	-	3,221	9,770
<i>Fundraising and trading</i>					
<i>Cost of goods sold and other costs</i>	4	44,353	-	-	44,353
Charitable activity	4	20,854	-	267,098	287,952
Governance Costs	4	8,605	-	-	8,605
Total resources expended		80,361	-	270,319	350,680
Net Incoming/outgoing resources					
Net income/ (expenditure) for the year		-1,489	-	(13,578)	(15,067)
Transfers between funds - current year		-	-	-	-
Net movements in funds		- 1,489	-	(13,578)	(15,067)

Reconciliation of Funds

Total funds brought forward	7,063	30,000	58,818	95,881	67,197
Total funds carried forward	5,574	30,000	45,240	80,814	95,881

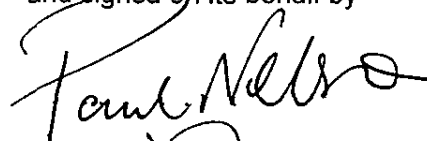
The Statement of Financial Activities includes all recognized gains and losses in the current and preceding year
All incoming resources and resources expended derive from continuing activities
The notes on pages 10 to 16 form part of these financial statements

Age Concern Brent
Balance Sheet at 31st March 2010

	Note	2010 £	2010. £	2009 £	2009 £
Fixed Assets					
Tangible Fixed Assets	9		12,833		17,306
Current Assets					
Debtors	11	6,313		18,514	
Investments - Short Term	10	-		75,000	
Cash at bank and in hand		<u>146,143</u>		<u>51,368</u>	
		152,456		144,882	
Current Liabilities					
Creditors amounts falling due within one year	12	<u>(54,503)</u>		<u>(31,398)</u>	
Net Current Assets			97,953		113,484
Total assets less current liabilities			<u>110,786</u>		<u>130,790</u>
Creditors amounts falling due in more than one year	13		(29,972)		(34,909)
Total Net Assets			<u><u>80,814</u></u>		<u><u>95,881</u></u>
Reserves					
Unrestricted Funds	14				
General Fund			5,574		7,063
Designated Fund			<u>30,000</u>		<u>30,000</u>
			35,574		37,063
Restricted Funds	14		45,240		58,818
Total Funds			<u><u>80,814</u></u>		<u><u>95,881</u></u>

These accounts are prepared in accordance with the special provisions of part 15 of the Companies Act 2006 relating to small entities

APPROVED BY THE BOARD OF TRUSTEES and authorised for issue on
and signed on its behalf by

 **PAUL NELSON**
Chair

 **KANTILAL MORJARIA**
Treasurer

Age Concern Brent
Notes to the Financial Statements
for the year ended 31st March 2010

1. Accounting Policies

The principal accounting policies are summarised below. The accounting policies have been applied consistently throughout the year and in the preceding year.

(a) Basis of accounting

The financial statements have been prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities (effective January 2007). The accounts have also been prepared in accordance with applicable accounting standards, the Statement of Recommended Practice "Accounting and Reporting by Charities" issued in March 2005 and The Companies Act 1985.

(b) Fund accounting

- Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.
- Designated funds are unrestricted funds earmarked by the Management Committee for particular purposes.
- Restricted funds are subjected to restrictions on their expenditure to specific activities imposed by the funder, which often require progress reporting.

(c) Incoming resources

All incoming resources are included in the statement of financial activities when the charity is entitled to the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income:

- Voluntary income is received by way of grants, donations and gifts and is included in full in the Statement of Financial Activities when receivable. Grants, where entitlement is not conditional on the delivery of a specific performance by the charity, are recognised when the charity becomes unconditionally entitled to the grant.
- Legacies are recognised when the receipt is assured and the amount has been quantified.
- Donated services and facilities are shown in the notes at the value to the charity where this can be quantified. The value of services provided by volunteers has been calculated by applying an average hourly rate to the hours worked of £25 per hour for trustees and £6 per hour for all other volunteers. Previously this had been shown in the Statement of Financial Activities but the treatment now accords with the SORP.
- Clothing and other items donated for resale through the charity's shop are included as incoming resources within activities for generating funds when they are sold.
- Investment income is included when receivable.
- Incoming resources from charitable trading activity are accounted for when earned.
- Incoming resources from grants, where related to performance and specific deliverables, are accounted for as the charity earns the right to consideration by its performance.

Age Concern Brent
Notes to the Financial Statements
for the year ended 31st March 2010 (continued)

1 Accounting Policies (continued)

(d) Resources expended

Expenditure is recognised on an accrual basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates.

- Costs of generating funds comprise the costs associated with attracting voluntary income and the costs of trading for fundraising purposes including the charity's shop. Donations of stock to the shop for resale are not given a monetary value and so are not included in the accounts.
- Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.
- Governance costs include those costs associated with meeting the constitutional and statutory requirements of the charity and include the audit fees and costs linked to the strategic management of the charity.
- All costs are allocated between the expenditure categories of the SoFA on a basis designed to reflect the use of the resource. Costs relating to a particular activity are allocated directly, others are apportioned on an appropriate basis e.g. floor areas, per capita or estimated usage as set out in Note 4.
- Operating leases are recognised as they fall due.
- Pensions are only offered on a money purchase basis so that contributions are recognised as they fall due. Staff are not permitted to continue in final salary schemes because of the funding issues and risks that might arise.

(e) Fixed assets

Fixed assets held on the General Fund are stated at cost less accumulated depreciation. The costs of minor additions or those costing below £500 are not capitalised. Depreciation is provided at rates calculated to write off the cost of each asset over its expected useful life, which is estimated at 5 years for fixtures and fittings, computer and other equipment. Restricted Funds are charged with the cost of certain capital items under a policy of matching funding with expenditure.

2 Incoming Resources from Generated Funds

	Unrestricted	Restricted	2010 Total	2009 Total
	£	£	£	£
Voluntary Income				
Donations	1,766	-	1,766	4,628
Holiday Income		1,623	1,623	402
Membership subscriptions	1,534	-	1,534	878
	<u>3,300</u>	<u>1,623</u>	<u>4,923</u>	<u>5,908</u>
Activities for Generating Funds				
Insurance commissions	3,721	-	3,721	19,053
Shop Income	60,356	-	60,356	52,339
Rent Income	5,038	-	5,038	4,860
	<u>69,115</u>	<u>-</u>	<u>69,115</u>	<u>76,252</u>
Investment Income				
Bank Interest	823	-	823	6,819

3 Incoming Resources from Charitable Activity

	Unrestricted	Restricted	2010 Total	2009 Total
	£	£	£	£
Grant - London Borough of Brent	-	90,624	90,624	90,474
ACL-London Council Funding		11,500	11,500	3,937
AC London-Healthy Eating	-	45,132	45,132	43,126
Hillside Housing Action Trust	-	6,000	6,000	6,500
City Bridge Trust	-	35,000	35,000	40,000
Partnership for People	-	3,785	3,785	36,250
Opportunities for Volunteering	-	-	-	18,948
Time of your life (Timebank)	-	-	-	16,266
Mayor's Fund	-	6,490	6,490	-
Help the Aged - Keep in touch befriending	-	22,995	22,995	-
Other Grants (Hardship fund)	-	26,448	26,448	1,000
Other Income	5,634	7,144	12,778	15,808
	<u>5,634</u>	<u>255,118</u>	<u>260,752</u>	<u>272,309</u>

The company derives a substantial part of its income from the London Borough of Brent which has confirmed that it will continue to provide funding for the year to 31st March 2010.

The core Charitable Activity is enabling and empowering older people in Brent through the provision of information, Advice & Advocacy services and other activities to promote their wellbeing.

Age Concern Brent
Notes to the Financial Statements
for the year ended 31st March 2010 (continued)

4 Resources Expended

	Basis of Allocation	<u>Voluntary Income</u>		Fundraising & Trading	<u>Charitable Activity</u>		Governance	2010 Total	2009 Total
		Unrestricted	Restricted		Unrestricted	Restricted			
Costs directly allocated to activities		£	£	£	£	£	£	£	£
Staff	Direct	4,039	1,986	23,986	15,515	200,210	-	245,736	239,821
Training, travel & recruitment	Direct	168	83	2,424	398	5,137	-	8,210	3,826
Volunteer expenses	Direct	49	24	1,972	135	1,738	-	3,918	3,868
Meetings	Direct	560	276	445	159	2,054	4,453	7,947	5,849
Audit fees	Direct	-	-	-	-	-	3,929	3,929	939
Consultancy, legal & professional	Direct	418	206	2,681	1,314	16,951	-	21,570	8,640
Depreciation	Direct	60	30	648	269	3,467	-	4,474	2,801
Trustees	Direct	-	-	-	-	-	223	223	85
Activity Expenses	Direct	373	183	296	429	5,532	-	6,813	8,436
Support costs									
Premises	Direct	588	289	5,658	1,948	23,136	-	31,619	31,429
Administration & finance	Direct	294	144	6,243	687	8,871	-	16,239	26,912

Total resources expended	6,549	3,221	44,353	20,854	267,096	8,605	350,678	332,606
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Total resources expended - 2009	7,932		42,290	49,014	230,974	2,394		332,604
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5 Net Incoming resources for the Year

	2010	2009
	£	£
This is stated after charging		
Depreciation	4,472	2,801
Auditors' Remuneration	3,929	939

6 Staff Costs and Numbers

Salaries and wages	222,054	214,039
Social security	18,205	18,300
Pension	5,477	4,468
	<u>245,736</u>	<u>236,807</u>

The average number of employees calculated on the basis of full time equivalents was

	2010	2009
- Managerial and office staff	2	2
- Counselling, advice and information	5	5
- Fundraising and trading	1	1
	<u>8</u>	<u>8</u>

No employee received emoluments of more than £60,000

The Chanty operates a stakeholder pension scheme for its employees. The company makes a contribution 6% of gross salary to a pension scheme for any members of staff who wish to take this up.

The charge represents the amounts payable in respect of the year

Age Concern Brent
Notes to the Financial Statements
for the year ended 31st March 2010 (continued)

7 Trustee, Management Committee and Related Party Transactions

No members of the management committee received any remuneration during the year. A total of £0 (2009 £85) has been paid to members of the management committee in reimbursement of expenses and training costs incurred in their duties. No trustee or other person related to the charity had any personal interest in any contract or transaction entered into by the charity during the year (2010 nil).

Paul Nelson is a director of the Emunity Project who pays the company £1,350 per annum to rent a desk at Designworks.

8 Taxation

As a charity, Age Concern Brent is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or s256 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects. No tax charges have arisen in the charity.

9 Fixed Assets

	Fixtures, Fittings & Equipment £	Computer Equipment £	Total £
Cost at 1/4/09	15,730	14,150	29,880
Additions			-
Cost at 31/3/10	<u>15,730</u>	<u>14,150</u>	<u>29,880</u>
Depreciation at 1/4/09	8,836	3,738	12,574
Depreciation Charge for year	1,997	2,475	4,473
Depreciation at 31/3/10	<u>10,833</u>	<u>6,213</u>	<u>17,047</u>
Net book value at 31/3/10	<u>4,897</u>	<u>7,937</u>	<u>12,833</u>
Net book value at 31/3/09	<u>6,894</u>	<u>10,412</u>	<u>17,306</u>

10 Investments

	2010 £	2009 £
Short Term Investment with RBS	-	<u>75,000</u>

11 Debtors & prepayments

	2010 £	2009 £
Rent Deposit	900	1,500
Accrued income	4,483	15,895
Sundry debtors	-	80
Prepayments	930	1,039
	<u>6,313</u>	<u>18,514</u>

12 Creditors (less than one year)

	2010 £	2009 £
Inland Revenue	6,180	-29
Pension Deficit payable 2009/10	7,000	7,000
Pension Control Account	278	2,103
Deferred income	28,120	4,948
Other Creditors	5,730	1,504
Accruals	7,195	15,872
	<u>54,503</u>	<u>31,398</u>

13 Creditors (more than one year)

	2010 £	2009 £
Pension Deficit payable after 1 year	29,972	34,909
	<u>29,972</u>	<u>34,909</u>

Age Concern Brent
Notes to the Financial Statements
for the year ended 31st March 2010 (continued)

14 Analysis of Net Assets between Funds

	General Funds £	Designated Funds £	Restricted Funds £	Total Funds £
Tangible fixed assets	12,833	-	-	12,833
Current assets	77,216	30,000	45,240	152,456
Current liabilities	(54,503)	-	-	(54,503)
Liabilities in excess of one year	(29,972)	-	-	(29,972)
Net assets at 31st March 2010	5,574	30,000	45,240	80,814

15 Movements in Funds

	At 1st April 2009 £	Incoming Resources £	Outgoing Resources £	Transfers £	At 31st March 2010 £
Restricted Funds					
Information, advice & advocacy services	18,427	75,945	(92,028)	-	2,345
Healthy Eating	18,404	45,132	(55,756)	-	7,780
Hillside Housing	661	6,000	(6,078)	-	583
Opportunities for volunteering	-	-	-	-	-
	7,670	11,053	(18,311)	-	412
Toe Nail Cutting	2,514	16,241	(17,969)	-	786
Social Inclusion	3,890	50,027	(53,127)	-	790
Keep in touch	7,252	22,995	(19,338)	-	10,909
<i>Total restricted funds</i>	58,818	227,393	(262,607)	-	23,605
Unrestricted Funds					
Designated running costs fund	30,000	-	-	-	30,000
General funds	7,063	78,872	(80,360)	-	5,574
<i>Total unrestricted funds</i>	37,063	78,872	(80,360)	-	35,574
Total Funds	95,881	306,265	(342,967)	-	59,179

Purposes of Restricted funds

Information, advice and advocacy services, Healthy Eating, Toe Nail Cutting, Social Inclusion, and Keep in Touch

These services are provided to improve the quality of life for older people by direct support and opportunities to socialise and keep active

Funding for these services is provided by the London Borough of Brent, Harrow and Wembley PCT and the Community

Hillside Housing

This service is provided to support older people living independently

This service is funded by the Hillside Housing Trust

Opportunities for Volunteering

This initiative supports all our activities

The funding is provided by Age Concern England

Purposes of Designated fund

Running costs Fund

The running costs fund is to set aside sufficient reserves to cover 3 to 6 months expenses in order to reduce expenditure or seek alternative funding if funding from the London Borough of Brent were withdrawn at short notice. The current amount is insufficient for this purpose.