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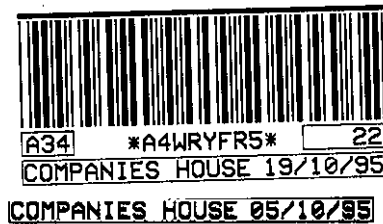
MAIDSTONE MENCAP CHARITABLE TRUST LIMITED

LIMITED BY GUARANTEE AND
NOT HAVING A SHARE CAPITAL

REPORT AND ACCOUNTS

YEAR ENDED 31ST DECEMBER 1994

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COMPANY NUMBER : 2672192

PRESIDENT

Mrs Pat Wilmshurst

VICE PRESIDENT

Sir John Stanley MP
Miss Ann Widdecombe MP
Mr Andrew Rowe MP
Miss W G Hooker
Mrs Joan Lowe
Mr Roy Nash

DIRECTORS

Mr Michael Astbury (Chairman)
Mr Michael Craske (Vice Chairman)
Mr Roy Nash
Mrs Jean Proud
Mrs Doris Milton
Mr Phil Simms (Nominee Member)
Mr Peter Green
Mrs Edna Woolfries (Resigned Mar 94)
Mrs Rita Buss (Membership Secretary)
Mrs Mavis Springford
Mrs Gill Maryon (Resigned Mar 94)
Mr Brian Farmer
Mrs Victoria Malloy (Resigned Nov 94)
Mrs Ann Standen (Resigned Dec 94)

TREASURER

Mr Don Plant

SECRETARY

Mrs Kathleen Avison

REGISTERED OFFICE

Cobtree Hall
Willington Street
Maidstone
Kent ME15 8EB

REGISTERED CHARITY NUMBER

1009677

REGISTERED AUDITORS

Legg & Co.
Registered Auditors
St. George's House
103 Tonbridge Road
Maidstone
Kent ME16 8JN

DIRECTORS' REPORT

The directors submit their report and accounts for the year ended 31st December 1994.

PRINCIPAL ACTIVITY

The Company's principal activity is that of the generation by fund raising, donations and subscription to provide the care, treatment and education of mentally handicapped children and adults.

DIRECTORS

Directors of the Company during the year and their interests in the share capital of the Company were as follows:

	<u>31st December 1994</u>	<u>31st December 1993</u>
Mr R Nash	-	-
Mrs J Proud	-	-
Mrs D Milton	-	-
Mr P Simms	-	-
Mr P Green	-	-
Mrs E Woolfries (res Mar 94)	-	-
Mr M Craske	-	-
Mrs R Buss	-	-
Mrs G Maryon (res Mar 94)	-	-
Mr B Farmer	-	-
Mr M Astbury	-	-
Mrs V Malloy (res Nov 94)	-	-
Mrs A Standen (res Dec 94)	-	-

FIXED ASSETS

Changes in the fixed assets during the year are set out in note 4 to the accounts.

DIRECTORS' RESPONSIBILITIES

Company law requires the directors to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Company and of the profit or loss of the Company for that period. In preparing those financial statements the directors are required to :-

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on a going concern basis unless it is inappropriate to presume that the Company's business will continue.

The directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the Company and to enable them to ensure that the financial statements comply with the Companies Act 1985. They are also responsible for safeguarding the assets of the Company and hence taking reasonable steps for the prevention and detection of fraud and other irregularities.

DIRECTORS' REPORT CONTINUED

REVIEW OF OPERATIONS

The trust has continued to receive generous support by way of donations, and fund-raising has again supplemented income.

Funding has been provided for Playschool Staff and support given to the Holiday Club.

Over £1,300 has been spent on the upkeep of Cobtree Hall and prepayments made on gas and electricity to reduce the impact of VAT on fuel.

Audited Accounts will be presented to the Annual General Meeting to be held on Monday 27th March 1995.

RESULTS AND DIVIDENDS

The surplus of the company for the year was £791, (1993 - deficit £8,538) as shown on page 5.

By order of the Board

Kather Avison.

Mrs K Avison
Secretary

CHAIRMAN'S REPORT

At the last Annual General Meeting I introduced myself as a newcomer unfamiliar with the disciplines and services of Mencap but willing to embark on a 'steep learning curve'. This I have done and I am evermore conscious of the privilege I enjoy in occupying the Chair. The commitments and achievements of our staff and volunteers in the provision of necessary services to people with learning difficulties and their carers can be witnessed in the activities set out in the report. These are our contributions 'at coalface' in an area which must remain of concern to the community at large.

We must not be complacent as to the future. It is clear that self help groups must accept the greater challenge which is presented by continuing economies within the public sector. Increasing demands on limited resources must be anticipated as the demand for care within the community gathers momentum. It is the responsibility of all within the community to care for those who are disabled and this must be acknowledged. We must promote awareness of the services we offer and attract the support on which the continuation of these services will depend.

Our financial position remains a matter of much concern and we are seeking to offer the use of Cobtree Hall to other groups to improve our letting income from that asset. Our failure to attract younger members of the community to carry on our work also requires attention. Our Board needs new blood and offers membership to younger persons who may well have responsibility for those with social needs. Their contribution is vital if our services are to continue.

Meanwhile, our sincere thanks to those individuals and organisations who have supported us financially and otherwise in so many ways through the year. Without their generous support, we would be in great difficulty.

On a sad note, we have to say farewell to Kath Avison who has served us so well in recent years as our Secretary. Her commitment and abilities in that role are known to all and we are indeed in her debt. Fortunately, we will continue to have her support in our work and for this we are grateful.

My thanks again to all those upon whom we rely so heavily and I wish you all a happy successful year in the pursuit of our objectives.

Michael Astbury
Chairman

ON THE UNAUDITED ACCOUNTS OF

MAIDSTONE MENCAP CHARITABLE TRUST

We have examined, without carrying out an audit, the accounts for the year ended 31st December 1994 set out on pages 4 to 9.

Respective responsibilities of directors and reporting accountant

As described on page 2 the Company's directors are responsible for the preparation of accounts, and they believe that the company is exempt from an audit. It is our responsibility to examine the accounts and, based on our examination, to report our opinion, as set out below, to the shareholders.

Basis of opinion

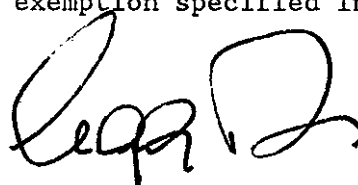
We conducted our examination in accordance with the appropriate standards for reporting accountants issued by the Auditing Practices Board. This examination consisted of comparing the accounts with the accounting records kept by the company, and making such limited enquiries of the officers of the company as we considered necessary for the purpose of this report.

The examination was not an audit conducted in accordance with Auditing Standards. Accordingly we do not express an audit opinion on the accounts. Therefore our examination does not provide any assurance that the accounting records and the accounts are free from material misstatement.

Opinion

In our opinion:

- a) the accounts are in agreement with those accounting records kept by the company under section 221 of the Companies Act 1985;
- b) having regard only to, and on the basis of, the information contained in those accounting records, the accounts have been drawn up in a manner consistent with the accounting requirements specified in section 249C(6) of the Act; and
- c) having regard only to, and on the basis of, the information contained in those accounting records, the Company satisfied the conditions for exemption from an audit of the accounts for the year specified in section 249(4) of the Act and did not, at any time within that year fall within any of the categories not entitled to the exemption specified in section 249B(1).



LEGG & CO.
CHARTERED ACCOUNTANTS
ST. GEORGE'S HOUSE
103 TONBRIDGE ROAD
MAIDSTONE
KENT

4 March 1995

MAIDSTONE MENCAP CHARITABLE TRUST LIMITED
PROFIT AND LOSS ACCOUNT
YEAR ENDED 31ST DECEMBER 1994

Page 5

	<u>Notes</u>	<u>1994</u> <u>£</u>	<u>1993</u> <u>£</u>
INCOME	1	22,739	18,904
COST OF SALES		-	-
GROSS PROFIT		22,739	18,904
Administrative Expenses		24,716	30,687
		(1,977)	(11,783)
OTHER OPERATING INCOME		2,768	3,245
PROFIT/(LOSS) ON ORDINARY ACTIVITIES BEFORE TAXATION	2	791	(8,538)
TAX ON PROFIT ON ORDINARY ACTIVITIES		-	-
PROFIT/(LOSS) ON ORDINARY ACTIVITIES AFTER TAXATION		791	(8,538)

TOTAL RECOGNISED GAINS AND LOSSES

The Company has no recognised gains or losses other than the results for the above two periods.

MAIDSTONE MENCAP CHARITABLE TRUST LIMITED
BALANCE SHEET
31ST DECEMBER 1994

Page 6

	<u>Notes</u>	<u>1994</u> <u>£</u>	<u>1993</u> <u>£</u>
FIXED ASSETS			
Tangible Assets	4	44,475	45,426
		<u>44,475</u>	<u>45,426</u>
CURRENT ASSETS			
Debtors	5	1,850	775
Cash at Bank and in Hand	6	76,935	76,797
		<u>78,785</u>	<u>77,572</u>
CURRENT LIABILITIES			
CREDITORS : Amounts falling due within one year	7	10,580	11,109
NET CURRENT ASSETS		<u>68,205</u>	<u>66,463</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>112,680</u>	<u>111,889</u>
NET ASSETS		<u><u>112,680</u></u>	<u><u>111,889</u></u>
CAPITAL AND RESERVES			
General Reserve		111,889	120,427
Profit and Loss Account		791	(8,538)
		<u>112,680</u>	<u>111,889</u>

The directors confirm that :-

a) for the period in question the company was entitled to the exemption conferred by subsection 2 of section 249A,

b) no notice has been deposited under subsection 2 of section 249B in relation to its accounts for the financial period.

c) the directors acknowledge their responsibilities for :-

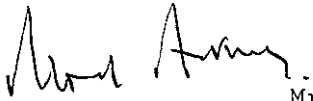
i) ensuring that the Company keeps accounting records which comply with section 221 of the Companies Act 1985, and

ii) preparing accounts which give a true and fair view of the state of affairs of the Company as at the end of the financial period and of its profit or loss for the financial period in accordance with the requirements of section 226, and which otherwise comply with this Act relating to accounts.

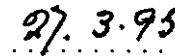
d) advantage has been taken of the exemptions conferred by Section A of Part III of Schedule 8, and

e) in the opinion of the directors, the company is entitled to those exemptions on the basis that it qualifies as a small company.

Signed on behalf of
the board of directors


..... Mr M Astbury


..... Mr M Craske

.....Date

1. ACCOUNTING POLICIES

Basis of accounting

The accounts have been prepared under the historical cost accounting convention.

Income

Income is generated by general fund raising, donations and subscriptions by the company in order to promote the care, treatment and education of mentally handicapped children and adults.

Tangible fixed assets

Depreciation has been charged at rates estimated to write off the cost of the assets over their economic working lives. The following rates have been applied :-

Motor Vehicles	- 25 % on cost
Office Equipment, Fixtures and Fittings	- 15 % Reducing balance method

2. PROFIT ON ORDINARY ACTIVITIES

	<u>1994</u>	<u>1993</u>
Profit on Ordinary activities is stated after charging :-		
Staff Costs	12,545	12,498
Auditor's Remuneration	588	588
Depreciation on Owned Assets	951	1,031

3. DIRECTORS

No director receives any emoluments from the Company.

4. TANGIBLE ASSETS

	<u>Freehold Property</u>	<u>Property Imprvmnts</u>	<u>Motor Vehicle</u>	<u>Fixtures & Fittings</u>	<u>Total</u>
Cost					
At 1st January 1993	39,420	2,500	2,000	4,307	48,227
At 31st December 1994	<u>39,420</u>	<u>2,500</u>	<u>2,000</u>	<u>4,307</u>	<u>48,227</u>
Depreciation					
At 1st January 1993	-	-	1,500	1,301	2,801
Charge for year	-	-	500	451	951
At 31st December 1994	<u>-</u>	<u>-</u>	<u>2,000</u>	<u>1,752</u>	<u>3,752</u>
Net Book Value					
At 31st December 1994	<u>39,420</u>	<u>2,500</u>	<u>-</u>	<u>2,555</u>	<u>44,475</u>
At 31st December 1993	<u>39,420</u>	<u>2,500</u>	<u>500</u>	<u>3,006</u>	<u>45,426</u>

5. DEBTORS

	<u>1994</u>	<u>1993</u>
Prepayments	1,850	775
	<u>1,850</u>	<u>775</u>

6. CASH AT BANK AND IN HAND

	<u>1994</u>	<u>1993</u>
Current Account	417	122
Premier Interest Account	58,730	61,598
National Savings Income Bond	14,125	13,257
Lettings Account	160	251
Playschool Current Account	609	582
Playschool Interest Account	2,743	963
Cash at Bank	<u>76,784</u>	<u>76,773</u>
Cash in Hand	<u>151</u>	<u>24</u>
	<u>76,935</u>	<u>76,797</u>

7. CREDITORS : Amounts falling due within one year

	<u>1994</u>	<u>1993</u>
Trade Creditors	9,801	10,321
Accruals	779	788
	<u>10,580</u>	<u>11,109</u>

Trade creditors represents amounts owed by the company to Mencap in respect of Christmas cards and gifts, payable during 1995.

8. CAPITAL COMMITMENTS AND CONTINGENT LIABILITIES

The directors consider that there were no liabilities under this heading at the Balance Sheet date requiring disclosure other than those created by normal trading operations.

9. MEMBERS GUARANTEES

The contributions undertaken by each member of the company in the event of the company being wound up is limited to fl.

MAIDSTONE MENCAP CHARITABLE TRUST LIMITED
YEAR ENDED 31ST DECEMBER 1994

INFORMATION FOR THE DIRECTORS

Detailed Income and Expenditure Account	-	Schedule A
Schedule to Income & Expenditure Account	-	Schedule B
Playschool Income & Expenditure Account	-	Schedule C
Schedule to Playschool Account	-	Schedule D

MAILSTONE MENCAP CHARITABLE TRUST LIMITED
INCOME AND EXPENDITURE ACCOUNT
YEAR ENDED 31ST DECEMBER 1994

Schedule A

	<u>1994</u> <u>£</u>	<u>1993</u> <u>£</u>
INCOME		
Donations	5,759	9,379
Commission on Sale of Christmas Cards	4,914	3,119
Fund Raising	3,562	2,874
Subscriptions	621	541
Monthly Draw	489	666
Lettings	2,963	406
Sundry Income	42	47
Holiday Club	1,472	1,872
Playschool Net Income	2,917	-
	-----	-----
	22,739	18,904
	-----	-----
	22,739	18,904
OTHER INCOME		
Interest Receivable	2,768	3,245
	-----	-----
	2,768	3,245
	-----	-----
	25,507	22,149
LESS OVERHEADS		
Rent and Rates	171	195
Light and Heat	1,598	1,380
Staff Salaries	12,545	12,498
Insurance	1,572	1,298
Telephone	243	215
Postage and Stationery	629	384
Sundries	2,523	3,391
Speech Therapist	980	2,548
Holiday Club	1,707	3,043
Fund Raising Exp	-	328
Affiliation Fee	15	10
Donations Made	450	563
Mini Bus Expenses	421	1,038
Playschool - Excess Expenditure	-	2,177
Professional Fees	323	-
Auditors Remuneration	588	588
Depreciation	951	1,031
	-----	-----
	24,716	30,687
	-----	-----
SURPLUS FOR THE YEAR	<u>791</u>	<u>(8,538)</u>