Annual Report for the year ended 31 December 2020



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Directors, Officers and Advisers

Directors

Jonathan Fletcher Elizabeth Walker

Bankers

Lloyds Bank plc, City Office PO Box 72 Bailey Drive Gillingham Business Park Gillingham Kent ME8 0LS

Secretary and Registered office

David Whitehead
Claims Services International Limited
Milton Court
Dorking
Surrey
RH4 3LZ

Registered Auditor

Ernst & Young LLP 25 Churchill Place Canary Wharf London E14 5EY

Registered Number

02661656

STRATEGIC REPORT for the year ended 31 December 2020

Company strategy

The principal activities of the Company continue to be the provision of claims management and payment facilitation services for Unum Limited (a fellow subsidiary company of Unum European Holding Company Limited) and the provision of occupational health services.

The Company's strategy is to provide claims management services in support of the UK group's wider objectives in addition to providing occupational health services. No major changes to the scale or nature of the Company's activities are planned for the foreseeable future.

Review of business

Turnover for 2020 of £219,284 was £23,248 higher than the previous year. Income from claims management services in 2020 was broadly in line with 2019 whilst income from occupational health services was higher than 2019, due to an increase in commission earned. (Note 2).

Administration expenses for 2020 totalled £206,135 (2019: 213,852) and consist of costs for the provision of staff resources from the Company's main parent, Unum European Holding Company Ltd, in addition to a monthly management charge. The reduction in these costs in 2020 reflects the reducing level of claims for which the Company provides management and payment facilitation services.

The Company made a profit on ordinary activities before tax of £13,149 (2019: £17,811 loss) driven by both the increase in turnover and the reduction in administrative costs.

At 31 December 2020, the Company had net current assets of £321,709 (2019: £311,058).

Future business outlook

The Directors consider that the business will continue in its present form, reflecting turnover and margins arising through the Company's provision of claims management, payment facilitation and occupational health services.

The Company has adequate financial resources, in the form of cash, to meet its current liabilities, and is expected to generate positive cash flows through its operations, sufficient to settle all future liabilities as they fall due.

We continue to monitor the COVID-19 and Brexit situations closely, responding to the changing external environment to ensure that the business continues to provide services to our customers and partners and protects the Company's financial position in this challenging economic environment.

STRATEGIC REPORT (continued) for the year ended 31 December 2020

Principal risks and uncertainties

Claims Services International Limited (CSI), has some exposure to counterparties outside the group. At 31 December 2020, the Company was owed £97,068 (2019: £279,619) from a single group undertaking (Unum Limited) and owed £20,883 (2019: £21,448) to another group undertaking (Unum European Holding Company Limited). Unum Limited, the Company's principal trading partner, had a credit rating of A- (Strong) from Standard & Poor's with a stable outlook at 31 December 2020.

COVID-19

We continue to monitor the COVID-19 situation closely to ensure that the business is in a position to continue to provide services to its customers and protect its staff. COVID-19 has caused minimal short-term disruption to the business and the Company has taken steps to ensure that it can continue to manage active claims and provide occupational health services, such as remote working for staff. The on-going active management by the UK and global governments to contain the impact is expected to further mitigate the impact on our business.

Brexit

The UK formally left the European Union (EU) on 31 January 2020 and a deal was reached on 24 December 2020 on the future trading relationship with the EU. The Company does not expect any challenges to its business model as a result of Brexit and will continue to provide claims management services and occupational health services to its UK based clients.

Climate Change

Our strategy design and execution processes include consideration of climate change risk that is proportionate to the nature, scale, and complexity of our business. The Directors believe the risk of any climate change impact on the Company is low.

By order of the board

David Whitehead Company Secretary

Company Number 02661656

DIRECTORS' REPORT for the year ended 31 December 2020

The Directors submit their report and the financial statements for the year ended 31 December 2020.

Directors

The Directors who were members of the board at the time of approving the Directors' report are listed on page 3 and their service was continuous throughout the period unless stated below.

Elizabeth Walker was appointed Director on 1 January 2020.

Steven Leverett resigned as Company Secretary on 23 April 2021 and David Whitehead was appointed Company Secretary on the same date.

None of the Directors have any beneficial interest in the shares of the company.

Performance for the year

Profit on ordinary activities before tax for the year totalled £13,149 (2019: £17,811 loss).

Turnover for the year was higher than the previous year. Whilst income from claims management was broadly in line with 2019, income from occupational health services was higher in 2020, driven by an increase in Employee Assistance Programme (EAP) commission earned (Note 2).

Detail of the Company's performance for the year is given in the 'Review of business' section of the Strategic Report.

Going concern assessment

The Company's business activities, together with the factors to be considered which may affect its future performance, are set out in the Strategic Report.

The Company will continue to generate profits through the provision of claims management services to Unum Ltd, a fellow UK group Company, which accounts for approximately half of the Company's income. The financial position of Unum Ltd was assessed in the 2020 financial statements of that company, signed in April 2021, with the conclusion that Unum Ltd will be able to meet its liquidity and capital requirements over the 12 months from the date of signing those accounts. Additional profits will also be generated by continuing to provide occupational health services to third parties through 2021.

Consequently, the Directors believe that Claims Services International Ltd has sufficient financial resources and will generate positive cash flows through its operations over the twelve months from the date of the signing of these accounts and that the Company is well placed to manage its business risks successfully despite the uncertain economic climate.

DIRECTORS' REPORT (continued) for the year ended 31 December 2020

As set out in Note 1 'Basis of preparation' of the financial statements, the Directors have considered the possible impact of COVID-19 on the Company and are satisfied that the Company will meet its liquidity and capital requirements and has adequate resources to continue in operational existence over the twelve months from the date of the signing of these financial statements and therefore continue to apply the going concern basis of accounting in preparing the financial statements.

Statement as to disclosure of information to auditors

Having made enquiries of fellow Directors and of the company's auditors, each of these Directors confirms that:

- to the best of each Director's knowledge and belief, there is no information relevant to the preparation of their report of which the company's auditors are unaware;
 and
- each Director has taken all the steps a Director might reasonably be expected to have taken to be aware of relevant audit information and to establish that the company's auditors are aware of that information.

In accordance with Section 487(2) of the Companies Act 2006, the Auditors, Ernst and Young LLP, are deemed reappointed.

Insurance of Directors and officers

The Directors and officers of the Group are covered under a global professional indemnity insurance policy held by Unum Group, the ultimate parent company. The insurance was in force at 31 December 2020 and on the day the Report of the Directors was approved.

By order of the board

David Whitehead Company Secretary

STATEMENT OF DIRECTORS' RESPONSIBILITIES IN RESPECT OF THE FINANCIAL STATEMENTS

The Directors are responsible for preparing the Annual Report and the financial statements in accordance with applicable law and regulations.

Company law requires the Directors to prepare financial statements for each financial year. Under that law, the Directors have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). Under Company law the Directors must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the Company and of the profit or loss of the Company for that period. In preparing these financial statements, the Directors are required to:

- · select suitable accounting policies and then apply them consistently;
- make judgments and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any
 material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis, unless it is inappropriate to presume that the Company will continue in business.

The Directors are responsible for keeping adequate accounting records that are sufficient to show and explain the Company's transactions and disclose with reasonable accuracy at any time the financial position of the Company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the Company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF CLAIMS SERVICES INTERNATIONAL LIMITED

Opinion

We have audited the financial statements of Claims Services International Limited for the year ended 31 December 2020 which comprise the Statement of Comprehensive Income, the Statement of Financial Position, the Statement of Changes in Equity and the related notes 1 to 12, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards including FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the financial statements:

- give a true and fair view of the company's affairs as at 31 December 2020 and of its profit for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the Directors' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the company's ability to continue as a going concern for a period of twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the Directors with respect to going concern are described in the relevant sections of this report. However, because not all future events or conditions can be predicted, this statement is not a guarantee as to the company's ability to continue as a going concern.

INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF CLAIMS SERVICES INTERNATIONAL LIMITED (continued)

Other information

The other information comprises the information included in the annual report, other than the financial statements and our auditor's report thereon. The Directors are responsible for the other information contained within the annual report.

Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in this report, we do not express any form of assurance conclusion thereon.

Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of the other information, we are required to report that fact.

We have nothing to report in this regard.

Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the strategic report and the Directors' Report for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the Strategic Report and Directors' Report have been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

In the light of the knowledge and understanding of the company and its environment obtained in the course of the audit, we have not identified material misstatements in the Strategic Report or Directors' Report.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept or returns adequate for our audit have not been received from branches not visited by us; or
- · the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of directors' remuneration specified by law are not made; or
- · we have not received all the information and explanations we require for our audit.

INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF CLAIMS SERVICES INTERNATIONAL LIMITED (continued)

Responsibilities of directors

As explained more fully in the Directors' Responsibilities Statement set out on page 8, the Directors are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the Directors determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Directors are responsible for assessing the company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Directors either intend to liquidate the company or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Explanation as to what extent the audit was considered capable of detecting irregularities, including fraud

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect irregularities, including fraud. The risk of not detecting a material misstatement due to fraud is higher than the risk of not detecting one resulting from error, as fraud may involve deliberate concealment by, for example, forgery or intentional misrepresentations, or through collusion. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below. However, the primary responsibility for the prevention and detection of fraud rests with both those charged with governance of the entity and management.

Our approach was as follows:

- We obtained an understanding of the legal and regulatory frameworks that are applicable to the company and determined the direct laws and regulations related to elements of company law and tax legislation, and the financial reporting framework.
- We obtained a general understanding of how Claim Services International Limited is complying with those frameworks by making enquiries of management, internal audit, and those responsible for legal and compliance matters. We also gained an understanding of the Company's approach to governance and risk management.

INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF CLAIMS SERVICES INTERNATIONAL LIMITED (continued)

- We assessed the susceptibility of the company's financial statements to material
 misstatement, including how fraud might occur by considering the controls that the
 Company has established to address risks identified by the entity, or that otherwise seek
 to prevent, deter or detect fraud. Additionally, we tested year-end adjustments including
 manual journals, to provide reasonable assurance that the financial statements were
 free from fraud or error.
- Based on this understanding we designed our audit procedures to identify non-compliance with such laws and regulations. Our procedures involved making enquiries of those charged with governance and management for their awareness of any non-compliance with laws or regulations; inquiring about the policies that have been established to prevent non-compliance with laws and regulations by officers and employees; inquiring about the Company's methods of enforcing and monitoring compliance with such policies.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at:

https://www.frc.org.uk/auditorsresponsibilities. This description forms part of our auditor's report.

Use of our report

This report is made solely to the company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and the company's members as a body, for our audit work, for this report, or for the opinions we have formed.

Erst & Young LLP

John Headley (Senior Statutory Auditor) for and on behalf of Ernst & Young LLP, Statutory Auditor London

STATEMENT OF COMPREHENSIVE INCOME for the year ended 31 December 2020

	Note	2020 £	2019 £
Turnover Administrative expenses	2 3	219,284 (206,135)	196,036 (213,852)
Operating profit / (loss)		13,149	(17,816)
Other interest receivable and similar income		-	5
Profit/(loss) on ordinary activities before taxation	_	13,149	(17,811)
Taxation (charge)/credit	6	(2,498)	3,384
Profit / (loss) for the financial year		10,651	(14,427)

The notes on pages 16 to 20 form an integral part of these financial statements.

All of the activities of Claims Services International Limited are continuing.

STATEMENT OF FINANCIAL POSITION at 31 December 2020

	Note	2020 £	2019 £
Current Assets		_	_
Cash and cash equivalents	7	226,053	50,586
Debtors - amounts falling due within one year	8	124,342	283,955
		350,395	334,541
Current Liabilities			
Creditors - amounts falling due within one year	9	28,686	23,483
Net Current Assets		321,709	311,058
Capital and reserves			
Called up share capital	10	2	2
Profit and loss account		321,707	311,056
Shareholders' Funds		321,709	311,058
	:		

The financial statements on pages 13 to 15 were approved by the board of Directors in July 2021 and were signed on its behalf by:

Jonathan Fletcher

Director

6 July 2021

Elizabeth Walker

Eflice

Director

STATEMENT OF CHANGES IN EQUITY at 31 December 2020

	Called up Share Capital	Profit & Loss Account	Total
	£	£	£
Balance as at 1 January 2019	2	325,483	325,485
Loss for the year	-	(14,427)	(14,427)
Balance as at 31 December 2019	2	311,056	311,058
Balance as at 1 January 2020	2	311,056	311,058
Profit for the year after tax	<u>-</u>	10,651	10,651
Balance as at 31 December 2020	2	321,707	321,709

NOTES TO THE FINANCIAL STATEMENTS for the year ended 31 December 2020

1. Principal accounting policies

General Information

Claims Services International Limited is incorporated and domiciled in England, registration number 02661656. The registered office is Milton Court, Dorking, Surrey RH4 3LZ.

Statement of compliance

The financial statements have been prepared in compliance with United Kingdom Accounting Standards, including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Ireland' (FRS 102) and the Companies Act 2006.

Basis of preparation

The financial statements are prepared on a going concern basis under the historical cost convention. They are presented in pounds sterling, the functional and presentation currency of the Company.

As part of their going concern assessment, the Directors have considered the possible impact of COVID-19 on the Company over the duration of the planning cycle. This includes a high-level analysis of the impact on cash and capital, including realistically possible management actions.

This analysis indicates that the Company will meet its liquidity and capital requirements over the next twelve months from the date of the signing of these financial statements. Therefore, the financial statements continue to be prepared on a going concern basis.

Exemptions for qualifying entities under FRS 102

FRS 102 allows a qualifying entity certain disclosure exemptions. The Company is a qualifying entity for the purposes of the preparation of individual financial statements. Details regarding the parent entity of the group in whose consolidated financial statements the Company's financial statements are consolidated, and from where those financial statements may be obtained are provided in note 11.

The Company has chosen to take exemption from the requirement to provide disclosures in relation to:

- 1. The requirement to prepare a statement of cash flows; and
- 2. The disclosure of key management personnel compensation in total.

Income

Income represents the amounts receivable, excluding VAT, in respect of services provided to customers during the year.

NOTES TO THE FINANCIAL STATEMENTS (continued) for the year ended 31 December 2020

Taxation

The taxation charge shown in the statement of comprehensive income is provided at the corporation tax rate applicable for the period and based on the profit on ordinary activities for the year after adjusting for items which are not taxable or tax deductible.

Deferred taxation is recognised in respect of all timing differences that have originated but not reversed at the reporting date. Deferred tax assets are recognised only to the extent that it is probable that they will be recoverable against the reversal of deferred tax liabilities or other future taxable profits.

2. Turnover

A breakdown of the Company's turnover for the year is shown below.

	2020 £	2019 £
Claims management & payment facilitation services	106,680	108,355
Occupational Health Services	112,604	87,681
Total Turnover	219,284	196,036

3. Administrative expenses

The Company has a resourcing and services agreement with a parent company, Unum European Holding Company Limited. Under the agreement, staff are provided to perform administrative and management services on behalf of the company. These costs, together with direct operational costs, are reported as administrative expenses.

4. Directors' emoluments

The Directors received no remuneration in respect of qualifying services provided to the Company.

The aggregate amount of compensation paid to Directors, or past Directors, for loss of office amounted to £nil (2019: £nil).

NOTES TO THE FINANCIAL STATEMENTS (continued) for the year ended 31 December 2020

5. Auditors' remuneration

The auditors' remuneration of £5,000 (2019: £5,000) for the statutory audit was borne by a parent company, Unum European Holding Company Limited. The auditors received no other remuneration in respect of services provided to the company for the year.

6. Taxation

(a) Current tax	2020 £	2019 £
UK corporation tax on profit/(loss) for the year at 19% (2019: 19%) Total tax charge/(credit) for year	2,498 2,498	(3,384)
(b) Factors affecting the tax charge for the year	2020 £	2019 £
Profit/(loss) on ordinary activities before tax	13,149	(17,811)
Profit/(loss) on ordinary activities before tax multiplied by the standard rate of tax of 19% (2019: 19%)	2,498	(3,384)
Total tax charge/(credit)	2,498	(3,384)

There were no factors affecting the tax charge for the year and the Company had no deferred tax balances at 31 December 2020 (2019: Nil).

(c) Factors affecting current and future tax charges

On 3 March 2021, the Chancellor of the Exchequer announced that the main corporation tax rate would increase from 19% to 25% from 1 April 2023. This change was substantively enacted on 24 May 2021. The Company has no deferred tax balances at 31 December 2020, so is not presently affected by this change.

7. Cash at bank and in hand

	2020	2019
	£	£
Cash at bank	226,053	50,586
Total cash at bank	226,053	50,586

NOTES TO THE FINANCIAL STATEMENTS (continued) for the year ended 31 December 2020

8. Debtors - amounts falling due in one year

	2020 £	2019 £
Tue de debase	27,274	
Trade debtors	21,214	4,335
Tax debtor	97,068	279,619
Amounts due from group undertakings		
Total Debtors	124,342	283,954
9. Creditors - amounts falling due in one year		
	2020	2019
	£	£
Trade creditors	-	476
Amounts due to group undertakings	20,883	21,448
VAT payable	5,781	1,559
Corporation tax payable	2,022	
Total Creditors	28,686	23,483
10. Called Up Share Capital		
	2020	2019
	£	£
Allotted, issued and fully paid		
2 Ordinary shares of £1 each:	2	2
	2	2

There are no rights, preferences or restrictions attached to this class of shares, including restrictions on distribution of dividends and repayment of capital.

NOTES TO THE FINANCIAL STATEMENTS (continued) for the year ended 31 December 2020

11. Parent company

The Company's parent companies are Unum Limited and Unum European Holding Company Limited, both incorporated in England.

The Directors regard Unum Group, a company incorporated in the United States of America as the ultimate parent company and ultimate controlling party. The smallest and largest group in which the results of the Company are consolidated is that of Unum Group. Copies of the consolidated financial statements of Unum Group can be obtained from Unum Group, 1 Fountain Square, Chattanooga, Tennessee, 37402, USA.

12. Related party transactions

Advantage has been taken of the exemption in FRS 102 under section 33.1A not to disclose transactions with the immediate and ultimate parent companies or any of its wholly owned subsidiaries.

A summary of balances owing from group undertakings is shown below:

Amounts due from group undertakings	2020 £	2019 £
Unum Ltd	97,068	279,619
Amounts due to group undertakings	2020 £	2019 £
Unum European Holding Company Ltd	(20,883)	(21,448)

The amounts due from group undertakings are included in the total debtors figure (see note 8) and amounts due to group undertakings are included in the total creditors figure (see note 9).