

AMENDING HAMELIN TRUST

(A Charitable Company Limited by Guarantee)
AMENDING
TRUSTEES' AND DIRECTORS'
REPORT AND CONSOLIDATED FINANCIAL STATEMENTS

For the year ended 31st March 2011

Supported by



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The National Lottery*
through the Big Lottery Fund



Company No 2650043 (England and Wales)
Charity No: 1004432

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HAMELIN TRUST

(A Charitable Company Limited by Guarantee)

Legal and Administrative Information

Trustees and Directors.	Mr Terry J Gregson (Chairman) Mrs Shirley M Gowland MBE Mr Carwyn Owen Mrs Gwenne Martin Mr Steve Hackett Mr Pat Bone Mr Stan Wade Mr Frank Herrington
Chief Executive & Company Secretary	Mr Stephen J Fisher
Company Number:	2650043 (England and Wales)
Charity Number.	1004432
Registered Office	19 Radford Crescent Billericay Essex, CM12 0DU
Bankers.	National Westminster Bank PLC 41 High Street Billericay Essex, CM12 9BA
Auditors	Kingston Smith LLP Orbital House 20 Eastern Road Romford Essex, RM1 3PJ
Legal Advisor:	Mr Stephen Wallis Michael Cullen & Partners 102 High Street Billericay Essex, CM12 9BY

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TRUSTEES' AND DIRECTORS' REPORT
For the year ended 31st March 2011

The Trustees (who are also the Directors), present their Annual Report together with the Consolidated Audited Financial Statements of the Charity and the wholly owned trading subsidiary Hamelin Trust Services Ltd for the year ended 31st March 2011

Constitution

The Trust is registered as a Charity (No: 1004432) and is also constituted as a company, limited by guarantee (No. 2650043), and is therefore governed by its Memorandum and Articles of Association. Hamelin Trust Services Ltd is a registered company (No. 2544279) governed by separate Memorandum and Articles of Association.

Principal Objects

The principal object is to promote the relief of people of all ages, who have learning disabilities and/or physical disability, and/or are suffering mental distress.

The principal object has not changed since the last report.

We believe that:

- Disabled people should be enabled to live as fulfilled and independent a life as possible, in accordance with their wishes and wherever they choose.
- Services, which enable such a lifestyle, should be provided in partnership with disabled people, their families or advocates, voluntary organisations and statutory services.
- These partnerships should seek to provide services within the person's own community, enabling them to contribute to that community, and to retain and develop local links, friendships and interests.

Mission Statement

The Trustees agreed a new Mission Statement in 2006 (and which remains in place) as follows:

"Hamelin Trust is committed to supporting children and adults with learning disabilities and their families, by providing a range of high quality services. By working in partnership with disabled people and their families, the Trust ensures that services are person-centred to meet individual needs."

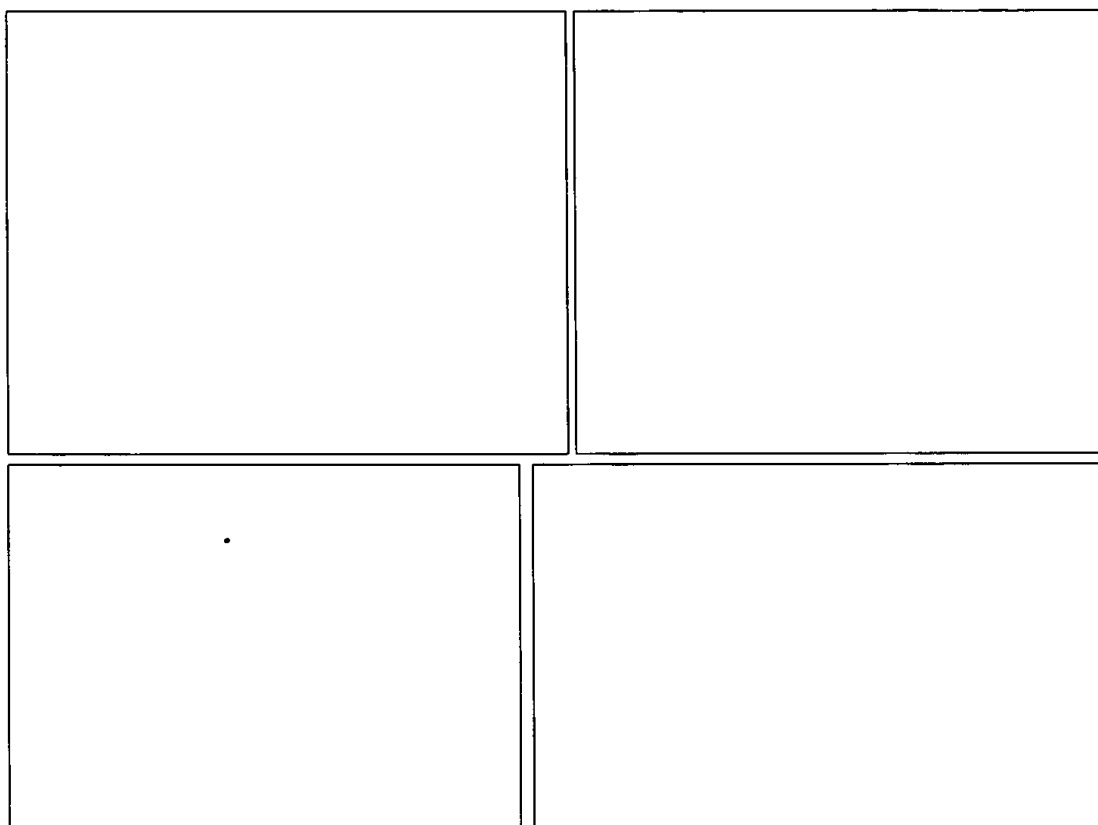
Public Benefit

Having considered the latest Charity Commission guidance on public benefit, the Trustees believe that Hamelin Trust can evidence support for a wide range of beneficiaries of all ages.

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How the Trust's activities deliver public benefit is outlined in more detail in the sections within this report relating to the range of services provided.

233 disabled children and adults, and their families, who live within Essex, Southend, Thurrock, and some London Boroughs, have accessed those services during the year



Trustees

The Directors of the Company are also Trustees of the Charity, and there are no other Trustees. The Management Committee has the power to appoint Trustees, as it considers fit to do so, between Annual General Meetings. At each Annual General Meeting, all the Management Committee Members retire from office, but are eligible for re-election along with any new members, at that meeting.

Indemnity insurance for the Trustees has been provided by the charity.

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The Trustees who served throughout the year were:-

Mr Terry J Gregson (Chairman)
Mr Carwyn Owen
Mr Steve Hackett
Mr Patrick Bone

Mrs Shirley M Gowland MBE
Mrs Gwenne Martin
Mr Stanley Wade
Mr Frank Herrington

Patrons

Lord Petre, Lord Lieutenant of Essex

Mr Peter Egan

Structure, Governance & Management

The Management Committee, which includes all Trustees, oversee the work of the Trust and agree strategic development

A comprehensive Induction Pack including the Memorandum and Articles of Association, the NCVO/ACEVO Code of Good Governance, Charity Commission and Charity Sector Information leaflets are provided to all new Trustees. A formal induction process includes site visits to all services and projects of the Trust. "Away Days/Evenings" take place as appropriate to focus on strategic issues

Project Management Groups (PMGs) monitor specific services and act as semi-autonomous sub-committees of the Management Committee. Wherever possible these PMGs include service user and parent or carer representation. Where possible, the chairperson of the PMG is an elected service user, parent or carer and becomes a Trustee.

Other sub-committees are established for specific purposes, e.g. Finance and General Purposes, and meet as required

The Chief Executive has the delegated operational responsibility for the day to day management of the organisation, and the services and projects provided. This includes the development and continued review of all operational policies and procedures.

Following a further review during 2010 of the governance and management of the organisation a new Governance Model was introduced to aid decision making and communication within the Trust. Executive, Operational and Commercial Boards were established, overseen by the Trustees

Feedback on the work of the Executive Board is made on a regular basis to the Trustees and individual services. Amongst other things the Executive Board is involved in a continuous process of:-

- Identifying the range of risks faced by the Trust overall, and on a service by service basis
- Evaluating existing internal control systems

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- Devising strategies to mitigate the Trust's exposure to major risks.

The Trustees have considered the risks which might affect the charity and as well as regularly monitoring the risks have taken steps to mitigate risks

A 'central' staff team helps to develop the organisation, and provides support to each service or project provided. Identified managers and staff teams provide the direct services that are outlined later in this report

The Trust is grateful, once again, for the invaluable contribution from around 36 volunteers, who work within all of our services, but primarily in our Charity Shops

Trustees Responsibilities

The Trustees (who are also directors of Hamelin Trust for the purposes of company law) are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and the group and of the incoming resources and application of resources, including the income and expenditure of the charitable group for that period. In preparing the financial statements, the Trustees are required to -

- Select suitable accounting policies and then apply them consistently
- Observe the methods and principles in the Charities SORP
- Make judgements and estimates that are reasonable and prudent
- State whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements
- Prepare the financial statements on the going concern basis unless it is inappropriate to assume that the charitable group will continue in operation

The Trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time, the financial position of the charitable company, and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the company (and the group), and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the trustees are aware:

- There is no relevant audit information of which the charitable company's auditor is unaware, and

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- The trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish the auditor is aware of that information.

The trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ in other jurisdictions

The accounts have been prepared in accordance with the Companies Act 2006.

Objectives & Activities

Trustees and the Executive Board review the Trust's aims, objectives, and activities each year to ensure that they remain focused on stated purposes and public benefit.

The key elements of Hamelin Trust's medium to long-term strategy continue to be:

- To be responsive to changing needs and to continue to review and develop person-centred services to meet identified needs. This includes existing services, and any additional services that may be considered for development
- To be responsive to changing social care legislation, regulations and expectations
- To continue to work towards the full cost recovery of any service provided through formal commissioning arrangements
- To improve the sustainability of specific services, projects and of Hamelin Trust as a whole
- To finalise and implement our Workforce Development Strategy (which includes all our Trustees and Volunteers), and to further develop the range of accredited training we provide
- To continue to work in partnership with other organisations and individuals involved with the support of our existing or future beneficiaries

Hamelin Trust has a clear vision in developing services and partnerships to support disabled children and adults. The Trustees and staff team have developed, will continue to develop and continually review a range of strategies, policies, and procedures to ensure effective governance. These strategies include corporate and marketing strategies for Hamelin Trust as a whole, business strategies for each service/project, functional support strategies (e.g. HRM, Finance, Training, Fundraising, etc), and operating strategies within each service/project.

Achievements & Performance

Further details of the achievements and plans for each service or project provided by Hamelin Trust appear later in this report

Current indicators used to assess and build upon achievements within those services and projects are:-

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- Through formal and informal feedback obtained from service users, parents/carers/advocates, commissioners, etc through surveys, internal and external monitoring, and talking/listening to people
- Through benchmarking with other relevant organisations where appropriate
- Through a range of management reports using various databases held and maintained by Hamelin Trust

Current feedback from service users indicates a high level of satisfaction with the services provided

Internal and external monitoring by the Care Quality Commission (CQC) and Ofsted for Children's Services indicate mainly areas already identified for continual development

Aspects of our fundraising activities have been strengthened, and will be further improved in the coming year

External factors impacting on the Trust continue to include the unprecedented change within Health and Social Care, brought about by legislation, regulation and both central and local government strategies

There is a continuation of the national deficit in funding for services for people with a learning disability

As part of the Trust's policy of continuous improvement in line with best modern practice, Trustees have revised a full strategic review of the governance and management of the Trust.

Following on from the organisational restructuring, we undertook a statutory three month consultation leading to some historic roles becoming redundant whilst creating more appropriate roles to ensure continued development and provision of flexible service delivery.

In June 2010 Hamelin Trust received emails and letters containing a number of allegations against the charity and individuals within it. The Trust acted entirely properly and voluntarily in reporting these accusations to the appropriate authorities including Essex Police, Essex Safeguarding Children Board, Essex Safeguarding Adults Board, Essex County Council as well as the regulatory bodies including Ofsted, CQC, the Charity Commission and Information Commissioners Office.

In addition the National Council for Voluntary Organisations (the NCVO) were commissioned to undertake a full and independent investigation into these allegations. The NCVO has concluded that none of the allegations could be substantiated. Appropriate agencies were involved in investigations against the third party who made the allegations that lead to a successful prosecution. As a consequence there has been significant unforeseen expenditure involved, which is reflected in the deficit of the year.

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In December 2010 Hamelin Trust successfully acquired a new building in Billericay offering 12,500 sq ft of office and warehouse space. Through funding being secured from the Social Enterprise Investment Fund the building has been refurbished to incorporate a high level of insulation, solar panels, bio-diesel heating system

This new building has become the new Central Office base for the organisation enabling dispersed areas of the organisation to be moved under one roof to reduce ongoing costs, improve the facilities people have been working in and received services in, reduce travel time and cost, reduce the Trust's carbon footprint and improve communication and support

Financial Review

In 2010/2011 Hamelin Trust has been able to maintain its services and continues to seek to obtain "full cost recovery" for the provision of commissioned services. This has been despite the challenges that the Trust has had to face and the current economic climate

There is an operating deficit for the year, on unrestricted fund income and expenditure of £620,263 (2009/10 £47,289)

The overall position for 2010/11 shows a £365,311 deficit when restricted fund income and expenditure is factored in. Exceptional expenses of £304,887 have significantly contributed to the deficit. This is made up of legal costs in defending the unfounded allegations made against the charity, and the costs of restructuring. The ongoing restructure of Hamelin Trust has resulted in a surplus being forecast for 2011/12, which will be a substantial turnaround. Figures for the first six months show that this surplus is achievable

The re-establishment of Hamelin Trust's trading subsidiary, Hamelin Trust Services Limited (Company Number. 2544279), and its VAT registration occurred from October 2007. VAT registration for Hamelin Trust was obtained from April 2008 along with VAT group status established from that date for both organisations

We plan to explore the further development of Hamelin Trust Services Ltd to become a registered provider of Social Housing.

It is the policy of the Trustees to spend all of the funds to promote the relief of people who have a learning disability and/or physical impairments and/or are suffering mental distress.

Restricted Funds are limited to the use for which they were given and cannot be spent until the project is available. Amounts in the restricted fund relate mainly to residents bank accounts

Designated Funds have been earmarked by the Trustees for a particular future project. These are the employment projects and equipment for Hamelin House.

The Unrestricted Funds are required to supply the Fixed Assets of the Trust and to provide a working reserve for running the Trust. The Trustees believe that this should be no less than

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2 months of the general running costs where possible. At 31st March 2011 the group had no unrestricted reserves, as the charity had liabilities which were yet to be settled. The non existence of free reserves was a major factor in the decision to restructure the organisation. The return to a surplus in the year to March 2012, and going forward, will enable the trust to rebuild their reserves.

As can be seen from the Statement of Financial Activities (SOFA), all income from all sources has been applied as direct charitable expenditure for the beneficiaries of the Trust as outlined later in this report.

During the year, expenditure on all our services (including the Charity Shops division, which provides work experience opportunities) has increased by 7.5% whereas income has decreased by 1.1%.

The Statement of Financial Activities shows a net deficit for the year of £365,311 and our total reserves and net assets of the group stand at £1,060,830. The present level of funding is considered adequate to support the continuation of the current services.

The majority of our income is from charges made to a number of Local Authorities for care services provided e.g. the Social Care Departments of Essex, Southend, Thurrock, the London Boroughs of Havering and Barking & Dagenham, etc.

We would also like to thank the Grant Making Trusts and other donors listed below for their support during the year.

RBS - Westcliff Staff	Mrs M Summers
Billericay Lions	The Ivory Rooms
All Saints Church	The Lynn Foundation
Essex & Suffolk Water	St Mary Magdalene Church
Sir William Coxen Trust Fund	Dorothy Pamela Smith Charity
King Edward VI Grammar School	Social Enterprise Investment Fund
Murphy-Neumann Charity Company Ltd	E Edwards, Son & Niece re The Late Mrs Knott
Essex County Council, Aiming High for Disabled Children	

The Trust's assets are the buildings, furniture, fixtures/fittings, and vehicles in daily use by the beneficiaries of the Trust. Details and movements in fixed assets are set out in note 6 to the accounts.

Plans for the Future

Proposals for each service or project for 2011/12 are outlined later in this report. Detailed service development plans are reviewed and developed annually.

Broader objectives for the Trust as a whole for the next year are

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- To continue to review the governance and management of the Trust, to improve operational efficiency and maximise revenue generation
- To continue to provide, monitor and further develop the range of support services provided for disabled children and adults, whether directly or in partnership with others
- To continue to review existing financial policies and procedures to improve monitoring and financial controls, including improvements to budget setting, the full cost recovery of commissioned services and financial projections
- To increase operating cash reserves
- To continue to develop strategic Human Resources Management (HRM) and opportunities for workforce development (including volunteers, parents/carers, and Trustees wherever possible), and to develop the range of accredited training available from within the Trust
- To continue to recruit additional Trustees against agreed priority areas of skill/expertise
- To further develop both internal and external communication strategies to better publicise the core values, objectives and strategic plans of the Trust

Auditors

Kingston Smith LLP have indicated their willingness to continue in office and in accordance with the provisions of the Companies Act it is proposed that they be re-appointed auditors for the ensuing year

In accordance with company law, as the company's directors, we certify that

- So far as we are aware, there is no relevant audit information of which the charitable company's auditors are unaware, and
- We have taken all the steps that we ought to have taken in order to make ourselves aware of any relevant audit information and to establish that the charity's auditors are aware of that information

This report has been prepared in accordance with the special provisions within Part 15 of the Companies Act 2006 relating to small companies

Approval

This report was approved by the Board of Directors and Trustees on 15th December 2011

and signed on its behalf.

Hamelin Trust
19 Radford Crescent
Billericay
Essex CM12 0DU


T J Gregson

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**OPERATION OF THE TRUST AND REVIEW OF ITS
DEVELOPMENTS, ACTIVITIES AND ACHIEVEMENTS**

The History of Hamelin Trust

Hamelin Trust was started in 1979 by the parents of two children with learning and multiple disabilities

At that time, there were few services available in Essex to help families who were caring for children with special needs. They formed 'The Billericay and Essex Trust for the Severely Mentally Handicapped', which became a Registered Charity in 1982.

Hamelin House in Billericay was opened in 1983 to help meet the needs of parents, carers and their children

The Trust has grown over the years as other needs have been identified both through our work and through consultations with parents, carers, children and adults with learning disabilities, and with other agencies.

The name was changed in 1991 to Hamelin Trust, and charitable company status was obtained. However, the aims and primary object of the Trust have remained the same from the outset

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Hamelin House

Hamelin House is an 8-bedded registered residential care home in Billericay, Essex which was opened in 1983, and provides a short break (respite care) service for children aged between 3 and 18 years of age.

All children have learning disabilities and may also have additional support needs because of physical disabilities or behavioural problems. Children come mainly from Essex, but some come from further away, particularly from the London Boroughs

Hamelin House provides a welcome break for parents/carers from the day to day demands and pressures of caring, as well as offering an exciting and enjoyable stay for the children enabling them to develop skills towards independence and spend social time with their peers

During 2010/11 and to date:

- 72 different children and their families used the service throughout the year
- Redecoration and refurbishment of the quiet lounge, sensory room and admin office
- Redecoration of all bedrooms

During 2011/12 we plan to:

- Continue to seek funding for a replacement vehicle and other equipment
- Refurbish an out building to establish separate space and basic skills teaching area for older children
- Be involved in the development of replacement software including an electronic rota and service user management system
- Redecoration of kitchen and dining room
- Raise awareness of and thereby increase potential bookings for the emergency bed

Hamelin House Outreach

Initially set up as a pilot project in 2010 as an extension of the services provided through Hamelin House, Children's Outreach has been supporting children with disabilities in a range of activities in various locations outside of the House

Working with parents, carers and other agencies we recognised that the range of short break services needed to be developed to provide greater flexibility and opportunities for children and families

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Through the Outreach Service we are able to provide the same high level of care within a child's home or out in the community enabling disabled children to access activities such as Scouts or after school clubs.

During 2010/11 and to date:

- Continued to recruit and train staff for the Outreach Service

During 2011/12 we plan to:

- Continue to secure funding to extend the Outreach service
- To expand the Outreach Service to include new children and families who do not currently use Hamelin House

The Exchange

Hamelin Trust has provided morning, afternoon and evening activities for adults with learning and/or multiple disabilities and/or complex needs at The Exchange, a small resource centre in Wickford, Essex since 1993.

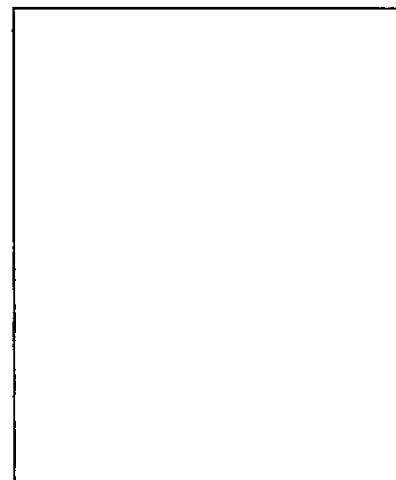
Around 14 service users access the core weekday services, with a different group of approximately 8 people using the facilities offered in the evenings.

The Exchange provides a base from which to access a range of leisure, educational and recreational activities within the community, whilst also benefitting from sessions held within the resource centre

The Exchange is wheelchair-accessible and has a fully equipped sensory room, two large multi-purpose areas as well as smaller quiet lounge

During 2010/11 and to date:

- Service users continue to access local facilities, undertaking a range of activities including, shopping, swimming, horse-riding, College, visiting pubs and cafes and using public transport
- Continued to develop an environment of inclusive communication
- Developed personal development plans, focussing on clear outcomes for people linked to regular opportunities and the development of new skills



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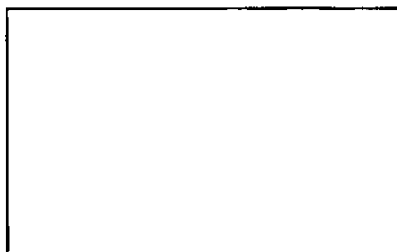
During 2011/12 we plan to:

- Refocus the building and staff team to providing one service with other services historically provided from the building moving to another base
- Link some service users with the Reuse & Recycling Enterprise and Roots and Shoots to widen the experiences of service users to include work related experience and skill development with appropriate support
- Redecorate the main areas of the Exchange

Community Support Service

The Community Support Service developed out of an earlier service which Hamelin Trust began in 1991 to meet the needs of individuals by providing flexible services from, and within, people's own homes

The Trust became an approved provider for Essex Social Services Department in 1999, for a Community Support service for adults with learning disabilities



The Service is managed from The Exchange building, and its underlying aims are to facilitate greater independence for people with learning disabilities, to maximise their opportunities within the community and help to prevent the breakdown of family and other relationships.

The service provides a range of flexible packages to meet specific individual needs and enables people to access facilities within their own community, which they would be unable to do without the one-to-one support the service provides.

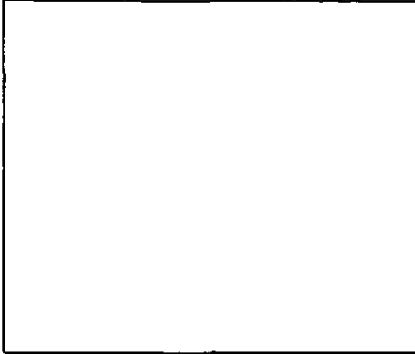
During 2010/11 and to date:

- Continued to develop links with the social enterprises provided by both Hamelin Trust and other local organisations through the LSC and Personal Budget Partnerships
- Continued to work with service users and their representative in developing person centred innovative packages of support funded through personal budgets

During 2011/12 we plan to:

- Develop a marketing strategy linked to the growing number of people who will be choosing their own support and funding it through personal budgets
- Move the management base of the service to the new Hamelin Trust Central Office

The Bungalow



The Bungalow has been open since 1994 in Shotgate, Essex and provides a home for four people with multiple and profound learning disabilities, with some having sensory impairment(s). The service is managed in partnership with parents and/or advocates of the residents.

The Bungalow was purpose-built in partnership with a Housing Association, and is equipped to meet the needs of people with multiple impairments and is wheelchair accessible throughout

During 2010/11 and to date:

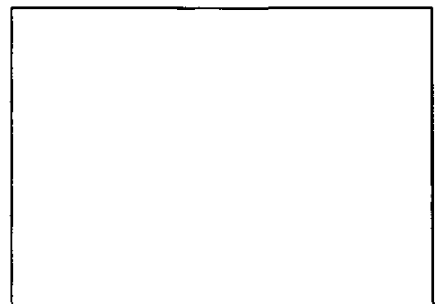
- We continued to offer varied activities for residents including theatre trips, days out and a holiday in Norfolk
- Residents benefitted from regular hydrotherapy sessions and two residents participated in therapeutic trampolining with staff support
- The internal doorways were widened making them more suitable for wider wheelchairs
- Continued to work on the garden to make it a space the residents can enjoy
- Recruited new staff and continued ongoing training for all staff members

During 2011/12 we plan to:

- Staff recruitment and training is ongoing
- Explore refurbishment and extension developments of The Bungalow to create an additional bedroom

Gowlands, Sutton Bridge Farm

The Trust purchased Sutton Bridge Farm in Rochford, Essex in 1998 to develop a residential short break (respite) service for young people and adults. The purchase was made possible with financial support from the Castle Point & Rochford Mencap Group, from the Collette Group (a Canvey Island parents group), and a grant from the Community Fund



The farmhouse, known as Gowlands, has been totally refurbished to provide 8-bed (now 9-bed) accommodation to meet the needs of its service-users, which are high either because of their additional multiple impairments or because of their behaviours, which may at times be challenging.

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It has wheelchair access throughout, a sensory room, a separate activity room and 'space' for people who need it, whilst retaining a homely atmosphere.

The short break service is available to young people and adults with learning disabilities aged 16 plus. It provides a stimulating, but relaxed and supportive, environment where they can interact with their peers and enjoy their stay away from home. It also encourages the development of their individuality and independence, and where their rights to privacy, dignity and choice are upheld.

It also enables carers to receive respite from the day-to-day pressures involved in caring. The surrounding grounds with duck pond, a large walled garden, woodland and orchard lend a 'holiday' atmosphere.

During 2010/11 and to date:

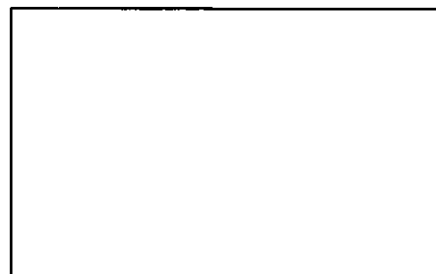
- Sought to manage occupancy levels as efficiently as possible
- Used the Dignity in Care campaign and the ten dignity challenges to inform an approach that puts guests and respecting their dignity at the centre of all we do
- Undertaken some internal redecoration and replaced essential furnishings and equipment within the limits of current financial constraints

During 2011/12 we plan to:

- Continue to manage occupancy and therefore our waiting list as efficiently as possible given the ever increasing demand for our short break service
- Be involved in the development of replacement software including an electronic rota and service user management system
- Utilise the CQC Essential Standards of Quality and Safety and the associated outcomes to ensure we remain compliant and thus maintain the standards for which we are known
- Continue to seek sufficient funds to purchase a replacement minibus as the need for this remains a priority

Hydrotherapy Pool Project

The Hydrotherapy Pool was officially opened in April 2010 by Paralympic Champion Sacha Kindred, OBE. The pool has been used by both people within the Trust's care services and the wider community



During 2010/11 and to date:

- In the period 1st March 2010 to 30th June 2011 the Hydrotherapy Pool received:
 - 1,043 bookings for session
 - 89 different individuals and groups attended pool sessions

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- Due to a very slow uptake of pool sessions we have been running at 25% capacity and have therefore been subsidising this project at a level of £53,000. This is not sustainable as an organisation and the decision was made to temporarily close the hydrotherapy pool from 1st July 2011.

During 2011/12 we plan to:

- Develop a marketing plan to raise awareness of the pool and increase bookings
- Seek sufficient funding to enable the reopening of the pool
- Continue to develop relationships with local organisations supporting children and adults with disabilities who can benefit from using the hydrotherapy pool

Linked Employment Partnership

Linked Employment Partnership is an employment service started in 1994 by providers in three care sectors - voluntary, statutory and independent - which specialises in placing people with disabilities.

The service had been developed in partnership with Essex SSD, the Unitary Authority of Thurrock's SSD, South West Essex Co-operative Ltd, and Hamelin Trust.

The customers are people with disabilities seeking work and employers who are recruiting, and the service is free both to employers and jobseekers.

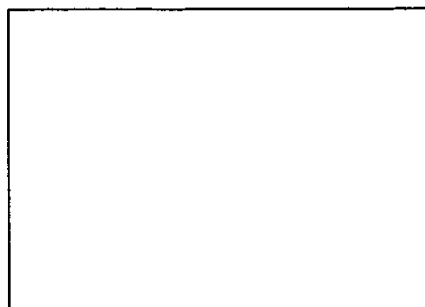
All employment opportunities are considered where the work is paid at the usual competitive rate, and positions are sought from just a few hours each week to full time.

The benefits of employing people with disabilities have been recognised by many employers, both locally and nationally. The Linked Employment service is not looking for concessions - the jobseekers carry out real work alongside other employees.

Reuse and Recycling Enterprise

Furniture Restoration and Revitalise have been through both an exciting and challenging period over the last twelve months, this has included preparing to move to new premises for both projects, to form part of the new Reuse and Recycling Enterprise (R & R Enterprise).

The R & R Enterprise is to be based within the new Hamelin Trust Central Office building and majority of the effort over the last 12 months has been spent trying to make the



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forthcoming transition from old to new as smooth as possible for both service users and staff.

The charity shop depot has also been preparing to move into the new premises in and become part of the R & R Enterprise

Due to the increase in space and capacity in the new building we will be able to offer opportunities to more people and instead of being able to access only one of the projects we will be offering a wider range of opportunities

The aims of the R&R enterprise are

- To reduce the amount of items entering landfill through effective reuse and recycling of donated items
- To provide a high quality service to our service users including the delivery of both soft and hard outcomes
- To promote the services of Hamelin Trust
- To raise funds through the sale of donated goods

During 2010/11 and to date

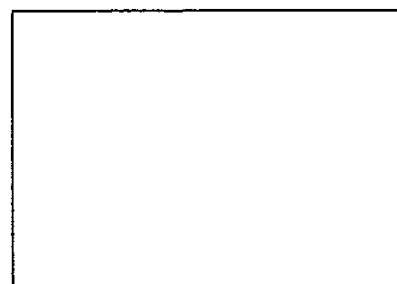
- Continued to explore additional sales outlets for refurbished IT equipment and refurbished furniture including online auctions and traditional auctions
- Continued to work closely with the charity shops to minimise our environmental impact by effectively recycling faulty waste electrical and electronic items donated or collected

During 2011/12 we plan to

- Move Furniture Restoration, RevITalise and the Charity Shop Depot into the new building
- Prepare service users and staff team for the move into the new premises
- Develop new work experience and training areas within the new building
- Continue our accredited training through city and guilds
- Develop further accredited and non-accredited training courses for our service users
- Increase the number of volunteers supporting our work within the R & R Enterprise
- Actively promote the R & R enterprise within the local and wider communities

Horticultural Project

The project, based in the grounds of Sutton Bridge Farm in Rochford, Essex provides an ideal training environment for this work experience/training project in gardening and maintenance for people with learning disabilities



HAMELIN TRUST
TRUSTEES' AND DIRECTORS' REPORT
For the year ended 31st March 2011

During 2010/11 and to date:

- 17 service users successfully passed their NPTC qualifications, the remaining service users to are be signed up over the next 12 months
- 1 service user has undergone training and successfully passed their NPTC and has now been employed as a part time project assistant
- The allotment areas continue to be developed with service users being given responsibility for cultivating and growing produce within specified areas

During 2011/12 we plan to:

- Seek to increase income to minimise the risk to the farm following the end of Reaching Communities Big Lottery funding in March 2012
- Enrol the remaining service users onto the NPTC scheme
- Ensure all outcomes are met for the Reaching Communities funding during the final year

Bio Diesel Project

The Trust purchased equipment in 2005 capable of producing bio diesel from waste vegetable oil, with a grant obtained through ECORRN (Essex Community Re-use and Recycling Network).

The aim of the project, which is based at Sutton Bridge Farm, is to produce a renewable fuel that can be used throughout the Trust for its diesel vehicles, further demonstrating the Trust's commitment to a greener future

During 2010/11 and to date:

- Waste oil collections were explored with the view to minimising the cost of buying in waste oil, reducing production cost per litre
- Regular collections have been established to provide a small supply of waste oil

During 2011/12 we plan to:

- Continue to develop links with local councils with the view to establish a domestic door to door collection service for waste oil
- Produce biodiesel for use within our heating system at our new Hamelin Trust Central Office

Charity Shops

The Trust opened its first charity shop in 1993 in order to raise funds, raise awareness about people with disabilities and to provide opportunities for work experience and training

The shops are managed by paid staff and are supported by around 35 volunteers.

A Depot assists with the collection and distribution of goods and also provides part-time paid employment for people with learning disabilities who work as Drivers' Assistants

During 2010/11 and to date:

- Due to the current economic climate our Westcliff shop despite our best efforts continued to have a decrease in trade and a decision was made to not renew the lease and in July 2011 the shop closed
- We have developed a PC based collection and delivery system which has helped to streamline our deliveries and collections, enabling us to offer a more efficient service to our shops and customers
- We have been working with specialist estate agent to identify a replacement for our Landon shop as the area is due for redevelopment
- Continued to develop links with a local auction house maximising income from donated collectable items
- Continued to grow our online auction site for sale of donated items as a way of increasing income

During 2011/12 we plan to:

- Purchase/install a new EPOS till system which will enable us to introduce Gift Aid on the sale of donated goods to increase the income through the shops
- Further explore a move into a property in Basildon as our third shop
- Continue to develop approximately 2000sq ft of space within the R&R enterprise into a retail outlet
- Build on links with a local auction house to help identify and sell higher value items at the appropriate market value
- Build on links with local communities through arranging collection mornings for donated items
- Continue to expand our online shop

Training and Development

Hamelin Trust is committed to following the Workforce Development Strategy of Skills for Care, Department of Health and the Children's Workforce Development Council, whose vision is of a sector for social care, children, early years and young people's services will be recognised by the public, and by all stakeholders as a modern workforce with common and high standards of skills and competence that enables the organisation to fulfil its role in securing the well being of social care users and carers.

We are committed to 'Putting People First' where choice and control is put in the hands of the service users and carers and works in partnership with the care provided by family and friends. To meet this objective it is imperative that those employed by the Trust in full, part time or as a volunteer are trained and developed to the highest standards, gain appropriate qualifications, training support, advice and guidance in order that the people benefitting from our services receive the highest possible quality of support.

All staff employed by the Trust are required to attend a four day Trust induction that ensures that information regarding the organisations philosophy and objectives and the management structure are understood. Also the role of the social care worker, Equality and Inclusion, Safeguarding, Health and Safety Awareness of the conditions that affect the individuals we support, First Aid, Person Centred Support, Duty of Care, Dignity Challenges, Infection Control and Communication. This ensures all staff have the information and are able to complete the Common Induction Standards Workbook 2010 within the first 12 weeks of employment and prepares all individuals for entry onto future training and qualifications

Additional training offered to Hamelin Staff includes

- | | |
|---|--|
| • Safer Handling of People or Objects | • Safeguarding of Adults and Children |
| • Children's Rights and Advocacy | • Autism Awareness |
| • Managing Aggression and Challenging Behaviour | • Risk Assessment and Incident Reporting |
| • Health and Safety (CIEH) | • Food Hygiene (CIEH) |
| • Supervision and Appraisal | • Diabetes Awareness |
| • Mental Capacity Act Awareness | • Equality and Diversity |
| • Gastrostomy Care | • Physical Intervention |
| • Oral Health | • Fire Safety |
| • Nutrition and Wellbeing | • Report Writing |

The Training Department also offers programmes and courses to other local care providers, which helps to cover the costs of the Training Department

During 2010/11 and to date:

- Provided NVQ qualifications in Health and Social Care level 2 and 3, the last cohort of 24 staff commenced in November 2010. Five of these NVQ candidates were employed by Thurrock Council and accessed our training

HAMELIN TRUST
TRUSTEES' AND DIRECTORS' REPORT
For the year ended 31st March 2011

- More than 60% of the above have completed their qualification within 10 months and the remainder are expected to complete by November 2011
- Additional and supplementary training and development has been accessed by a wide variety of staff through attending conferences and workshops offered by awarding bodies and other organisations
- With care staff being asked to work more flexibly across the different care services within Hamelin Trust we have provided additional training ensuring staff are trained and competent when working in other services
- IT skills have been increased by many staff either by accessing free local training or by being given the opportunity to loan a PC from RevITalise
- The National Proficiency Test Council (NPTC) Land Based Entry Level 2 qualifications offered to Roots & Shoots beneficiaries has seen 98% of members complete their first recognised qualification

During 2011/12 we plan to:

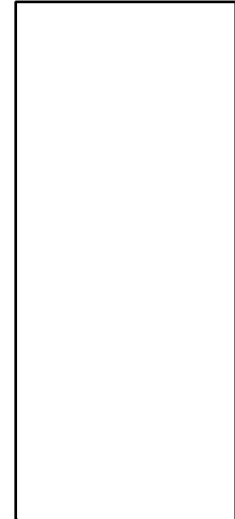
- We have moved into new Central Office premises where the Training Department has full use of two training rooms and a practical training room
- The provision of larger training facilities has allowed us to increase the training and development programme and in conjunction with the Essex County Council Provider Support Programme (PSP) funding, we have been able to offer a range of training not only to our own staff but to other social care organisations. We have, to date, offered training to Timbergrove on a reciprocal basis and to the Mears Group formerly known as New Futures
- Develop a marketing plan to publicise the training available through Hamelin Trust to become a recognised training provider for all staff working in Social Care
- To apply for a recognition award with the National Skills Academy (Social Care)
- To apply for recognition through the Investors in People Award
- Research the opportunities for recruiting younger staff on apprenticeship courses ensuring suitably qualified, competent and capable staff for the future
- Continue to liaise with Service managers and Local Universities and Colleges to provide work placements for Social Work students
- Continue to seek funding to be able to continue to develop all areas of training within the Trust
- Develop a bank of professional trainers who can be booked to deliver training, reducing the need to expand the Training staff at Hamelin Trust
- Offer an NPTC qualification to beneficiaries within the R & R Enterprises
- Continue to work with the Consortium members of the PSP and access funded training and resources where appropriate

Fundraising & Volunteering

The Trust is committed to developing and strengthening its fundraising activities to ensure that significant additional unrestricted income is achieved on a sustained and regular basis

During 2010/11 and to date:

- Continued to implement the Fundraising Strategy and develop additional strategies focusing on Online Fundraising
- Continued to develop Hamelin Trust's website, the new site has been launched with easier access for updating and editing
- Continued to develop volunteering opportunities within the R & R Enterprise, and charity shops
- Working alongside the Charity Shop Division we have worked towards implementing our strategy for Gift Aid on donations in kind, producing suitable publicity materials and Gift Aid Membership cards and information



During 2011/12 we plan to:

- Continue to implement our Fundraising Strategy focusing on Gift Aid on donations in kind through our charity shop division, within the first month 70 members were enrolled into the Hamelin Trust Gift Aid Scheme
- Continue to develop the communication group looking at publicity materials and increasing the use of the Hamelin Trust website allowing for user log-in
- Continue to develop free fundraising and easy fundraising income streams through internet based activity, including facebook, twitter, VirginMoneyGiving
- Research appropriate Customer Relationship Management software developed for fundraising and volunteer management
- Review current volunteering process and materials and update where necessary
- Continue to develop volunteering opportunities across the Trust, including positions within the care services
- Plan a Volunteer Drive to recruit volunteers to the Re-use & Recycle division, including the Charity shops

HAMELIN TRUST
(Charitable Company Limited by Guarantee)
INDEPENDENT AUDITORS REPORT TO THE MEMBERS
For the Year Ended 31st March 2011

We have audited the financial statements of Hamelin Trust for the year ended 31 March 2011 which comprise the Group Statement of Financial Activities, the Group and Parent Charitable Company Balance Sheets, the Group Cash Flow Statement and the related notes. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006 and, in respect of the consolidated financial statements, to the charity's trustees, as a body, in accordance with regulations made under section 43 of the Charities Act 1993. Our audit work has been undertaken so that we might state to the charitable company's members and trustees those matters which we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to any party other than the charitable company, the charitable company's members, as a body, and the charity's trustees, as a body, for our audit work, for this report, or for the opinion we have formed.

Respective responsibilities of trustees and auditor

As explained more fully in the Trustees' Responsibilities Statement [set out on page 4] the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view.

We have been appointed as auditor under the Companies Act 2006 and section 43 of the Charities Act 1993 and report in accordance with those Acts. Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's (APB's) Ethical Standards for Auditors.

Scope of the audit of the financial statements

An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of: whether the accounting policies are appropriate to the group's and the parent charitable company's circumstances and have been consistently applied and adequately disclosed; the reasonableness of significant accounting estimates made by the trustees, and the overall presentation of the financial statements. In addition we read all the financial and non-financial information in the annual report to identify material inconsistencies with the audited financial statements. If we become aware of any apparent material misstatements or inconsistencies we consider the implications for our report.

HAMELIN TRUST
(Charitable Company Limited by Guarantee)
INDEPENDENT AUDITORS REPORT TO THE MEMBERS
For the Year Ended 31st March 2011

Opinion on financial statements

In our opinion the financial statements.

- give a true and fair view of the state of the group's and the parent charitable company's affairs as at 31 March 2011 and of the group's incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006 and the Charities Act 1993.

Emphasis of matter – going concern

In forming our unqualified opinion on the financial statements, we have considered the adequacy of the disclosure made in note 1 to the financial statements concerning the charity's ability to continue as a going concern. The charity incurred a deficit of £365,311 during the year ended 31 March 2011 and at that date, the charity's unrestricted funds showed net current liabilities of £488,597. The charity's ability to meet its liabilities as they fall due, and therefore to continue as a going concern, is dependent on the continued availability of adequate working capital facilities. These conditions indicate the existence of a material uncertainty which may cast significant doubt about the charity's ability to continue as a going concern in the event that appropriate facilities are not made available when the charity's bank overdraft falls due for review in March 2012.

Opinion on other matter prescribed by the Companies Act 2006

In our opinion the information given in the Trustees' Annual Report for the financial year for which the financial statements are prepared is consistent with the financial statements.

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Companies Act 2006 and the Charities Act 1993 require us to report to you if, in our opinion

- the parent charitable company has not kept adequate and sufficient accounting records, or returns adequate for our audit have not been received from branches not visited by us; or
- the parent charitable company's financial statements are not in agreement with the accounting records and returns, or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit, or

HAMELIN TRUST
(Charitable Company Limited by Guarantee)
INDEPENDENT AUDITORS REPORT TO THE MEMBERS
For the Year Ended 31st March 2011

- the trustees were not entitled to prepare the financial statements in accordance with the small companies regime and take advantage of the small companies exemption in preparing the Trustees' Annual Report

Kingston Smith LLP

Michael Sinclair, Senior Statutory Auditor
for and on behalf of Kingston Smith LLP
Statutory Auditor

Orbit House
20 Eastern Road
Romford
Essex RM1 3PJ

Date: 15th December 2011

Kingston Smith LLP is eligible to act as auditor in terms of Section 1212 of the Companies Act 2006

HAMELIN TRUST
(Charitable Company Limited by Guarantee)

CONSOLIDATED STATEMENT OF FINANCIAL ACTIVITIES
For the Year Ended 31st March 2011
(Incorporating Income and Expenditure Account)

INCOMING RESOURCES	Notes	UNRESTRICTED £	RESTRICTED £	TOTAL £	2010 £
Incoming resources from charitable activities					
Trust		2,656,567	-	2,656,567	2,791,108
For clients and other bodies		293,090	-	293,090	277,177
Big Lottery Fund		-	41,371	41,371	52,943
Other		9,954	12,682	22,636	69,460
Incoming resources from generated funds					
Voluntary income					
Donations		173,879	318,234	492,113	154,359
Legacies		-	-	-	220,808
Activities for generating funds					
Charity Shops & Projects	3	175,646	-	175,646	154,570
Investment income					
Interest on cash deposits		240	-	240	383
Total incoming resources		3,309,376	372,287	3,681,663	3,720,808
RESOURCES EXPENDED					
Costs of generating funds					
Costs of generating voluntary income					
Fundraising & publicity		62,555	-	62,555	47,963
Fundraising trading cost of goods sold and other costs					
Charity shops & projects	3	167,304	-	167,304	174,866
Charitable activities					
Children's residential respite care		924,790	12,699	937,489	838,061
Adult resource centre and community		694,456	2,520	696,975	774,484
Adult personal care		89,870	-	89,870	82,876
Adult residential care		474,511	4,238	478,749	404,678
Adult respite care		966,691	41,031	1,007,722	947,593
Work experience and employment projects		176,122	45,531	221,653	222,597
Other		87,601	11,316	98,917	54,434
Governance costs	1	285,739	-	285,739	217,724
Taxation	18	-	-	-	-
Total resources expended		3,929,639	117,335	4,046,974	3,765,276
Net incoming/(outgoing) resources		(620,263)	254,952	(365,311)	(44,468)
Reconciliation of funds					
Total funds brought forward		577,859	848,282	1,426,141	1,470,609
Total funds carried forward		(42,404)	1,103,234	1,060,830	1,426,141

The Statement of Financial Activities also complies with the requirements for an income and expenditure account under the Companies Act 2006 and includes all gains and losses recognised in the year. All income and expenditure relates to continuing activities.

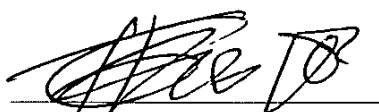
HAMELIN TRUST
(Charitable Company Limited by Guarantee)

GROUP BALANCE SHEET
As at 31st March 2011

	Notes	Group 2011 £	Parent 2011 £	Group 2010 £	Parent 2010 £
Fixed assets					
Tangible fixed assets	6	2,084,837	2,033,042	1,214,872	1,151,086
Current assets					
Debtors	7	344,732	375,963	563,110	596,628
Stock		2,090	-	2,377	-
Cash at bank and in hand		130,497	126,492	73,841	57,990
		<u>477,319</u>	<u>502,455</u>	<u>639,328</u>	<u>643,038</u>
Creditors due within one year	8	<u>(785,695)</u>	<u>(795,865)</u>	<u>(395,354)</u>	<u>(392,280)</u>
Net current assets /(liabilities)		<u>(308,376)</u>	<u>(293,410)</u>	<u>243,974</u>	<u>250,758</u>
Creditors - amounts falling due after more than one year	8	(711,016)	(711,016)	(28,090)	(28,090)
Provisions for liabilities and charges	19	(4,615)	-	(4,615)	-
Net assets		<u>1,060,830</u>	<u>1,028,616</u>	<u>1,426,141</u>	<u>1,373,754</u>
Funds					
Restricted	10	1,103,234	1,103,234	848,282	848,282
Unrestricted					
Designated	10	99,605	99,605	287,731	287,731
General	10	(142,009)	(174,223)	290,128	237,741
Total funds		<u>1,060,830</u>	<u>1,028,616</u>	<u>1,426,141</u>	<u>1,373,754</u>

These accounts have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies

Approved for issue by the Board of Trustees and signed on its behalf on the 15th December 2011


T J Gregson
Trustee

Company registration number 2650043

HAMELIN TRUST
(Charitable Company Limited by Guarantee)

**CONSOLIDATED CASH FLOW STATEMENT
For The Year Ended 31st March 2011**

	Notes	2011 £	2010 £
Net cash flow from operating activities	1	270,619	27,065
Returns on investment and servicing of finance			
Interest received		240	383
Investing activities			
Payments to acquire fixed assets		(1,044,232)	(99,179)
Decrease in cash before financing		(73,373)	(71,731)
Financing loans			
Repayment of loan		(13,005)	(13,008)
Bank loan 2		700,000	-
Capital element of finance lease rental payments		(12,852)	(12,852)
Decrease in cash and cash equivalents	2	(99,233)	(97,591)

The notes to the cash flow statement form part of this statement

HAMELIN TRUST
(Charitable Company Limited by Guarantee)

**NOTES TO THE CONSOLIDATED CASH FLOW STATEMENT
For The Year Ended 31st March 2011**

1 Reconciliation of net incoming resources to net cash flow from operating activities	2011 £		2010 £
Operating (deficit)	(365,311)		(44,468)
Depreciation	174,267		135,595
Decrease/(Increase) in debtors	216,740		(102,622)
Increase in creditors	244,879		39,625
Decrease/ (Increase) in Stock	287		(682)
Interest received	(240)		(383)
Net cash inflow from operating activities	270,619		27,065

2 Analysis of changes in cash and cash equivalents during the year	2011 £	2010 £	Movement in the year
Cash at bank and in hand	(25,392)	73,841	(99,233)

3. Analysis of changes in financing during the year	2010 £	Cash flow £	31st March 2011 £
Bank loan	24,021	37,029	(13,008)
Bank loan 2	700,000	-	700,000
	724,021	37,029	686,992

4. Analysis of changes net debt	2010 £	Cash flow £	31st March 2011 £
Cash at bank and in hand	73,841	(99,233)	(25,392)
Debt due	(37,029)	(686,992)	(724,021)
	36,812	(786,225)	(749,413)

5. Reconciliation of net cash flow to movement in net debt	£	£
Increase in cash in the period	(99,233)	
Cash inflow from decrease in debt financing	(686,992)	
		(786,225)
Net debt at 1st April 2010		(36,812)
Net debt at 31st March 2011		(749,413)

HAMELIN TRUST
(Charitable Company Limited by Guarantee)
NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS
For The Year Ended 31st March 2011

REVISED FINANCIAL STATEMENTS

The revised accounts replace the original accounts. These accounts are now the statutory accounts. These accounts have been prepared as at the date of the original accounts and not as at the date of the revision and accordingly do not deal with events between those dates. The amending accounts correct a typographical error to the 'cash at bank and in hand' figure on the balance sheet.

1) ACCOUNTING POLICIES

1.1) ACCOUNTING CONVENTIONS

The financial statements have been prepared under the historical cost convention and in accordance with applicable standards and include the results of the charity operations which are described in the Directors and Trustees' Report and all of which are continuing. The accounts have been prepared in compliance with the Companies Act 2006, the Statement of Recommended Practice, "Accounting and Reporting by Charities (2005)". The policies are unchanged from the previous financial year.

Basis of preparation

For the year ended 31 March 2011 the charity incurred a deficit of £365,311 and at the year end the unrestricted funds of the charity showed net current liabilities of £488,597 and net liabilities of £42,404. The net current liabilities include liabilities which had not been settled and also bank borrowings, as shown in note 8.

Before the year end the charity began an operational review with the aim of restructuring the charity and reducing costs. Management accounts produced up to the signing of these financial statements show that the charity is operating within budget and expects to generate a small surplus for the year to 31 March 2012. The trustees continue to carefully monitor the financial position of the charity and have prepared a detailed cash flow, budget and business plan up to March 2013. Projections for the year to 31 March 2013 are for a surplus. The charity has obtained an additional overdraft facility of £200,000 (due for review in March 2012) from their bank to ease cash flow and pay creditors. This funding was provided once the bank had carried out due diligence on the charity's financial position, and is expected to be converted into a medium term loan before March 2012. The charity has also obtained an unsecured loan from the Charities Aid Foundation of £120,000.

On the basis of projections available the trustees consider that the charity will operate within its finance facilities and continue to meet its liabilities as they fall due. They therefore consider that it is appropriate to prepare the financial statements on a going concern basis. The financial statements do not include the adjustments that would result if the charity was unable to continue as a going concern.

Basis of Preparation of Group Financial Statements

These financial statements consolidate the results of the charity, and its trading subsidiary on a line by line basis. A separate Statement of Financial Activities, or Income and Expenditure Account, for the charity itself is not presented because the charity has taken advantage of the exemptions afforded by section 408 of the Companies Act 2006 and paragraph 397 of SORP 2005.

The result of the charity, before consolidation, was a deficit of £387,949.

1.2) INCOME

Income includes revenue from fees (from all sources), donations, the takings from shops (net of VAT) and proceeds from fund raising activities receivable in the period. Voluntary income and donations are accounted for as received by the charity.

Gifts in kind are valued by the Trustees upon receipt.

1.3) RESOURCES EXPENDED

Expenditure is recognised on an accruals basis as a liability is incurred and is reported as part of the expenditure to which it relates. Costs of generating funds comprise the costs associated with attracting voluntary income and the costs of trading for fundraising purposes including the charity's shops.

Charitable expenditure comprises those costs incurred by the charity in delivery of its services.

Governance costs include those costs associated with meeting the constitutional and statutory requirements of the charity and include the audit fees and costs linked to the strategic management of the charity.

HAMELIN TRUST
(Charitable Company Limited by Guarantee)
NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS
For The Year Ended 31st March 2011

1.4) TANGIBLE FIXED ASSETS AND DEPRECIATION

Tangible fixed assets are stated at cost less depreciation

Depreciation is provided on tangible fixed assets at rates calculated to write off the cost of assets to their anticipated residual values evenly over their expected useful lives, on a straight line basis, as follows

Freehold buildings		50 years
Hydrotherapy Pool		30 years
Leasehold buildings	Hamelin House – Billericay	3 years
	The Exchange – Wickford	20 years
Buildings improvements		20 years
Motor vehicles		5 years
Fixtures & Fittings		10 years
Equipment		3 years
Plant	HTS Ltd	10 years
All assets over £1,000 are capitalised		

1 5) COST ALLOCATION – CENTRAL TEAM

The Trust is managed by a Central Team consisting of the Chief Executive, Executive Managers and their relevant staff teams

This team provides forward planning, liaison and negotiation with other organisations, managerial, human resource services, training and financial management across all of the Trust

The support given to each department varies from day to day and it is therefore difficult to accurately allocate the costs between direct charitable expenditure, administration and fund raising

The estimated allocation of these costs which have been allocated within these accounts is

	2011 Group and Parent £	2010 Group and Parent £
Direct charitable expenditure	574,006	400,541
Governance Costs	285,739	217,724
Fund raising and publicity costs	62,555	47,963
	<u>922,300</u>	<u>666,228</u>
 Governance Costs comprise		
Wages and salaries	161,095	149,484
Other costs	124,644	68,240
	<u>285,739</u>	<u>217,724</u>

1 6) VALUE ADDED TAX

From 1st April 2008 Hamelin Trust became registered for VAT, but due to the majority of its supplies being Exempt from VAT it cannot recover VAT suffered on most of its core activities. Value added tax is recoverable in the subsidiary, hence in the group Statement of Financial Activities, sums relating to the subsidiary have been shown net of VAT

1 7) FUND RAISING COSTS

Fund-raising expenditure comprises costs incurred in encouraging people and organisations to contribute financially to the charity's work. This includes the costs of advertising for donations and staging of special fund raising events

1.8) PENSION CONTRIBUTIONS

The Trust (parent company) makes contributions to a defined contribution pension scheme. Contributions are charged to the statement of financial activities as they become payable in accordance with the rules of the scheme

HAMELIN TRUST
(Charitable Company Limited by Guarantee)
NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS
For The Year Ended 31st March 2011

1.9) FUND ACCOUNTING

Funds held by the charity are either

Unrestricted general funds - these are funds which can be used in accordance with the charitable objects at the discretion of the Trustees

Designated funds - these are funds set aside by the Trustees out of unrestricted general funds for specific purposes Further details can be found in note 10 to the accounts

Restricted funds - these are funds that can only be used for particular restricted purposes within the objects of the charity Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes Further detail can be found in note 10 to the accounts

1.10) COMPANY LIMITED BY GUARANTEE

The company is limited by guarantee and the members have guaranteed a maximum of £1 each in the event that the company is wound up

1.11) LEASING AND HIRE PURCHASE COMMITMENTS

Assets held under finance lease and hire purchase contracts are capitalised in the balance sheet and are depreciated over their useful lives

The interest element of the rental obligations is charged to the SOFA over the period of the lease (and represents a constant proportion of the balance of capital repayments outstanding)

Rents payable under operating leases are charged against income on a straight line basis over the lease term

1.12) STOCK

Stocks of new goods are stated at the lower of cost and net realisable value Stocks of donated goods are not included in the financial statements

1.13) DEFERRED TAXATION

Deferred taxation is provided at appropriate rates on all timing differences using the liability method only to the extent that, in the opinion of the Trustees, there is a reasonable probability that a liability or asset will crystallise in the foreseeable future

2) ADULT CLIENT SERVICES

The Trust manages some of the financial affairs of disabled clients receiving grants and allowances, paying expenses and holding funds on their behalf The income disbursements and funds are included in the Trust accounts as restricted funds

3) HAMELIN TRUST CHARITY SHOPS, PROJECTS & DEPOT

	2011 Group £	2011 Parent Co £	2010 Group £	2010 Parent Co £
Income	175,646	18,663	154,570	12,167
Expenses	(167,304)	(128,414)	(174,866)	(120,292)
Deficit	<u>8,342</u>	<u>(109,751)</u>	<u>(20,296)</u>	<u>(108,125)</u>

The expenses total above includes costs relating to the employment of up to ten people with learning difficulties within the charity shop division

4) OTHER INCOME

	2011 Group £	2011 Parent Co. £	2010 Group £	2010 Parent Co. £
Other Project Income	22,636	22,636	69,460	69,460
	<u>22,636</u>	<u>22,636</u>	<u>69,460</u>	<u>69,460</u>

5) GIFTS IN KIND

The charity occupies Hamelin House and The Bungalow at Wickford on a peppercorn rent

The charity occupies three premises, from which charity shops are operated One of these premises is operated under licence

The Trustees are unable to quantify the gift in kind

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6) TANGIBLE FIXED ASSETS

GROUP	Freehold premises £	Leasehold premises £	Vehicles & equipment £	Fixtures & Fittings £	Total £
COST					
At 1st April 2010	1,054,020	317,073	404,251	262,605	2,037,949
Additions	999,907	-	30,871	13,454	1,044,232
Disposals	-	-	-	-	-
At 31st March 2011	2,053,927	317,073	435,122	376,059	3,082,181
DEPRECIATION					
At 1st April 2010	162,467	222,131	313,107	125,32	823,077
Charge for year	23,792	40,630	83,061	26,784	174,267
Disposals	-	-	-	-	-
At 31st March 2011	186,259	262,761	396,168	152,156	997,344
NET BOOK VALUE					
At 31st March 2011	1,867,668	54,312	38,954	123,903	2,084,837
+ At 1st April 2010	891,553	94,942	91,144	137,233	1,214,872

The net book value at 31st March 2011 represents fixed assets used as follows

	£	£	£	£	£
Direct charitable purposes	1,867,668	54,178	15,478	78,408	2,015,732
Governance	-	-	11,250	5,926	17,176
Charity shops	-	134	-	-	134
Trading subsidiary	-	-	12,226	39,569	51,795
	1,867,668	54,312	38,954	123,903	2,084,837
	Freehold premises £	Leasehold premises £	Vehicles & equipment £	Fixtures & Fittings £	Total £
COST					
At 1st April 2010	1,054,020	317,073	373,850	199,832	1,944,775
Additions	999,907	-	28,749	13,454	1,042,110
Disposals	-	-	-	-	-
At 31st March 2011	2,053,927	317,073	402,599	213,286	2,986,885
DEPRECIATION					
At 1st April 2010	162,467	222,131	300,646	108,445	793,689
Charge for year	23,792	40,630	75,225	20,507	160,154
Disposals	-	-	-	-	-
At 31st March 2011	186,259	262,761	375,871	128,952	953,843
NET BOOK VALUE					
At 31st March 2011	1,867,668	54,312	26,728	84,334	2,033,042
At 1st April 2010	891,553	94,942	73,204	91,387	1,151,086

Assets held under Hire Purchase,

Included within Vehicles and equipment are three vehicles held under Hire Purchase

The total cost of these vehicles is £37,452 and depreciation charged for the year is £14,981

The net book value of these vehicles at 31st March 2011 is £Nil

No depreciation has been charged on the freehold premises at 19 Radford Crescent, as the building was not available for use until May 2011

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7) DEBTORS	2011 Group £	2011 Parent Co. £	2010 Group £	2010 Parent Co. £
Trade debtors	310,414	310,414	518,422	518,422
Other debtors	105	105	20,628	19,304
Prepayments	34,213	34,213	24,060	24,060
Owed by Trading Subsidiary	-	31,231	-	34,842
	<u>344,732</u>	<u>375,963</u>	<u>563,110</u>	<u>596,628</u>

8) CREDITORS	2011 Group £	2011 Parent Co £	2010 Group £	2010 Parent Co £
Amounts falling due within one year				
Bank loans	168,897	168,897	13,008	13,008
Trade creditors	160,627	159,828	75,413	75,337
Other creditors	58,852	58,789	83,863	80,865
Accruals	252,864	249,864	21,519	21,519
Deferred income (Note 9)	138,049	138,049	189,320	189,320
Hire purchase	6,406	6,406	12,231	12,231
Owed to Trading Subsidiary	-	14,032	-	-
	<u>785,695</u>	<u>795,865</u>	<u>395,354</u>	<u>392,280</u>

Amounts falling due after more than one year

Hire purchase				
Due within 2 to 5 years	-	-	4,069	4,069
Bank loans	11,016	11,016	24,021	24,021
Bank loan 2	700,000	700,000	-	-
	<u>711,016</u>	<u>711,016</u>	<u>28,090</u>	<u>28,090</u>

Analysis of loans

Debt due within one year	13,008	13,008	13,008	13,008
Between one and two years	11,016	11,016	13,005	13,005
Between to and five years	700,000	700,000	-	-

Other creditors include £53,012 (2010 £51,827) in respect of taxation and social security costs

The Bank loan is secured on the freehold property, known as Sutton Bridge Farm, and incorporates a fixed and floating charge over all current and future assets of the company

During the year Hire Purchase interest of £2,336 (2010 £3,022) was charged to the SOFA

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9) FEES RECEIVED

Deferred income relates to invoices raised during the year for services provided in the following year

	Group Deferred in YE 2011	Parent Co Deferred in YE 2011	Group Deferred in YE 2010	Parent Co. Deferred in YE 2010
	£	£	£	£
Thurrock Social Services	21,784	21,784	23,932	23,932
Southend Social Services	8,256	8,256	13,605	13,605
London Borough of Barking and Dagenham	5,017	5,017	7,483	7,483
Essex Social Services	102,992	102,992	144,300	144,300
	<u>138,049</u>	<u>138,049</u>	<u>189,320</u>	<u>189,320</u>

10) RESERVE POLICY

It is the policy of the Trustees to spend all of its funds to promote the relief of people who have learning disabilities (mental handicap) and/or physical disability and/or are suffering mental distress

Restricted Funds are limited to the use for which they were given and cannot be spent until a project is available

Designated Funds have been earmarked by the Trustees for a particular future project

The Unrestricted Funds are required to supply the Fixed Assets of the Trust and to provide a working reserve for running the Trust. The Trustees believe that this should always be no less than 2 months of the general running costs where possible

Movements on group reserves

	Balance brought forward £	Net incoming/ (outgoing) resources £	Balance carried forward £
Designated funds	287,731	(188,126)	99,605
Unrestricted funds	290,128	(432,137)	(142,009)
Restricted funds	848,282	254,952	1,103,234
Total	<u>1,426,141</u>	<u>(365,311)</u>	<u>1,060,830</u>

Movements on parent co reserves

	Balance brought forward £	Net incoming/ (outgoing) resources £	Balance carried forward £
Designated funds	287,731	(188,126)	99,605
Unrestricted funds	249,321	(423,544)	(174,223)
Restricted funds	848,282	254,952	1,103,234
Total	<u>1,385,334</u>	<u>(356,718)</u>	<u>1,028,616</u>

The designated and restricted funds are allocated between specific projects, as follows

	Parent Company only	
	Designated funds £	Restricted funds £
Central Office	-	307,383
Hamelin House	-	55,446
Clients/residents' bank accounts	-	123,371
Sutton Bridge Farm	-	301,516
Hydro Pool	-	293,605
Employment projects	99,605	794
Exchange	-	13,769
Bungalow	-	7,350
	<u>99,605</u>	<u>1,103,234</u>

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Analysis of group fund balances between net assets

	Total £	Restricted £	Unrestricted £
Tangible fixed assets			
Freehold premises	1,867,668	864,279	1,003,389
Other	217,169	58,734	158,435
Current assets	477,319	180,221	297,098
Current liabilities	(785,695)	-	(785,695)
Long term liabilities	(711,016)	-	(711,016)
Provision for liabilities and charges	(4,615)	-	(4,615)
	<u>1,060,830</u>	<u>1,103,234</u>	<u>(42,404)</u>

Analysis of parent Co. fund balances between net assets:

	Total £	Restricted £	Unrestricted £
Tangible fixed assets			
Freehold premises	1,867,668	864,279	1,003,389
Other	165,374	58,734	106,640
Current assets	502,455	180,221	322,234
Current liabilities	(795,865)	-	(795,865)
Long term liabilities	(711,016)	-	(711,016)
	<u>1,028,616</u>	<u>1,103,234</u>	<u>(74,618)</u>

11) TRUSTEES' REMUNERATION

The Trustees have received no remuneration in either the current or prior year
No sum (2009 - £nil) has been reimbursed to Trustees in respect of expenses

12) STAFF COSTS

	2011 Group £	2011 Parent Co £	2010 Group £	2010 Parent Co £
Wages and salaries	2,579,047	2,491,907	2,583,524	2,521,352
Social security costs	213,953	213,953	212,310	212,310
Pension contributions	6,315	6,315	6,636	6,636
	<u>2,799,315</u>	<u>2,712,175</u>	<u>2,802,470</u>	<u>2,740,298</u>

The average number of staff employed by the charity during the year was as follows

	No	No.
Direct charitable work	168	179
Administrative	<u>6</u>	<u>5</u>
	<u>174</u>	<u>184</u>

There are no employees who receive an annual salary in excess of £60,000

13) PENSION COSTS

The Trust operates a defined contribution pension scheme. The assets of the scheme are held separately from those of the Trust in a fund administered by Standard Life plc. The pension costs represent contributions payable by the Trust for pension benefits, which amounted to £6,636 (2008 - £6,311)

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14) AUDIT FEES	2011 Group £	2011 Parent Co. £	2010 Group £	2010 Parent Co. £
Auditors' remuneration	11,100	8,100	11,100	8,100

15) CAPITAL COMMITMENTS

At the year end the parent company had commitments for capital expenditure amounting to £NIL (2010- £NIL)

16) FUTURE FINANCIAL COMMITMENTS
OPERATING LEASES

	Land and buildings - Parent Co. only	
	2011 £	2010 £
Operating lease which expire		
within one year	25,500	16,500
in two to five years	34,279	43,279
after five years	-	-
	<u>59,779</u>	<u>59,779</u>

17) RESULTS OF RELATED ENTITIES

Hamelin Trust Services Limited which is incorporated in the UK, and is wholly owned by Hamelin Trust, operates charity shops selling new and donated goods on behalf of the parent charity. The taxable profits of the company are donated directly to Hamelin Trust. A summary of the trading results is shown below. There are no material changes in the operating costs of the shops from those incurred last year.

Summary profit and loss account

	Total 2011	Total 2010
Turnover	156,983	142,403
Cost of new goods	<u>(9,265)</u>	<u>(10,102)</u>
Gross Profit	147,718	132,301
Premises costs	-	(9,804)
Staff costs	(87,140)	(62,172)
Other operating costs	(37,938)	(33,854)
Deferred taxation	-	-
	<u>22,640</u>	<u>26,471</u>
Amount donated to Hamelin Trust	-	(11,580)
Retained in connected company	<u>22,640</u>	<u>14,891</u>

The assets and liabilities of the company are

Fixed assets	51,795	63,786
Current assets	20,127	19,552
Creditors - amounts falling due within one year	(3,862)	(26,338)
Provision for liabilities and charges	(4,615)	(4,615)
Total net assets	<u>63,445</u>	<u>52,385</u>
Aggregate share capital and reserves	<u>63,445</u>	<u>52,385</u>

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18) TAXATION	2011 Group	2011 Parent Co	2010 Group	2010 Parent Co
Domestic current year tax				
UK corporation tax	-	-	-	-
Current tax charge	-	-	-	-
Deferred tax				
Deferred tax charge current year	-	-	-	-
	-	-	-	-
19) PROVISION FOR LIABILITIES AND CHARGES	2011 Group	2011 Parent Co	2010 Group	2010 Parent Co
Provisions in respect of accelerated capital allowances				
Balance at 1st April 2010	4,615	-	4,615	-
Charge for the year	-	-	-	-
Balance 31 st March 2011	4,615	-	4,615	-

20) RELATED PARTIES

The company has taken advantage of exemptions conferred by Financial Reports Standard No 8 not to disclose transactions between the charity and its wholly owned subsidiaries