# **Abbreviated Financial Statements**

for the year ended 30th September 1995

Company No.: 2648947 (England and Wales)

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# Auditors' Report to Quorum Business Systems Limited

# Pursuant to paragraph 24 of Schedule 8 to the Companies Act 1985

We have examined the abbreviated financial statements on pages 3 to 5 together with the financial statements of Quorum Business Systems Limited prepared under Section 226 of the Companies Act 1985 for the year ended 30th September 1995.

## Respective Responsibilities of the Director and Auditors

The Director is responsible for preparing the abbreviated financial statements in accordance with Schedule 8 to the Companies Act 1985. It is our responsibility to form an independent opinion as to the Company's entitlement to the exemptions claimed in the Director's statement on page 3 and whether the abbreviated financial statements have been properly prepared in accordance with that Schedule.

### **Basis of Opinion**

We have carried out the procedures we considered necessary to confirm by reference to the audited financial statements, that the Company is entitled to the exemptions and that the abbreviated financial statements have been properly prepared from those financial statements. The scope of our work for the purpose of this report does not include examining or dealing with events after the date of our report on the full financial statements.

#### **Opinion**

In our opinion the Company is entitled under Sections 246 and 247 of the Companies Act 1985 to the exemptions conferred by Section A of Part III of Schedule 8 to that Act, in respect of the year ended 30th September 1995, and the abbreviated financial statements on pages 3 to 5 have been properly prepared in accordance with that Schedule.

## Other Information

On January 1997 we reported, as auditors of Quorum Business Systems Limited, to the members on the financial statements prepared under Section 226 of the Companies Act 1985 for the year ended 30th September 1995, and our audit report was as follows:

"We have audited the financial statements on pages 3 to 9 which have been prepared under the historical cost convention and the accounting policies set out on page 5.

#### Respective Responsibilities of the Director and Auditors

As described on page 1 the Company's Director is responsible for the preparation of financial statements. It is our responsibility to form an independent opinion, based on our audit, on these statements and to report our opinion to you.

## Auditors' Report to Quorum Business Systems Limited

# Pursuant to paragraph 24 of Schedule 8 to the Companies Act 1985 (continued)

#### **Basis of Opinion**

We conducted our audit in accordance with Auditing Standards issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the Director in the preparation of the financial statements, and of whether the accounting policies are appropriate to the Company's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

#### **Opinion**

In our opinion the financial statements give a true and fair view of the state of the Company's affairs at 30th September 1995 and of its profit for the year then ended and have been properly prepared in accordance with provisions of the Companies Act 1985 applicable to small companies."

Nagler Fisher,

Registered Auditors &

Chartered Accountants,

Napa Fol

The Old School House,

Bridge Road,

Hunton Bridge,

Kings Langley,

Herts. WD4 8RQ.

Dated this day of January 1997

# Abbreviated Balance Sheet as at 30th September 1995

		<u> 1995</u>		<u>1994</u>	
	Notes	£	£	£	£
Fixed Assets					
Tangible Assets	2		2,205		3,293
Current Assets					
Stocks		58,965		41,977	
Debtors		89,043		45,494	
Cash at Bank and in Hand		875		14,923	
	,	148,883		102,394	
Creditors: Amounts falling				05.042	
due within one year	3	140,945		95,043	
Net Current Assets			7,938	<del> </del>	7,351
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Total Assets less Current Liabili	ties		10,143		10,644
Creditors: Amounts falling due					7.004
after more than one year	3		5,704		7,004
			£4,439		£3,640
Capital and Reserves					
Called up Share Capital	4		100		100
Profit and Loss Account			4,339		3,540
Shareholders' Funds			£4,439		£3,640
Shareholders 1 thus					

In preparing these abbreviated financial statements the Director has taken advantage of the exemptions conferred by Part III of Schedule 8 of the Companies Act 1985, and has done so on the grounds that, in his opinion, the Company is entitled to the exemptions as a small company.

In preparing the Company's annual financial statements the Director has taken advantage of special exemptions applicable to small companies conferred by Part I of Schedule 8 to the Companies Act 1985, and has done so on the grounds that, in his opinion, the Company is entitled to the exemptions as a small company.

Approved by the sole Director on 10th January 1997

L.A. GELLER DIRECTOR

The notes on pages 4 and 5 form part of these financial statements

## Notes to the Abbreviated Financial Statements

#### for the year ended 30th September 1995

#### 1. Accounting Policies

The financial statements have been prepared in accordance with applicable accounting standards. The particular accounting policies adopted are described below.

#### a. Accounting Convention

The financial statements have been prepared under the historical cost convention and incorporate the results of the principal activity which is continuing.

## b. Depreciation

Depreciation is provided on all tangible fixed assets in order to write off their cost, less estimated residual value over their expected useful lives, on the following basis:

Office Furniture - 10% straight line basis Computer and Other Equipment - 25% straight line basis

#### c. Stocks

Stock is valued at the lower of cost and net realisable value after making due allowance for obsolete and slow moving stocks.

Cost includes materials, direct labour and an appropriate proportion of fixed and variable overheads.

Consumable stores are valued on a nominal basis in order to spread the cost over anticipated use.

#### d. Deferred Taxation

Deferred taxation is provided using the liability method at anticipated tax rates in respect of all material timing differences between the profits as computed for taxation purposes and profits stated in the financial statements, except to the extent that, in the opinion of the Director, it is probable that the liability will not crystallise in the foreseeable future.

#### e. Hire Purchase and Lease Transactions

Assets acquired under hire purchase and finance lease agreements, and their related hire purchase and lease obligations, are recorded in the Balance Sheet at the fair value of the assets acquired.

The amounts by which payment requirements exceed the recorded obligations are treated as finance charges and are charged to the Profit and Loss Account in equal instalments over the term of the agreement.

Rentals under operating leases are charged to the Profit and Loss Account as incurred.

## Notes to the Abbreviated Financial Statements

# for the year ended 30th September 1995 (continued)

# 2. Tangible Fixed Assets

	<u>Office</u> <u>Furniture</u> £	Computer and Office Equipment £	<u>Total</u> £
Cost At 1st October 1994 and			
At 30th September 1995	2,797	3,218	6,015
		<del> </del>	<del></del>
Depreciation At 1st October 1994 Charge for the year	554 280	2,168 808	2,722 1,088
At 30th September 1995	834	2,976	3,810
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Net Book Values At 30th September 1995	1,963	242	2,205
At 30th September 1994	2,243	1,050	3,293
		-	

### 3. Creditors

Of the creditors, £7,427 is secured. (1994 : £9,051).

## 4. Share Capital

<u>1995</u> £	<u>1994</u> £
£2,000	£2,000
£100	£100
	£2,000

# 5. Transactions with Director

The Director introduced trading stock and fixed assets into the business at net realisable value of £1,200 (1994 : £5,660).