

Company Number 02646454
Charity Number 1025961

AGE UK BRADFORD & DISTRICT

**DIRECTORS' AND TRUSTEES' REPORT AND CONSOLIDATED
ACCOUNTS**

FOR THE YEAR ENDED 31 MARCH 2014

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AGE UK BRADFORD & DISTRICT

DIRECTORS AND TRUSTEES REPORT FOR THE YEAR ENDED 31 MARCH 2014

The Directors and Trustees present their report and accounts for the year ended 31 March 2014.

REFERENCE AND ADMINISTRATIVE DETAILS OF THE CHARITY, ITS TRUSTEES AND ADVISORS

Age UK Bradford & District is a charitable company limited by guarantee. The company (company number 02646454) was incorporated on 17 September 1991 as Age Concern Bradford & District as amended by special resolution passed 21 July 1993 and registered as a charity (charity number 1025961) on 13 September 1993. The company changed its name to Age UK Bradford & District by special resolution passed 31 January 2012.

The registered office and principal operating address of the charity is:

15 Sunbridge Road
Bradford
BD1 2AY

The directors of the company, who are charity Trustees and who served during the year and up to the date of this report, were:

Kath Black	resigned 26 May 2014
Joseph Flerin	
Marilyn Foster	resigned 21 October 2013
Neal Heard	
Pamela James (Vice Chair)	
Peter Kay	resigned 12 May 2014
Peter Kirkby (Treasurer)	
Balu Lad	
Mike Quiggan	
Joan Robertshaw	elected 25 October 2013
Marylyn Whelan	elected 13 January 2013, resigned 19 June 2014
Jonathan Wright MBE (Chair)	

Company Secretary: Colin Gornall, Chief Executive Officer appointed 15 April 2014
Keith Nathan resigned 4 April 2014

Auditors: Ian Pickup & Co
Chartered Accountants and Statutory
Auditors
123 New Road Side
Horsforth
Leeds LS18 4QD

Bankers:	National Westminster 7 Hustlergate Bradford BD1 1PP	Virgin Money Jubilee House Gosforth Newcastle upon Tyne NE3 4PL
	Julian Hodge Bank Ltd 29 Windsor Place Cardiff CF10 3BZ	

AGE UK BRADFORD & DISTRICT

DIRECTORS AND TRUSTEES REPORT FOR THE YEAR ENDED 31 MARCH 2014

STRUCTURE, GOVERNANCE AND MANAGEMENT

Age UK Bradford & District (AUKB&D) is a company limited by guarantee governed by its Memorandum and Articles of Association dated 21 July 1993 and amended to allow for current governance arrangement on 18 May 2011. It is registered as a charity with the Charity Commission.

In 2012/13 the Charity completed the re-branding of itself as Age UK Bradford & District in all its offices and shops across the District. This followed the decisions in earlier years to take up Brand Partnership with the new charity Age UK – the product of the merger in April 2009 of Age Concern England and Help the Aged.

The charity remains and will remain an independent local charity.

Appointment of Trustees

The Officers (Chair, Vice Chair and Treasurer) and nine ordinary Trustee Board members are elected for 3 year terms by postal ballot. One third (3) of the ordinary members of the Trustee Board are eligible for re-election each year, along with any current vacancies, by postal ballot. Co-opted members (up to 4) serve for one year.

Trustee Induction and Training

New Trustees (and existing Trustees) are inducted to inform them of their legal obligations under charity and company law; the governing documents; structures, committees and decision making processes, planning, monitoring and review arrangements and the performance of the charity against its current business plan and financial targets.

In addition the Charity supports its Trustees to be involved in regional (Yorkshire & the Humber Age Concern/Age UK) training and events.

Organisation

The Trustee Board administers the charity. In the year under review the Board met on a quarterly basis. It has an Executive committee comprising the officers and chairs of the sub-committees - Finance & Planning and Development & Performance Review which met on a bimonthly basis (and more regularly if required).; and an HR & Training Development panel.

In addition the Board establishes Advisory Committees or working groups with a geographical or project related focus as it deems useful. In 2013/14 these were Health & Safety and Risk Assessment.

All Trustees give their time as Trustees voluntarily. Any expenses claimed by the Trustees are set out in note 10 to the accounts.

AGE UK BRADFORD & DISTRICT

DIRECTORS AND TRUSTEES REPORT FOR THE YEAR ENDED 31 MARCH 2014

Risk Management

The Trustees have a risk management strategy which comprises an annual review of the risks which the charity may face. The risk assessment committee meets prior to the adoption of the Annual report by the Trustee Board each year to advise the Board on matters relating to the management of risk by:

- identifying the major risks that apply to the charity,
- making recommendations about how to respond to the risks,
- recommending an appropriate statement regarding risk management in the Annual Report,
- identifying "ownership" of the risk within the Charity's management team and Trustee committees

Trustees have once again reviewed the previous year's risks, taking into account the continuing potential cuts in public funding and in public services in general. Consequently the highest risk identified in July 2014 remains: Government / Public policy changes and their effect upon funding. Additionally, there are possible ongoing impacts upon partner organisations who themselves are an important part of the support to older people in our District.

Trustees continue to believe that the Charity's engagement locally along with its involvement with both the Age England Association and Age UK nationally ensure effective information sharing and lobbying on policy questions.

The Trustees continue to prioritise the careful management and delivery of projects, the development of new income sources and the growth of reserves. During the year 2013/14 the charity continued to review income and expenditure across its activities and to institute both short-term and long-term savings along with the further development of charging for elements of some services.

The Charity continues to regard developing and improving links and support to the member groups as particularly important since they provide key "front-line" support to older people in local neighbourhoods and communities.

Work continues to ameliorate risk associated with IT security and improve staff training in order to ensure that the benefits of the technologies introduced by the Charity in 2012/2013 continue to develop. In addition, several IT upgrades to the Charity's retail operation have been implemented and improved IT security is now in place.

The charity continues to focus on developing a structure that can meet the economic challenges, changes in services and responsibilities and to reduce costs. Staff development, training and succession planning remain areas requiring regular consideration.

In addition to the above, regular Health and Safety "risk assessments" were carried out in relation to the various premises and delivery of services by staff and volunteers.

AGE UK BRADFORD & DISTRICT

DIRECTORS AND TRUSTEES REPORT FOR THE YEAR ENDED 31 MARCH 2014

OBJECTIVES AND ACTIVITIES

Serving Bradford, Bingley, Ilkley, Keighley and Shipley and their surrounding rural areas, AUKB&D is both a local charity based on 134 member groups in the District, and an active member of the Age England Association.

Drawing upon our active membership of local older people's groups and organisations, the skills and experience of our staff, volunteers, and Trustees, our purpose is simple – to help people over 50 make the most of life.

Our member groups, Trustees, and staff reflect the diversity of the District.

Our aim is:

- to understand, and reflect, the needs and interests of older people across the District.
- to deliver, and work with others to deliver, effective quality services according to those needs and opportunities.
- to establish a robust and sustainable base of financial, organisational, and human resources to sustain these efforts.

We believe:

- older people have the right to make decisions about their lives and the power to influence decisions that affect them
- older people should be recognised and valued for the positive contributions they make to their community
- the diversity of our ageing population should be recognised and the differing experiences, views and preferences of individual older people should be valued and reflected in the services and products offered to them.

Locally AUKB&D works with a wider range of older people's organisations and networks, and with a great number of other statutory sector and voluntary sector partners - including Bradford Metropolitan District Council Dept of Adult & Community Services, the Dept. of Work & Pensions, Housing Benefits, and NHS Bradford & Airedale.

Nationally and regionally the Charity is a member of the Age England Association.

When reviewing the aims and objectives of the Charity and planning future activities the Trustees have complied with the duty in section 17 of the Charities Act 2011 to have due regard to public benefit guidance published by the Commission.

AGE UK BRADFORD & DISTRICT

DIRECTORS AND TRUSTEES REPORT FOR THE YEAR ENDED 31 MARCH 2014

ACHIEVEMENTS AND PERFORMANCE

During the year the Trustees formally reviewed the charity's activities, management and financial position.

AGM Actions and Outcomes

Following the successful round table discussions at the last AGM, a number of issues were raised by members and the Organisation has considered and taken action on these as appropriate:

1. Additional Group Support: Included in our current Befriending refunding application is the opportunity to provide specific Befriending support to ethnic minority groups in the Bradford District as well as providing other network Befriending groups with support to bridge the gap with any service users who do not meet their criteria. In addition, we have been providing ongoing support to member groups to assist them with fundraising applications.
2. Addressing Skills Shortages: We have actively been increasing the number of volunteers across our project areas. As we look to develop links with our member groups this will provide additional opportunities to support them and also allows us to focus on any specific skill requirements that may fall outside our core areas of expertise.
3. Fundraising/Paid For Services: We are currently in the process of restructuring the organisation to in order to improve our ability to increase fundraising activity and introduce additional opportunities to expand our paid for services. Additionally our focus to develop the number of retail stores continues and remains one of our key priorities.

Activities:

Helping Hands - Home Services funding ended in March 2014. However, by using a combined resource of volunteers, self employed handymen and third party maintenance companies, a new 'self funded' Helping Hands service has now been introduced. This will provide a wide range of maintenance support to people of all ages in the Bradford District and surrounding areas. The Helping Hands service also continues to deliver a large number of warm homes insulations and energy saving improvements across the District.

Starting Point: Information and Advice Service - continues to work closely with the Department of Work and Pensions in order to process Pension credits and a wide range of Benefit claims. We also are working with other local advice agencies in order to create an improved partnership that provides a wide range of help to our clients. The "outreach" work started in 2012/2013 continues to grow and improve, allowing housebound older people to receive the same level of service as those who visit our drop in centre.

Other activities - include the Keighley Over 50's Drop In; Walk from Home assisting housebound people to become more mobile; the Befriending team which both develops local schemes, and networks existing schemes across the District to provide mutual aid in their development; Denholme Elders Network, and Group Support for the 150 member groups of the charity and others who are not affiliated.

We provided support and information, networking, access to funding, and training for older people's organisations across the District (both member and non-member groups). Across the District - in the inner-city, suburbs, and in rural areas, the Charity worked closely with colleagues in the NHS and Adult & Community Care in support of local community older peoples' groups and networks, to reduce isolation and inequalities in health and opportunities.

Help for older people continued to be provided by the day centre for African-Caribbean elders – at Mary Seacole Court Day Care and by the Happy Feet volunteer nail-cutting service.

AGE UK BRADFORD & DISTRICT

DIRECTORS AND TRUSTEES REPORT FOR THE YEAR ENDED 31 MARCH 2014

IT, Internet and Email training

Although funding for this service ceased at the end of March 13, The Trustees were extremely keen to continue this popular and much needed service. The Trustees were delighted that we could continue to use the efforts and skills of the volunteer trainers who provide free one-to-one training for older people in computer, Internet and email use. This will also enable the development and expansion of IT and new technology training. The Trustees appreciate the volunteer's willingness to continue and would like to extend their gratitude.

Representation / Networking / Partnership

The charity continued its work with health and social care bodies throughout the District. There was continued effort in cross-sector partnership development of low-level 'preventive' services.

Staff and Trustees maintained their work in partnership with a wide range of statutory and voluntary sector colleagues on issues such as Open House, transport, health and well-being, employment needs of people over 50, community safety/target hardening, age discrimination, mental health services and the support of key projects such as the development of a Bradford Community Advice Network and the Council's Warm Homes Healthy People Partnership.

The Charity has been pleased to continue its strong involvement with the District's cross-sector Older Peoples' Partnership.

Management:

The Trustees are pleased to report:-

Quality Standards

The Charity continues to work to maintain and improve its quality systems, which have given the organisation accreditation under Quality Counts (Age Concern National Federation) and Investors in People quality schemes. We are now in the process of adding the ISO9001 quality standard which will further improve our standards, processes and credibility. Where such evaluations exist, our individual services have accreditation by appropriate recognised Quality Standards. Starting Point has Advice Quality Standard; Befriending, the Mentoring & Befriending Foundation Approved Provider Standard; Handypersons has Foundations Handypersons Quality Mark and our trading work in insurance and utilities is Financial Conduct Authority regulated.

Policies and Procedures

An ongoing review and update of policies and procedures was maintained through the period. The Terms of Reference for all our sub-committees and advisory committees are reviewed annually. The Employees Handbook was continuously reviewed and updated. Staff have easy access to this and a number of other key documents and resources.

Facilities:

The Charity continues to look at ways to develop both premises and the IT infrastructure.

FINANCIAL REVIEW

The Movement in Funds shows a surplus of £162351 for the year, made up of a deficit of £28877 on restricted funds and a surplus of £191228 on general unrestricted funds. Total funds at 31 March 2014 were £370502, of which £71949 were restricted.

The charity continued recovery which commenced in 2012 has been significantly enhanced in 2014 by a substantial legacy and ongoing hard work and careful financial management by staff and Trustees. Gift aid has steadily increased over the course of the year as a result of an increased donor base leading to a greater percentage of eligible sales. Significant investment has been made during the course of the year in the refurbishment of existing shops and fitting out of the new shop at Idle which has had a marked effect on income. A review of fixed assets during the course of the year revealed a number of computers and fixtures and fittings which had been fully depreciated and were either no longer in possession of the company or had been discarded. The cost of these assets and

AGE UK BRADFORD & DISTRICT

DIRECTORS AND TRUSTEES REPORT FOR THE YEAR ENDED 31 MARCH 2014

associated depreciation has been eliminated.

Confirmation of funding for much of the charity's work has recently been confirmed for the year to 31 March 2015. Results for the year to 31 March 2014 have shown that the directors' and Trustees' confidence in being able to generate sufficient funding and control costs satisfactorily to enable the continuation of their charitable activities were well founded. They are however, also aware, of the uncertainty of the funding environment in future years and taking steps to diversify and increase sources of income and enhance existing streams of income. A new shop is shortly to be opened and other retail outlets are in planning.

Reserves Policy

The Trustees have set a target to rebuild reserves to a level equivalent to three months' of general running costs. How quickly the charity will be able to rebuild its reserves to this level will depend on a number of factors, some of which are driven by central government decisions affecting the funding of local authorities, who in turn, provide funding for much of the work of the charity.

To reduce dependency on such partnership funding, the charity is continuing to expand its retail operations by opening more shops and diversifying products. It has also taken advantage of point-of-sale Gift Aid software which enables tax to be reclaimed on goods sold in its shops. The charity continues to reclaim a proportion of VAT not associated with taxable outputs using the HMRC partial exemption scheme and will seek to do so in future years. The charity is also seeking to maximise the interest earning potential of its liquid funds.

The board has established a policy whereby the unrestricted funds not committed or invested in tangible fixed assets (the free reserves) held by the group should be equivalent to 3 months of the general running costs, which equates to £321000 in general funds. At present the group has free reserves of £229201 after the designation of funds set out in Note 19 to the accounts, and after deducting designated and restricted funds and fixed assets.

Investment Policy

The Trustees regularly check the rates achieved on funds deposited and the constitution gives Trustees the powers to move funds if required.

FUTURE PLANS

The Trustees and Senior Management Team have started to work towards increasing our financial reserves. This will be achieved by restructuring the organisation which will provide increased operational focus and effectiveness, reviewing our objectives and priorities, creating a new business plan and developing our ability to improve working partnerships, improve efficiencies and add additional revenue streams. One of the key objectives will be to continue the development of our retail portfolio, two additional store openings are already planned and we will continue to identify further opportunities over the next 12 months. The Charity is also continuing to work closely with its neighbouring Age UK charities to evaluate opportunities for joint working partnerships, shared services, sharing/exchanging expertise and specialist knowledge etc.

AUDITORS

The auditors, Ian Pickup & Co., will be proposed for reappointment in accordance with s.485 of the Companies Act 2006. Ian Pickup & Co. have expressed their willingness to be re-appointed.

CONCLUSION

The Trustees are once again grateful for the enormous effort of the charity's staff, volunteers and supporters for their hard work over the year. They also wish to thank funders and donors for helping to ensure that older people in the District enjoy their later life, whatever their needs.

AGE UK BRADFORD & DISTRICT

DIRECTORS AND TRUSTEES REPORT FOR THE YEAR ENDED 31 MARCH 2014

STATEMENT OF DIRECTORS' RESPONSIBILITIES

Company law requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the company as at the end of the financial year and of the surplus or deficit of the company for that period.

In preparing those financial statements the Trustees are required to:

- * Select suitable accounting policies and then apply them consistently;
- * Make judgements and estimates that are reasonable and prudent;
- * Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the Company and which enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the Company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

STATEMENT OF DISCLOSURE OF INFORMATION TO THE AUDITORS

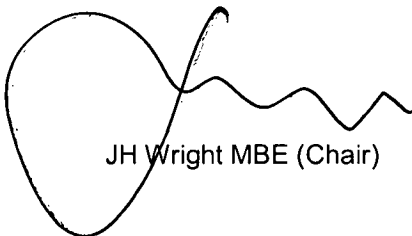
The Trustees of the company who held office at the date of approval of this annual report confirm that:

- so far as they are aware, there is no relevant audit information, information needed by the company's auditors in connection with preparing their report, of which the company's auditors are unaware; and
- they have taken all the steps that they ought to have taken as Trustees in order to make themselves aware of any relevant audit information and to establish that the company's auditors are aware of this information.

SMALL COMPANY RULES

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies. It was approved by the board on 13 October 2014 and signed on its behalf.

Approved on behalf of the Board



JH Wright MBE (Chair)

Date: 13 October 2014

AGE UK BRADFORD & DISTRICT

INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF AGE UK BRADFORD AND DISTRICT

We have audited the financial statements of Age UK Bradford & District for the year ended 31 March 2014 which comprise of the Statement of Financial Activities, the Balance Sheet and the related notes. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

This report is made solely to the company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the company's members those matters which we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume any responsibility to anyone other than the company and the company's members as a body for our audit work, for this report, or for the opinions which we have formed.

Respective responsibilities of Trustees and auditors

As explained more fully in the Trustees' Responsibilities Statement set out on page 9, the Trustees (who are also directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view. Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's Ethical Standards for Auditors.

Scope of the audit of the financial statements

An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of: whether the accounting policies are appropriate to the company's circumstances and have been consistently applied and adequately disclosed; the reasonableness of significant accounting estimates made by the directors; and the overall presentation of the financial statements. In addition, we read all the financial and non-financial information in the directors' annual report to identify material inconsistencies with the audited financial statements. If we become aware of any apparent material misstatements or inconsistencies we consider the implications for our report.

Opinion on financial statements

In our opinion the financial statements:

- give a true and fair view of the state of the group's and the parent charitable company's affairs as at 31 March 2014 and of the group's incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Opinion on other matter prescribed by the Companies Act 2006

In our opinion the information given in the Trustees' Report for the financial year for which the financial statements are prepared is consistent with the financial statements.

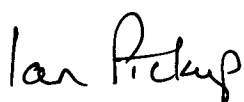
AGE UK BRADFORD & DISTRICT

INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF AGE UK BRADFORD & DISTRICT

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of directors' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the trustees were not entitled to prepare the financial statements in accordance with the small companies regime and take advantage of the small companies exemption in preparing the Trustees' Annual Report.



Ian Pickup
Senior Statutory Auditor
For and on behalf of Ian Pickup & Co
Chartered Accountants & Statutory Auditors
123 New Road Side
Horsforth
Leeds
LS18 4QD

Date: 15 October 2014

AGE UK BRADFORD & DISTRICT

STATEMENT OF FINANCIAL ACTIVITIES (CHARITY) FOR THE YEAR ENDED 31 MARCH 2014 (Incorporating Income and Expenditure Account)

	Note	Unrestricted Funds £	Restricted Funds £	Total Funds 2014 £	Total Funds 2013 £
INCOMING RESOURCES					
Incoming resources from generated funds:					
Voluntary income	2	183090	1503	184593	84423
Activities for generating Funds	3	557498	18041	575539	524040
Investment income	4	1986	1902	3888	2963
Incoming resources from charitable activities:					
Grants and contracts	5	49454	568857	618311	643697
Other incoming resources	6	1716	170	1886	2212
Total incoming resources		793744	590473	1384217	1257335
RESOURCES EXPENDED					
Cost of generating funds					
Fundraising trading:					
Cost of goods sold and other Costs		387845	-	387845	347188
Charitable expenditure					
Charitable activities		253579	575642	829221	840221
Governance costs	7	1583	3217	4800	5560
Total resources expended	7	643007	578859	1221866	1192969
Net income for the year before transfers	9	150737	11614	162351	64366
Transfers		40491	(40491)	-	-
Net movement in funds		191228	(28877)	162351	64366
Fund balances at 1 April 2013	16	107325	100826	208151	143785
Fund balances at 31 March 2014	16	298553	71949	370502	208151

There were no recognised gains and losses for 2014 and 2013 other than those included in the income and expenditure account.

The notes on pages 16 to 26 form part of these accounts.

AGE UK BRADFORD & DISTRICT

CONSOLIDATED STATEMENT OF FINANCIAL ACTIVITIES (GROUP) FOR THE YEAR ENDED 31 MARCH 2014 (Incorporating Income and Expenditure Account)

	Note	Unrestricted Funds £	Restricted Funds £	Total Funds 2014 £	Total Funds 2013 £
INCOMING RESOURCES					
Incoming resources from generated funds:					
Voluntary income	2	146575	1503	148078	29080
Activities for generating Funds	3	686659	18041	704700	662727
Investment income	4	1986	1902	3888	2963
Incoming resources from charitable activities:					
Grants and contracts	5	19454	568857	588311	613697
Other incoming resources	6	1716	170	1886	2212
Total incoming resources		856390	590473	1446863	1310679
RESOURCES EXPENDED					
Cost of generating funds					
Fundraising trading:					
Cost of goods sold and other Costs		387845	-	387845	347188
Trading subsidiary costs		61246	-	61246	51944
Charitable expenditure					
Charitable activities		253579	575642	829221	840221
Governance costs	8	2983	3217	6200	6960
Total resources expended	8	705653	578859	1284512	1246313
Net income for the year before transfers					
	9	150737	11614	162351	64366
Transfers		40491	(40491)	-	-
Net movement in funds		191228	(28877)	162351	64366
Fund balances at 1 April 2013	16	107325	100826	208151	143785
Fund balances at 31 March 2014	16	298553	71949	370502	208151

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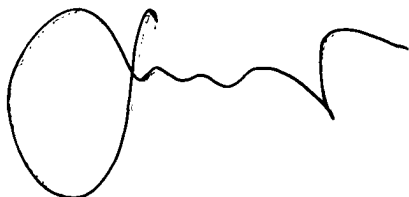
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BALANCE SHEET (CHARITY) AS AT 31 MARCH 2014

	Note	2014 £	£	2013 £	£
Fixed assets					
Tangible assets	12		46100		35936
Current assets					
Debtors	14	246768		160323	
Cash at bank and in hand		<u>163127</u>		<u>223369</u>	
		409895		383692	
Creditors: amounts falling due within one year	15	<u>(85493)</u>		<u>(211477)</u>	
Net current assets			324402		172215
Net assets			<u>370502</u>		<u>208151</u>
Capital					
Unrestricted funds:					
General	16	276005		84698	
Designated	16	<u>22548</u>	298553	<u>22627</u>	107325
Restricted funds	16		<u>71949</u>		<u>100826</u>
Total Funds			<u>370502</u>		<u>208151</u>

The accounts, which have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 applicable to small companies, were approved by the directors and Trustees on 13 October 2014 and signed on its behalf



JH Wright MBE (Chair)

The notes on pages 16 to 26 form part of these accounts

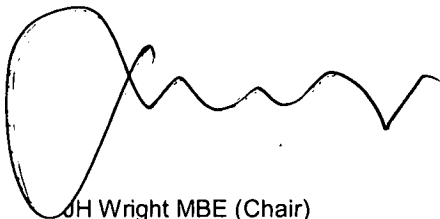
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AGE UK BRADFORD & DISTRICT

CONSOLIDATED BALANCE SHEET (GROUP) AS AT 31 MARCH 2014

	Note	2014 £	£	2013 £	£
Fixed assets					
Tangible assets	13		46804		38307
Current assets					
Debtors	14	205659		118577	
Cash at bank and in hand		<u>198573</u>		<u>264864</u>	
		404232		383441	
Creditors: amounts falling due within one year	15	<u>(80534)</u>		<u>(213597)</u>	
Net current assets			<u>323698</u>		<u>169844</u>
Net assets			<u>370502</u>		<u>208151</u>
Capital					
Unrestricted funds:					
General	16	276005		84698	
Designated	16	<u>22548</u>	298553	<u>22627</u>	107325
Restricted funds	16		<u>71949</u>		<u>100826</u>
Total Funds			<u>370502</u>		<u>208151</u>

The accounts, which have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 applicable to small companies, were approved by the directors and Trustees on 13 October 2014 and signed on its behalf



JH Wright MBE (Chair)

The notes on pages 16 to 26 form part of these accounts

Company number: 02646454

AGE UK BRADFORD & DISTRICT

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2014

1. ACCOUNTING POLICIES

(a) Basis of preparation of accounts

The financial statements are prepared under the historical cost convention and include the results of the charity's operations which are described in the Directors' and Trustees' Report and all of which are continuing. The accounts have been prepared in accordance with Statement of Recommended Practice Accounting and Reporting by Charities issued in March 2005, applicable accounting standards and the Companies Act 2006.

Going concern

The trustees have prepared financial projections, taking into consideration the current economic climate and its potential impact on the sources of income and planned expenditure. They have a reasonable expectation that adequate financial resources are available to enable the charity to continue in operational existence for the foreseeable future, and have adequate contingency plans in the event that income streams are reduced. Consequently the financial statements have therefore been prepared on the basis that the charity is a going concern.

(b) Incoming resources

Voluntary income including donations, legacies and grants that provide core funding or are of general nature are recognised where there is entitlement, certainty of receipt and the amount can be measured with sufficient reliability. Such income is only deferred when the donor specifies that the grant or donation must only be used in future accounting periods; or the donor has imposed conditions which must be met before the charity has unconditional entitlement.

Revenue grants are credited to the income and expenditure account at the time when the related expenditure has been incurred. Revenue grants for specific projects are credited to the income and expenditure account when received and unspent amounts at the year end are carried forward as restricted funds.

(c) Resources expended

Expenditure is recognised on an accrual basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered and is reported as part of the expenditure to which it relates. Charitable expenditure comprises those costs incurred by the charity in the deliverance of its activities and services for beneficiaries. Governance costs include those costs associated with meeting the constitutional and statutory requirements of the charity.

All costs are allocated between the expenditure categories of the SOFA on a basis designed to reflect the use of the resource.

(d) Tangible fixed assets and depreciation

Tangible fixed assets are defined as those assets costing over £1,000. Such assets are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost less estimated residual value of each asset over its expected useful life, as follows:-

Fixtures, fittings and equipment	5 years straight line
Computer equipment	3 years straight line
Leasehold improvements	Over the life of the lease

(e) Leasing and hire purchase commitments

Assets obtained under hire purchase contracts and finance leases are capitalised as tangible assets and depreciated over their useful lives. Obligations under such agreements are included in creditors net of the finance charge allocated to future periods. The finance element of the rental payment is charged to the income and expenditure account so as to produce a constant periodic rate of charge on the net obligation outstanding in each period. Rentals payable under operating leases are charged against income on a straight line basis over the period of the lease.

(f) Pensions

The charity and group participates in a multi-employer defined contribution pension arrangement, The Pension Trust Growth Plan Series 4. The pension charge represents the amount payable by the charity & group to the fund in respect of the year. Previously, the charity & group participated in The Pension Trust Growth Plan, Series 1, 2 and 3, a multi-employer defined benefit pension arrangement. It is not possible in the normal course of events to identify the share of underlying assets and liabilities belonging to individual participating employers. Accordingly, due to the nature of the Plan, the accounting charge for the year under FRS 17 represents the employer contribution payable.

(g) Accumulated funds

Restricted funds are subject to specific conditions by donors as to how they may be used. The purpose and uses of the restricted funds are set out in the notes to the accounts.

AGE UK BRADFORD & DISTRICT

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2014

(i) Taxation

As a registered charity the entity benefits from business rate relief and is generally exempt from Income Tax and Capital Gains Tax, but not VAT. The company is registered for VAT.

Turnover represents amounts receivable for the sale of goods and services in the UK net of VAT.

2. VOLUNTARY INCOME (CHARITY AND GROUP)

	Unrestricted Funds £	Restricted Funds £	Total 2014 £	Total 2013 £
Donations and gifts	11575	1503	13078	9080
Legacies receivable	135000	-	135000	20000
Total Voluntary income (GROUP)	146575	1503	148078	29080
Gift aid donation from subsidiary	36515	-	36515	55343
Total Voluntary income (CHARITY)	183090	1503	184593	84423

3. ACTIVITIES FOR GENERATING FUNDS (CHARITY AND GROUP)

	2014 £	2013 £
Charity shops	490715	428613
Fees earned	75167	42352
Recovered staff costs	-	46657
Café Takings	9657	6418
Total (CHARITY)	575539	524040
Trading subsidiary	129161	138687
Total (GROUP)	704700	662727

4. INVESTMENT INCOME (CHARITY AND GROUP)

	Unrestricted £	Restricted £	Total 2014 £	Total 2013 £
Interest receivable	1986	1902	3888	2963

5. INCOMING RESOURCES FROM CHARITABLE ACTIVITIES (CHARITY AND GROUP)

	Unrestricted £	Restricted £	Total 2014 £	Total 2013 £
Grants and contracts receivable:				
BMDC: Social Services	-	418437	418437	438270
Primary Care trusts	-	51534	51534	51534
Big Lottery Fund Grant	-	58295	58295	56056
Near Neighbours Fund	-	-	-	545
Housing 21	-	12091	12091	12108
Age UK England	19454	28000	47454	55184
Viscount Mountgarret Trust	-	500	500	-
Total incoming resources from charitable activities (GROUP)	19454	568857	588311	613697
Management charges from trading subsidiary			30000	30000
Total incoming resources from charitable activities (CHARITY)			618311	643697

6. OTHER INCOMING RESOURCES (CHARITY AND GROUP)

	Unrestricted £	Restricted £	2014 £	2013 £
Other income	1716	170	1886	2212

AGE UK BRADFORD & DISTRICT

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2014

7. TOTAL RESOURCES EXPENDED (CHARITY)

	Basis of Allocation	Cost of goods Sold and other costs	Charitable activities	Governance Costs	Total 2014	Total 2013
		£	£	£	£	£
Expenditure						
Wages and salaries	Direct	141569	537258	-	678827	682502
Agency and seconded staff	Direct	-	1284	-	1284	11961
Employers National Insurance	Direct	7255	39220	-	46475	48610
Pensions	Direct	1917	15074	-	16991	7173
Staff travel	Direct	2168	6764	-	8932	9774
Volunteer's expenses	Direct	11766	9046	-	20812	19314
Training	Direct	964	211	-	1175	4896
Recruitment costs	Direct	-	1800	-	1800	356
Rates and water	Direct	8654	4556	-	13210	12028
Rents	Direct	84779	48054	-	132833	131081
Room hire	Direct	-	6917	-	6917	2822
Heat and light	Direct	11247	9659	-	20906	16316
Insurance	Direct	3300	7401	-	10701	12886
Telephone and internet	Direct	4601	13988	-	18589	18657
Telephone leasing	Direct	-	5261	-	5261	4124
Repairs and renewals	Direct	8091	2938	-	11029	10956
Cleaning	Direct	3027	2660	-	5687	4622
Postage and stationery	Direct	320	18430	-	18750	20203
Photocopying	Direct	-	902	-	902	420
Publicity	Direct	-	19675	-	19675	17675
Café provisions	Direct	-	3736	-	3736	3727
Transport	Direct	-	8071	-	8071	7643
Shop bag drops	Direct	38403	-	-	38403	36510
Shop sundries	Direct	16313	-	-	16313	3300
Working sundries	Direct	11747	2656	-	14403	10668
Sundries	Direct	3188	2669	-	5857	7340
Subscriptions	Direct	-	6419	-	6419	3461
Bank charges	Direct	2057	2823	-	4880	4395
Activities and events	Direct	-	17937	-	17937	23566
Specific projects re Home						
Services	Direct	-	-	-	-	5266
Audit and accountancy fees	Direct	-	-	4800	4800	5560
Legal and professional	Direct	4612	8668	-	13280	8254
Computers and software	Direct	8605	16672	-	25277	17916
Depreciation	Direct	13262	8472	-	21734	18987
Total expenditure		387845	829221	4800	1221866	1192969

AGE UK BRADFORD & DISTRICT

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2014

8. TOTAL RESOURCES EXPENDED (GROUP)

	Basis of Allocation	Cost of goods sold and other costs	Trading subsidiary Costs	Charitable activities	Governance Costs	Total 2014	Total 2013
		£	£	£	£	£	£
Expenditure							
Wages and salaries	Direct	141569	35910	537258	-	714737	716690
Agency and seconded staff	Direct	-	1240	1284	-	2524	11961
Employers National Insurance	Direct	7255	2413	39220	-	48888	51263
Pensions	Direct	1917	-	15074	-	16991	7173
Staff travel	Direct	2168	167	6764	-	9099	9791
Volunteer's expenses	Direct	11766	-	9046	-	20812	19314
Training	Direct	964	-	211	-	1175	4896
Recruitment costs	Direct	-	1200	1800	-	3000	356
Rates and water	Direct	8654	-	4556	-	13210	13275
Rents	Direct	84779	7746	48054	-	140579	136055
Room hire	Direct	-	-	6917	-	6917	2822
Heat and light	Direct	11247	1148	9659	-	22054	17189
Insurance	Direct	3300	565	7401	-	11266	13202
Telephone and internet	Direct	4601	2249	13988	-	20838	20240
Telephone leasing	Direct	-	-	5261	-	5261	4124
Repairs and renewals	Direct	8091	750	2938	-	11779	11010
Cleaning	Direct	3027	407	2660	-	6094	4894
Postage and stationery	Direct	320	1234	18430	-	19984	21132
Photocopying	Direct	-	-	902	-	902	879
Publicity	Direct	-	-	19675	-	19675	18686
Café provisions	Direct	-	-	3736	-	3736	3727
Transport	Direct	-	-	8071	-	8071	7643
Shop bag drops	Direct	38403	-	-	-	38403	36510
Shop sundries	Direct	16313	-	-	-	16313	3300
Working sundries	Direct	11747	-	2656	-	14403	10668
Sundries	Direct	3188	96	2669	-	5953	7434
Subscriptions	Direct	-	2294	6419	-	8713	5001
Bank charges	Direct	2057	124	2823	-	5004	4454
Activities and events	Direct	-	-	17937	-	17937	23566
Specific projects re Home Services	Direct	-	-	-	-	-	5266
Audit and accountancy fees	Direct	-	-	-	6200	6200	6960
Legal and professional	Direct	4612	2247	8668	-	15527	8312
Computers and software	Direct	8605	102	16672	-	25379	17916
Depreciation	Direct	13262	1354	8472	-	23088	20604
Total expenditure		387845	61246	829221	6200	1284512	1246313

AGE UK BRADFORD & DISTRICT

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2014

9. NET INCOME FOR YEAR BEFORE TRANSFERS

The net income for the year is stated after charging:

	2014	2013
	£	£
Depreciation on tangible fixed assets	23088	20604
Auditors' remuneration: 2014 audit	6440	-
2013 audit	(240)	6200
2012 audit & accountancy	-	760

10. TRUSTEES

None of the Trustees (or any person connected with them) received any remuneration during the year. Travel expenses were reimbursed to 4 Trustees amounting to £734 (2013 - £729)

11. EMPLOYEE INFORMATION

	Charity		Group	
	2014	2013	2014	2013
	£	£	£	£
Wages and salaries	678827	682502	714737	716690
Social security costs	46475	48610	48888	51263
Pension costs – Current Year	8134	7173	8134	7173
Deficit payments	8857	-	8857	-
	<u>742293</u>	<u>738285</u>	<u>780616</u>	<u>775126</u>

At the balance sheet date unpaid pension contributions of £2136 (2013: £3005) were due to The Pensions Trust. No employee earned £60,000 or more during the year (2013: none).

The average number of staff employed during the year, calculated on the basis of full time equivalents (FTE) was:

	Charity		Group	
	2014	2013	2014	2013
	FTE	FTE	FTE	FTE
Charitable activities	27	28	29	30
Administration	6	6	6	6
	<u>33</u>	<u>34</u>	<u>35</u>	<u>36</u>

12. TANGIBLE FIXED ASSETS (CHARITY)

	Leasehold improvements	Computer equipment	Fixtures, fittings & equipment	Total
	£	£	£	£
Cost:				
At 1 April 2013	34358	102555	109429	246342
Additions	28845	1600	1452	31897
Disposals	-	(23189)	(61189)	(84378)
At 31 March 2014	<u>63203</u>	<u>80966</u>	<u>49692</u>	<u>193861</u>
Depreciation:				
At 1 April 2013	18112	92991	99303	210406
Charge for the year	11294	4178	6261	21733
Eliminated on disposal	-	(23189)	(61189)	(84378)
At 31 March 2014	<u>29406</u>	<u>73980</u>	<u>44375</u>	<u>147761</u>
Net book value:				
At 31 March 2014	<u>33797</u>	<u>6986</u>	<u>5317</u>	<u>46100</u>
At 31 March 2013	<u>16246</u>	<u>9564</u>	<u>10126</u>	<u>35936</u>

AGE UK BRADFORD & DISTRICT

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2014

13. TANGIBLE FIXED ASSETS (GROUP)

	Leasehold improvements £	Computer equipment £	Fixtures, fittings & equipment £	Total £
Cost:				
At 1 April 2013	37572	116461	111807	265840
Additions	28845	1600	1452	31897
Disposals	-	(24432)	(61189)	(85621)
At 31 March 2014	66417	93629	52070	212116
Depreciation:				
At 1 April 2013	20006	106148	101379	227533
Charge for the year	11999	4616	6473	23088
Eliminated on disposal	-	(24120)	(61189)	(85309)
At 31 March 2014	32005	86644	46663	165312
Net book value:				
At 31 March 2014	34412	6985	5407	46804
At 31 March 2013	17566	10313	10428	38307

14. DEBTORS

	Charity		Group	
	2014	2013	2014	2013
	£	£	£	£
Trade debtors	7348	50532	6372	44886
Amounts owed by group undertaking	53601	50184	-	-
Other debtors	141994	22400	141995	22400
Prepayments and accrued income	43825	37207	57292	51291
	246768	160323	205659	118577

15. CREDITORS

	Charity		Group	
	2014	2013	2014	2013
	£	£	£	£
Trade creditors	49675	48698	36883	48698
Taxation and social security	12103	13849	12894	14619
Accruals	11215	7671	11215	7671
Other creditors	7666	102229	14708	103579
Deferred income	4834	39030	4834	39030
	85493	211477	80534	213597

15A. FUTURE FUNDING

The directors and trustees are aware that funding cuts continue to be made which may directly affect the charity's income in future years. As with many other charities there is uncertainty over future levels of funding from the local authority from April 2015 onwards. However the directors have in place contingency plans which will enable them to reduce costs to respond to any reductions in income streams anticipated in the foreseeable future. It is expected the charity will therefore be able to operate within these financial constraints going forward.

AGE UK BRADFORD & DISTRICT

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2014

16. MOVEMENT IN FUNDS - GROUP

	Balance at 1 April 2013 £	Incoming resources £	Resources expended £	Transfers £	Balance at 31 March 2014 £
Restricted funds:					
Senior Citizens Twin Town Holiday	436	-	-	-	436
LIS – Information to the Public	5722	35445	(34219)	-	6948
Starting Point	12968	101241	(104016)	-	10193
Together for Health	-	20000	(18148)	-	1852
Member Liaison	2385	24435	(30560)	3740	-
Bradford People's Centre	-	23566	(23566)	-	-
Walk from Home	5984	30735	(28122)	-	8597
Home Services	35969	97742	(89919)	(43792)	-
Home Services equipment	-	21525	(21086)	(439)	-
Bradford Warm Homes	(1210)	11124	(2755)	-	7159
Age UK Warm Homes	11385	-	(1926)	-	9459
Bradford Older People's Alliance	8152	27900	(34927)	-	1125
Denholme Elders	387	17204	(16793)	-	798
Wellbeing Café	1032	5000	(5059)	-	973
Keighley over 50's	115	21260	(19816)	-	1559
Befriending Project	10017	58295	(63126)	-	5186
SSE Winter Warmth	-	4000	-	-	4000
Age UK Consultancy Grant	-	8000	(8000)	-	-
Mountgarret House of Rest	-	500	-	-	500
Mary Seacole Court	7484	82501	(76821)	-	13164
Total restricted funds	100826	590473	(578859)	(40491)	71949
Unrestricted funds:					
General	84698	793744	(642885)	40448	276005
Designated:					
Bradford Association for Elderly	22548	-	-	-	22548
First Contact (2011/12)	79	-	(122)	43	-
Total unrestricted funds	107325	793744	(643007)	40491	298553
TOTAL CHARITY	208151	1384217	(1221866)	-	370502
Non-charitable trading funds	-	129161	(129161)	-	-
Eliminated on consolidation		(66515)	66515		
TOTAL GROUP	208151	1446863	(1284512)	-	370502

Restricted Funds:

Home Services – the fund is used by the Helping Hands service to provide a wide range of small maintenance jobs carried out by staff and volunteers. External funding ceased in 2014 and the balance has been transferred to Unrestricted funds to help fund the start-up costs of the new Helping Hands service.

Starting Point – the fund is used to provide an information and advice service which provides a wide range of help.

Mary Seacole Court – the fund is used to provide a help for older people service at the day centre for African-Caribbean elders.

Senior Citizens Twin Town Holiday – the fund is to improve relations between Bradford and its twin town by arranging visits for older people.

Other funds – the purpose of other restricted funds are set out on pages 6 and 7 of the accounts

Designated funds:

An agreement dated 4 August 2000 with Bradford Association for the Elderly required that funds were to be held in a designated fund.

Transfers:

Home Services - External funding ceased in 2014. The balance has been transferred to Unrestricted funds to help fund the start-up costs of the new Helping Hands service.

AGE UK BRADFORD & DISTRICT

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2014

17. SUBSIDIARY COMPANY

The consolidated financial statements include the results of Age UK Bradford & District Trading Limited, a company limited by guarantee (incorporated in England and Wales, registered number 2895819), its sole member being Age UK Bradford and District. The liability of the charity in the event of Age UK Bradford & District Trading Limited being wound up is limited by a sum not exceeding £1. The principal activity of Age UK Bradford & District Trading Limited is the provision of good quality products in the field of insurance, utilities and related services to enable people to get the most from later life.

The trading results of the subsidiary company, as extracted from the audited accounts, are summarised below:

	Note	2014 £	2013 £
Turnover		129161	138687
Administrative expenses		(92499)	(83286)
Operating profit		36662	55401
Other interest and similar income		-	-
Profit on ordinary activities before gift aid		36662	55401
Gift aid	2	(36515)	(55343)
Profit on ordinary activities before taxation		147	58
Taxation on ordinary activities		(147)	(58)
Retained profit brought forward		-	-
Retained profit carried forward		-	-

18. ANALYSIS OF NET ASSETS BETWEEN FUNDS (CHARITY)

	Unrestricted funds		Restricted funds	Total
	Designated	General		
	£	£	£	£
Fund balances at 31 March 2014 are				
Represented by:				
Tangible fixed assets	-	46100	-	46100
Current assets	22548	306174	81173	409895
Creditors: amounts falling due within one year	-	(76269)	(9224)	(85493)
	22548	276005	71949	370502

19. ANALYSIS OF NET ASSETS BETWEEN FUNDS (GROUP)

	Unrestricted funds		Restricted funds	Total
	Designated	General		
	£	£	£	£
Fund balances at 31 March 2014 are				
Represented by:				
Tangible fixed assets	-	46804	-	46804
Current assets	22548	300511	81173	404232
Creditors: amounts falling due within one year	-	(71310)	(9224)	(80534)
	22548	276005	71949	370502

20. PENSIONS

Age UK Bradford & District participates in The Pensions Trust's Growth Plan (the Plan). The Plan is funded and is not contracted-out of the State scheme. The Plan is a multi-employer pension plan. Contributions paid into the Plan up to and including September 2001 were converted to defined amounts of pension payable from Normal Retirement Date. From October 2001 contributions were invested in personal funds which have a capital guarantee and which are converted to pension on retirement, either within the Plan or by the purchase of an annuity.

The rules of the Plan allow for the declaration of bonuses and/or investment credits if this is within the financial capacity of the Plan assessed on a prudent basis. Bonuses/investment credits are not guaranteed and are declared at the discretion of the Plan's Trustee.

The Trustee commissions an actuarial valuation of the Plan every three years. The purpose of the actuarial valuation is to determine the funding position of the Plan by comparing the assets with the past service liabilities as at the valuation date. Asset values are calculated by reference to market levels.

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2014

Accrued past service liabilities are valued by discounting expected future benefit payments using a discount rate calculated by reference to the expected future investment returns.

The rules of the Plan give the Trustee the power to require employers to pay additional contributions in order to ensure that the statutory funding objective under the Pensions Act 2004 is met. The statutory funding objective is that a pension scheme should have sufficient assets to meet its past service liabilities, known as Technical Provisions.

If the actuarial valuation reveals a deficit, the Trustee will agree a recovery plan to eliminate the deficit over a specified period of time either by way of additional contributions from employers, investment returns or a combination of these.

The rules of the Plan state that the proportion of obligatory contributions to be borne by the member and the member's employer shall be determined by agreement between them. Such agreement shall require the employer to pay part of such contributions and may provide that the employer shall pay the whole of them.

Age UK Bradford & District paid contributions at the rate of 6% during the accounting period. Members paid contributions at the rate of between 4% - 6% during the accounting period.

As at the balance sheet date there were 10 active members of the Plan employed by Age UK Bradford & District. Age UK Bradford & District continues to offer membership of the Plan to its employees.

It is not possible in the normal course of events to identify on a reasonable and consistent basis the share of underlying assets and liabilities belonging to individual participating employers. The Plan is a multi-employer scheme, where the assets are co-mingled for investment purposes, and benefits are paid out of the Plan's total assets. Accordingly, due to the nature of the Plan, the accounting charge for the period under FRS17 represents the employer contribution payable.

The valuation results at 30 September 2011 were completed in 2012 and have been formalised. The valuation of the Plan was performed by a professionally qualified Actuary using the Projected Unit Method. The market value of the Plan's assets at the valuation date was £780 million and the Plan's Technical Provisions (i.e. past service liabilities) were £928 million. The valuation therefore revealed a shortfall of assets compared with the value of liabilities of £148 million, equivalent to a funding level of 84%.

The financial assumptions underlying the valuation as at 30 September 2011 were as follows:

	% per annum
- Investment return pre retirement	4.9
- Investment return post retirement Actives/Deferreds	4.2
Pensioners	4.2
- Bonuses on accrued benefits	0.0
- Inflation: Retail Prices Index (RPI)	2.9
- Inflation : Consumer Prices Index (CPI)	2.4

In determining the investment return assumptions the Trustee considered advice from the Scheme Actuary relating to the probability of achieving particular levels of investment return. The Trustee has incorporated an element of prudence into the pre and post retirement investment return assumptions; such that there is a 60% expectation that the return will be in excess of that assumed and a 40% chance that the return will be lower than that assumed over the next 10 years.

The Scheme Actuary has prepared a funding position update as at 30 September 2013. The market value of the Plan's assets at that date were £772 million and the Plan's Technical Provisions (i.e. past service liabilities) were £927 million. The update, therefore, revealed a shortfall of assets compared with the value of liabilities of £155 million, equivalent to a funding level of 83%.

If an actuarial valuation reveals a shortfall of assets compared to liabilities, the Trustee must prepare a recovery plan setting out the steps to be taken to make up the shortfall.

The Pensions Regulator has the power under Part 3 of the Pensions Act 2004 to issue scheme funding directions where it believes that the actuarial valuation assumptions and/or recovery plan are inappropriate. For example, the Regulator could require that the Trustee strengthens the actuarial assumptions (which would increase the Plan liabilities and hence impact on the recovery plan) or impose a schedule of contributions on the Plan (which would effectively amend the terms of the recovery plan). A copy of the recovery plan in respect of the September 2011 valuation was forwarded to The Pensions Regulator on 2 October 2012, as is required by legislation.

Following a change in legislation in September 2005 there is a potential debt on the employer that could be levied by the Trustee of the Plan and The Pensions Act 2011 has more recently altered the definition of Series 3 of the Growth Plan so that a liability arises to employers from membership of any Series except Series 4. The debt is due in the event of the employer ceasing to participate in the Plan or the Plan winding up.

The debt for the Plan as a whole is calculated by comparing the liabilities for the Plan (calculated on a buy-out basis i.e. the cost of securing benefits by purchasing annuity policies from an insurer, plus an allowance for expenses) with the assets of the Plan. If the liabilities exceed assets there is a buy-out debt.

The leaving employer's share of the buy-out debt is the proportion of the Plan's liability attributable to

AGE UK BRADFORD & DISTRICT

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2014

employment with the leaving employer compared to the total amount of the Plan's liabilities (relating to employment with all the currently participating employers). The leaving employer's debt therefore includes a share of any 'orphan' liabilities in respect of previously participating employers. The amount of the debt therefore depends on many factors including total Plan liabilities, Plan investment performance, the liabilities in respect of current and former employees of the employer, financial conditions at the time of the cessation event and the insurance buy-out market. Therefore, the amounts of debt can be volatile over time.

When an employer withdraws from a multi-employer defined benefit pension scheme which is in deficit, the employer is required by law to pay its share of the deficit, calculated on a statutory basis (known as the buy-out basis). Due to a change in the definition of money purchase contained in the Pensions Act 2011 the calculation basis that applies to the Growth Plan will be amended to include Series 3 liabilities in the calculation of an employer's debt on withdrawal.

The Growth Plan is a 'last man standing' multi-employer scheme. This means that if a withdrawing employer is unable to pay its debt on withdrawal the liability is shared amongst the remaining employers. The participating employers are therefore, jointly and severally liable for the deficit in the Growth Plan.

As at 30 September 2013 the total deficit calculated on the buy-out basis was £219.9m.

The cost to the charity for the year was £8134 (2013: £7173) and at the end of the year £2136 (2013: £3005) was unpaid.

The results of the 30 September 2011 triennial valuation confirmed the requirement for additional contributions to the Growth Plan from 1 April 2013. Age UK Bradford & District paid an additional contribution of £8857 for the year ended 31 March 2014. The additional contributions will increase on the 1 April each year by 3% per annum compound, with the first increase effective on 1 April 2014.

21. CONTINGENT LIABILITY – PENSION COSTS

Age UK Bradford & District has been notified by the Pensions Trust of the estimated employer debt on withdrawal from the Pension Plan referred to in Note 20 based on the financial position of the Plan as at 30 September 2013. As of this date the estimated employer debt for Age UK Bradford & District was £145569.

	£
Provision at start of accounting period	178814
Provision reversed in the period	(33245)
Provision at end of accounting period	<u>145569</u>

22. COMMITMENTS UNDER OPERATING LEASES (CHARITY AND GROUP)

At 31 March 2014 the annual commitments under non-cancellable operating leases were as follows:

	Land and buildings		Other	
	2014	2013	2014	2013
Expiry date:	£	£	£	£
Within one year	26455	-	-	-
Between two and five years	46500	99691	2681	475
In over five years	13000	-	4440	6645
	<u>85955</u>	<u>99691</u>	<u>7121</u>	<u>7120</u>

23. PENSION COMMITMENTS

The charity was committed to pay £9221 during the year to 31 March 2015 to The Pensions Trust as part of the Recovery Plan put in place following the actuarial valuation as at 30 September 2011, which aims to eliminate deficit funding via a combination of additional contributions from employers and investment returns, over a period of 10 years from 1 April 2013. The contribution will increase at 3% per annum.

24. CAPITAL COMMITMENTS

At 31 March 2014 the charity had capital commitments authorised and committed of £Nil (2013: £9154) and authorised but not committed of £nil (2013: £nil).

AGE UK BRADFORD & DISTRICT

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2014

25. RELATED PARTIES

Margaret Lawford is employed as manager of the Starting Point project and received a salary during the year of £20356 (2013: £20356). She is the sister-in-law of Peter Kirkby, a trustee.

SGD Property Services is owned by the partner of Linda Page, the Retail Shop Manager. During the year the company was paid £11,545 for shop fitting and repairs and maintenance (2013: £1486).

Consultancy services amounting to £2000 were provided to the subsidiary company Age UK Bradford & District Trading Ltd by Peter Kirkby, a trustee of Age UK Bradford & District and a director of Age UK Bradford & District Trading Ltd. At 31 March 2014 £2000 was outstanding.

AGE UK BRADFORD & DISTRICT

SUPPLEMENTARY INFORMATION FOR THE TRUSTEES

**THE ATTACHED INFORMATION DOES NOT FORM PART OF THE
STATUTORY ACCOUNTS**

Appendix 1
AGE UK BRADFORD & DISTRICT

**INCOME AND EXPENDITURE ACCOUNT (CHARITY) FOR THE YEAR
ENDED 31 MARCH 2014**

	Shops £	Head Office £	Projects £	Total 2014 £	Total 2013 £
Income					
Donations and legacies	3511	143063	1504	148078	29080
Gift Aid – Trading subsidiary	-	36515	-	36515	55343
	3511	179578	1504	184593	84423
Shop sales:					
General	433684	-	-	433684	375608
Rags	40858	-	-	40858	43063
Café	-	-	9657	9657	6417
Other	16173	-	-	16173	9942
Bank interest	-	1986	1902	3888	2963
Grants received	-	27454	560857	588311	613697
Fees earned	-	37170	8385	45555	19926
Recovered staff costs	-	-	-	-	46657
Management charges					
Trading subsidiary	-	30000	-	30000	30000
Home Services Work Done	-	29613	-	29613	22427
Sundry income	-	1885	-	1885	2212
Total income	494226	307686	582305	1384217	1257335
Expenditure (Appendix 2)	(389245)	(210517)	(622104)	(1221866)	(1192969)
Surplus /(deficit) for year	104981	97169	(39799)	162351	64366

Appendix 2 AGE UK BRADFORD & DISTRICT

EXPENDITURE SUMMARY (CHARITY) FOR THE YEAR ENDED 31 MARCH 2014

	Shops £	Head Office £	Projects £	Total 2014 £	Total 2013 £
Expenditure					
Wages, salaries, agency and seconded staff	141569	188902	349640	680111	694463
Employers national insurance	7255	16871	22349	46475	48610
Pensions	1917	11256	3818	16991	7173
Staff travel	2168	1373	5391	8932	9774
Volunteer's expenses	11766	1210	7836	20812	19314
Training	964	30	181	1175	4896
Recruitment and placement fees	-	-	1800	1800	356
Rates and water	8654	1020	3536	13210	12028
Rents	84779	11711	36343	132833	131081
Room hire	-	483	6434	6917	2822
Heat and light	11247	3975	5684	20906	16316
Insurance	3300	3149	4252	10701	12886
Telephone and internet	4601	4475	9513	18589	18657
Telephone leasing	-	5181	80	5261	4124
Repairs and renewals	8091	1329	1609	11029	10956
Cleaning	3027	1683	977	5687	4622
Postage and stationery	320	9401	9029	18750	20203
Photocopying	-	-	902	902	420
Publicity	-	3017	16658	19675	17675
Café provisions	-	-	3736	3736	3727
Transport	-	-	8071	8071	7643
Shop bag drops	38403	-	-	38403	36510
Shop sundries	16313	-	-	16313	3300
Working sundries	11747	-	2656	14403	10668
Sundries	3188	1221	1448	5857	7340
Subscriptions	-	3249	3170	6419	3461
Bank charges	2057	2809	14	4880	4395
Activities and events	-	150	17787	17937	23566
Specific projects re Home Services	-	-	-	-	5266
Audit and accountancy fees	1400	141	3259	4800	5560
Management charges	-	(85616)	85616	-	-
Legal and professional	4612	6913	1755	13280	8254
Computers and software	8605	12298	4374	25277	17916
Depreciation	13262	4286	4186	21734	18987
Total expenditure	389245	210517	622104	1221866	1192969