

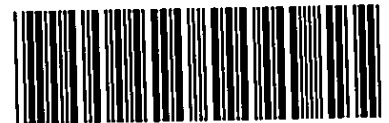
Company Number 2646454
Charity Number 1025961

AGE UK BRADFORD & DISTRICT

**DIRECTORS' AND TRUSTEES' REPORT AND CONSOLIDATED
ACCOUNTS**

FOR THE YEAR ENDED 31 MARCH 2013

TUESDAY



R2NE426G

RM

17/12/2013

#114

COMPANIES HOUSE

AGE UK BRADFORD & DISTRICT

DIRECTORS AND TRUSTEES REPORT FOR THE YEAR ENDED 31 MARCH 2013

The Directors and Trustees present their report and accounts for the year ended 31 March 2013

REFERENCE AND ADMINISTRATIVE DETAILS OF THE CHARITY, ITS TRUSTEES AND ADVISORS

Age UK Bradford & District is a charitable company limited by guarantee. The company (company number 2646454) was incorporated on 17 September 1991 as Age Concern Bradford & District as amended by special resolution passed 21 July 1993 and registered as a charity (charity number 1025961) on 13 September 1993. The company changed its name to Age UK Bradford & District by special resolution passed 31 January 2012.

The registered office and principal operating address of the charity is
15 Sunbridge Road
Bradford
BD1 2AY

The directors of the company, who are charity Trustees and who served during the year and up to the date of this report, were

Kath Black	
Mary Dean	resigned 11 November 2012
Joseph Flerin	elected 13 January 2013
Marilyn Foster	
Neal Heard	
Pamela James (Vice Chair)	
Peter Kay	
Peter Kirkby (Treasurer)	appointed 17 September 2012
Balu Lad	
John Parr	
Joan Robertshaw	
Marylyn Whelan	elected 13 January 2013
Jonathan Wright MBE (Chair)	

Company Secretary Keith Nathan, Chief Executive Officer

Auditors Ian Pickup & Co
Chartered Accountants and Statutory
Auditors
123 New Road Side
Horsforth
Leeds LS18 4QD

Bankers	National Westminster 7 Hustlergate Bradford BD1 1PP	Virgin Money Jubilee House Gosforth Newcastle upon Tyne NE3 4PL
	CAF Bank Ltd 25 Kings Hill Avenue Kings Hill West Malling Kent ME19 4QJ	Julian Hodge Bank Ltd 29 Windsor Place Cardiff CF10 3BZ

AGE UK BRADFORD & DISTRICT

DIRECTORS AND TRUSTEES REPORT FOR THE YEAR ENDED 31 MARCH 2013

STRUCTURE, GOVERNANCE AND MANAGEMENT

Age UK Bradford & District (AUKB&D) is a company limited by guarantee governed by its Memorandum and Articles of Association dated 21 July 1993 and amended to allow for current governance arrangement on 18 May 2011. It is registered as a charity with the Charity Commission.

In 2012/13 the Charity completed the re-branding of itself as Age UK Bradford & District in all its offices and shops across the District. This followed the decisions in earlier years to take up Brand Partnership with the new charity Age UK – the product of the merger in April 2009 of Age Concern England and Help the Aged.

The charity remains and will remain an independent local charity.

Appointment of Trustees

The Officers (Chair, Vice Chair and Treasurer) and nine ordinary Trustee Board members are elected for 3 year terms by postal ballot. One third (3) of the ordinary members of the Trustee Board are eligible for re-election each year, along with any current vacancies, by postal ballot. Co-opted members (up to 4) serve for one year.

Trustee Induction and Training

New Trustees (and existing Trustees) are inducted to inform them of their legal obligations under charity and company law, the governing documents, structures, committees and decision making processes, planning, monitoring and review arrangements and the performance of the charity against its current business plan and financial targets.

In addition the Charity supports its Trustees to be involved in regional (Yorkshire & the Humber Age Concern/Age UK) training and events.

Organisation

The Trustee Board administers the charity. In the year under review the Board met on a quarterly basis. It has an Executive committee comprising the officers and chairs of the sub-committees - Finance & Planning and Development & Performance Review which met on a bimonthly basis (and more regularly if required), and an HR & Training Development panel.

In addition the Board establishes Advisory Committees or working groups with a geographical or project related focus as it deems useful. In 2012/13 these were Health & Safety and Risk Assessment.

All Trustees give their time as Trustees voluntarily. Any expenses claimed by the Trustees are set out in note 10 to the accounts.

AGE UK BRADFORD & DISTRICT

DIRECTORS AND TRUSTEES REPORT FOR THE YEAR ENDED 31 MARCH 2013

Risk Management

The Trustees have a risk management strategy which comprises an annual review of the risks which the charity may face. The risk assessment committee meets prior to the adoption of the Annual Report by the Trustee Board each year to advise the Board on matters relating to the management of risk by

- identifying the major risks that apply to the charity,
- making recommendations about how to respond to the risks,
- recommending an appropriate statement regarding risk management in the Annual Report,
- identifying "ownership" of the risk within the Charity's management team and Trustee committees

Trustees note that whilst once again action taken on the previous year's risks has resulted in a number being removed from the list some are still very much in effect. This reflects the seriousness of the situation resulting from continuing cuts in public funding and in public services in general.

Consequently the highest risk identified in June 2013 remains **Government / Public policy changes and their effect upon funding**, and, linked to this, **impacts upon partner organisations** who themselves are an important part of the support to older people in our District.

Trustees continue to believe that the Charity's engagement locally, and our involvement with both the Age England Association and Age UK nationally ensure effective information sharing and lobbying on policy questions.

The Trustees continue to prioritise the careful management and delivery of projects, the development of new income sources, and the growth of reserves. During the year 2012/13 the charity continued to review income and expenditure across its activities and to institute both short-term and long-term savings along with the further development of charging for elements of some services.

The Charity continues to regard **developing and improving links and support to the member groups** as particularly important since they provide key "front-line" support to older people in local neighbourhoods and communities.

Work continues to ameliorate the risk associated with IT security and staff training in order to ensure that the benefits of the technologies introduced by the Charity in 2012/2013 - for work planning and monitoring, a new Client Management System (Charitylog), and the adoption Gift Aid systems in the Charity's retail operation - are fully realised.

The charity has, particularly in recent years, restructured as necessary to fit changes in the skills needed, changes in services and responsibilities, and to reduce costs. Training, succession planning, and staff development remain areas requiring regular consideration.

In addition to the above, regular Health and Safety "risk assessments" were carried out in relation to the various premises and delivery of services by staff and volunteers.

AGE UK BRADFORD & DISTRICT

DIRECTORS AND TRUSTEES REPORT FOR THE YEAR ENDED 31 MARCH 2013

OBJECTIVES AND ACTIVITIES

Serving Bradford, Bingley, Ilkley, Keighley and Shipley and their surrounding rural areas, AUKB&D is both a local charity based on 134 member groups in the District, and an active member of the Age England Association

Drawing upon our active membership of local older people's groups and organisations, the skills and experience of our staff, volunteers, and Trustees, our purpose is simple – to help people over 50 make the most of life

Our member groups, Trustees, and staff reflect the diversity of the District

Our aim is

- to understand, and reflect, the needs and interests of older people across the District
- to deliver, and work with others to deliver, effective quality services according to those needs and opportunities
- to establish a robust and sustainable base of financial, organisational, and human resources to sustain these efforts

We believe

- older people have the right to make decisions about their lives and the power to influence decisions that affect them
- older people should be recognised and valued for the positive contributions they make to their community
- the diversity of our ageing population should be recognised and the differing experiences, views and preferences of individual older people should be valued and reflected in the services and products offered to them

Locally AUKB&D works with a wider range of older people's organisations and networks, and with a great number of other statutory sector and voluntary sector partners - including Bradford Metropolitan District Council Dept of Adult & Community Services, the Dept of Work & Pensions, Housing Benefits, and NHS Bradford & Airedale

Nationally and regionally the Charity is a member of the Age England Association

When reviewing the aims and objectives of the Charity and planning future activities the Trustees have complied with the duty in section 17 of the Charities Act 2011 to have due regard to public benefit guidance published by the Commission

AGE UK BRADFORD & DISTRICT

DIRECTORS AND TRUSTEES REPORT FOR THE YEAR ENDED 31 MARCH 2013

ACHIEVEMENTS AND PERFORMANCE

During the year the Trustees formally reviewed the charity's activities, management and financial position

AGM Actions and Outcomes

Following the successful workshops held at last years' AGM, a number of issues were raised by members and the Organisation has considered and taken action on these as appropriate

1 Community Transport We have responded to a Council led initiative to gather information on community transport provision and needs. We have also taken steps to identify with all member groups the availability of and ability to share use of community transport vehicles and also canvassed information on the need each group has for transport provision

2 Well being and loneliness We have agreed to make tackling this a key priority for Age UK B&D and through our different projects are seeking to maximise the identification of older people who may be isolated and looking at bespoke responses to reduce such isolation

3 Late night opening We have considered opening until 6pm on one evening each week. However following our recent successful retention of our Investors in People Award, we are now considering with all our staff, volunteers and Trustees how we can improve our accessibility to all in the widest context

4 Making better use of VOICE magazine We have reviewed all our distribution outlets and numbers of copies provided. We have also reviewed the content of the magazine to improve our 'offer' to our readership/member groups

5 Promoting Skill sharing We now have a regular feature within VOICE to enable people to place 'offers' and/or seek 'specific skills'. We will monitor the effectiveness of this initiative

Activities

Home Services

Staff and volunteers of the Home Services department provided a wide range of small maintenance jobs carried out by the **Helping Hands** service. These included security measures – locks, spy holes, chains etc., insulation/energy saving improvements, painting, joinery, minor re-pointing, plastering, fitting grab rails and stair rails, installing key safes. **Health Equipment Service** worked with the Bradford and Airedale Community Equipment Service (BACES) in the transportation of equipment to help people live independently. Home Services gained the Foundations Quality Standard in March 2013.

Starting Point: Information, Advice and help Service:

Became an "accredited office" of the Department of Work and Pensions in order to process Pension credits and a wide range of Benefit claims, and gained the Advice Quality Standard. Working with Victim Support, Tax Help for Older People, the legal profession, and other specialist agencies. Starting Point continued to provide a wide range of help to our clients. In 2012/2013 the team began "outreach" work - taking their help to housebound elderly people as well as providing it from our city centre "drop in" shop facility.

Other activities included the **Keighley Over 50's Drop In, Walk from Home** assisting housebound people to become more mobile, the **Befriending team** which both develops local schemes, and networks existing schemes across the District to provide mutual aid in their development, **Denholme Elders Network**, and **Group Support** for the 134 member groups of the charity and others who are not affiliated.

We provided support and information, networking, access to funding, and training for older people's organisations across the District (both member and non-member groups).

Across the District - in the inner-city, suburbs, and in rural areas, the Charity worked closely with colleagues in the NHS and Adult & Community Care in support of local community older peoples'.

AGE UK BRADFORD & DISTRICT

DIRECTORS AND TRUSTEES REPORT FOR THE YEAR ENDED 31 MARCH 2013

groups and networks, to reduce isolation and inequalities in health and opportunities

Help for older people continued to be provided by the day centre for African-Caribbean elders – at **Mary Seacole Court Day Care** and **Happy Feet** volunteer nail-cutting service

IT, Internet and Email training

Continuing support from the NHS enabled the development and expansion of IT, internet, and new technology training. Combined with the effort of the staff members, Trustees were grateful for the crucial contribution of the volunteer trainers who provide free one-to-one training for older people in computer and internet use, and use of email. The work of the charity continues to be assisted by the trading and retail operations. Great advances have been made by our shops staff and volunteers in connecting with new donors and supporters, fundraising in their communities, and getting the new gift aid systems up and running.

Representation / Networking / Partnership

The charity continued its work with health and social care bodies throughout the District. There was continued effort in cross-sector partnership development of low-level 'preventive' services.

Staff and Trustees maintained their work in partnership with a wide range of statutory and voluntary sector colleagues on issues such as Open House, Winter help, transport, health and well-being, employment needs of people over 50, community safety/target hardening, age discrimination, mental health services and the support of key projects such as the development of an older people's centre in Bradford City Centre.

This latter project saw the development of a drop-in 'Picnic Parlour' in a former Virgin retail City Centre shop which attracted a lot of partner organisations using the venue for activities for older citizens.

The Charity has been pleased to continue its strong involvement with the District's cross-sector Older Peoples' Partnership.

Management:

The Trustees are pleased to report -

Quality Standards

The Charity continues to work to maintain and improve its quality systems, which have given the organisation accreditation under Quality Counts (Age Concern National Federation), and Investors in People quality schemes. Where such evaluations exist, our individual services have accreditation by appropriate recognized Quality Standards. Starting Point has Advice Quality Standard, Befriending the Mentoring & Befriending Foundation Approved Provider Standard, Handypersons has Foundations Handypersons Quality Mark. Our trading work in insurance and utilities is Financial Conduct Authority regulated.

Planning

Following extensive work shared by managers and Trustees, and subsequent presentations and discussion with staff and members, a new Strategic statement "Where we stand 2013" was adopted. The Charity is working with its neighbouring Age UK charities to evaluate opportunities for shared services, sharing/exchanging expertise and specialist knowledge etc.

Policies and Procedures

An ongoing review and update of policies and procedures was maintained through the period. The Terms of Reference for all our sub-committees and advisory committees are reviewed annually. The Employees Handbook was continuously reviewed and updated. Staff have easy access to this and a number of other key documents and resources.

Facilities

The Charity continues to benefit from recent investment in both premises and the IT infrastructure.

AGE UK BRADFORD & DISTRICT

DIRECTORS AND TRUSTEES REPORT FOR THE YEAR ENDED 31 MARCH 2013

FINANCIAL REVIEW

The Movement on Reserves shows a surplus of £64366 for the year, made up of £45750 on restricted funds, £37048 on general unrestricted funds and planned spending of £18432 on designated funds. Total funds at 31 March 2013 were £208151, of which £100826 were restricted.

The charity continues to recover slowly from the significant losses suffered in 2011 and 2010. The surpluses for 2012 and 2013 reflect both hard work and careful financial management by staff and Trustees. Investment has taken place in networking and upgrading tills in shops to take advantage of gift aid which has recently been extended to include donated goods. Depreciation in respect of a considerable IT investment made three years continues to reduce and Trustees are confident that the existing equipment will last for some time. A structured replacement strategy is being considered to ensure that equipment is updated as the budget and funding allow.

Confirmation of funding for much of the charity's work has recently been confirmed for the year to 31 March 2014. Results for the year to 31 March 2013 have shown that the directors' and Trustees' confidence in being able to generate sufficient funding and control costs satisfactorily to enable the continuation of their charitable activities were well founded. They are however, also aware, of the uncertainty of the funding environment in future years and taking steps to diversify and increase sources of income and enhance existing streams of income.

Reserves Policy

The Trustees have set a target to rebuild reserves to a level equivalent to three months' of general running costs. How quickly the charity will be able to rebuild its reserves to this level will depend on a number of factors, some of which are driven by central government decisions affecting the funding of local authorities, who in turn, provide funding for much of the work of the charity.

To reduce dependency on such partnership funding, the charity is continuing to expand its retail operations by opening more shops and diversifying products. It has also taken advantage of point-of-sale Gift Aid software which enables tax to be reclaimed on goods sold in its shops. The charity continues to reclaim a proportion of VAT not associated with taxable outputs using the HMRC partial exemption scheme and will seek to do so in future years. The charity is also seeking to maximise the interest earning potential of its liquid funds.

The board has established a policy whereby the unrestricted funds not committed or invested in tangible fixed assets (the free reserves) held by the charity should be equivalent to 3 months of the general running costs, which equates to £311600 in general funds. At present the group has free reserves of £46391 after the designation of funds set out in Note 19 to the accounts, and after deducting designated and restricted funds and fixed assets.

Investment Policy

The Trustees regularly check the rates achieved on funds deposited and the constitution gives Trustees the powers to move funds if required.

AUDITORS

The auditors, Ian Pickup & Co, will be proposed for reappointment in accordance with s 485 of the Companies Act 2006. Ian Pickup & Co have expressed their willingness to be re-appointed.

CONCLUSION

The Trustees are once again grateful for the enormous effort of the charity's staff, volunteers and supporters for their hard work over the year. They also wish to thank funders and donors for helping to ensure that older people in the District enjoy their later life, whatever their needs.

AGE UK BRADFORD & DISTRICT

DIRECTORS AND TRUSTEES REPORT FOR THE YEAR ENDED 31 MARCH 2013

STATEMENT OF DIRECTORS' RESPONSIBILITIES

Company law requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the company as at the end of the financial year and of the surplus or deficit of the company for that period

In preparing those financial statements the Trustees are required to

- * Select suitable accounting policies and then apply them consistently,
- * Make judgements and estimates that are reasonable and prudent,
- * Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the Company and which enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the Company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities

STATEMENT OF DISCLOSURE OF INFORMATION TO THE AUDITORS

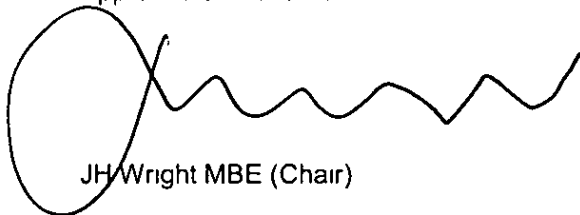
The Trustees of the company who held office at the date of approval of this annual report confirm that

- so far as they are aware, there is no relevant audit information, information needed by the company's auditors in connection with preparing their report, of which the company's auditors are unaware, and
- they have taken all the steps that they ought to have taken as Trustees in order to make themselves aware of any relevant audit information and to establish that the company's auditors are aware of this information

SMALL COMPANY RULES

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies. It was approved by the board on 16 September 2013 and signed on its behalf

Approved on behalf of the Board



JH Wright MBE (Chair)

Date 16th September 2013

AGE UK BRADFORD & DISTRICT

INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF AGE UK BRADFORD AND DISTRICT

We have audited the financial statements of Age UK Bradford & District for the year ended 31 March 2013 which comprise of the Statement of Financial Activities, the Balance Sheet and the related notes. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

This report is made solely to the company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the company's members those matters which we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume any responsibility to anyone other than the company and the company's members as a body for our audit work, for this report, or for the opinions which we have formed.

Respective responsibilities of Trustees and auditors

As explained more fully in the Trustees' Responsibilities Statement set out on page 9, the Trustees (who are also directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view. Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's Ethical Standards for Auditors.

Scope of the audit of the financial statements

An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of whether the accounting policies are appropriate to the company's circumstances and have been consistently applied and adequately disclosed, the reasonableness of significant accounting estimates made by the directors, and the overall presentation of the financial statements. In addition, we read all the financial and non-financial information in the directors' annual report to identify material inconsistencies with the audited financial statements. If we become aware of any apparent material misstatements or inconsistencies we consider the implications for our report.

Qualified opinion on financial statements

In our opinion, except for the possible effects of the matters described in the Basis for Qualified Opinion paragraph, the financial statements

- give a true and fair view of the state of the group's and the parent charitable company's affairs as at 31 March 2013 and of the group's incoming resources and application of resources, including its income and expenditure, for the year then ended,
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice, and
- have been prepared in accordance with the requirements of the Companies Act 2006

Basis for qualified opinion on financial statements

A number of funding documents representing £59,140 of the charity's income in 2012-13, £113,000 of the charity's income in 2011-12 and £243,000 of the charity's income in 2010-11 were not available to us. Consequently we were not able to obtain sufficient appropriate audit evidence regarding this material part of the charity's income.

Opinion on other matter prescribed by the Companies Act 2006

In our opinion the information given in the Trustees' Report for the financial year for which the financial statements are prepared is consistent with the financial statements.

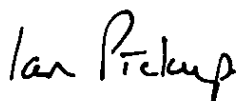
AGE UK BRADFORD & DISTRICT

INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF AGE UK BRADFORD & DISTRICT

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us, or
- the financial statements are not in agreement with the accounting records and returns, or
- certain disclosures of directors' remuneration specified by law are not made, or
- we have not received all the information and explanations we require for our audit



Ian Pickup
Senior Statutory Auditor
For and on behalf of Ian Pickup & Co
Chartered Accountants & Statutory Auditors
123 New Road Side
Horsforth
Leeds
LS18 4QD

Date 19 September 2013

AGE UK BRADFORD & DISTRICT

STATEMENT OF FINANCIAL ACTIVITIES (CHARITY) FOR THE YEAR ENDED 31 MARCH 2013 (Incorporating Income and Expenditure Account)

	Note	Unrestricted Funds £	Restricted Funds £	Total Funds 2013 £	Total Funds 2012 £
INCOMING RESOURCES					
Incoming resources from generated funds					
Voluntary income	2	84383	40	84423	71784
Activities for generating Funds	3	508419	15621	524040	498524
Investment income	4	2137	826	2963	966
Incoming resources from charitable activities					
Grants and contracts	5	50235	593462	643697	641206
Other incoming resources	6	2212	-	2212	39134
Total incoming resources		647386	609949	1257335	1251614
RESOURCES EXPENDED					
Cost of generating funds					
Fundraising trading					
Cost of goods sold and other Costs		347188	-	347188	288204
Charitable expenditure					
Charitable activities		279240	560981	840221	895658
Governance costs	7	2342	3218	5560	6041
Total resources expended	7	628770	564199	1192969	1189903
Net incoming for the year and net movement in funds	9	18616	45750	64366	61711
Fund balances at 1 April 2012	16	88709	55076	143785	82074
Fund balances at 31 March 2013	16	107325	100826	208151	143875

There were no recognised gains and losses for 2013 and 2012 other than those included in the income and expenditure account

The notes on pages 16 to 25 form part of these accounts

AGE UK BRADFORD & DISTRICT

CONSOLIDATED STATEMENT OF FINANCIAL ACTIVITIES (GROUP) FOR THE YEAR ENDED 31 MARCH 2013 (Incorporating Income and Expenditure Account)

	Note	Unrestricted Funds £	Restricted Funds £	Total Funds 2013 £	Total Funds 2012 £
INCOMING RESOURCES					
Incoming resources from generated funds					
Voluntary income	2	29040	40	29080	7150
Activities for generating Funds	3	647106	15621	662727	669858
Investment income	4	2137	826	2963	966
Incoming resources from charitable activities					
Grants and contracts	5	20235	593462	613697	611206
Other incoming resources	6	2212	-	2212	39134
Total incoming resources		700730	609949	1310679	1328314
RESOURCES EXPENDED					
Cost of generating funds					
Fundraising trading					
Cost of goods sold and other Costs		347188	-	347188	288204
Trading subsidiary costs		51944	-	51944	75700
Charitable expenditure					
Charitable activities		279240	560981	840221	895658
Governance costs	8	3742	3218	6960	7041
Total resources expended	8	682114	564199	1246313	1266603
Net incoming for the year and net movement in funds	9	18616	45750	64366	61711
Fund balances at 1 April 2012	16	88709	55076	143785	82074
Fund balances at 31 March 2013	16	107325	100826	208151	143785

There were no recognised gains and losses for 2013 and 2012 other than those included in the income and expenditure account

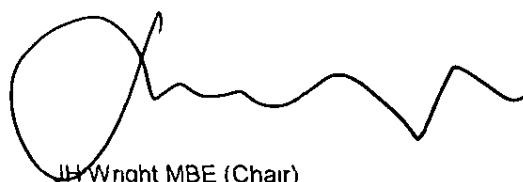
The notes on pages 16 to 25 form part of these accounts

AGE UK BRADFORD & DISTRICT

BALANCE SHEET (CHARITY) AS AT 31 MARCH 2013

	Note	2013 £	£	2012 £	£
Fixed assets					
Tangible assets	12		35936		37758
Current assets					
Debtors	14	160323		175845	
Cash at bank and in hand		<u>223369</u>		<u>217725</u>	
		383692		393570	
Creditors amounts falling due within one year	15	<u>(211477)</u>		<u>(287543)</u>	
Net current assets			172215		106027
Net assets			<u>208151</u>		<u>143785</u>
Capital					
Unrestricted funds					
General	16	84698		47650	
Designated	16	<u>22627</u>	107325	<u>41059</u>	88709
Restricted funds	16		<u>100826</u>		<u>55076</u>
Total Funds			<u>208151</u>		<u>143785</u>

The accounts, which have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 applicable to small companies, were approved by the directors and Trustees on 16 September 2013 and signed on its behalf



JH Wright MBE (Chair)

The notes on pages 16 to 25 form part of these accounts

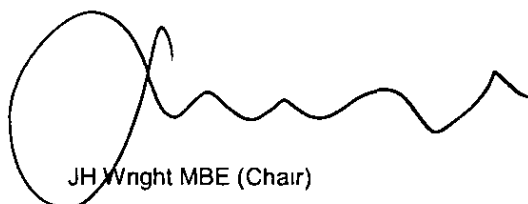
Company number 2646454

AGE UK BRADFORD & DISTRICT

CONSOLIDATED BALANCE SHEET (GROUP) AS AT 31 MARCH 2013

	Note	2013 £	£	2012 £	£
Fixed assets					
Tangible assets	13		38307		41746
Current assets					
Debtors	14	118577		156726	
Cash at bank and in hand		<u>264864</u>		<u>235924</u>	
		383441		392650	
Creditors amounts falling due within one year	15	<u>(213597)</u>		<u>(290611)</u>	
Net current assets			<u>169844</u>		<u>102039</u>
Net assets			<u>208151</u>		<u>143785</u>
Capital					
Unrestricted funds					
General	16	84698		47650	
Designated	16	<u>22627</u>	107325	<u>41059</u>	88709
Restricted funds	16		<u>100826</u>		<u>55076</u>
Total Funds			<u>208151</u>		<u>143785</u>

The accounts, which have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 applicable to small companies, were approved by the directors and Trustees on 16 September 2013 and signed on its behalf



JH Wright MBE (Chair)

The notes on pages 16 to 25 form part of these accounts

Company number 2646454

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2013

1 ACCOUNTING POLICIES

(a) Basis of preparation of accounts

The financial statements are prepared under the historical cost convention and include the results of the charity's operations which are described in the Directors' and Trustees' Report and all of which are continuing. The accounts have been prepared in accordance with Statement of Recommended Practice Accounting and Reporting by Charities issued in March 2005, applicable accounting standards and the Companies Act 2006.

Going concern

The group has free reserves of only £46391 and a significant proportion of the charity's funding ends on 31st March 2014. As with many other charities there is uncertainty over future levels of funding from the local authority from April 2014 onwards.

Despite the charity's low reserves however, the trustees are confident that they will be able to generate additional funding satisfactorily to enable them to be able to continue their charitable activities.

Based on the information above the directors of this company consider it appropriate to prepare the financial statements on the going concern basis.

(b) Incoming resources

Voluntary income including donations, legacies and grants that provide core funding or are of general nature are recognised where there is entitlement, certainty of receipt and the amount can be measured with sufficient reliability. Such income is only deferred when the donor specifies that the grant or donation must only be used in future accounting periods, or the donor has imposed conditions which must be met before the charity has unconditional entitlement.

Revenue grants are credited to the income and expenditure account at the time when the related expenditure has been incurred. Revenue grants for specific projects are credited to the income and expenditure account when received and unspent amounts at the year end are carried forward as restricted funds.

(c) Resources expended

Expenditure is recognised on an accrual basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered and is reported as part of the expenditure to which it relates. Charitable expenditure comprises those costs incurred by the charity in the deliverance of its activities and services for beneficiaries. Governance costs include those costs associated with meeting the constitutional and statutory requirements of the charity.

All costs are allocated between the expenditure categories of the SOFA on a basis designed to reflect the use of the resource.

(d) Tangible fixed assets and depreciation

Tangible fixed assets are defined as those assets costing over £1,000. Such assets are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost less estimated residual value of each asset over its expected useful life, as follows -

Fixtures, fittings and equipment	5 years straight line
Computer equipment	3 years straight line
Leasehold improvements	Over the life of the lease

(e) Leasing and hire purchase commitments

Assets obtained under hire purchase contracts and finance leases are capitalised as tangible assets and depreciated over their useful lives. Obligations under such agreements are included in creditors net of the finance charge allocated to future periods. The finance element of the rental payment is charged to the income and expenditure account so as to produce a constant periodic rate of charge on the net obligation outstanding in each period. Rentals payable under operating leases are charged against income on a straight line basis over the period of the lease.

(f) Pensions

The charity and group participates in a multi-employer defined contribution pension arrangement, The Pension Trust Growth Plan Series 4. The pension charge represents the amount payable by the charity & group to the fund in respect of the year. Previously, the charity & group participated in The Pension Trust Growth Plan, Series 1, 2 and 3, a multi-employer defined benefit pension arrangement. It is not possible in the normal course of events to identify the share of underlying assets and liabilities belonging to individual participating employers. Accordingly, due to the nature of the Plan, the accounting charge for the year under FRS 17 represents the employer contribution payable.

(g) Accumulated funds

Restricted funds are subject to specific conditions by donors as to how they may be used. The purpose and uses of the restricted funds are set out in the notes to the accounts.

AGE UK BRADFORD & DISTRICT

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2013

(i) Taxation

As a registered charity the entity benefits from business rate relief and is generally exempt from Income Tax and Capital Gains Tax, but not VAT. The company is registered for VAT.

Turnover represents amounts receivable for the sale of goods and services in the UK net of VAT.

2 VOLUNTARY INCOME (CHARITY AND GROUP)

	Unrestricted Funds £	Restricted Funds £	Total 2013 £	Total 2012 £
Donations and gifts	9040	40	9080	7150
Legacies receivable	20000	-	20000	-
Total Voluntary income (GROUP)	29040	40	29080	7150
Gift aid donation from subsidiary	55343	-	55343	64634
Total Voluntary income (CHARITY)	84383	40	84423	71784

3 ACTIVITIES FOR GENERATING FUNDS (CHARITY AND GROUP)

	2013 £	2012 £
Charity shops	428613	412117
Fees earned	42352	34905
Recovered staff costs	46657	43597
Café Takings	6418	7905
Total (CHARITY)	524040	498524
Trading subsidiary	138687	171334
Total (GROUP)	662727	669858

4 INVESTMENT INCOME (CHARITY AND GROUP)

	Charity		Group	
	2013 £	2012 £	2013 £	2012 £
Interest receivable	2963	966	2963	966

5 INCOMING RESOURCES FROM CHARITABLE ACTIVITIES (CHARITY AND GROUP)

	Unrestricted £	Restricted £	Total 2013 £	Total 2012 £
Grants and contracts receivable				
BMDC Social Services	-	438270	438270	436015
Primary Care trusts	-	51534	51534	50861
Big Lottery via Age UK	-	-	-	20817
Big Lottery Fund Grant	-	56056	56056	36953
EoN via Age UK	-	-	-	10500
BMDC Warm Homes Partnership	-	-	-	26959
Near Neighbours Fund	-	545	545	-
Housing 21	-	12108	12108	5056
Age UK England	20235	34949	55184	24045
Total incoming resources from charitable activities (GROUP)	20235	593462	613697	611206
Management charges from trading subsidiary			30000	30000
Total incoming resources from charitable activities (CHARITY)			643697	641206

AGE UK BRADFORD & DISTRICT

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2013

6 OTHER INCOMING RESOURCES (CHARITY AND GROUP)

	Unrestricted £	Restricted £	2013 £	2012 £
Other income	2212	-	2212	39134

7 TOTAL RESOURCES EXPENDED (CHARITY)

	Basis of Allocation	Cost of goods Sold and other costs £	Charitable activities £	Governance Costs £	Total 2013 £	Total 2012 £
Expenditure						
Wages, salaries, agency and seconded staff	Direct	130947	551555	-	682502	660212
Agency and seconded staff	Direct	-	11961	-	11961	13275
Employers National Insurance	Direct	6675	41935	-	48610	47074
Pensions	Direct	1967	5206	-	7173	10020
Staff travel	Direct	2178	7596	-	9774	11956
Volunteer's expenses	Direct	11434	7880	-	19314	18555
Training	Direct	1639	3257	-	4896	587
Recruitment costs	Direct	-	356	-	356	3063
Rates and water	Direct	8959	3069	-	12028	12570
Rents	Direct	85233	45848	-	131081	128457
Room hire	Direct	-	2822	-	2822	4183
Heat and light	Direct	10117	6199	-	16316	11861
Insurance	Direct	4969	7917	-	12886	12995
Telephone and internet	Direct	3850	14807	-	18657	18959
Telephone leasing	Direct	-	4124	-	4124	3115
Repairs and renewals	Direct	8972	1984	-	10956	4591
Cleaning	Direct	1942	2680	-	4622	3579
Postage and stationery	Direct	1378	18825	-	20203	20179
Photocopying	Direct	-	420	-	420	1069
Publicity	Direct	1145	16530	-	17675	32619
Café provisions	Direct	-	3727	-	3727	4504
Transport	Direct	-	7643	-	7643	8539
Shop bag drops	Direct	36510	-	-	36510	34412
Shop sundries	Direct	3300	-	-	3300	3592
Working sundries	Direct	9316	1352	-	10668	13514
Sundries	Direct	3280	4060	-	7340	2311
Subscriptions	Direct	6	3455	-	3461	1263
Bank charges	Direct	1455	2940	-	4395	4091
Activities and events	Direct	-	23566	-	23566	6111
Specific projects re Home Services	Direct	-	5266	-	5266	40000
Audit and accountancy fees	Direct	-	-	5560	5560	6041
Legal and professional	Direct	-	8254	-	8254	5253
Computers and software	Direct	2708	15208	-	17916	11990
Depreciation	Direct	9208	9779	-	18987	29363
Total expenditure		347188	840221	5560	1192969	1189903

AGE UK BRADFORD & DISTRICT

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2013

8 TOTAL RESOURCES EXPENDED (GROUP)

	Basis of Allocation	Cost of goods sold and other costs	Trading subsidiary Costs	Charitable activities	Governance Costs	Total 2013	Total 2012
		£	£	£	£	£	£
Expenditure							
Wages and salaries	Direct	130947	34188	551555	-	716690	708586
Agency and seconded staff	Direct	-	-	11961	-	11961	13275
Employers National Insurance	Direct	6675	2653	41935	-	51263	50464
Pensions	Direct	1967	-	5206	-	7173	10261
Staff travel	Direct	2178	17	7596	-	9791	12588
Volunteer's expenses	Direct	11434	-	7880	-	19314	18555
Training	Direct	1639	-	3257	-	4896	587
Recruitment costs	Direct	-	-	356	-	356	3063
Rates and water	Direct	8959	1247	3069	-	13275	14334
Rents	Direct	85233	4974	45848	-	136055	135844
Room hire	Direct	-	-	2822	-	2822	4183
Heat and light	Direct	10117	873	6199	-	17189	12501
Insurance	Direct	4969	316	7917	-	13202	13067
Telephone and internet	Direct	3850	1583	14807	-	20240	19982
Telephone leasing	Direct	-	-	4124	-	4124	3115
Repairs and renewals	Direct	8972	54	1984	-	11010	5105
Cleaning	Direct	1942	272	2680	-	4894	3942
Postage and stationery	Direct	1378	929	18825	-	21132	24290
Photocopying	Direct	-	459	420	-	879	1069
Publicity	Direct	1145	1011	16530	-	18686	36897
Cafe provisions	Direct	-	-	3727	-	3727	4504
Transport	Direct	-	-	7643	-	7643	8539
Shop bag drops	Direct	36510	-	-	-	36510	34412
Shop sundries	Direct	3300	-	-	-	3300	3592
Working sundries	Direct	9316	-	1352	-	10668	13514
Sundries	Direct	3280	94	4060	-	7434	2439
Subscriptions	Direct	6	1540	3455	-	5001	2574
Bank charges	Direct	1455	59	2940	-	4454	4168
Activities and events	Direct	-	-	23566	-	23566	6111
Specific projects re Home Services	Direct	-	-	5266	-	5266	40000
Audit and accountancy fees	Direct	-	-	-	6960	6960	7041
Legal and professional	Direct	-	58	8254	-	8312	5253
Computers and software	Direct	2708	-	15208	-	17916	11990
Depreciation	Direct	9208	1617	9779	-	20604	30758
Total expenditure		347188	51944	840221	6960	1246313	1266603

AGE UK BRADFORD & DISTRICT

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2013

9 NET INCOME FOR THE YEAR

The net income for the year is stated after charging

	2013	2012
	£	£
Depreciation on tangible fixed assets	20604	30758
Auditors' remuneration	6200	-
2013 audit & accountancy		
2012 audit & accountancy	760	5200
2011 audit & accountancy	-	1808

10 TRUSTEES

None of the Trustees (or any person connected with them) received any remuneration during the year
Travel expenses were reimbursed to 5 Trustees amounting to £729 (2012 - £757)

11 EMPLOYEE INFORMATION

	Charity		Group	
	2013	2012	2013	2012
	£	£	£	£
Wages and salaries	682502	660212	716690	708586
Social security costs	48610	47074	51263	50464
Pension costs	7173	10020	7173	10261
	<u>738285</u>	<u>717306</u>	<u>775126</u>	<u>769311</u>

At the balance sheet date unpaid pension contributions of £3005 (2012 £1655) were due to The Pensions Trust. No employee earned £60,000 or more during the year (2012 none)

The average number of staff employed during the year, calculated on the basis of full time equivalents (FTE) was

	Charity		Group	
	2013	2012	2013	2012
	FTE	FTE	FTE	FTE
Charitable activities	28	27	30	29
Administration	6	5	6	5
	<u>34</u>	<u>32</u>	<u>36</u>	<u>34</u>

12 TANGIBLE FIXED ASSETS (CHARITY)

	Leasehold improvements	Computer equipment	Fixtures, fittings & equipment	Total
	£	£	£	£
Cost				
At 1 April 2012	29436	91355	108386	229177
Additions	4922	11200	1043	17165
At 31 March 2013	<u>34358</u>	<u>102555</u>	<u>109429</u>	<u>246342</u>
Depreciation				
At 1 April 2012	10939	88729	91751	191419
Charge for the year	7173	4262	7552	18987
At 31 March 2013	<u>18112</u>	<u>92991</u>	<u>99303</u>	<u>210406</u>
Net book value				
At 31 March 2013	<u>16246</u>	<u>9564</u>	<u>10126</u>	<u>35936</u>
At 31 March 2012	<u>18497</u>	<u>2626</u>	<u>16635</u>	<u>37758</u>

AGE UK BRADFORD & DISTRICT

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2013

13 TANGIBLE FIXED ASSETS (GROUP)

	Leasehold improvements £	Computer equipment £	Fixtures, fittings & equipment £	Total £
Cost				
At 1 April 2012	32650	105261	110764	248675
Additions	4922	11200	1043	17165
At 31 March 2013	<u>37572</u>	<u>116461</u>	<u>111807</u>	<u>265840</u>
Depreciation				
At 1 April 2012	12128	101190	93611	206929
Charge for the year	7878	4958	7768	20604
At 31 March 2013	<u>20006</u>	<u>106148</u>	<u>101379</u>	<u>227533</u>
Net book value				
At 31 March 2013	<u>17566</u>	<u>10313</u>	<u>10428</u>	<u>38307</u>
At 31 March 2012	<u>20522</u>	<u>4071</u>	<u>17153</u>	<u>41746</u>

14 DEBTORS

	Charity		Group	
	2013	2012	2013	2012
	£	£	£	£
Trade debtors	50532	53908	44886	55906
Amounts owed by group undertaking	50184	37835	-	-
Other debtors	22400	38982	22400	38982
Prepayments and accrued income	37207	45120	51291	61838
	<u>160323</u>	<u>175845</u>	<u>118577</u>	<u>156726</u>

15 CREDITORS

	Charity		Group	
	2013	2012	2013	2012
	£	£	£	£
Trade creditors	48698	70957	48698	72016
Taxation and social security	13849	30115	14619	30957
Accruals	7671	16730	7671	16730
Other creditors	102229	150922	103579	152089
Deferred income	39030	18819	39030	18819
	<u>211477</u>	<u>287543</u>	<u>213597</u>	<u>290611</u>

15A FUTURE FUNDING

The directors and trustees are aware that funding cuts continue to be made which will directly affect the charity's income in future years. As with many other charities there is uncertainty over future levels of funding from the local authority from April 2014 onwards. However the directors have in place contingency plans which will enable them to reduce costs to respond to any reductions in income streams anticipated in the foreseeable future. It is expected the charity will therefore be able to operate within these financial constraints going forward.

As a result they have adopted the going concern basis of accounting.

AGE UK BRADFORD & DISTRICT

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2013

16 MOVEMENT IN FUNDS - GROUP

	Balance at 1 April 2012 £	Incoming resources £	Resources expended £	Transfers £	Balance at 31 March 2013 £
Restricted funds					
Senior Citizens Twin Town Holiday	1036	-	(600)	-	436
LIS – Information to the Public	3526	34390	(32194)	-	5722
Starting Point	10727	122015	(119774)	-	12968
Member Liaison	7363	26440	(31418)	-	2385
Bradford People's Centre	4647	21349	(25996)	-	-
Walk from Home	1934	33775	(29725)	-	5984
Home Services	13631	130512	(108174)	-	35969
Bradford Warm Homes	-	-	(1210)	-	(1210)
Age UK Warm Homes	-	14000	(2615)	-	11385
Bradford Older People's Alliance	2108	36270	(30226)	-	8152
Denholme Elders	-	17204	(16817)	-	387
Wellbeing Café	664	5000	(4632)	-	1032
Keighley over 50's	403	19470	(19758)	-	115
Befriending Project (2012/13)	5631	56067	(51681)	-	10017
Mary Seacole Court	3406	93457	(89379)	-	7484
Total restricted funds	55076	609949	(564199)	-	100826
Unrestricted funds					
General	47650	538747	(557042)	55343	84698
Designated Bradford Association for Elderly	22548	-	-	-	22548
Fit as a Fiddle	7275	735	(8010)	-	-
First Contact (2011/12)	5562	22561	(28044)	-	79
Befriending Project (2011/12)	5674	-	(5674)	-	-
Total unrestricted funds	88709	562043	(598770)	55343	107325
TOTAL CHARITY	143785	1171992	(1162969)	55343	208151
Non-charitable trading funds	-	138687	(83344)	(55343)	-
TOTAL GROUP	143785	1310679	(1246313)	-	208151

Restricted Funds

Home Services Fund – the fund is used by the Helping Hands service to provide a wide range of small maintenance jobs carried out by staff and volunteers

Starting Point fund – the fund is used to provide an information and advice service which provides a wide range of help

Mary Seacole Court fund – the fund is used to provide a help for older people service at the day centre for African-Caribbean elders

Senior Citizens Twin Town Holiday Fund – the fund is to improve relations between Bradford and its twin town by arranging visits for older people

Other funds – the purpose of other restricted funds are set out on pages 6 and 7 of the accounts
Funds in deficit are covered by future income streams

Designated funds

An agreement dated 4 August 2000 with Bradford Association for the Elderly required that funds were to be held in a designated fund

AGE UK BRADFORD & DISTRICT

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2013

17 SUBSIDIARY COMPANY

The consolidated financial statements include the results of Age UK Bradford & District Trading Limited, a company limited by guarantee (incorporated in England and Wales, registered number 2895819), its sole member being Age UK Bradford and District. The liability of the charity in the event of Age UK Bradford & District Trading Limited being wound up is limited by a sum not exceeding £1. The principal activity of Age UK Bradford & District Trading Limited is the provision of good quality products in the field of insurance, utilities and related services to enable people to get the most from later life.

The trading results of the subsidiary company, as extracted from the audited accounts, are summarised below:

	Note	2013 £	2012 £
Turnover		138687	171334
Administrative expenses		(83286)	(106700)
Operating profit		55401	64634
Other interest and similar income		-	-
Profit on ordinary activities before gift aid		55401	64634
Gift aid	2	(55343)	(64634)
Profit on ordinary activities before taxation		58	-
Taxation on ordinary activities		(58)	-
Retained profit brought forward		-	-
Retained profit carried forward		-	-

18 ANALYSIS OF NET ASSETS BETWEEN FUNDS (CHARITY)

	Unrestricted funds		Restricted funds	Total
	Designated	General		
	£	£	£	£
Fund balances at 31 March 2013 are				
Represented by				
Tangible fixed assets	-	35936	-	35936
Current assets	22627	123124	237941	383692
Creditors amounts falling due within one year	-	(74362)	(137115)	(211477)
	22627	84698	100826	208151

19 ANALYSIS OF NET ASSETS BETWEEN FUNDS (GROUP)

	Unrestricted funds		Restricted funds	Total
	Designated	General		
	£	£	£	£
Fund balances at 31 March 2013 are				
Represented by				
Tangible fixed assets	-	38307	-	38307
Current assets	22627	122873	237941	383441
Creditors amounts falling due within one year	-	(76482)	(137115)	(213597)
	22627	84698	100826	208151

20 COMMITMENTS UNDER OPERATING LEASES (CHARITY AND GROUP)

At 31 March 2013 the annual commitments under non-cancellable operating leases were as follows:

	Land and buildings		Other	
	2013	2012	2013	2012
	£	£	£	£
Expiry date				
Within one year	-	-	-	323
Between two and five years	99691	110100	475	4819
In over five years	-	-	6645	-
	99691	110100	7120	5142

21 CAPITAL COMMITMENTS

At 31 March 2013 the charity had capital commitments authorised and committed of £9154 (2012: £nil) and authorised but not committed of £nil (2012: £nil).

AGE UK BRADFORD & DISTRICT

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2013

22 PENSIONS

Age UK Bradford & District participates in The Pensions Trust's Growth Plan (the Plan). The Plan is funded and is not contracted-out of the State scheme. The Plan is a multi-employer pension plan. Contributions paid into the Plan up to and including September 2001 were converted to defined amounts of pension payable from Normal Retirement Date. From October 2001 contributions were invested in personal funds which have a capital guarantee and which are converted to pension on retirement, either within the Plan or by the purchase of an annuity.

The rules of the Plan allow for the declaration of bonuses and/or investment credits if this is within the financial capacity of the Plan assessed on a prudent basis. Bonuses/investment credits are not guaranteed and are declared at the discretion of the Plan's Trustee.

The Trustee commissions an actuarial valuation of the Plan every three years. The purpose of the actuarial valuation is to determine the funding position of the Plan by comparing the assets with the past service liabilities as at the valuation date. Asset values are calculated by reference to market levels. Accrued past service liabilities are valued by discounting expected future benefit payments using a discount rate calculated by reference to the expected future investment returns.

The rules of the Plan give the Trustee the power to require employers to pay additional contributions in order to ensure that the statutory funding objective under the Pensions Act 2004 is met. The statutory funding objective is that a pension scheme should have sufficient assets to meet its past service liabilities, known as Technical Provisions.

If the actuarial valuation reveals a deficit, the Trustee will agree a recovery plan to eliminate the deficit over a specified period of time either by way of additional contributions from employers, investment returns or a combination of these.

The rules of the Plan state that the proportion of obligatory contributions to be borne by the member and the member's employer shall be determined by agreement between them. Such agreement shall require the employer to pay part of such contributions and may provide that the employer shall pay the whole of them.

Age UK Bradford & District paid contributions at the rate of 6% during the accounting period. Members paid contributions at the rate of 6% during the accounting period.

As at the balance sheet date there were 9 active members of the Plan employed by Age UK Bradford & District. Age UK Bradford & District continues to offer membership of the Plan to its employees.

It is not possible in the normal course of events to identify on a reasonable and consistent basis the share of underlying assets and liabilities belonging to individual participating employers. The Plan is a multi-employer scheme, where the assets are co-mingled for investment purposes, and benefits are paid out of the Plan's total assets. Accordingly, due to the nature of the Plan, the accounting charge for the period under FRS17 represents the employer contribution payable.

The valuation results at 30 September 2011 were completed in 2012 and have been formalised. The valuation of the Plan was performed by a professionally qualified Actuary using the Projected Unit Method. The market value of the Plan's assets at the valuation date was £780 million and the Plan's Technical Provisions (i.e. past service liabilities) were £928 million. The valuation therefore revealed a shortfall of assets compared with the value of liabilities of £148 million, equivalent to a funding level of 84%.

The financial assumptions underlying the valuation as at 30 September 2011 were as follows:

	% per annum
- Investment return pre retirement	4.9
- Investment return post retirement	4.2
Actives/Deferreds	
Pensioners	4.2
- Bonuses on accrued benefits	0.0
- Inflation Retail Prices Index (RPI)	2.9
- Inflation Consumer Prices Index (CPI)	2.4

In determining the investment return assumptions the Trustee considered advice from the Scheme Actuary relating to the probability of achieving particular levels of investment return. The Trustee has incorporated an element of prudence into the pre and post retirement investment return assumptions, such that there is a 60% expectation that the return will be in excess of that assumed and a 40% chance that the return will be lower than that assumed over the next 10 years.

The Scheme Actuary has prepared a funding position update as at 30 September 2012. The market value of the Plan's assets at that date were £790 million and the Plan's Technical Provisions (i.e. past service liabilities) were £984 million. The update, therefore, revealed a shortfall of assets compared with the value of liabilities of £194 million, equivalent to a funding level of 80%.

If an actuarial valuation reveals a shortfall of assets compared to liabilities, the Trustee must prepare a recovery plan setting out the steps to be taken to make up the shortfall.

The Pensions Regulator has the power under Part 3 of the Pensions Act 2004 to issue scheme funding directions where it believes that the actuarial valuation assumptions and/or recovery plan are inappropriate. For example, the Regulator could require that the Trustee strengthens the actuarial

AGE UK BRADFORD & DISTRICT

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2013

assumptions (which would increase the Plan liabilities and hence impact on the recovery plan) or impose a schedule of contributions on the Plan (which would effectively amend the terms of the recovery plan). A copy of the recovery plan in respect of the September 2011 valuation was forwarded to The Pensions Regulator on 2 October 2012, as is required by legislation.

Following a change in legislation in September 2005 there is a potential debt on the employer that could be levied by the Trustee of the Plan and The Pensions Act 2011 has more recently altered the definition of Series 3 of the Growth Plan so that a liability arises to employers from membership of any Series except Series 4. The debt is due in the event of the employer ceasing to participate in the Plan or the Plan winding up.

The debt for the Plan as a whole is calculated by comparing the liabilities for the Plan (calculated on a buy-out basis i.e. the cost of securing benefits by purchasing annuity policies from an insurer, plus an allowance for expenses) with the assets of the Plan. If the liabilities exceed assets there is a buy-out debt.

The leaving employer's share of the buy-out debt is the proportion of the Plan's liability attributable to employment with the leaving employer compared to the total amount of the Plan's liabilities (relating to employment with all the currently participating employers). The leaving employer's debt therefore includes a share of any 'orphan' liabilities in respect of previously participating employers. The amount of the debt therefore depends on many factors including total Plan liabilities, Plan investment performance, the liabilities in respect of current and former employees of the employer, financial conditions at the time of the cessation event and the insurance buy-out market. The amounts of debt can therefore be volatile over time.

When an employer withdraws from a multi-employer defined benefit pension scheme which is in deficit, the employer is required by law to pay its share of the deficit, calculated on a statutory basis (known as the buy-out basis). The calculation basis that applies to the Growth Plan was amended due to a change in the definition of money purchase contained in the Pensions Act 2011 but the regulations that will determine exactly how the change will apply in practice are still awaited. As the law stands, it is not yet clear whether the statutory calculation should include or exclude Series 3 liabilities. However, based upon the current advice, the most likely interpretation is that Series 3 liabilities will have to be included in the calculation of an employer's debt on withdrawal.

Owing to this situation, we have included 2 figures/calculations, namely:

- The cost of withdrawal if we include Series 3 liabilities in the calculation
- The cost of withdrawal if we exclude Series 3 liabilities from the calculation

If an employer withdraws from the growth plan prior to the implementation of the regulations, the debt will be calculated on both bases and we would request payment of the higher amount with any adjustment being made when the regulations are implemented.

The cost to the charity for the year was £7173 (2012: £10020) and at the end of the year £3005 (2012: £1655) was unpaid.

The results of the 30 September 2011 triennial valuation have confirmed the requirement for additional contributions to the Growth Plan from 1 April 2013. Age UK Bradford & District has been notified by the Pensions Trust that additional contribution of £8857 is required for the year ended 31 March 2014. The additional contributions will increase on the 1 April each year by 3% per annum compound, with the first increase effective on 1 April 2014.

23 CONTINGENT LIABILITY – PENSION COSTS

Age UK Bradford & District has been notified by the Pensions Trust of the estimated employer debt on withdrawal from the Pension Plan referred to in Note 18 based on the financial position of the Scheme as at 30 September 2012. As of this date the estimated employer debt including Series 3 liabilities for Age UK Bradford & District was £178814 and excluding Series 3 liabilities amounted to £185195.

	£
Provision at start of accounting period	161938
Provision made in period	16876
Provision at end of accounting period including Series 3 liabilities	<u>178814</u>
	£
Provision at start of accounting period	161938
Provision made in period	23257
Provision at end of accounting period excluding Series 3 liabilities	<u>185195</u>

24 RELATED PARTIES

Margaret Lawford is employed as manager of the Starting Point project and received a salary during the year of £20356. She is the sister-in-law of Peter Kirkby, a trustee appointed 17 September 2012.

AGE UK BRADFORD & DISTRICT

SUPPLEMENTARY INFORMATION FOR THE TRUSTEES

**THE ATTACHED INFORMATION DOES NOT FORM PART OF THE
STATUTORY ACCOUNTS**

Appendix 1
AGE UK BRADFORD & DISTRICT

**INCOME AND EXPENDITURE ACCOUNT (CHARITY) FOR THE YEAR
ENDED 31 MARCH 2013**

	Shops £	Head Office £	Projects £	Total 2013 £	Total 2012 £
Income					
Donations and legacies	4538	24502	40	29080	7150
Gift Aid – Trading subsidiary	-	55343	-	55343	64634
	4538	79845	40	84423	71784
Shop sales					
General	375608	-	-	375608	362183
Rags	43063	-	-	43063	45834
Cafe	-	-	6417	6417	7905
Other	9942	-	-	9942	4100
Bank interest	-	2137	826	2963	966
Grants received	-	19500	594197	613697	611206
Fees earned	-	10682	9244	19926	19069
Recovered staff costs	-	46657	-	46657	43597
Management charges					
Trading subsidiary	-	30000	-	30000	30000
Home Services Work Done	-	22427	-	22427	15836
Sundry income	-	2212	-	2212	39134
Total income	433151	213460	610724	1257335	1251614
Expenditure (Appendix 2)	(311937)	(194410)	(686622)	(1192969)	(1189903)
Surplus /(deficit) for year	121214	19050	(75898)	64366	61711

Appendix 2

AGE UK BRADFORD & DISTRICT

EXPENDITURE SUMMARY (CHARITY) FOR THE YEAR ENDED 31 MARCH 2013

	Shops £	Head Office £	Projects £	Total 2013 £	Total 2012 £
Expenditure					
Wages, salaries, agency and seconded staff	110749	173733	409981	694463	673487
Employers national insurance	5880	15992	26738	48610	47074
Pensions	-	-	7173	7173	10020
Staff travel	11	2193	7570	9774	11956
Volunteer's expenses	11434	682	7198	19314	18555
Training	1319	60	3517	4896	587
Recruitment and placement fees	-	-	356	356	3063
Rates and water	10355	464	1209	12028	12570
Rents	82803	12907	35371	131081	128527
Room hire	-	387	2435	2822	4183
Heat and light	9872	2421	4023	16316	11861
Insurance	4918	3660	4308	12886	12995
Telephone and internet	3407	4476	10774	18657	18959
Telephone leasing	-	4002	122	4124	3115
Repairs and renewals	8972	1130	854	10956	4591
Cleaning	1942	1633	1047	4622	3579
Postage and stationery	1226	7981	10996	20203	20179
Photocopying	-	143	277	420	1069
Publicity	1145	822	15708	17675	32619
Café provisions	-	-	3727	3727	4504
Transport	-	-	7643	7643	8539
Shop bag drops	36510	-	-	36510	34412
Shop sundries	-	-	3300	3300	3592
Working sundries	3301	-	7367	10668	13514
Sundries	3127	1211	3002	7340	2311
Subscriptions	-	1261	2200	3461	1263
Bank charges	1455	2937	3	4395	4021
Activities and events	320	-	23246	23566	6111
Specific projects re Home Services	-	-	5266	5266	40000
Audit and accountancy fees	1400	942	3218	5560	6041
Management charges	-	(60118)	60118	-	-
Legal and professional	-	1054	7200	8254	5253
Computers and software	2583	10407	4926	17916	11990
Depreciation	9208	4030	5749	18987	29363
Total expenditure	311937	194410	686622	1192969	1189903