# MAXIMUM SERVICES LIMITED ABBREVIATED UNAUDITED ACCOUNTS FOR THE YEAR ENDED 30TH JUNE 2009

HW, Chartered Accountants 136 - 140 Bedford Road Kempston Bedford Beds MK42 8BH



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### COMPANY INFORMATION FOR THE YEAR ENDED 30TH JUNE 2009

DIRECTOR:

S L Towns

SECRETARY:

T Towns

**REGISTERED OFFICE:** 

136 - 140 Bedford Road

Kempston Bedford Bedfordshire MK42 8BH

**REGISTERED NUMBER:** 

2644262 (England and Wales)

**ACCOUNTANTS:** 

HW, Chartered Accountants

136 - 140 Bedford Road

Kempston Bedford

Beds MK42 8BH

**BANKERS:** 

Nat West Bank plc 81 High Street

Bedford Bedfordshire MK40 1YN

### ABBREVIATED BALANCE SHEET 30TH JUNE 2009

| FIXED ASSETS Tangible assets 2 17,183 22,014  CURRENT ASSETS Stocks 2,500 2,500 Debtors 68,247 55,677 Cash at bank and in hand 20,688 40,701  CREDITORS Amounts falling due within one year 3 70,574 79,389  NET CURRENT ASSETS  TOTAL ASSETS LESS CURRENT LIABILITIES 38,044 41,503  PROVISIONS FOR LIABILITIES 1,585 1,995  NET ASSETS 39,508   |                                     | 2009  |        | 2008   |             |            |
|---|-------------------------------------|-------|--------|--------|-------------|------------|
| Tangible assets       2       17,183       22,014         CURRENT ASSETS       \$17,183       22,014         Stocks       2,500       2,500         Debtors       68,247       55,677         Cash at bank and in hand       20,688       40,701         GREDITORS         Amounts falling due within one year       3       70,574       79,389         NET CURRENT ASSETS       20,861       19,489         TOTAL ASSETS LESS CURRENT LIABILITIES       38,044       41,503         PROVISIONS FOR LIABILITIES       1,585       1,995  |                                     | Notes | £      | £      | £           | £          |
| CURRENT ASSETS         Stocks       2,500       2,500         Debtors       68,247       55,677         Cash at bank and in hand       20,688       40,701         91,435       98,878         CREDITORS         Amounts falling due within one year       3       70,574       79,389         NET CURRENT ASSETS       20,861       19,489         TOTAL ASSETS LESS CURRENT LIABILITIES       38,044       41,503         PROVISIONS FOR LIABILITIES       1,585       1,995  |                                     | _     |        |        |             |            |
| Stocks   2,500   2,500     Debtors   68,247   55,677     Cash at bank and in hand   20,688   40,701     Fig. 20,688   40,701     Stocks   68,247   55,677     Stocks   68,247   55,677     Stocks   68,247   55,677     Stocks   68,247   55,677     Stocks   50,677     Stocks   50,677 | l'angible assets                    | 2     |        | 17,183 |             | 22,014     |
| Debtors       68,247       55,677         Cash at bank and in hand       20,688       40,701         91,435       98,878         CREDITORS       79,389         Amounts falling due within one year       3       70,574       79,389         NET CURRENT ASSETS       20,861       19,489         TOTAL ASSETS LESS CURRENT LIABILITIES       38,044       41,503         PROVISIONS FOR LIABILITIES       1,585       1,995   | CURRENT ASSETS                      |       |        |        |             |            |
| Debtors       68,247       55,677         Cash at bank and in hand       20,688       40,701         91,435       98,878         CREDITORS       79,389         NET CURRENT ASSETS       20,861       19,489         TOTAL ASSETS LESS CURRENT LIABILITIES       38,044       41,503         PROVISIONS FOR LIABILITIES       1,585       1,995   | Stocks                              |       | 2,500  |        | 2,500       |            |
| Cash at bank and in hand       20,688       40,701         91,435       98,878         CREDITORS       79,389         NET CURRENT ASSETS       20,861       19,489         TOTAL ASSETS LESS CURRENT LIABILITIES       38,044       41,503         PROVISIONS FOR LIABILITIES       1,585       1,995   | Debtors                             |       | ·      |        | •           |            |
| CREDITORS Amounts falling due within one year 3 70,574 79,389  NET CURRENT ASSETS 20,861 19,489  TOTAL ASSETS LESS CURRENT LIABILITIES 38,044 41,503  PROVISIONS FOR LIABILITIES 1,585 1,995  | Cash at bank and in hand            |       |        |        |             |            |
| CREDITORS Amounts falling due within one year 3 70,574 79,389  NET CURRENT ASSETS 20,861 19,489  TOTAL ASSETS LESS CURRENT LIABILITIES 38,044 41,503  PROVISIONS FOR LIABILITIES 1,585 1,995  |                                     |       |        |        | <del></del> |            |
| Amounts falling due within one year         3         70,574         79,389           NET CURRENT ASSETS         20,861         19,489           TOTAL ASSETS LESS CURRENT LIABILITIES         38,044         41,503           PROVISIONS FOR LIABILITIES         1,585         1,995   |                                     |       | 91,435 |        | 98,878      |            |
| NET CURRENT ASSETS  20,861  19,489  TOTAL ASSETS LESS CURRENT LIABILITIES  38,044  41,503  PROVISIONS FOR LIABILITIES  1,585  1,995   | -                                   |       |        |        |             |            |
| TOTAL ASSETS LESS CURRENT LIABILITIES  38,044  41,503  PROVISIONS FOR LIABILITIES  1,585  1,995   | Amounts falling due within one year | 3     | 70,574 |        | 79,389      |            |
| TOTAL ASSETS LESS CURRENT LIABILITIES  38,044  41,503  PROVISIONS FOR LIABILITIES  1,585  1,995   | NET CUDDENT ACCETS                  |       |        | 20.961 |             | 10.400     |
| PROVISIONS FOR LIABILITIES  1,585  1,995  | NEI CURRENT ASSETS                  |       |        | 20,861 |             | 19,489     |
| PROVISIONS FOR LIABILITIES  1,585  1,995  | TOTAL ASSETS LESS CURRENT           |       |        |        |             |            |
| PROVISIONS FOR LIABILITIES 1,585 1,995  |                                     |       |        | 38 044 |             | 41.503     |
|   |                                     |       |        | 50,017 |             | 41,505     |
|   | PROVISIONS FOR LIABILITIES          |       |        | 1,585  |             | 1,995      |
| NET ASSETS 36,459 39,508  |                                     |       |        |        |             |            |
|   | NET ASSETS                          |       |        | 36,459 |             | 39,508     |
|   |                                     |       |        |        |             |            |
| CARITAL AND DICTION   | CARITAL AND DECEDING                |       |        |        |             |            |
| CAPITAL AND RESERVES  |                                     |       |        |        |             |            |
| Called up share capital 4 100 100   |                                     | 4     |        |        |             |            |
| Profit and loss account 36,359 39,408   | Profit and loss account             |       |        | 36,359 |             | 39,408     |
| SHAREHOLDERS' FUNDS 36.459 39.508   | SHAREHOLDERS' FUNDS                 |       |        | 26.450 |             | 20.509     |
| SHAREHOLDERS' FUNDS 36,459 39,508   | STANDARD FORDS                      |       |        | 30,437 |             | 39,508<br> |

The company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 30th June 2009.

The members have not required the company to obtain an audit of its financial statements for the year ended 30th June 2009 in accordance with Section 476 of the Companies Act 2006.

The director acknowledges her responsibilities for:

- (a) ensuring that the company keeps accounting records which comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of each financial year and of its profit or loss for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the company.

The abbreviated accounts have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

| The financial statements were approved by the director on | and were signed by: |
|---|---------------------|
|   |                     |
| 570-  |                     |
| S L Towns - Director                                      |                     |

### NOTES TO THE ABBREVIATED ACCOUNTS FOR THE YEAR ENDED 30TH JUNE 2009

#### 1. ACCOUNTING POLICIES

#### Accounting convention

The financial statements have been prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008).

#### Turnover

Turnover represents work completed and certified excluding value added tax. This includes invoiced sales, applications and retentions.

#### Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Plant and machinery - 25% on reducing balance
Fixtures and fittings - 20% on reducing balance
Motor vehicles - 25% on reducing balance
Computer equipment - 25% on reducing balance

#### Stocks

Stocks are valued at the lower of cost and net realisable value, after making due allowance for obsolete and slow moving items.

#### Deferred tax

Deferred tax is recognised in respect of all timing differences that have originated but not reversed at the balance sheet date.

#### Pension costs and other post-retirement benefits

The company operates a defined contribution pension scheme. Contributions payable to the company's pension scheme are charged to the profit and loss account in the period to which they relate.

#### 2. TANGIBLE FIXED ASSETS

|                     | Total £ |
|---------------------|---------|
| COST                |         |
| At 1st July 2008    | 53,513  |
| Additions           | 740     |
| At 30th June 2009   | 54,253  |
| DEPRECIATION        |         |
| At 1st July 2008    | 31,497  |
| Charge for year     | 5,573   |
| At 30th June 2009   | 37,070  |
| NET BOOK VALUE      |         |
| At 30th June 2009   | 17,183  |
| At Julii Julie 2007 | 17,103  |
| At 30th June 2008   | 22,016  |
|                     |         |

#### 3. CREDITORS

Creditors include an amount of £5,760 for which security has been given.

### NOTES TO THE ABBREVIATED ACCOUNTS - continued FOR THE YEAR ENDED 30TH JUNE 2009

#### 4. CALLED UP SHARE CAPITAL

| Allotted, | issued | and  | fully | naid: |
|-----------|--------|------|-------|-------|
| 11110000  | Double | 4114 | ***** | Pulu. |

| Number: | Class:     | Nominal value: | 2009<br>£                               | 2008<br>£ |
|---------|------------|----------------|---|-----------|
| 80      | Ordinary A | £1             | 80                                      | 80        |
| 20      | Class B    | £1             | 20                                      | 20        |
|         |            |                |   |           |
|         |            |                | 100                                     | 100       |
|         |            |                | *************************************** |           |

#### 5. GUARANTEES AND OTHER FINANCIAL COMMITMENTS

There were no capital commitments or contingent liabilities as at 30th June 2009 that were not provided for in the accounts (2008 - nil).

#### 6. DISCLOSURE OF CONTROL

The company is controlled by the director, Mrs S L Towns, by virtue of the fact that she holds 100% of the issued voting share capital.

## CHARTERED ACCOUNTANTS' REPORT TO THE DIRECTOR ON THE UNAUDITED FINANCIAL STATEMENTS OF MAXIMUM SERVICES LIMITED

The following reproduces the text of the report prepared for the director in respect of the company's annual unaudited financial statements, from which the unaudited abbreviated accounts (set out on pages two to four) have been prepared.

In accordance with our terms of engagement and in order to assist you to fulfil your duties under the Companies Act 2006, we have compiled the financial statements of the company for the year ended 30th June 2009 which comprise the Profit and Loss Account, the Balance Sheet and the related notes from the accounting records and information and explanations you have given to us.

This report is made to the company's director, in accordance with the terms of our engagement. Our work has been undertaken so that we might compile the financial statements that we have been engaged to compile, report to the company's director that we have done so, and state those matters that we have agreed to state to her in this report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and the company's director, for our work or for this report.

We have carried out this engagement in accordance with technical guidance issued by the Institute of Chartered Accountants in England & Wales and have complied with the ethical guidance laid down by the Institute relating to members undertaking the compilation of financial statements.

You have acknowledged on the Balance Sheet as at 30th June 2009 your duty to ensure that the company has kept proper accounting records and to prepare financial statements that give a true and fair view under the Companies Act 2006. You consider that the company is exempt from the statutory requirement for an audit for the year.

We have not been instructed to carry out an audit of the financial statements. For this reason, we have not verified the accuracy or completeness of the accounting records or information and explanations you have given to us and we do not, therefore, express any opinion on the financial statements.

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HW, Chartered Accountants 136 - 140 Bedford Road Kempston Bedford Beds MK42 8BH

Date: .....13 ... January 2010