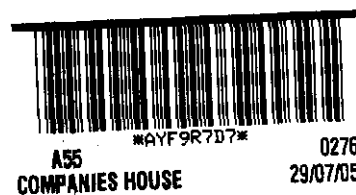


ABBREVIATED ACCOUNTS  
FOR THE YEAR ENDED 31 DECEMBER 2004  
FOR  
IN HOUSE THE HYGIENE MANAGEMENT CO. LTD



# **IN HOUSE THE HYGIENE MANAGEMENT CO. LTD**

## **CONTENTS OF THE ABBREVIATED ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2004**

	<b>Page</b>
<b>Company Information</b>	<b>1</b>
<b>Abbreviated Balance Sheet</b>	<b>2</b>
<b>Notes to the Abbreviated Accounts</b>	<b>4</b>
<b>Chartered Accountants' Report</b>	<b>6</b>

# **IN HOUSE THE HYGIENE MANAGEMENT CO. LTD**

## **COMPANY INFORMATION FOR THE YEAR ENDED 31 DECEMBER 2004**

**DIRECTORS:** D Shun Wah  
D R Shun Wah

**SECRETARY:** D R Shun Wah

**REGISTERED OFFICE:** 4, Woodlands Glade  
Beaconsfield  
Bucks  
HP9 1JZ

**REGISTERED NUMBER:** 2642870

**ACCOUNTANTS:** Rutter & Allhusen, Chartered Accountants  
2, Longmead  
Shaftesbury  
Dorset  
SP7 8PL

# IN HOUSE THE HYGIENE MANAGEMENT CO. LTD

## ABBREVIATED BALANCE SHEET 31 DECEMBER 2004

		31.12.04	31.12.03
	Notes	£	£
<b>FIXED ASSETS:</b>			
Tangible assets	2	5,367	11,841
Investments	3	14,574	14,574
		<u>19,941</u>	<u>26,415</u>
<b>CURRENT ASSETS:</b>			
Stocks		760	500
Debtors		58,140	42,199
Cash at bank and in hand		98,315	96,178
		<u>157,215</u>	<u>138,877</u>
<b>CREDITORS:</b> Amounts falling due within one year		<u>(55,678)</u>	<u>(74,038)</u>
<b>NET CURRENT ASSETS:</b>		<u>101,537</u>	<u>64,839</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES:</b>		121,478	91,254
<b>CREDITORS:</b> Amounts falling due after more than one year		<u>(14,743)</u>	<u>(14,743)</u>
<b>PROVISIONS FOR LIABILITIES AND CHARGES:</b>		<u>(89)</u>	<u>(421)</u>
		<u>£106,646</u>	<u>£76,090</u>
<b>CAPITAL AND RESERVES:</b>			
Called up share capital	4	2	2
Profit and loss account		106,644	76,088
<b>SHAREHOLDERS' FUNDS:</b>		<u>£106,646</u>	<u>£76,090</u>

The company is entitled to exemption from audit under Section 249A(1) of the Companies Act 1985 for the year ended 31 December 2004.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 December 2004 in accordance with Section 249B(2) of the Companies Act 1985.

The directors acknowledge their responsibilities for:

- ensuring that the company keeps accounting records which comply with Section 221 of the Companies Act 1985 and
- preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of each financial year and of its profit or loss for each financial year in accordance with the requirements of Section 226 and which otherwise comply with the requirements of the Companies Act 1985 relating to financial statements, so far as applicable to the company.

The notes form part of these abbreviated accounts

**IN HOUSE THE HYGIENE MANAGEMENT CO. LTD**

**ABBREVIATED BALANCE SHEET**

**31 DECEMBER 2004**

These abbreviated accounts have been prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies and with the Financial Reporting Standard for Smaller Entities (effective June 2002).

**ON BEHALF OF THE BOARD:**



.....  
D Shun Wah - Director

Approved by the Board on .....~~27~~ - ~~07~~ - .....2005

The notes form part of these abbreviated accounts

# IN HOUSE THE HYGIENE MANAGEMENT CO. LTD

## NOTES TO THE ABBREVIATED ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2004

### 1. ACCOUNTING POLICIES

#### Accounting convention

The financial statements have been prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities (effective June 2002).

#### Turnover

Turnover represents net invoiced sales of goods, excluding value added tax.

#### Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Plant and machinery etc                      - 33% on cost

#### Stocks

Stock is valued at the lower of cost and net realisable value, after making due allowance for obsolete and slow moving items.

#### Deferred tax

Deferred tax is recognised in respect of all timing differences that have originated but not reversed at the balance sheet date.

#### Hire purchase and leasing commitments

Rentals paid under operating leases are charged to the profit and loss account as incurred.

#### Pensions

The company operates a defined contribution pension scheme. Contributions payable for the year are charged in the profit and loss account.

### 2. TANGIBLE FIXED ASSETS

	Total
	£
<b>COST:</b>	
At 1 January 2004	30,935
Additions	2,569
Disposals	(7,475)
At 31 December 2004	26,029
<b>DEPRECIATION:</b>	
At 1 January 2004	19,092
Charge for year	5,308
Eliminated on disposals	(3,738)
At 31 December 2004	20,662
<b>NET BOOK VALUE:</b>	
At 31 December 2004	5,367
At 31 December 2003	11,841

# IN HOUSE THE HYGIENE MANAGEMENT CO. LTD

## NOTES TO THE ABBREVIATED ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2004

### 3. FIXED ASSET INVESTMENTS

<b>COST:</b>	£
At 1 January 2004	
and 31 December 2004	<u>14,574</u>
<b>NET BOOK VALUE:</b>	
At 31 December 2004	<u><u>14,574</u></u>
<i>At 31 December 2003</i>	<u><u>14,574</u></u>

The company's investments at the balance sheet date in the share capital of unlisted companies include the following:

#### **Newcal Limited**

Nature of business: Dormant

Class of shares:	% holding		
Ordinary	100.00		
		31.12.04	31.12.03
		£	£
Aggregate capital and reserves		<u>14,743</u>	<u>14,743</u>

### 4. CALLED UP SHARE CAPITAL

Authorised:

Number:	Class:	Nominal value:	31.12.04	31.12.03
			£	£
100	Ordinary	£1	<u>100</u>	<u>100</u>

Allotted, issued and fully paid:

Number:	Class:	Nominal value:	31.12.04	31.12.03
			£	£
2	Ordinary	£1	<u>2</u>	<u>2</u>

**CHARTERED ACCOUNTANTS' REPORT TO THE BOARD OF DIRECTORS  
ON THE UNAUDITED FINANCIAL STATEMENTS OF  
IN HOUSE THE HYGIENE MANAGEMENT CO. LTD**

The following reproduces the text of the report prepared for the directors in respect of the company's annual unaudited financial statements, from which the unaudited abbreviated accounts (set out on pages two to five) have been prepared.

In accordance with our terms of engagement and in order to assist you to fulfil your duties under the Companies Act 1985, we have compiled the financial statements of the company for the year ended 31 December 2004 which comprise the Profit and Loss Account, the Balance Sheet and the related notes from the accounting records and information and explanations you have given to us.

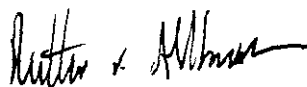
This report is made to the company's Board of Directors, as a body, in accordance with the terms of our engagement. Our work has been undertaken so that we might compile the financial statements that we have been engaged to compile, report to the company's Board of Directors, that we have done so, and state those matters that we have agreed to state to them in this report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and the company's Board of Directors, as a body, for our work or for this report.

We have carried out this engagement in accordance with technical guidance issued by the Institute of Chartered Accountants in England & Wales and have complied with the ethical guidance laid down by the Institute relating to members undertaking the compilation of financial statements.

You have acknowledged on the Balance Sheet as at 31 December 2004 your duty to ensure that the company has kept proper accounting records and to prepare financial statements that give a true and fair view under the Companies Act 1985. You consider that the company is exempt from the statutory requirement for an audit for the year.

We have not been instructed to carry out an audit of the financial statements. For this reason, we have not verified the accuracy or completeness of the accounting records or information and explanations you have given to us and we do not, therefore, express any opinion on the financial statements.

Rutter & Allhusen, Chartered Accountants  
2, Longmead  
Shaftesbury  
Dorset  
SP7 8PL



Date: ..... 28 July ..... 2005

This page does not form part of the abbreviated accounts