

ABBREVIATED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2002
FOR
IN HOUSE THE HYGIENE MANAGEMENT CO. LTD



IN HOUSE THE HYGIENE MANAGEMENT CO. LTD

CONTENTS OF THE ABBREVIATED FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2002

	Page
Company Information	1
Abbreviated Balance Sheet	2
Notes to the Abbreviated Financial Statements	4
Report of the Accountants	6

IN HOUSE THE HYGIENE MANAGEMENT CO. LTD

COMPANY INFORMATION FOR THE YEAR ENDED 31 DECEMBER 2002

DIRECTORS: D Shun Wah
T Clements

SECRETARY: T Clements

REGISTERED OFFICE: 4, Woodlands Glade
Beaconsfield
Bucks
HP9 1JZ

REGISTERED NUMBER: 2642870

ACCOUNTANTS: Rutter & Allhusen, Chartered Accountants
2, Longmead
Shaftesbury
Dorset
SP7 8PL

IN HOUSE THE HYGIENE MANAGEMENT CO. LTD

ABBREVIATED BALANCE SHEET

31 DECEMBER 2002

		31.12.02	31.12.01
	Notes	£	£
FIXED ASSETS:			
Tangible assets	2	8,606	2,675
Investments	3	14,574	14,574
		<u>23,180</u>	<u>17,249</u>
CURRENT ASSETS:			
Stocks		500	500
Debtors		57,959	42,418
Cash at bank and in hand		36,794	37,653
		<u>95,253</u>	<u>80,571</u>
CREDITORS: Amounts falling due within one year		<u>(44,279)</u>	<u>(55,186)</u>
NET CURRENT ASSETS:		<u>50,974</u>	<u>25,385</u>
TOTAL ASSETS LESS CURRENT LIABILITIES:		74,154	42,634
CREDITORS: Amounts falling due after more than one year		<u>(14,743)</u>	<u>(14,743)</u>
		<u>£59,411</u>	<u>£27,891</u>
CAPITAL AND RESERVES:			
Called up share capital	4	2	2
Profit and loss account		59,409	27,889
SHAREHOLDERS' FUNDS:		<u>£59,411</u>	<u>£27,891</u>

The company is entitled to exemption from audit under Section 249A(1) of the Companies Act 1985 for the year ended 31 December 2002.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 December 2002 in accordance with Section 249B(2) of the Companies Act 1985.

The directors acknowledge their responsibilities for:

- ensuring that the company keeps accounting records which comply with Section 221 of the Companies Act 1985 and
- preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of each financial year and of its profit or loss for each financial year in accordance with the requirements of Section 226 and which otherwise comply with the requirements of the Companies Act 1985 relating to financial statements, so far as applicable to the company.

IN HOUSE THE HYGIENE MANAGEMENT CO. LTD

**ABBREVIATED BALANCE SHEET
31 DECEMBER 2002**

These abbreviated financial statements have been prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies.

ON BEHALF OF THE BOARD:



.....
D Shun Wah - Director

Approved by the Board on12 September.....2003

IN HOUSE THE HYGIENE MANAGEMENT CO. LTD

NOTES TO THE ABBREVIATED FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2002

1. ACCOUNTING POLICIES

Accounting convention

The financial statements have been prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities (effective June 2002).

Turnover

Turnover represents net invoiced sales of goods, excluding value added tax.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Plant and machinery etc - 33% on cost

Stocks

Stock is valued at the lower of cost and net realisable value, after making due allowance for obsolete and slow moving items.

Deferred tax

Deferred tax is recognised in respect of all timing differences that have originated but not reversed at the balance sheet date.

Hire purchase and leasing commitments

Rentals paid under operating leases are charged to the profit and loss account as incurred.

Pensions

The company operates a defined contribution pension scheme. Contributions payable for the year are charged in the profit and loss account.

2. TANGIBLE FIXED ASSETS

	Total
	£
COST:	
At 1 January 2002	21,726
Additions	10,642
Disposals	(11,623)
	<hr/>
At 31 December 2002	20,745
	<hr/>
DEPRECIATION:	
At 1 January 2002	19,050
Charge for year	4,712
Eliminated on disposals	(11,623)
	<hr/>
At 31 December 2002	12,139
	<hr/>
NET BOOK VALUE:	
At 31 December 2002	8,606
	<hr/>
At 31 December 2001	2,675
	<hr/>

IN HOUSE THE HYGIENE MANAGEMENT CO. LTD

NOTES TO THE ABBREVIATED FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2002

3. FIXED ASSET INVESTMENTS

	£
COST:	
At 1 January 2002	
and 31 December 2002	14,574
	<u> </u>
NET BOOK VALUE:	
At 31 December 2002	14,574
	<u> </u>
<i>At 31 December 2001</i>	<u>14,574</u>

The company's investments at the balance sheet date in the share capital of unlisted companies include the following:

Newcal Limited

Nature of business: Dormant

	% holding		
Class of shares:			
Ordinary	100.00		
		31.12.02	31.12.01
		£	£
Aggregate capital and reserves		14,743	14,743
		<u> </u>	<u> </u>

4. CALLED UP SHARE CAPITAL

Authorised:

Number:	Class:	Nominal value:	31.12.02	31.12.01
			£	£
100	Ordinary	£1	100	100
			<u> </u>	<u> </u>

Allotted, issued and fully paid:

Number:	Class:	Nominal value:	31.12.02	31.12.01
			£	£
2	Ordinary	£1	2	2
			<u> </u>	<u> </u>

IN HOUSE THE HYGIENE MANAGEMENT CO. LTD

**REPORT OF THE ACCOUNTANTS TO THE DIRECTORS OF
IN HOUSE THE HYGIENE MANAGEMENT CO. LTD**

The following reproduces the text of the report prepared for the directors in respect of the company's annual financial statements, from which the abbreviated financial statements (set out on pages two to five) have been prepared.

As described on the balance sheet you are responsible for the preparation of the financial statements for the year ended 31 December 2002 set out on pages three to eight and you consider that the company is exempt from an audit.

In accordance with your instructions, we have compiled these unaudited financial statements in order to assist you to fulfil your statutory responsibilities, from the accounting records and information and explanations supplied to us.



Rutter & Allhusen, Chartered Accountants
2, Longmead
Shaftesbury
Dorset
SP7 8PL

Date:15.11.2003