**Annual Report and Financial Statements** 

Year Ended 30th September 2000

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# Annual Report and Financial Statements for the Year Ended 30th September 2000

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Directors

P Chin

J Chin

Secretary

J Chin

Registered Office

Langland House

93a Peascod Street

Windsor Berkshire SL4 1DH

**Auditors** 

Crickmore & Co

West House Chilton Oxfordshire OX11 OSH

**Company Number** 

2633451

#### Report of the Directors for the Year Ended 30th September 2000

The directors submit their report together with the audited financial statements for the year ended 30th September 2000.

#### Results and Dividends

The trading profit for the year before tax and dividends was £451,720 (1999 - £292,030). The directors recommend the payment of a final dividend of £60,000 (1999 - £50,000 final and £50,000 interim).

#### Principal Activity, Review of Business and Future Developments

The principal activity of the company is that of advertising, design and marketing for the pharmaceutical industry.

The company has enjoyed a successful year of trading with turnover up 8.4% on the prevous financial year. In the summer of 2001, the long awaited move to larger premises will facilitate expansion and diversification plans which include the introduction of a media buying arm.

There have been no events since the balance sheet date which materially affect the position of the company.

3% of the company's turnover is attributable to markets outside the U.K..

#### Fixed Assets

Movements on fixed assets are set out in note 7 to the accounts.

#### **Directors**

The directors of the company during the period and their interests in the ordinary share capital of the company were:

Ordinary shares
of £1 each
30th September 2000
and 1st October 1999

P Chin 50 J Chin 50

#### **Charitable Donations**

The company made charitable donations during the year totalling £20,617 (1999 - £10,107)

### Report of the Directors for the Year Ended 30th September 2000 (Continued)

#### **Directors Responsibilities**

Company law requires the directors to prepare financial statements for each financial period which give a true and fair view of the state of affairs of the company and of the profit or loss of the company for that period. In preparing those financial statements, the directors are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements.
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the financial statements comply with the Companies Act 1985. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

A resolution to re-appoint Crickmore & Co as auditors of the company will be proposed at the annual general meeting.

#### **Small Company Exemptions**

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This report has been prepared in accordance with the special provisions of Part VII of the Companies Act 1985 applicable to small companies, and in accordance with the Financial Reporting Standard for Smaller Entities.

By order of the Board

J Chin Secretary

6th June 2001

# Profit and Loss Account for the Year Ended 30th September 2000

	<u>Note</u>	Year Ended 30th September 2000 £	Year Ended 30th September 1999 £
Turnover	2	2,217,996	1,985,55 <i>5</i>
Direct expenses		935,663	999,944
Gross profit		1,282,333	985,611
Administrative expenses	3	863,034	722,551
Operating profit		419,299	263,060
Other income: Interest receivable		32,421	28,970
Profit on ordinary activities before taxation		451,720	292,030
Taxation	5	119,753	67,012
Profit on ordinary activities after taxation		331,967	225,018
Dividends	6	60,000	100,000
Retained profit for the year		271,967	125,018
Profit and loss account brought forward		809,269	684,251
Profit and loss account carried forward		£1,081,236	£809,269

All amounts relate to continuing activities.

All recognised gains and losses are included in the profit and loss account.

The notes on pages 5 to 8 form part of these financial statements.

# Balance Sheet at 30th September 2000

	Note	2000		19	99
	11010	£	£	, £ .	£
Fixed assets					
Tangible assets	7		70,908		80,367
Current assets					
Work in progress Debtors and prepayments Cash at bank and in hand	8 9	120,316 504,498 1,014,982		41,539 515,256 538,570	
		1,639,796	•	1,095,365	
Creditors					
Amounts falling due within one year	10	629,368	. <del>5.</del>	366,363	
Net current assets			1,010,428		729,002
Total assets			£1,081,336	-	£809,369
Capital and reserves		•		=	<del>, , , , , , , , , , , , , , , , , , , </del>
Called up share capital Profit and loss account	11		100 1,081,236	_	100 809,269
Shareholders funds - equity			£1,081,336	-	£809,369

These financial statements have been prepared in accordance with the special provisions of Part V11 of the Companies Act 1985 applicable to small companies on the grounds that the company is entitled to the benefits of those exemptions as a small company.

The financial statements were approved by the Board on 6th June 2001.

P Chin 'Director

The notes on pages 5 to 8 form part of these financial statements.

Notes Forming Part of the Financial Statements for the Year Ended 30th September 2000.

#### 1 Accounting Policies

The financial statements have been prepared under the historical cost convention, and are in accordance with applicable accounting standards. The following accounting policies have been applied:

#### Turnover

Turnover represents sales to outside customers at invoiced amounts less VAT.

#### Depreciation

Depreciation is provided to write off the cost less estimated residual values of all fixed assets over their expected useful lives. It is calculated at the following rates:

Office furniture

25 % per annum

Office equipment

33.3 % - 50 % per annum

Motor vehicles

33.3 % per annum

#### Work in Progress

Work in progress is valued at the cost of expenses incurred on a project plus cost of time spent on that project.

#### Pension Costs

The company operates a defined contribution pension scheme. The assets of the scheme are held seperately from those of the company in an independently administered fund. The pension costs represents contributions payable by the conpany to the fund.

#### Cashflow Statement

As permitted by The Financial Reporting Standard for Smaller Entities, the company has not prepared a cashflow statement on the grounds that it qualifies as a small company.

### **Deferred Taxation**

Provision is made for timing differences between the treatment of certain items for taxation and accounting purposes, to the extent that it is probable that a liability or asset will crystallise.

#### 2 Turnover and Profits

The turnover and profit before taxation is attributable to the principal activity.

Analysis by market:		<u>2000</u> £	<u>1999</u> £
	United Kingdom Europe	2,151, <b>7</b> 24 69,272	1,923,298 62,257
		2,220,996	1,985,555
			,

# Notes Forming Part of the Financial Statements for the Year Ended 30th September 2000 (Continued)

3	Administrative Expenses	<u>2000</u> .	1999
		£	£
	Administrative expenses include:		
	Depreciation on motor vehicles	16,358	14,138
	Depreciation on office furniture	5,640	4,518
	Depreciation on office equipment	18,188	28,240
	Auditors remuneration - audit services	2,023	1,751
4	Employees		
	The average number of employees, including directors, or	during the year was 19 (	1999 - 17)
		<u>2000</u>	1999
		£	£
	Staff costs consist of:		
	Wages and salaries	431,486	442,113
	Social security costs	57,951	46,007
	Other pension costs	14,353	14,345
		503,790	502,465
	Directors' emoluments consist of: .		_
	Remuneration for management services	94,926	91,174
	Pension contributions	14,353	14,345
		109,279	105,519
,,	Tavalias		<u> </u>
5	<u>Taxation</u>	<u>2000</u>	1999
		£	£
	UK Corporation tax on profits	(40 ===	07.044
	for the year at 24,75% (1999 - 20.5%)	119,753	67,012

# Notes Forming Part of the Financial Statements for the Year Ended September 2000 (Continued)

6	Dividends			. 57	
			<u>2000</u> £		<u>1999</u> £
	Ordinary 1st Interim paid: Proposed dividend: £600 (1999 - £500) per share		60,000		50,000 50,000
			60,000	·	100,000
7	Tangible Assets			Office	
	Cost	Motor <u>Vehicles</u> £	Office Equipment £	Furniture & Fixtures £	<u>Total</u> £
	Balance brought forward at 1st October 1999	81,680	105,907	37,874	225,461
	Additions	<b>-</b>	23,232	7,497	30,729
	Disposals	<del></del>	(18,117)	-	(18,117)
	Balance carried forward at 30th September 2000.	81,680	111,022	45,371	238,073
	Depreciation  Balance brought forward  at 1st October 1999.	37,670	75,897	31,527	145,094
	Charge for the year	16,358	18,188	5,640	40,186
	Eliminated on disposals	-	(18,115)	-	(18,115)
	At 30th September 2000.	54,028	75,970	37,167	167,165
	Net book value at 30th September 2000.	27,652	35,052	8,204	70,908
	Net book value at 30th September 1999.	44,010	30,010	6,347	80,367
	At the balance sheet date the company had not authorised	i, nor contra	acted for an	y capital exp	penditure.
8	Work in Progress		2000 £		<u>1999</u> £
	Work in progress		120,316		41,539

# Notes Forming Part of the Financial Statements for the Year Ended September 2000 (Continued)

9	<u>Debtors</u>	2000 £	1999 £
	Trade debtors Prepayments	<b>4</b> 92,618 11,880	500,590 14,666
		504,498	515,256
	All these amounts fall due within one year		
10	Creditors falling due within one year	2000 £	<u>1999</u> £
	Trade creditors Taxation and social security VAT Accruals Other creditors	188,040 15,155 98,462 116,055 31,944	138,761 13,137 49,677 58,715 1,552
	Corporation tax Proposed dividend	119,712 60,000 ————————————————————————————————	54,521 50,000 ————————————————————————————————
11	Share Capital	Authorised 2000 and 1999	Allotted, called up and fully paid 2000 and 1999
	Ordinary shares of £1 each	£ 1,000	£ 100
12	Reconciliation of movement in shareholders funds	2000 £	1999 £
	Opening shareholders funds Profit for the year	809,369 271,967	684,351 125,018
	Closing shareholders funds	1,081,336	809,369

# 13 Commitments under operating leases

At 30th September 2000 the company had a commitment, until 25th March 2001, of £11,450 (1999 - £23,325) the respect of a non-cancellable operating lease for land and buildings.

#### Report of the auditors

To the Shareholders of LANGLAND ADVERTISING DESIGN AND MARKETING LIMITED

We have audited the financial statements on pages 3 to 8 which have been prepared under the accounting policies set out on page 5.

#### Respective responsibilities of directors and auditors

As described on page 2 the company's directors are responsible for the preparation of the financial statements. It is our responsibility to form an independent opinion, based on our audit, on those statements and to report our opinion of you.

#### Basis of opinion

We conducted our audit in accordance with Auditing Standards issued by the Auditing Practice Board. An audit includes an examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the directors in the preparation of the financial statements, and of whether the accounting policies are appropriate to the company's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatements, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the preparation of information in the financial statements.

#### Opinion

In our opinion the financial statements give a true and fair view of the state of the company's affairs as at 30th September 2000 and of its's result for the year then ended and have been properly prepared in accordance with the Companies Act 1985.

Ciderore &-Co

Crickmore & Co
Chartered Accountants
and Registered Auditors
West House
Chilton
Oxfordshire
OX11 OSH

6th June 2001