

Companies House

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Please complete in typescript, or in bold black capitals

APPOINTMENT of director or secretary

When you have completed and signed the form please send it to the

Companies House, Crown Way, Cardiff, CF14 3UZ

Companies House, 37 Castle Terrace, Edinburgh, EH1 2EB

for companies registered in England and Wales

for companies registered in Scotland

(NOT for resignation (use Form 288b) or change of particulars (use Form 288c))

CHWP000 **Company Number** Company Name in full Day Month Year Day Month Year Date of †Date of appointment Birth Please mark the appropriate box if appointment is **Appointment** Appointment as director as secretary as a director and secretary mark both boxes form NAME \*Style / Title \*Honours etc Notes on completion appear on reverse Forename(s) Surname Previous **Previous** Forename(s) Surname(s) #Usual residential <sup>††</sup> Tick this box if the address shown is a address service address for the beneficiary of a Post town Postcode Confidentiality Order granted under the provisions of section County / Region Country 723B of the Companies Act 1985 †Nationality †Other directorships (additional space overleaf) I consent to act as \*\* director / secretary of the above named company Consent signature **Date** \* Voluntary details † Directors only
\*\*Delete as appropriate A director, secretary etc must sign the form below Signed Date 13 \*\*a director / secretary / administrator / administrative receiver / receiver manager / receiver) You do not have to give any contact information in the box opposite but if you do, it will help Companies House to contact you if there is a query on the Tel DX number DX exchange

Registrar of Companies at

Form April 2002

**A08** 

16/10/2008

COMPANIES HOUSE

296

DX 235 Edinburgh or LP - 4 Edinburgh 2

DX 33050 Cardiff

	Company Number	•
† Directors only	<sup>†</sup> Other directorships	

## **NOTES**

Show the full forenames, NOT INITIALS. If the director or secretary is a corporation or Scottish firm, show the name on surname line and registered or principal office on the usual residential line.

Give previous forenames or surname(s) except

- for a married woman, the name by which she was known before marriage need not be given
- for names not used since the age of 18 or for at least 20 years

A peer or individual known by a title may state the title instead of or in addition to the forenames and surname and need not give the name by which that person was known before he or she adopted the title or succeeded to it

## Other directorships

Give the name of every company incorporated in Great Britain of which the person concerned is a director or has been a director at any time in the past five years

You may exclude a company which either is, or at all times during the past five years when the person concerned was a director, was

- dormant
- a parent company which wholly owned the company making the return, or
- another wholly owned subsidiary of the same parent company