



Companies House

— for the record —

Company Name

MARTIN STEVENS PROJECT
SERVICES LIMITED

Company Type

Private Company Limited By
Shares

Company Number

2616879

Information extracted from
Companies House records on
8th May 2004

363s Annual Return

- > Please check the details printed in blue on this statement.
- > If any details are wrong, strike them through and write the correct details in the "Amended details" column.
- > Please use black pen and write in capitals.



Section 1: Company details

Ref: 2616879/03/10

| | Current details | Amended details | | | | | | | | | | | | | | |
|---|---|--|-------------|------|---------------------------|---|----------|-------------|-------|-------|-------|-------|-------|-------|-------|-------|
| > Registered Office Address <i>If any of the details are wrong, strike them through and fill in the correct details in the "Amended details" column.</i> | Cheldgate House 45 High Street Rochester Kent ME1 1LP | Address _____ _____ _____ UK Postcode _ _ _ _ _ | | | | | | | | | | | | | | |
| > Register of Members <i>If any of the details are wrong, strike them through and fill in the correct details in the "Amended details" column.</i> | Address where the Register is held At Registered Office | Address _____ _____ _____ UK Postcode _ _ _ _ _ | | | | | | | | | | | | | | |
| > Register of Debenture Holders <i>If any of the details are wrong, strike them through and fill in the correct details in the "Amended details" column.</i> | Not Applicable | Address _____ _____ _____ UK Postcode _ _ _ _ _ | | | | | | | | | | | | | | |
| > Principal Business Activities <i>If any of the details are wrong, strike them through and fill in the correct details in the "Amended details" column.</i> | <table border="1"> <thead> <tr> <th>SIC Code</th> <th>Description</th> </tr> </thead> <tbody> <tr> <td>7487</td> <td>Other business activities</td> </tr> </tbody> </table> | SIC Code | Description | 7487 | Other business activities | <table border="1"> <thead> <tr> <th>SIC CODE</th> <th>Description</th> </tr> </thead> <tbody> <tr> <td>_____</td> <td>_____</td> </tr> <tr> <td>_____</td> <td>_____</td> </tr> <tr> <td>_____</td> <td>_____</td> </tr> <tr> <td>_____</td> <td>_____</td> </tr> </tbody> </table> | SIC CODE | Description | _____ | _____ | _____ | _____ | _____ | _____ | _____ | _____ |
| SIC Code | Description | | | | | | | | | | | | | | | |
| 7487 | Other business activities | | | | | | | | | | | | | | | |
| SIC CODE | Description | | | | | | | | | | | | | | | |
| _____ | _____ | | | | | | | | | | | | | | | |
| _____ | _____ | | | | | | | | | | | | | | | |
| _____ | _____ | | | | | | | | | | | | | | | |
| _____ | _____ | | | | | | | | | | | | | | | |
| > Please enter additional principal activity code(s) in "Amended details" column. See notes for guidance for list of activity codes. | | | | | | | | | | | | | | | | |

| | Current details | Amended details |
|---|--|--|
| > Company Secretary <i>If any of the details for this person are wrong, strike them through and fill in the correct details in the "Amended details" column.</i> <i>Particulars of a new Company Secretary must be notified on form 288a.</i> | Name Martin John STEVENS BA HONS MSC MAPM MCMI Address 23 Sealand Court Esplanade Rochester Kent ME1 1QH | Name <i>Change qualifications to:</i> BA HONS MSC MAPM MCMI FRSA <input type="checkbox"/> Tick this box if this address is a service address for the beneficiary of a Confidentiality Order granted under section 723B of the Companies Act 1985. Address UK Postcode <u> </u> Date of change <u> </u> / <u> </u> / <u> </u> Date Martin John STEVENS BA HONS MSC MAPM MCMI ceased to be secretary (if applicable) <u> </u> |
| > Director <i>If any of the details for this person are wrong, strike them through and fill in the correct details in the "Amended details" column.</i> <i>Particulars of a new Director must be notified on form 288a.</i> | Name Allan Michael STEVENS Address 2 Wallace Apartments Sherborne Street Cheltenham Gloucestershire GL52 2JZ Date of birth 19/06/1959 Nationality British Occupation Company Director | Name <input type="checkbox"/> Tick this box if this address is a service address for the beneficiary of a Confidentiality Order granted under section 723B of the Companies Act 1985. Address UK Postcode <u> </u> Date of birth <u> </u> / <u> </u> / <u> </u> Nationality <u> </u> Occupation <u> </u> Date of change <u> </u> / <u> </u> / <u> </u> Date Allan Michael STEVENS ceased to be director (if applicable) <u> </u> / <u> </u> / <u> </u> |

| | Current details | Amended details |
|---|---|--|
| > Director <i>If any of the details for this person are wrong, strike them through and fill in the correct details in the "Amended details" column.</i> <i>Particulars of a new Director must be notified on form 288a.</i> | Name Jean Margaret STEVENS Address 3 Timperley Gardens Redhill Surrey RH1 2BG Date of birth 01/08/1931 Nationality British Occupation Co Director | Name <input type="checkbox"/> Tick this box if this address is a service address for the beneficiary of a Confidentiality Order granted under section 723B of the Companies Act 1985. Address 3 SWEETBRIAR COURT 80 LONDON ROAD MAIDSTONE KENT UK Postcode ME16 0DR Date of birth _ _ / _ _ / _ _ _ _ Nationality _____ Occupation _____ Date of change _ _ / _ _ / _ _ _ _ Date Jean Margaret STEVENS ceased to be director (if applicable) _ _ / _ _ / _ _ _ _ |
| > Director <i>If any of the details for this person are wrong, strike them through and fill in the correct details in the "Amended details" column.</i> <i>Particulars of a new Director must be notified on form 288a.</i> | Name Julie Dawn STEVENS Address 23 Sealand Court Esplanade Rochester Kent ME1 1QH Date of birth 23/04/1966 Nationality British Occupation Designer | Name <input type="checkbox"/> Tick this box if this address is a service address for the beneficiary of a Confidentiality Order granted under section 723B of the Companies Act 1985. Address _____ _____ _____ UK Postcode _ _ _ _ _ Date of birth _ _ / _ _ / _ _ _ _ Nationality _____ Occupation _____ Date of change _ _ / _ _ / _ _ _ _ Date Julie Dawn STEVENS ceased to be director (if applicable) _ _ / _ _ / _ _ _ _ |

> Director

If any of the details for this person are wrong, strike them through and fill in the correct details in the "Amended details" column.

Particulars of a new Director must be notified on form 288a.

Current details

Name
Martin John STEVENS BA HONS
MSC MAPM MCMI

Address
23 Sealand Court
Esplanade
Rochester
Kent
ME1 1QH

Date of birth 08/07/1955

Nationality British

Occupation Company Director

Amended details

Name *Change qualifications to:*
BA HONS MSC MAPM MCMI FRSA

☐

Tick this box if this address is a service address for the beneficiary of a Confidentiality Order granted under section 723B of the Companies Act 1985.

Address

UK Postcode _ _ _ _ _

Date of birth _ _ / _ _ / _ _ _ _

Nationality _____

Occupation _____

Date of change _ _ / _ _ / _ _ _ _

Date Martin John STEVENS BA HONS
MSC MAPM MCMI ceased to be director
(if applicable) _ _ / _ _ / _ _ _ _

Section 3: Share Capital

| | Current details | Amended details |
|--|---|--|
| > Issued Share Capital <i>This table shows the total number of shares that have been issued by your company and their Nominal Value. If any of the details are wrong, please fill in the correct details.</i> | Class of share | Class of share |
| | Ordinary | _____ |
| | Nominal value of each share | Nominal value of each share |
| | £1.00 | _____ |
| | Number of shares issued | Number of shares issued |
| | 100 | _____ |
| | Aggregate Nominal Value of issued shares | Aggregate Nominal Value of issued shares |
| | £100.00 | _____ |
| > Total shares issued and value <i>If any of the details are wrong, strike them through and fill in the correct details in the "Amended details" column.</i> | Total number of shares issued | Total number of shares issued |
| | 100 | _____ |
| | Total Nominal value of shares issued | Total Nominal value of shares issued |
| | £100.00 | _____ |

- > At the date of this Annual Return, if the company has altered or changed its share capital in any way or allotted new shares, please refer to the guidance notes for details of the appropriate form that should be sent with this Annual Return. Annual return guidance notes are available on the Companies House web site at www.companieshouse.gov.uk or by ringing 0870 3333636.**

Section 4: Details of Shareholders

- > The details we hold on your company's shareholders and their shareholdings are printed below. These are based on your last Annual Return.
- > If any details have changed, or if any shares have been transferred, please fill in the details in the "Amended details" or "Shares transferred" column.
- > Please give details of any other shareholders in Section 5.

| Current details | | Amended details | | Shares transferred | | |
|--|--|---|--|--|--|--|
| > Shareholder Name Mr Allan M. STEVENS Address 2 Wallace Apartments Sherbourne Street Cheltenham Gloucestershire GL52 2JZ Shares held Class Ordinary Number 10 | | Name _____ Address _____ _____ _____ UK Postcode _ _ _ _ _ Shares held Class _____ Number _____ _____ _____ | | Shares transferred by Mr Allan M. STEVENS Class Number Date of transfer _____ _____ | | |
| > Shareholder Name Mrs Jean M. STEVENS Address 3 Timperley Gardens Redhill RH1 2BG Shares held Class Ordinary Number 10 | | Name _____ Address 3 SWEETBRIAR COURT 80 LONDON ROAD MAIDSTONE KENT UK Postcode ME16 0DR Shares held Class _____ Number _____ _____ _____ | | Shares transferred by Mrs Jean M. STEVENS Class Number Date of transfer _____ _____ | | |
| > Shareholder Name Martin J. STEVENS Address 23 Sealand Court Esplanade Rochester Kent ME1 1QH Shares held Class Ordinary Number 80 | | Name _____ Address _____ _____ _____ UK Postcode _ _ _ _ _ Shares held Class _____ Number _____ _____ _____ | | Shares transferred by Martin J. STEVENS Class Number Date of transfer _____ _____ | | |

Section 5: Details of Other Shareholders

- > Please fill in details of any persons or corporate bodies who are shareholders of the company at the date of this return, but whose details are not printed in Section 4.
- > Also, provide the details of any persons who became but have ceased to be shareholders of the company since the date of the last annual return.
- > For jointly held shares please list those joint shareholders consecutively on the form. If a joint shareholder also holds shares in their own right, list that holding separately.
- > Please copy this page if there is not enough space to enter all the company's other shareholders.

| Shareholders details | Class and number of shares or amount of stock held | Class and number of shares or amount of stock transferred (If appropriate) | Date of registration of transfer (If appropriate) |
|---|--|--|---|
| Name _____ Address _____ _____ _____ UK Postcode _ _ _ _ _ | | | |
| Name _____ Address _____ _____ _____ UK Postcode _ _ _ _ _ | | | |
| Name _____ Address _____ _____ _____ UK Postcode _ _ _ _ _ | | | |
| Name _____ Address _____ _____ _____ UK Postcode _ _ _ _ _ | | | |



Companies House

— for the record —

363s Annual Return Declaration

- > When you have checked all the sections of this form, please complete this page and sign the declaration below.
- > If you want to change the made up date of this annual return, please complete 2 below.

1. Declaration

- ☐ I confirm that the details in this annual return are correct as at the made-up-date (shown at 2 below). I enclose the filing fee of £15.

Signature

[Signature]
(Director / Secretary)

Date

29 / 06 / 2004

*This date must not be earlier than the
return date at 2 below*

What to do now

*Complete this page then send the whole of the Annual Return and the
declaration to the address shown at 4 below.*

2. Date of this return

- ☐ This AR is made up to 4/6/2004
- If you are making this return up to an earlier date, please give the date here

__ / __ / ____

Note: The form must be delivered to CH within 28 days of this date

3. Date of next return

- ☐ If you wish to change your next return to a date earlier than 4th June 2005 please give the new date here:

__ / __ / ____

4. Where to send this form

- ☐ Please return this form to:

Registrar of Companies
Companies House
Crown Way
Cardiff CF14 3UZ

OR

For members of the Hays Document
Exchange service
DX 33050 Cardiff

*Have you enclosed the filing fee with the company number written on the
reverse of the cheque?*

Contact Address

You do not have to give any contact information below, but if you do, it will help Companies House to contact you if there is a query on the form. The contact information that you give will be visible to searchers of the public record.

Contact Name

MARTIN STEVENS

Telephone number *inc code*

01634 408850

Address

CHELDGATE HOUSE

DX number *if applicable*

45 HIGH STREET

DX exchange

ROCHESTER KENT

Postcode

ME1 1LP