

**Wigan and Leigh Pensioners Link Limited**

**Limited by Guarantee**

**31 March 2021**

**Legal and Administrative Information**

**The Trustees**

Mr Michael William Hodlin  
Mrs Irene Diana Sargeant  
Mrs Susan Pauksztello  
Mr David John Thomas  
Mrs Edith Coleman  
Mr Peter Newton  
Mrs Jean Aldred  
Mrs Pauline Dowsett

Chair  
Treasurer  
Vice Chair

**Secretary**

David Paul Roughley

**Registered Charity Number**

1003175

**Company Number**

02608731

**Registered Office / Principle Address**

27 Charles Street  
Leigh  
Lancashire  
WN7 1DB

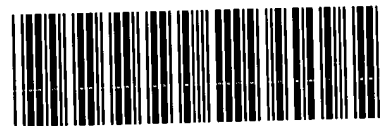
**Independent Examiner**

FPS Chartered Certified Accountants  
Levine House  
233 Wigan Road  
Ashton in Makerfield  
Wigan  
WN4 9SL

**Bankers**

Yorkshire Bank  
10 King Street  
Leigh  
Lancashire  
WN7 4LS

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**Wigan and Leigh Pensioners Link Limited**

**Company Limited by Guarantee**

**31 March 2021**

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**Wigan and Leigh Pensioners Link Limited**  
**Company Limited by Guarantee**  
**Trustees' Annual Report (Incorporating the Director's Report)**  
**For the Year Ended 31 March 2021**

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The trustees, who are also the directors for the purposes of company law, present their report and the unaudited financial statements of the charity for the year ended 31 March 2021.

Reference and administrative details are provided on a separate information page at the front of these financial statements.

**Structure, governance and management**

The charity is a company limited by guarantee. It was incorporated on 8 May 1991 and registered as a charity on 12 June 1991

The company was established under a Memorandum of Association which established the objects and powers of the charitable company and is governed under its Articles of Association. In the event of the company being wound up, members of the Management Committee are required to contribute £1 to the assets of the charitable company.

The management committee, who are also the directors for the purpose of company law, and who served during the year were:

Mr Michael William Hodlin	Chair
Mrs Betty Scott	(dec 10.11.20)
Mrs Susan Paulksztello	Vice Chair
Mrs Irene Diana Sargeant	Treasurer
Mr David John Thomas	
Mrs Edith Coleman	
Mr Peter Newton	
Mrs Pauline Dowsett	(app 20.8.20)
Mrs Jean Aldred	

None of the management committee has any beneficial interest in the company.

Under the Articles, the members of the management committee are elected at the Annual General Meeting to serve a period of three years, subject to ratification at each Annual General Meeting.

The management committee meet regularly throughout the year to review the strategy, operations and performance of the charity. The management committee are fully responsible for the decision making process operated by the charity.

Current members of the management committee are familiar with the practical work of the charity and their responsibilities and update training is provided when considered necessary. Additionally, new members of the management committee will be provided with appropriate training and induction.

During the financial year the day to day management of the charity rested with Mr Paul Roughley.

The management committee have assessed the major risks to which the charity is exposed and are satisfied that systems are in place to mitigate exposure to these risks.

**Wigan and Leigh Pensioners Link Limited**  
**Company Limited by Guarantee**  
**Trustees' Annual Report (continued)**  
**For the Year Ended 31 March 2021**

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**Objective and Activities**

The company is a charity and exists to promote the interests of elderly people within the Metropolitan Borough of Wigan. The charity reviews its aims, objectives and activities each year to help ensure its focus is on its stated purposes. The trustees have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the charity's aims, objectives and in planning its future activities. To achieve this objective the charity operates a number of services.

The charity continues to provide information and support to the elderly and those who care for people less fortunate than ourselves. The charity plans to continue with its current activities in the forthcoming year subject to satisfactory funding arrangements. Details of the charity's current activities are outlined below:

**Pensioners Link**

The services offered by the charity have continued to flourish and expand throughout the year. All activities continue to be well attended. We have seen the waiting list for counselling services grow as we regularly exceed the numbers of referrals budgeted for. We now run outreach groups in six locations throughout Wigan Borough in addition to the 15 separate activity groups run at our main centre in Leigh.

**Homesafe**

This service developed from the pilot project last year and takes patients from Royal Albert Edward Infirmary, Wrightington Hospital and Leigh Infirmary, transporting them safely and leaving them in a safe environment. This is then followed up by six weeks further low level support if required. The patients are left with a "Welcome Home Bag" containing some basic food items to ensure they have something to eat and drink until we can do shopping for them if required.

The service is full funded by a Wigan Council tender from 1 April 2021 for the next three years

**Books & More**

Following a successful Community Investment Fund bid from Wigan Council we have been delivering library books to Wigan residents who cannot otherwise access library services. In addition we spend up to an hour with each reader giving them chance to chat with us helping reduce their isolation. Many of our readers do not have regular visits from anyone other than ourselves.

The chats can result in us referring them onto other services to help improve their lives in some way.

A Community Investment Fund Grant will fund this service until 31/03/2022.

**Achievements and Performance**

The charity has been successful in establishing a good working relationship with Wigan Council Wigan CCG and other partner organisations within Wigan Borough.

In order to achieve more for our money a number of cost saving initiatives were been put in place by the Manager, this has freed up funds to replace the rotting windows and doors at the centre in Leigh.

Next year will see the internal walls repaired and decorated to the main three rooms at the centre.

The Management Committee are confident a secure income stream is now in place, which will fully fund the charities core activities and services for the next three years.

**Financial Review**

As shown in the statement of financial activities on page 4, the net surplus for the year amounted to £18,752.00

It is the policy of the charity that unrestricted funds that have not been designated for a specific use should be maintained at a level equivalent to three months' expenditure. The management committee considers that reserves at this level will ensure that, in the event of a significant drop in funding, they will be able to continue the charity's current activities while consideration is given to ways in which additional funds may be raised. This level of reserves has been maintained throughout the year.

The management committee, having regard to ongoing liquidity requirements of the charity, have kept available funds in an interest bearing deposit account.

**Small company provisions**

This report has been prepared in accordance with the provisions applicable to companies entitled to the small companies exemption. The trustees' annual report was approved on 21.06.21 and signed on behalf of the board of trustees by:



Mr Michael William Hodlin  
Chair

**Wigan and Leigh Pensioners Link Limited**

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**Company Limited by Guarantee**

**Independent Examiner's Report to the Trustees of Wigan and Leigh Pensioners Link Limited  
Year ended 31 March 2021**

I report to the charity trustees on my examination of the accounts of the Company for year ended 31 March 2021 which are set out on pages 4 to 12.

**Responsibilities and basis of report**

As the charity's trustees of the company (who are also the directors of the company for the purpose of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ("the 2006 Act").

Having satisfied myself that the accounts of the Company are not required to be audited for this year under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 (the 2011 Act).

In carrying out my examination, I have followed the Directions given by the Charity Commission (under section 145(5)(b) of the 2011 Act).

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention which gives me cause to believe that:

- \* accounting records were not kept in accordance with section 386 of the Companies Act 2006; or
- \* the accounts do not accord with such records; or
- \* the accounts do not comply with relevant accounting requirements under section 396 of the Companies Act 2006 other than any requirement that the accounts give a "true and fair" view which is not a matter considered as part of an independent examination; or
- \* the accounts have not been prepared in accordance with the Charities SORP (FRS102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Amanda Kershaw FCCA

FPS Chartered Certified Accountants

Levine House

233 Wigan Road

Ashton-in-Makerfield

Wigan

WN4 9SL

Date: 21.6.21.

**Wigan and Leigh Pensioners Link Limited**

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**Company Limited by Guarantee****Statement of Financial Activities (including Income and Expenditure Account)****For the Year Ended 31 March 2021**

	Note	Unrestricted Funds £	Restricted Funds £	Total Funds 2021 £	Total Funds 2020 £
<b>INCOME AND ENDOWMENTS</b>					
Donations and legacies	4	3,822	-	3,822	12,613
Income from charitable activities	5	177,252	-	177,252	172,514
Other trading activities	6	1,333	-	1,333	4,977
Investment income	7	38	-	38	126
Other income	8	1,630	-	1,630	278
Total income		184,075	-	184,075	190,508
<b>Expenditure</b>					
Expenditure on raising funds:					
Costs of voluntary income	9	9,624	-	9,624	13,038
Expenditure on charitable activities:					
Community activities	10	154,199	-	154,199	182,708
Other expenditure	11	1,500	-	1,500	1,500
Total expenditure		165,323	-	165,323	197,246
<b>Net income/(expenditure) and net movement in funds</b>		18,752		18,752	(6,738)
Total funds brought forward		65,755	-	65,755	72,493
<b>Total funds carried forward</b>		84,507	-	84,507	65,755

The statement of financial activities includes all gains and losses recognised in the year.  
All income and expenditure derive from continuing activities.

**Wigan and Leigh Pensioners Link Limited**  
**Company Limited by Guarantee**  
**Statement of Financial Position**  
**As At 31 March 2021**

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	Note	2021	2020
		£	£
<b>FIXED ASSETS</b>			
Tangible assets	14	8,016	6,166
<b>CURRENT ASSETS</b>			
Debtors	15	1,000	-
Cash at bank and in hand		<u>81,704</u>	<u>61,369</u>
		82,704	61,369
<b>Creditors: amounts falling due within one year</b>	16	<u>(6,213)</u>	<u>(1,780)</u>
<b>Net current assets</b>		<u>76,491</u>	<u>59,589</u>
<b>Net Assets</b>		<u>84,507</u>	<u>65,755</u>
<b>Funds of the Charity</b>			
Unrestricted funds	19	84,507	65,755
Restricted funds	18	-	-
<b>Total charity funds</b>		<u>84,507</u>	<u>65,755</u>

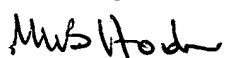
For the financial year ended 31 March 2021 the company was entitled to exemption from audit under Section 477 Companies Act 2006 relating to small companies.

**Directors' responsibilities**

- The members have not required the charity to obtain an audit of its financial statements for the year in question in accordance with section 476;
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of financial statements.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

These financial statements were approved by the board of trustees and authorised for issue on 21.06.21 and are signed on behalf of the board by:



Mr Michael William Hodlin - Director

**Wigan and Leigh Pensioners Link Limited**  
**Company Limited by Guarantee**  
**Notes to the Accounts**  
**For the Year Ended 31 March 2021**

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**1 General information**

The charity is a private company limited by guarantee, registered in England and Wales and a registered charity in England and Wales. The address of the registered office is 27 Charles Street, Leigh, Lancs, WN7 1DB

**2 Statement of compliance**

These financial statements have been prepared in compliance with FRS 102, 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland', the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)) and the Charities Act 2011.

**3 Accounting Policies**

**3.1 Basis of Preparation**

The accounts have been prepared on the historical cost basis, as modified by the revaluation of certain financial assets and liabilities and investment properties measured at fair value through income or expenditure.

The financial statements are prepared in sterling which is the functional currency of the entity.

**3.2 Going concern**

There are no material uncertainties about the charity's ability to continue.

**3.3 Fund accounting**

Unrestricted funds are available for use at the discretion of the trustees to further any of the charity's purposes. Designated funds are restricted funds earmarked by the trustees for particular future projects or commitment. Restricted funds are subjected to restrictions on their expenditure declared by the donor or through the terms of an appeal, and fall into one of two sub-classes, restricted income funds or endowment funds.

**3.4 Incoming Resources**

All incoming resources are included in the statement of financial activities when entitlement has passed to the charity; it is probable that the economic benefits associated with the transaction will flow to the charity and the amount can be reliably measured. The following specific policies are applied to particular categories of income:

Income from donations or grants is recognised when there is evidence of entitlement to the gift, receipt is probable and its amount can be measured reliably.

Legacy income is recognised when receipt is probable and entitlement established.

Income from donated goods at the fair values of the goods unless this is impractical to measure reliably, in which case the value is derived from the cost to the donor or the estimated resale value.

Donated facilities and services are recognised in the accounts when received if the value can be reliably measured. No amounts are included for the contribution of general volunteers.

Income from contracts for the supply of services is recognised with the delivery of the contracted service. This is classified as unrestricted funds unless there is a contractual requirement for it to be spent on a particular purpose and returned if unspent, in which case it may be regarded as restricted.



### **3.5 Resources Expended**

Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is classified under headings of the statement of financial activities to which it relates.

Expenditure on raising funds includes the costs of all fundraising activities, events, non-charitable trading activities and the sale of donated goods.

Expenditure on charitable activities includes all costs incurred by a charity in undertaking activities that further its charitable aims for the benefit of its beneficiaries, including those support costs and costs relating to the governance of the charity apportioned to charitable activities. Other expenditure includes all expenditure that is neither related to raising funds for the charity nor part of its expenditure on charitable activities.

All costs are allocated to expenditure categories reflecting the use of the resource. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs are apportioned between the activities they contribute to on a reasonable, justifiable and consistent basis.

### **3.6 Depreciation**

Depreciation is calculated so to write off the cost or valuation of an asset, less its residual value, over the useful economic life of that asset as follows:

Computer Equipment	25% per annum reducing balance basis
Office Equipment	20% per annum reducing balance basis

### **3.7 Pensions**

The pension costs charged in the accounts represent the contributions payable by the charity during the year.

### **3.8 Debtors**

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts etc.

### **3.9 Cash at bank and in hand**

Cash at bank and in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

### **3.1 Creditors and Provisions**

Creditors and provision are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

### **3.11 Financial Instruments**

The trust only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

**Wigan and Leigh Pensioners Link Limited**  
**Company Limited by Guarantee**  
**Notes to the Accounts**  
**For the Year Ended 31 March 2021**

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<b>4 Donations and legacies</b>	<b>2021</b>	<b>2020</b>
	£	£
Donations and legacies received	<u>3822</u>	<u>12613</u>
<b>5 Income from charitable activities</b>	<b>2021</b>	<b>2020</b>
	£	£
Local government grants	177252	172514
Other grants	<u>0</u>	<u>0</u>
	<u>177252</u>	<u>172514</u>
<b>6 Other Trading Activities</b>	<b>2021</b>	<b>2020</b>
	£	£
Fundraising	385	2232
Helping hands	<u>948</u>	<u>2745</u>
	<u>1333</u>	<u>4977</u>
<b>7 Investment Income</b>	<b>2021</b>	<b>2020</b>
	£	£
Interest receivable	<u>38</u>	<u>126</u>
<b>8 Other incoming resources</b>	<b>2021</b>	<b>2020</b>
	£	£
Miscellaneous income	<u>1630</u>	<u>278</u>

**Wigan and Leigh Pensioners Link Limited**  
**Company Limited by Guarantee**  
**Notes to the Accounts**  
**For the Year Ended 31 March 2021**

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**9 Costs of voluntary income**

	<b>Total 2021 £</b>	<b>Total 2020 £</b>
Costs of fundraising		
Repairs and maintenance	1141	1170
Other office costs	123	163
Promotions And gifts	1339	3772
Sundries	2308	4459
Depreciation	2362	1661
Bookkeeping	2351	1813
	<b>9624</b>	<b>13038</b>

**10 Community activities**

	<b>2021 £</b>	<b>2020 £</b>
Staff costs	100557	100508
Travel	8672	31682
Rates	638	1767
Insurance	845	870
Heat and light	4304	2588
Rent	276	946
Printing, postage and stationery	790	1470
Telephone	2210	1955
Repairs and renewals	10277	15220
Sundry	124	161
Sessional workers and consultancy fees	25506	25541
	<b>154199</b>	<b>182708</b>

**11 Other expenditure**

	<b>2021 £</b>	<b>2020 £</b>
Independent Examiner's fees	1500	1500

**Wigan and Leigh Pensioners Link Limited**  
**Company Limited by Guarantee**  
**Notes to the Accounts**  
**For the Year Ended 31 March 2021**

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**12 Employees** **2021** **2020**

**Number of employees**

The average monthly number of employees during the year was:

Projects	5	5
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**Employment costs** **2021** **2020**

	£	£	
Wages and salaries	92397	91822	
National Insurance	2633	3652	
Pension costs	5527	5034	
	<u>100557</u>	<u>100508</u>	

There were no employees whose remuneration was £60000 or more.  
 No trustees received remuneration in the year.

**13 Taxation**

The charitable company is exempt from corporation tax on its charitable activities.

**14 Tangible Fixed Assets**

	Computer Equpt £	Office Furniture & Equpt £	Total £
<b>Cost</b>			
At 1 April 2020	22451	12945	35396
Additions	4212	0	4212
<b>At 31 March 2021</b>	<u>26663</u>	<u>12945</u>	<u>39608</u>
<b>Depreciation</b>			
At 1 April 2020	21553	7677	29230
Charge for the year	1308	1054	2362
<b>At 31 March 2021</b>	<u>22861</u>	<u>8731</u>	<u>31592</u>
<b>Net book value</b>			
At 31 March 2021	<u>3802</u>	<u>4214</u>	<u>8016</u>
<b>At 31 March 2020</b>	<u>898</u>	<u>5268</u>	<u>6166</u>

**Wigan and Leigh Pensioners Link Limited**  
**Company Limited by Guarantee**  
**Notes to the Accounts**  
**For the Year Ended 31 March 2021**

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**15 Debtors**

	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
Prepayments and accrued income	1000	0

**16 Creditors due within one year**

	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
Trade creditors	3056	280
Accruals	3157	1500
	<b>6213</b>	<b>1780</b>

**17 Share capital**

The charity has no share capital being a company limited by guarantee. Each member guarantees to contribute an amount not exceeding £1 in the event of a winding up situation.

**18 Restricted Funds**

There were no restricted funds in the year.

**Wigan and Leigh Pensioners Link Limited**  
**Company Limited by Guarantee**  
**Notes to the Accounts**  
**For the Year Ended 31 March 2021**

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**19 Analysis of movements in unrestricted funds**

£

**General fund**

Balance 1 April 2020	65755
Incoming resources	184075
Resources expenses	-165323
	<hr/>
Balance 31 March 2021	<u>84507</u>

**20 Analysis of net assets between funds**

Fund balances at 31 March 2021 are represented by:

	<b>Unrestric- ted Funds</b>	<b>Restricted Funds</b>	<b>Total</b>
	<b>£</b>	<b>£</b>	<b>£</b>
Tangible fixed assets	8016	0	8016
Current assets	82704	0	82704
Creditors: amounts falling due within one year	-6213	0	-6213
	<hr/>		
	<u>84507</u>	<u>0</u>	<u>84507</u>