Report of the Director and

Financial Statements

for the Year Ended 31 December 2000

<u>for</u>

GGT MANAGEMENT LIMITED

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COMPANIES HOUSE 230201

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### Company Information for the Year Ended 31 December 2000

DIRECTOR:

R G Smith

SECRETARY:

L. Dearling

**REGISTERED OFFICE:** 

28 Old Church Street

London SW3 5BY

**REGISTERED NUMBER:** 

2597071 (England and Wales)

**AUDITORS:** 

Franklin Chartered Accountants

Registered Auditors 320 Garratt Lane

London Sw18 4EJ

## Report of the Director for the Year Ended 31 December 2000

The director presents his report with the financial statements of the company for the year ended 31 December 2000.

#### PRINCIPAL ACTIVITY

The principal activity of the company in the year under review was that of a flat management company.

#### DIRECTOR

R G Smith was the sole director during the year under review.

The director holding office at 31 December 2000 did not hold any beneficial interest in the issued share capital of the company at 1 January 2000 or 31 December 2000.

#### STATEMENT OF DIRECTOR'S RESPONSIBILITIES

Company law requires the director to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the company and of the profit or loss of the company for that period. In preparing those financial statements, the director is required to

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The director is responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable him to ensure that the financial statements comply with the Companies Act 1985. He is also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

#### **AUDITORS**

The auditors, Franklin Chartered Accountants, will be proposed for re-appointment in accordance with Section 385 of the Companies Act 1985.

This report has been prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies.

ON BEHALF OF THE BOARD:

L. Dearling - SECRETARY

Dated: // February 2001

## Report of the Auditors to the Shareholders of GGT Management Limited

We have audited the financial statements on pages four to six which have been prepared in accordance with the Financial Reporting Standard for Smaller Entities (effective March 2000), under the historical cost convention and the accounting policies set out on page six.

#### Respective responsibilities of director and auditors

As described on page two the company's director is responsible for the preparation of financial statements. It is our responsibility to form an independent opinion, based on our audit, on those statements and to report our opinion to you.

#### Basis of opinion

We conducted our audit in accordance with Auditing Standards issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the director in the preparation of the financial statements, and of whether the accounting policies are appropriate to the company's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

#### Opinion

In our opinion the financial statements give a true and fair view of the state of the company's affairs as at 31 December 2000 and of its profit for the year then ended and have been properly prepared in accordance with the Companies Act 1985.

Franklin Chartered Accountants

Franklin Chartered Accountants
Registered Auditors
320 Garratt Lane
London

Sw18 4EJ

Dated:

2/19/February 2001

# Profit and Loss Account for the Year Ended 31 December 2000

		31/12/00	31/12/99
	Notes	£	£
TURNOVER		3,750	4,000
Administrative expenses		2,952	3,057
OPERATING PROFIT	2	798	943
Interest receivable and similar income		- 109 - 907	$\frac{87}{1,030}$
Interest payable and similar charges		-	1
PROFIT ON ORDINARY ACTIV BEFORE TAXATION	ITIES	907	1,029
Tax on profit on ordinary activities	3	<u>.</u>	
PROFIT FOR THE FINANCIAL AFTER TAXATION	YEAR	907	1,029
Retained profit brought forward		1,772	743
RETAINED PROFIT CARRIED I	FORWARD	£2,679	£1,772

### **Balance Sheet** 31 December 2000

		31/12/00	31/12/99
	Notes	£	£
CURRENT ASSETS:			
Debtors	4	175	310
Cash at bank		3,328	2,007
		3,503	2,317
CREDITORS: Amounts falling			
due within one year	5	704	425
NET CURRENT ASSETS:		2,799	1,892
		<u> </u>	
TOTAL ASSETS LESS CURRENT	[		
LIABILITIES:		£2,799	£1,892
CAPITAL AND RESERVES:			
Called up share capital	6	120	120
Profit and loss account		2,679	1,772
SHAREHOLDERS' FUNDS:		£2,799	£1,892
		===	

These financial statements have been prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies and with the Financial Reporting Standard for Smaller Entities (effective March 2000).

### ON BEHALF OF THE BOARD:

R G Smith - DIRECTOR

Approved by the Board on

16 February 2001

## Profit and Loss Account for the Year Ended 31 December 2000

	31/12/00		31/12/99	
	£	£	£	£
Income:				
Leaseholders Contributions		3,750		4,000
Other income:				
Deposit Account Interest		109		87
		3,859		4,087
Expenditure:				
Management Charges	5 <b>8</b> 8		588	
Garden Maintenance	540		540	
Cleaning	992		910	
Sundry Expenses	1 <b>6</b> 8		168	
Accountancy	312		312	
Insurance	258		440	
Light & Heat	74		72	
		2,932		3,030
		927		1,057
Finance costs:				
Bank interest	-		1	
Bank Charges	20		27	
		20	******************	28
NET PROFIT		£907		£1,029

## Notes to the Financial Statements for the Year Ended 31 December 2000

#### 1. ACCOUNTING POLICIES

#### Accounting convention

The financial statements have been prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities (effective March 2000).

#### Turnover

Turnover represents net invoiced sales of services, excluding value added tax.

### 2. **OPERATING PROFIT**

The operating profit is stated after charging:

	31/12/00 £	31/12/99 £
Director's emoluments and other benefits etc	<u>-</u>	-

#### 3. TAXATION

No liability to UK corporation tax arose on ordinary activities for the year ended 31 December 2000 nor for the year ended 31 December 1999.

21/12/00

21/12/00

## 4. **DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	31/12/00 £	31/12/99 £
Trade Debtors	175	200
Prepayments & Accrued Income	-	110
	<del></del>	
	175	310
	<del>-</del>	=

# 5. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31/12/00	31/12/99
	£	£
Trade creditors	221	131
Accrued Expenses	483	294
	704	425
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#### 6. CALLED UP SHARE CAPITAL

Authorised, allotte	d, issued a	nd fully paid:
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Number:	Class:	Nominal	31/12/00	31/12/99
		value:	£	£
120	Ordinary	£1	120	120